

April 15, 2014

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Commissioners Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Lange.

Roll call was taken. Present: J. Lenius, B. Carpenter, C. Lange, C. VanderWall,
M. Nichols, J. Andersen, T. Posma

Absent: None.

Invocation was given by C. VanderWall. Pledge to the flag followed.

Motion by C. VanderWall and seconded by M. Nichols to approve the agenda.

Motion by J. Lenius and seconded by B. Carpenter to approve the minutes of the March 11, 2014 regular meeting. Motion carried.

Correspondence: No correspondence was read.

Public comments:

- Emergency Management Coordinator L. Reimink briefed the Commissioners on the severe weather over the weekend. Saturday's concerns were for public safety with downed trees and power lines. Sunday was spent composing damage assessment figures and Monday's concerns were directed at flooding issues. Mason County did not declare a state of emergency. Ms. Reimink stated there was an excellent response from all units of government.

Zoning and Building Director Mary Reilly reviewed the 2013 Building and Zoning reports which included the Master Plan; Junk Authority; Shadow Flicker Project; Sound Study; Joint Planning with Ludington, Hamlin, Pere Marquette and Mason County; and the recommended priority issues for 2014 for the Planning Commission. Building Department permits were steady with a slight increase over previous years. Revenue increased primarily due to the fee increase that went into effect in February of 2012 which resulted in a small operational loss for the year.

Equalization Director Tom Routhier presented the 2014 Equalization Report. The total State Equalized Value for the county is \$1,949,006,400 and the total Taxable Value is \$1,689,009,846. The overall assessed value for the county increased by 1.19% and the taxable value grew by 1.73%. Director Routhier recommended that the Board accept the assessed values as determined by the local assessors and Boards of Review as the County Equalized Values (CEV). The CEV's will be submitted to the State Tax Commission and will be accepted as the State Equalized Values (SEV's) at the final State Equalization on May 27, 2014.

Commissioner Lenius gave recognition to Administrator Knizacky, Department Heads and Commissioners for the high credit rating from Standard & Poor's Rating Services. Commissioner Posma stated that employees and past commissioners were also responsible for this rating. Commissioner Lenius introduced Erin Kuhn, Interim Executive Director of West Michigan Shoreline Regional Development Commission

Motion by Public Safety and Courts Committee Chairman J. Lenius and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Sheriff Cole and the Public Safety & Courts Committee is recommending approval of the purchase of two boat motors.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of two boat motors for the Sheriff's Office; funds to come from the Equipment Replacement Fund and the Marine Safety Department.

Moved for your approval.

Motion carried. (Signed) J. Lenius

Motion by B. Carpenter and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Homeland Security Grants are now being given on a regional basis; and

WHEREAS, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

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WHEREAS, the Region 6 Homeland Security Governing Board has designated West Michigan Shoreline Regional Development Commission as the Fiduciary for the 2013 Homeland Security Program; and

WHEREAS, the Public Safety & Courts Committee is recommending approval of an agreement with West Michigan Shoreline Regional Development Commission.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves an agreement with West Michigan Shoreline Regional Development Commission and authorizes the Board Chair to sign said agreement.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by B. Carpenter and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Michigan's local public health departments support the provision of quality public health services mandated to be provided on a statewide basis; and

WHEREAS, the funding provided by the Michigan Departments of Agriculture, Community Health, and Environmental Quality to conduct these mandated services has not kept pace with inflation rates for the past ten years and has experienced several reductions; and

WHEREAS, Section 333.2475 of the Michigan Public Health Code of 1978 requires a 50-50 cost sharing of these mandated services; and

WHEREAS, local funds appropriated to support the delivery of these mandated services now comprise over 70% of the total funding for these services; and

WHEREAS, public health services have a documented return on investment of at least four dollars for every dollar spent on public health; and

WHEREAS, through legislative leadership 2 million dollars was restored to this unfunded mandate for FY 2014.

THEREFORE BE IT RESOLVED, that the Mason County Board of Commissioners urges the Governor and Michigan Legislature to restore the remaining 2 million dollars cut from the Essential Local Public Health Services line item, this will place funding for mandated services at fiscal year 2000 level; and

THEREFORE BE IT FURTHER RESOLVED, that the Michigan legislature appropriate sufficient dollars to comply with PA 368 of 1978, and establish a funding mechanism to support this mandated service requirement going into the future to assure a strong and viable local public health system which is addressing population health outcomes.

Moved for your approval.

Motion carried. (Signed) J. Lenius, B. Carpenter, C. Lange, C. VanderWall, M. Nichols, J. Andersen, T. Posma

Motion by Buildings, Planning, Drains, & Airport Committee Chairman C. VanderWall and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the 2014 Equalization Report of the County of Mason was presented at the April 15, 2014 meeting of the Board of Commissioners of the County of Mason.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Equalization Report of the County of Mason for the year 2014.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Motion by C. VanderWall and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the State of Michigan has approved a 2014 Survey and Remonumentation Grant for the County of Mason; and

WHEREAS, the Buildings, Planning, Drains, & Airport Committee is recommending approval of this grant.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the 2014 Survey and Remonumentation Grant Agreement with the State of Michigan and directs the County Administrator to sign said agreement.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

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Motion by C. VanderWall and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Sheriff's office has requested that a wall be built in the basement of the Mason County Jail Annex; and

WHEREAS, the Buildings, Planning, Drains, & Airport Committee is recommending that the Board of Commissioners approve this request.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the construction of a wall in the basement of the Mason County Jail Annex; funds to come from the Jail Construction Fund.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Motion by C. VanderWall and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Buildings, Planning, Drains, and Airport Committee has met with representatives of Johnson Controls, Inc. to discuss options for increasing the efficiency of the county buildings; and

WHEREAS, the Committee has reviewed the attached Performance Contract and related projects and is recommending approval of it.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason hereby adopts the attached Performance Contract and related projects; funds to come from the Public Improvement Fund and Equipment Replacement Fund; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason authorizes the County Chair to sign the Contract on their behalf.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Motion by M. Nichols and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Sheriff Cole has requested authorization to purchase three servers from the Equipment Replacement Fund; and

WHEREAS, the Safety and Courts Committee is recommending purchasing this equipment from the Equipment Replacement Fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of three servers; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by M. Nichols and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Local Emergency Planning Committee has applied for a FY 2013-14 Hazardous Materials Emergency Preparedness (HMEP) Grant; and

WHEREAS, the State of Michigan has awarded a grant in the amount of \$1,650.00 to the County of Mason.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves accepting the FY 2013-14 Hazardous Materials Emergency Preparedness (HMEP) Grant and directs the Board Chair to sign the agreement on behalf of the Board.

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by J. Andersen and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Treasurer Smith has requested authorization to purchase office furniture for the Mason County Treasurer's Office from the Equipment Replacement Fund; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending the approval of this purchase.

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THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of office furniture for the Mason County Treasurer's Office; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Computer Network Advisory Board is recommending the purchase of UPS equipment for the computer network; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending the purchase be made out of the Computer Network Fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of UPS equipment; funds to come from the Computer Network Fund.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County uses first responders as part of our computer network administration; and

WHEREAS, the Mason County Computer Network Advisory Board and the Finance, Personnel, and Rules Committee are recommending approval of the attached network first responder administration agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached network first responder administration agreement.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Affordable Care Act of 2009 requires the establishment of a standard measurement period for determining an employee's eligibility for employer's health coverage; and

WHEREAS, the Finance, Personnel, and Rules Committee is recommending approval of a 12 month standard measurement period effective as of April 1, 2014.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves a 12 month standard measurement period effective as of April 1, 2014.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Clerk's office has been participating in a pilot program related to a centralized birth certification system; and

WHEREAS, the State of Michigan and the County Clerk's office need the approval of attached agreement to finalize the system in Mason County.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached intergovernmental agreement with the State of Michigan and directs the County Clerk to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS; Section 18.09 of the Mason County Zoning Ordinance requires the Mason County Planning Commission shall recommend the deposit of a performance guarantee to the County Board of Commissioners to ensure compliance with the Zoning Ordinance requirements and any conditions imposed thereunder; and

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WHEREAS; the Planning Commission is recommending a \$11,130.00 performance guarantee for the Applebee's project.

THEREFORE, BE IT RESOLVED that the Board of Commissioners of the County of Mason approves a \$11,130.00 performance guarantee for the Applebee's project.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Planning Commission is recommending that the Board of Commissioners approve the attached proposal for acoustical engineering services with HGC Engineering.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached proposal for acoustical engineering services with HGC Engineering and directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Commissioner Nichols noted a possible conflict of interest.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the County Board of Commissioners advertised for and hired a contractor to provide lawn mowing services in 2012; and

WHEREAS, that contract included an option to extend the contract for up to five additional years; and

WHEREAS, the successful contractor Larsen's Landscaping, LLC has agreed to provide the services in 2014 with no increase; and

WHEREAS, the County has been satisfied with the services provided by Larsen's Landscaping, LLC; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee recommends extending the contract with Larsen's Landscaping, LLC for one year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the extending and amending of the contract with Larsen's Landscaping, LLC for one year to provide grass mowing services and further directs its Chair to sign the contract on its behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Finance, Personnel, & Rules Committee Chairman T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated March 13, 2014 totaling \$318,621.96, and March 27, 2014 totaling \$407,449.17; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) T. Posma, J. Andersen, C. Lange

Motion made by T. Posma and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, it is necessary to adopt a 2015 Preliminary Budget for the County of Mason; and

WHEREAS, the Finance, Personnel, & Rules Committee has requested and received the proposed 2015 Preliminary Budget requests from the various Department Heads of the County of Mason; and

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the proposed 2015 Preliminary Budget requests and after careful deliberations have made the necessary adjustments which allow the Committee to recommend a balanced 2015 Preliminary Budget that will meet the collective needs of the citizens served by the Board of Commissioners of the County of Mason.

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THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason adopts the attached 2015 Preliminary Budget as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Administrator Knizacky answered a question concerning the amount in the Equipment Replacement Fund with 2014 having a higher amount because of the replacement of all the XP computers that no longer have software support.

Motion carried. (Signed) T. Posma, J. Andersen, C. Lange

MASON COUNTY 2015 PRELIMINARY GENERAL FUND EXPENDITURE BUDGET

| Description | 2012 | 2013 | 2014 | 2015 | 2015 |
|-----------------------------|------------------|------------------|------------------|-----------------------|------------------|
| | ACTUAL | ACTUAL | AMENDED | PRELIMINARY REQUESTED | PRELIMINARY |
| Board of Commissioners | 192,435 | 162,213 | 154,000 | 155,450 | 155,450 |
| Mich. Assoc. of Counties | 10,873 | 10,873 | 10,875 | 10,875 | 10,875 |
| Circuit Court | 320,303 | 318,215 | 351,425 | 356,300 | 356,200 |
| Circuit CT Appt Atty | 112,217 | 123,068 | 116,000 | 116,600 | 116,600 |
| District Court | 474,791 | 487,998 | 534,725 | 536,275 | 534,850 |
| District CT Appt Atty | 47,002 | 51,811 | 51,650 | 53,625 | 52,275 |
| Jury Commission | 8,550 | 10,008 | 10,200 | 10,500 | 10,500 |
| Probate Court | 461,232 | 484,411 | 509,100 | 510,700 | 508,525 |
| Juvenile Court | 47,108 | 52,760 | 53,425 | 54,675 | 54,175 |
| Family Counseling Service | - | 2,000 | 4,000 | 4,000 | 4,000 |
| Administrator | 198,093 | 201,228 | 207,925 | 211,850 | 211,850 |
| Tax Allocation Boards | 601 | 1,195 | 1,400 | 1,400 | 1,400 |
| Clerk | 367,956 | 381,192 | 391,225 | 393,100 | 393,100 |
| Audit | 14,881 | 14,824 | 15,000 | 16,000 | 16,000 |
| Copy Machine & Fax | 11,446 | 19,486 | 17,600 | 17,600 | 17,600 |
| Treasurer's Office | 298,652 | 303,087 | 339,700 | 347,425 | 347,300 |
| Interest Expense | 2,693 | 1,499 | 2,000 | 2,000 | 2,000 |
| Equalization Dept | 330,646 | 370,427 | 371,475 | 382,125 | 382,000 |
| Cooperative Extension | 119,663 | 122,233 | 120,300 | 156,050 | 121,200 |
| Election & Canvassers | 95,547 | 47,636 | 104,850 | 41,025 | 41,025 |
| County Maintenance | 96,480 | 93,597 | 119,200 | 122,050 | 121,200 |
| Prosecutor's office | 515,805 | 550,674 | 575,000 | 590,325 | 590,200 |
| Register of Deeds | 190,198 | 189,806 | 212,375 | 215,975 | 215,975 |
| Drain Commissioner | 248,269 | 242,949 | 254,300 | 263,050 | 263,050 |
| Remonumentation | 31,068 | 32,406 | 33,100 | 49,075 | 49,075 |
| Courthouse Maintenance | 139,393 | 143,344 | 147,875 | 151,300 | 149,200 |
| Service Building | 2,497 | 6,319 | 6,600 | 6,750 | 6,600 |
| Maint. – Scottville Complex | 21,045 | 28,635 | 27,600 | 28,425 | 27,600 |
| Jail Annex Building | 19,561 | 18,233 | 29,000 | 30,325 | 29,000 |
| Marine Safety - Sheriff | 62,313 | 60,713 | 63,000 | 73,600 | 70,550 |
| Sheriff Emrg. Response Team | 10,538 | 7,797 | 11,500 | 11,500 | 11,500 |
| SSCENT | 78,848 | 86,036 | 94,000 | 95,250 | 95,250 |
| Sheriff Road Patrol/Det | 1,511,001 | 1,504,216 | 1,520,000 | 1,596,125 | 1,589,575 |
| Secondary Road Patrol | 141,261 | 153,161 | 155,000 | 159,325 | 159,325 |
| Probation/Parole | 6,005 | 6,332 | 8,650 | 8,150 | 8,150 |
| Emergency Planning | 79,309 | 79,654 | 79,750 | 81,600 | 81,600 |
| Animal Control | 159,973 | 169,200 | 185,375 | 191,225 | 191,225 |
| Dept. of Public Works | 30,219 | 34,261 | 33,150 | 33,900 | 33,900 |
| Drains at Large | 2,983 | 7,704 | 9,000 | 9,000 | 9,000 |
| Health Department Building | 47,586 | 48,996 | 58,000 | 60,425 | 58,000 |
| Medical Examiner | 29,731 | 26,126 | 35,000 | 40,000 | 40,000 |
| Veteran's Burial | 26,100 | 16,800 | 26,100 | 26,100 | 26,100 |
| County Plat Board | - | - | 300 | 300 | 300 |
| Zoning Dept. | 160,404 | 232,897 | 148,275 | 158,925 | 158,925 |
| Regional Planning | 7,634 | 7,634 | 7,650 | 7,650 | 7,650 |
| Parks & Recreation | 6,164 | 705 | 1,000 | 1,000 | 1,000 |
| MDNR Grant Fairgrounds | 23,455 | 640,495 | - | - | - |
| Insurance & Surety | 3,226 | 3,343 | 3,600 | 4,000 | 3,600 |
| Employee Benefits | 5,186 | 15,364 | 9,400 | 15,375 | 15,375 |
| Contingency | - | - | 42,450 | 100,000 | 93,950 |
| | <u>6,770,941</u> | <u>7,573,561</u> | <u>7,263,125</u> | <u>7,508,300</u> | <u>7,443,800</u> |

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Appropriations – Other:

| Description | 2012 | 2013 | 2014 | 2015 | 2015 |
|------------------------------|----------------|----------------|----------------|-----------------------|----------------|
| | ACTUAL | ACTUAL | AMENDED | PRELIMINARY REQUESTED | PRELIMINARY |
| United Way 211 Program | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| District #10 Health Dept. | 181,033 | 181,033 | 181,033 | 184,654 | 184,654 |
| Mason/Lake Soil Conservation | 16,600 | 17,000 | 17,350 | 22,500 | 17,750 |
| Household Haz. Waste Prog. | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| Mental Health Authority | 139,750 | 139,750 | 139,750 | 139,750 | 139,750 |
| Mason Co. Growth Alliance | 103,700 | - | 95,000 | 95,000 | 95,000 |
| 911 Center | 152,310 | 154,212 | 152,000 | 154,200 | 154,200 |
| N MI Substance Abuse | <u>104,045</u> | <u>120,015</u> | <u>115,000</u> | <u>120,025</u> | <u>120,025</u> |
| | <u>705,938</u> | <u>620,510</u> | <u>708,633</u> | <u>724,629</u> | <u>719,879</u> |

Appropriations to County Funds:

| Description | 2012 | 2013 | 2014 | 2015 | 2015 |
|-------------------------------|-------------------|-------------------|-------------------|-----------------------|----------------------------|
| | ACTUAL | ACTUAL | AMENDED | PRELIMINARY REQUESTED | PRELIMINARY |
| 192. Welfare Child Care | 46,000 | 95,000 | 95,000 | 95,000 | 95,000 |
| 215. Friend of the Court | 357,000 | 371,000 | 378,000 | 421,000 | 384,000 |
| 217. Landfill Perpetual Care | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 225. Junk Ordinance | - | - | 8,000 | 8,000 | 8,000 |
| 230. Emp Vacation & Sick Pay | 15,000 | 15,000 | 15,000 | 20,000 | 20,000 |
| 257. Budget Stabilization | 48,000 | 70,000 | 55,000 | 55,000 | 55,000 |
| 266. Jail Operations | 1,346,100 | 1,442,200 | 1,392,000 | 1,417,400 | 1,396,000 |
| 269. Law Library | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 273. Com. Dev. Housing Grant | - | 27,000 | - | - | - |
| 289. Social Welfare | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| 292. Probate Child Care | 207,000 | 207,000 | 207,000 | 207,000 | 207,000 |
| 381. Airport – Debt | 20,750 | - | - | - | - |
| 402. Equipment Replacement | 117,150 | 248,775 | 137,800 | 160,300 | 160,300 |
| 470. Public Improvement | 382,942 | 628,442 | 367,442 | 394,821 | 394,821 |
| 481. Airport - Improvement | 9,500 | 10,000 | 10,000 | 10,000 | 10,000 |
| 581. Airport – Operating | 118,800 | 135,850 | 139,000 | 142,200 | 142,200 |
| 516. Delinquent Tax Revolving | - | 235,000 | 110,000 | 110,000 | 110,000 |
| 676. Ins. – Liability | 160,000 | 160,000 | 160,000 | 160,000 | 160,000 |
| 677. Ins. - Worker's Comp. | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 378. Ins. - Health & Life | <u>665,000</u> | <u>390,000</u> | <u>390,000</u> | <u>390,000</u> | <u>390,000</u> |
| SUBTOTALS | <u>3,593,242</u> | <u>4,135,267</u> | <u>3,564,242</u> | <u>3,690,721</u> | <u>3,632,321</u> |
| Total General Fund Budget | <u>11,070,121</u> | <u>12,329,338</u> | <u>11,536,000</u> | <u>11,923,650</u> | <u>11,796,000</u> 2.25% |

Fund 402 Capital Expenditures:

| Description | 2012 | 2013 | 2014 | 2015 | 2015 |
|-------------------------------|--------|--------|---------|-----------------------|-------------|
| | ACTUAL | ACTUAL | AMENDED | PRELIMINARY REQUESTED | PRELIMINARY |
| Drain Com. GIS & Computers | 500 | 1,125 | 1,125 | 1,125 | 1,125 |
| Ambulance | - | 9,000 | - | 10,000 | 10,000 |
| DPW Computers | 900 | 625 | 625 | 625 | 625 |
| District/Circuit Ct Computers | 500 | - | 500 | 1,000 | 1,000 |
| Tax System Computers | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| Probate Equip & Furniture | 500 | 500 | 500 | 500 | 500 |
| Accounting System Computers | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Animal Control Vehicles | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| Maintenance Vehicle | 1,750 | 1,750 | 1,750 | 1,750 | 1,750 |
| Phone Systems | - | - | - | 10,000 | 10,000 |
| Sheriff Office Dive Equipment | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 |
| Forensic Computing School | - | - | 1,000 | 1,000 | 1,000 |
| Road Patrol Total Station | - | - | 1,000 | 1,000 | 1,000 |
| Sheriff Radar Equipment | - | - | - | 1,000 | 1,000 |
| Road Patrol Software | - | 4,000 | 4,000 | 4,000 | 4,000 |
| Sheriff radios | 2,000 | 2,000 | 1,000 | 1,000 | 1,000 |
| Sheriff vehicles | 80,000 | 85,000 | 85,000 | 85,000 | 85,000 |
| Sheriff in-car camera | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Sheriff's Marine boat | - | - | 3,000 | 3,000 | 3,000 |
| Sheriff computers & equip. | 2,000 | 3,000 | 4,000 | 4,000 | 4,000 |
| Sheriff's Ballistic Vests | 2,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Sheriff's Canine | 2,000 | 2,000 | 1,000 | 1,000 | 1,000 |

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Fund 402 Capital Expenditures (continued):

| <u>Description</u> | 2012 | 2013 | 2014 | 2015 | 2015 |
|---------------------------|----------------|----------------|----------------|------------------------------|--------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>AMENDED</u> | <u>PRELIMINARY REQUESTED</u> | <u>PRELIMINARY</u> |
| Aerial Photos | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| Clerk Copiers | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| Clerk Imaging Equipment | 4,000 | 4,000 | 5,000 | 5,000 | 5,000 |
| Zoning Equipment | - | 350 | 300 | 300 | 300 |
| Courtroom Equipment | - | 5,000 | - | - | - |
| Courthouse Vehicle | - | 14,755 | - | 1,000 | 1,000 |
| 2014 computer replacement | - | 87,670 | - | - | - |
| Zoning Vehicle | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL | 117,150 | 248,775 | 137,800 | 160,300 | 160,300 |

Fund 470 Capital Expenditures:

| <u>Description</u> | 2012 | 2013 | 2014 | 2015 | 2015 |
|----------------------------|----------------|----------------|----------------|------------------------------|--------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>AMENDED</u> | <u>PRELIMINARY REQUESTED</u> | <u>PRELIMINARY</u> |
| Airport Terminal | - | 261,000 | - | 31,000 | 31,000 |
| Animal Control Building | 21,000 | 21,000 | 21,000 | 21,000 | 21,000 |
| Transmission Tower | 1,525 | 1,500 | 1,500 | 1,500 | 1,500 |
| Parks | 37,500 | 20,000 | 20,000 | 20,000 | 20,000 |
| 102 Fifth Street | 12,975 | 12,000 | 12,000 | 12,000 | 12,000 |
| Jail | 89,000 | 90,000 | 90,000 | 90,000 | 90,000 |
| Jail Annex Building | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Health Department Building | 64,942 | 64,942 | 64,942 | 61,321 | 61,321 |
| Courthouse Steps | - | 2,000 | 2,000 | 2,000 | 2,000 |
| Courthouse Bldg & Grounds | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| HVAC System Replacement | 36,000 | 36,000 | 36,000 | 36,000 | 36,000 |
| TOTAL | 382,942 | 628,442 | 367,442 | 394,821 | 394,821 |

MASON COUNTY 2015 PRELIMINARY GENERAL FUND REVENUE BUDGET

| <u>Description</u> | 2012 | 2013 | 2014 | 2015 | 2015 |
|--------------------------------|---------------|---------------|----------------|------------------------------|--------------------|
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>AMENDED</u> | <u>PRELIMINARY REQUESTED</u> | <u>PRELIMINARY</u> |
| Property Tax Collection | 7,824,980 | 8,439,689 | 8,406,000 | 8,600,000 | 8,600,000 |
| Delinquent Personal Tax | 5,646 | 2,934 | 6,000 | 4,300 | 4,300 |
| Federal Payment in lieu of tax | 101,503 | 98,779 | 55,400 | 55,400 | 55,400 |
| Industrial Facilities Tax | 24,832 | 23,342 | 15,075 | 16,975 | 16,975 |
| Real Estate Transfer Taxes | 89,198 | 102,077 | 60,000 | 90,000 | 90,000 |
| Other Taxes & Fees | 36,413 | 26,536 | 33,025 | 31,025 | 31,025 |
| Zoning Department | 18,725 | 15,900 | 20,600 | 17,000 | 17,000 |
| Soil Erosion & Sediment | 22,550 | 3,988 | 3,500 | 4,000 | 4,000 |
| Dog licenses | 70,395 | 67,405 | 72,000 | 67,500 | 67,500 |
| All other Licenses & Permits | 6,966 | 13,756 | 6,900 | 12,500 | 12,500 |
| Court Equity Fund | 135,973 | 132,241 | 141,000 | 132,000 | 132,000 |
| Judges Salary Standard. | 128,034 | 128,934 | 128,025 | 128,925 | 128,925 |
| Probate Judge Supplement | 103,369 | 102,708 | 103,350 | 103,000 | 103,000 |
| Emergency Preparedness | 19,243 | 20,991 | 19,000 | 18,000 | 18,000 |
| Fr. of Ct./Incentive Program | 28,531 | 28,789 | 30,000 | 29,000 | 29,000 |
| C.R.P. Reimbursement | 297,271 | 331,517 | 300,000 | 320,000 | 320,000 |
| Juvenile Court Officer Grant | 27,317 | 27,317 | 27,300 | 27,300 | 27,300 |
| Victims' Rights | 16,227 | 16,200 | 16,200 | 16,200 | 16,200 |
| Cigarette Tax | 1,518 | 1,142 | - | - | - |
| Convention Facility Tax | 208,089 | 240,031 | 230,000 | 240,050 | 240,050 |
| Township Liquor License | 13,877 | 14,154 | 13,800 | 14,150 | 14,150 |
| State Survey Remonumentation | 31,068 | 32,389 | 33,100 | 49,075 | 49,075 |
| Sheriff Secondary Road Patrol | 51,277 | 54,160 | 51,600 | 51,600 | 51,600 |
| Marine Patrol | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| S.S.C.E.N.T. Program | 23,214 | 20,294 | 15,050 | 12,225 | 12,225 |
| MDNR Grant | - | 320,000 | - | - | - |
| All other state grants | 53,235 | 43,772 | 9,550 | 9,650 | 9,650 |
| Circuit Court Costs | 20,144 | 25,391 | 20,100 | 22,500 | 22,500 |
| District Court Costs | 154,985 | 170,321 | 160,000 | 162,000 | 162,000 |
| Probation Oversight Fees | 33,918 | 30,086 | 35,000 | 32,000 | 32,000 |
| Civil Fees | 69,617 | 66,238 | 68,600 | 68,600 | 68,600 |
| Recording Fees | 113,633 | 107,736 | 100,000 | 100,000 | 100,000 |

April 15, 2014

General Fund Revenue, continued:

| | 2012 | 2013 | 2014 | 2015 | 2015 |
|-----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <u>Description</u> | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>AMENDED</u> | <u>PRELIMINARY</u> | <u>PRELIMINARY</u> |
| Circuit Court Fees | 9,860 | 9,099 | 11,400 | 9,500 | 9,500 |
| Probate Court | 10,679 | 11,799 | 10,500 | 11,000 | 11,000 |
| County Clerk | 28,482 | 44,349 | 35,000 | 42,000 | 42,000 |
| Inter-Departmental Personnel Ser | 22,196 | 25,764 | 23,600 | 24,000 | 24,000 |
| Prosecutor | 17,076 | 16,953 | 17,400 | 17,000 | 17,000 |
| Printed & electronic copy sales | 26,628 | 18,938 | 25,000 | 19,000 | 19,000 |
| All other charges for services | 72,465 | 73,311 | 70,000 | 73,000 | 73,000 |
| Ordinance Fines & Costs | 38,941 | 45,007 | 39,000 | 42,000 | 42,000 |
| Bond Forfeitures | 9,349 | 10,622 | 11,000 | 10,000 | 10,000 |
| Investment Income | 53,006 | 63,127 | 69,825 | 69,850 | 69,850 |
| Investment Income - restricted | 35,596 | 35,973 | - | - | - |
| Rents, Leases | 48,933 | 65,334 | 57,000 | 48,000 | 48,000 |
| Reimbursements, Refunds | 382,255 | 725,722 | 185,000 | 185,400 | 185,400 |
| Transfers from other funds | 732,216 | 735,061 | 619,100 | 626,075 | 626,075 |
| 911 Center | 150,906 | 154,212 | 152,000 | 154,200 | 154,200 |
| Allocated fund balance | - | - | - | - | - |
| Total General Fund Revenue | <u>11,400,336</u> | <u>12,774,088</u> | <u>11,536,000</u> | <u>11,796,000</u> | <u>11,796,000</u> |
| Surplus (Deficit) | <u>330,215</u> | <u>444,750</u> | <u>-</u> | <u>(127,650)</u> | <u>-</u> 2.25% |

Motion by T. Posma and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Act No. 357 of Public Acts of 2004 changed the county tax levy from a winter levy to a summer levy; and

WHEREAS, this change results in the county receiving it's tax revenue seven months later than it historically has received it's tax revenue; and

WHEREAS, tax revenues represent the majority of the General Fund revenue received by the County of Mason; and

WHEREAS, this change from a winter levy to a summer levy will result in cash flow problems for the first seven months of the year; and

WHEREAS, Act No. 357 of Public Acts of 2004, Section 9(b) authorizes counties to use funds in the Revenue Sharing Reserve Fund for cash flow purposes; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the Board authorize the advance of funds in the Revenue Sharing Fund to the General Fund for cash flow purposes for 2014.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason authorizes the advance of funds in the Revenue Sharing Fund to the General Fund for cash flow purposes for 2014; and

BE IT FURTHER RESOLVED, that Board of Commissioners of the County of Mason authorizes the repayment of this advance when sufficient funds are received from the 2014 summer tax levy.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Ludington Police Chief Barnett has requested access to the Mason County Courthouse for the purpose of responding to emergencies; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending that the County authorize access for the Ludington Police Department; and

WHEREAS, the Committee is also recommending the purchase of a lock box system to accommodate this request.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason authorizes the Ludington Police Department to have access to the Mason County Courthouse for the purpose of responding to emergencies and approves the purchase of the attached lock box proposal; funds to come from the Public Improvement Fund.

Moved for your approval.

Commissioner Lange noted a possible conflict of interest since he is working on the lock box project.

Motion carried. (Signed) T. Posma

April 15, 2014

Motion by T. Posma and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the City of Ludington has asked to extend the assessing services agreement between the County of Mason and the City of Ludington for two additional years; and

WHEREAS, the Building, Planning, Drains, and Airport Committee is recommending approval of the attached agreement with the City of Ludington.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached agreement between the County of Mason and the City of Ludington and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Board of Commissioners has approved a proposal for acoustical engineering services; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending the attached budget amendment to fund this proposal.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached budget amendment related to providing funding for the proposal for acoustical engineering services.

Moved for your approval.

Commissioner Nichols noted a possible conflict of interest.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the County of Mason has been partnering with the Western Michigan Fair Association in a project to develop the Mason County Fairgrounds; and

WHEREAS, the County of Mason has secured a \$320,000 DNR Grant for the project; and

WHEREAS, the State of Michigan is offering an amendment to the project to provide additional time to complete the project; and

WHEREAS, the Mason County Finance, Personnel, & Rules Committee is recommending that the County Board of Commissioners approve the attached amendment.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached amendment and further directs the Board Chair to sign said amendment on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the County of Mason is currently in the process of constructing a new hangar; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending the demolition of the current county hangar and the small hangar unit currently owned by the county and Nick Swan; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending the attached lease with Mr. Nick Swan.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached lease with Mr. Nick Swan as compensation for the purchase and demolition of his hangar unit #5 in the small hangar at the Mason County Airport.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by Chairman Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Probate Court Judge Nellis has requested an imprest cash account in the amount of \$50.00; and

WHEREAS, this account is needed to accommodate the purchase of postage.

April 15, 2014

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the request for an imprest cash account in the amount of \$50.00 for the Probate Court.

Moved for your approval.

Commissioner Lenius noted that the request was for \$75.00. Motion by C. Lange and seconded by B. Carpenter to rescind the original motion and to amend the resolution from \$50 to \$75.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Computer Network Advisory Board is recommending the purchase of a Barracuda Spam & Virus Firewall for the computer network; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending the purchase be made out of the Computer Network Fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of a Barracuda Spam & Virus Firewall; funds to come from the Computer Network Fund.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Treasurer has historically purchased the delinquent taxes from the schools and other units of government; and

WHEREAS, it has been determined that this purchase can be funded internally by advancing funds from the General Fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves purchasing the 2013 delinquent taxes by advancing funds from the General Fund.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, and Rules Committee has reviewed the transfers for April 15, 2014.

THEREFORE, we, your Finance, Personnel, and Rules Committee, request your approval of the following transfers:

| | |
|-----------------------------|--------------|
| Friend of the Court | \$ 94,500.00 |
| Jail Operations | \$116,000.00 |
| Law Library | \$ 3,750.00 |
| Social Welfare | \$ 7,000.00 |
| Social Welfare - Child Care | \$ 19,000.00 |
| Probate Child Care | \$ 51,750.00 |

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the federal government under the Help America Vote Act (HAVA) required a change in Mason County's voting equipment; and

WHEREAS, the State of Michigan will be providing an upgrade to the QVF equipment; and

WHEREAS, this agreement would allow County Clerk Jim Riffle to access grant funds to pay for computer equipment needed by the County of Mason as part of this upgrade.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Grant Agreement with the State of Michigan and directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) C. Lange

April 15, 2014

Treasurer Smith presented the March 2014 Treasurer's Report and reported that all 17 units of government treasurers have settled with the office. The County is now ready to disburse delinquent taxes to the taxing units. There were 40 veterans that had their property taxes waived for a total of \$69,000.

Clerk Jim Riffle reviewed the March 2014 Clerk's Report and answered questions.

Administrator Knizacky reported the next Township Officers meeting is April 17th at 7:30 p.m. at the Amber Township Hall. Bids for the T-hanger were opened Monday and they were 1/2% over the estimate. These bids will be going to the Buildings, Planning, & Drains, and Airport Committee for recommendation to the full board. The airport obstruction removal project will be going out for bids next week. Administrator Knizacky reported the auditors will begin the county audit on April 21st. He also answered a question concerning the Service Building status with the realtor.

Public Comment:

- Mike Krauch, Michigan State University District #5 Coordinator, introduced Bill Hendrian as the new Financial Home Ownership Extension Educator. Mr. Krauch reviewed upcoming events including the 4-H programs, Fire Prevention, Citizen Planner Class and Nutritional Education.

- Cary Shindelcker of the Zoning Board of Appeals thanked the County and Mary Reilly for sponsoring the Citizen Planning Training and he recommended that the commissioners and private citizens attend.

- Interim Executive Director Erin Kuhn of West Michigan Shoreline Regional Development Commission introduced herself and looks forward to working with the Board.

- Jim Hissong from Branch Township thanked the Board for their work and to remember to change the April meeting in the County Directory every seven years to the third Tuesday not the second Tuesday.

With no further business the meeting was adjourned at 8:06 p.m.

DEBRA PURTEE, CHIEF DEPUTY CLERK

CHARLES LANGE, BOARD CHAIRMAN