

FINANCE, PERSONNEL, & RULES COMMITTEE

October 24, 2024

9:00 AM

Meeting will be at the conference room at the Mason County Airport Terminal

- A. Roll Call**
- B. Approval of the Agenda**
- C. Approval of the Minutes**
- D. Reading of Correspondence**
- E. Limited Public Comments**
- F. Committee Work**
 - 1. Consideration of a request to purchase three (3) radios from the Equipment Replacement Fund
 - 2. Consideration of a request to consider prior experience
 - 3. Discussion concerning Veterans Administration supplemental health care for a retiree
 - 4. Consideration of a budget amendment request
 - 5. Consideration of allowing employees to use vacation time to pay for health insurance costs
- G. Limited Public Comments**
- H. Any other business**
- I. Adjournment**

**Finance, Personnel, & Rules Committee Meeting
October 8, 2024
Mason County Airport**

Commissioner Andersen called the Finance, Personnel, & Rules Committee Meeting (FPR) to order at 9:00 a.m. in the conference room of the Mason County Airport. Members present: Commissioners: Andersen, Hull and Bacon. Absent: None. Others present: Deputy Administrator Szczypka, Administrator Knizacky, Prosecutor Hand, and Clerk Kelly. Public: Bill Kerans, Jim Kelly-MSUE, Annette Quillan, Randy Belair, Gene Kyle.

Motion by Hull and seconded by Bacon to approve the agenda with the removal of the 2025 Group Benefit Services and the addition of the request from the Prosecutor and the request for donation of sick time. Motion carried.

Motion by Bacon and seconded by Hull to approve the minutes of the September 24, 2024 meeting. Motion carried.

Correspondence: None.

Limited Public Comment: None.

Committee Work:

Consideration of a request to start employee at higher rate of pay in Prosecutor office and for 12 days' vacation time: Prosecutor Hand reviewed her request to start / offer Assistant Chief Deputy Prosecutor at satisfaction plus 2 years of service (\$93,500.00) for a start date of January 2, 2025. She additionally requested twelve days of vacation to be offered at start of employment. County policies were discussed. Motion by Andersen and seconded by Bacon to recommend to the full Board to deny the request for the twelve days of vacation time to be offered. Motion carried.

Motion by Andersen and seconded by Hull to grant the request to start the Assistant Chief Deputy Prosecutor at satisfaction plus two years. Motion carried.

Consideration of 2025 Senior appropriation requests: Administrator Knizacky reviewed with the Committee the legal opinion that was obtained regarding the Senior millage monies. One entity, that is for-profit is not eligible to receive millage monies. Discussed was providing funding for Lakeshore Food Club and Blue Hat Ministries on a reimbursement basis.

Motion by Bacon and seconded by Hull to provide funding for Blue Hat Ministries and cap at \$85 per client per month, for Mason County residents over the age of 60, with reimbursement up to \$20,000.00 for 2025. Motion carried.

Motion by Bacon and seconded by Hull to provide funding for Lakeshore Food Club at a maximum of \$45,000.00 for 2025 earned at \$0.465 cents per point for Mason County Residents aged 60 and over, with proof of residency. Motion carried.

Motion by Hull and seconded by Bacon to send to the full Board for approval the following 2025 Senior Millage requests: Scottville Senior Center-\$315,000.00; Ludington Senior Center-\$235,580.00; Tallman Senior Center-\$51,052.00; Senior Services Coordinator-\$43,004.00; Help Inc.-\$5,000.00; Lakeshore Food Club and Blue Hat Ministries as outlined above. Motion carried.

Consideration of the 2025 agreement with Michigan State University Extension: James Kelly, MSU-E, presented to review the Agreement for Extension Services noting that there were no changes for FY2025. Chair Andersen acknowledged the recent presentation of utility solar power that was done by MSU employee Mary Reilley, noting it was excellent and appreciated. Motion by Bacon and seconded by Hull to send the Consideration of the 2025 Agreement with Michigan State University Extension to the full Board. Motion carried.

Consideration of Finance, Personnel, and Rules Committee Transfers: Motion by Hull and seconded by Bacon to send to the full Board for approval the following transfers: Road Patrol-\$213,575.00; Jail Operations-\$168,250.00; Law Library-\$2,500.00; Airport Operations-\$41,500.00. Motion carried.

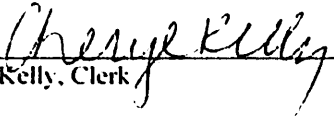
Discussion related to CDBG lien: Administrator Knizacky requested clarification on how to proceed with an existing lien that was placed on a home by the County, where the owner had applied for grant assistance and now has passed away. The deceased left the home to her grandson, who was/is living in the home with his parents, who took care of his grandmother. The Committee directed Administrator Knizacky to inquire with MISHDA rules to see if the lien can be passed along to the grandson and allow the transfer to keep the family in the home.

Consideration of sick time donations: Zoning and Building Director Sanders sent out a request for sick time hours donation due to her upcoming maternity leave. 256 hours were donated from various county employees. Motion by Bacon and seconded by Hull to allow the donation of sick time to Cayla Sanders. Motion carried.

Limited Public Comment: None.

Any other business: None.

Meeting adjourned at 9:51 a.m.


Cheryl Kelly, Clerk



OFFICE OF THE

SHERIFF

MASON COUNTY

KIM C. COLE
SHERIFF

DERREK L. WILSON
Undersheriff

TO: County Administrator Fabian Knizacky,
Date: 10/4/2024
Subject: Purchase of Portable hand held radios

This letter is a formal request for the purchase of (3) Motorola APX6000, 800 mhz radios that are needed to fulfil our need as part of the encryption radio project.

(1) APX 6000 700/800 MODE

TOTAL PRICE \$16,868.58

Respectfully,

Chief Deputy Oscar Davila

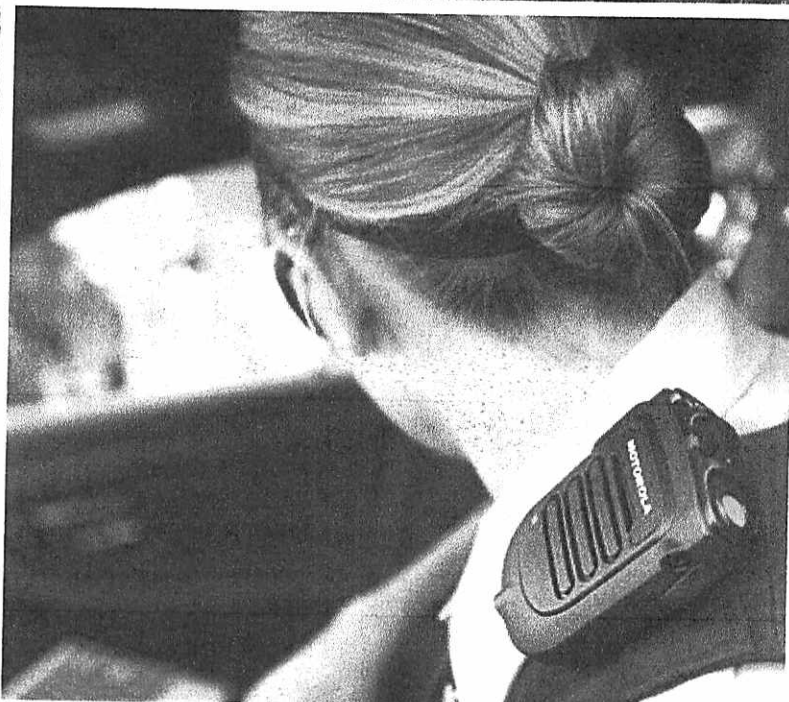
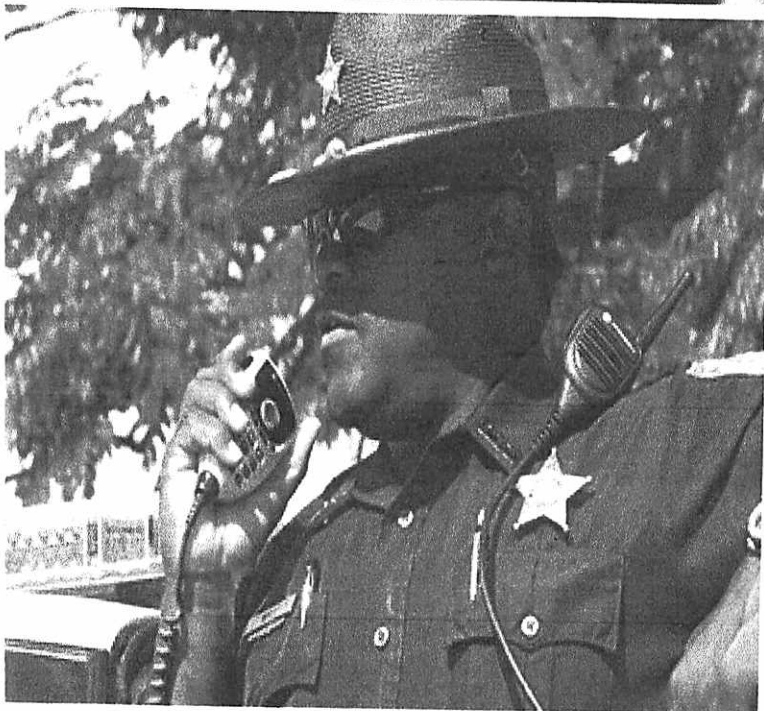
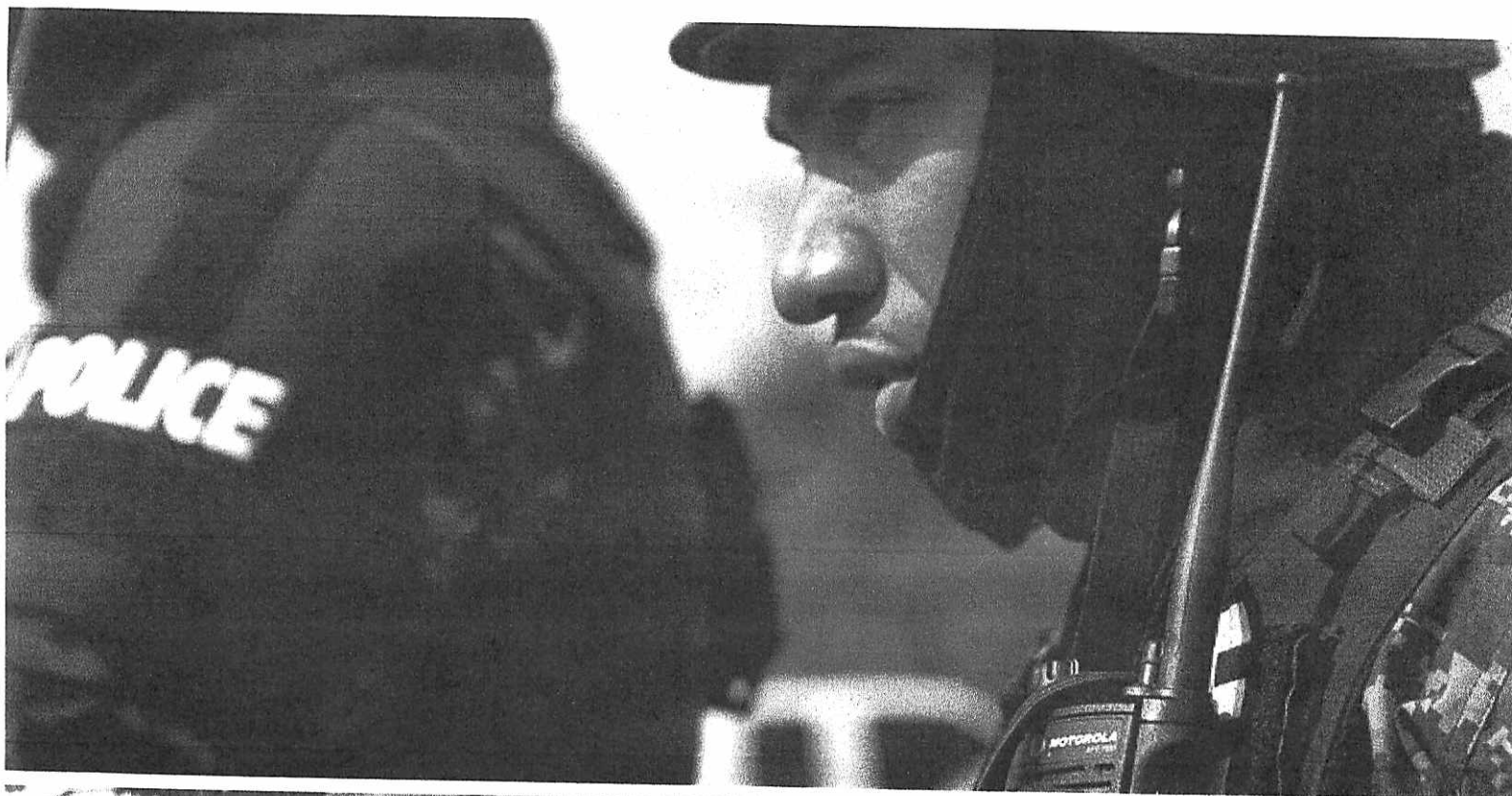
OSCAR D. DAVILA
CHIEF DEPUTY— ROAD PATROL

KENNY VAN SICKLE
CHIEF DEPUTY- CORRECTIONS

ANNA VANDEVEN
ADMINISTRATIVE ASSISTANT

231.843.3475 * FAX 231.843.1814 * TOLL FREE 800.442.0321

302 NORTH DELIA STREET LUDINGTON, MICHIGAN 49431-1706



MASON COUNTY SHERIFF DEPT

10/03/2024



QUOTE-2829298

Billing Address:

MASON COUNTY SHERIFF DEPT
302 N DELIA
LUDINGTON, MI 49431
US

Quote Date:10/03/2024

Expiration Date:12/02/2024

Quote Created By:

Tyler Stegman
tstegman@procomminc.net

End Customer:

MASON COUNTY SHERIFF DEPT

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	3	\$3,595.00	\$2,516.50	\$7,549.50
1a	H869BZ	ENH: MULTIKEY	3	\$363.00	\$254.10	\$762.30
1b	Q361AR	ADD: P25 9600 BAUD TRUNKING	3	\$330.00	\$231.00	\$693.00
1c	Q58AL	ADD: 3Y ESSENTIAL SERVICE	3	\$184.00	\$184.00	\$552.00
1d	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	3	\$879.00	\$615.30	\$1,845.90
1e	QA09001AB	ADD: WIFI CAPABILITY	3	\$330.00	\$231.00	\$693.00
1f	H38BT	ADD: SMARTZONE OPERATION	3	\$1,320.00	\$924.00	\$2,772.00
1g	QA09113AB	ADD: BASELINE RELEASE SW	3	\$0.00	\$0.00	\$0.00
1h	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	3	\$567.00	\$396.90	\$1,190.70
2	PMMN4099B	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IP68 REMOTE SPEAKER MICROPHONE,3.5MM,UL	3	\$145.00	\$108.75	\$326.25
3	NNTN8860B	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	3	\$186.50	\$139.88	\$419.64
4	LSV00Q00202A	DEVICE PROGRAMMING	3	\$21.43	\$21.43	\$64.29
Subtotal						\$23,762.79
Total Discount Amount						\$6,894.21
Grand Total						\$16,868.58(USD)



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115300



Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Purchase Order Checklist	
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)	
PO Number/ Contract Number	
PO Date	
Vendor = Motorola Solutions, Inc.	
Payment (Billing) Terms/ State Contract Number	
Bill-To Name on PO must be equal to the Legal Bill-To Name	
Bill-To Address	
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)	
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)	
PO Amount must be equal to or greater than Order Total	
Non-Editable Format (Word/ Excel templates cannot be accepted)	
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept	
Ship To Contact Name & Phone #	
Tax Exemption Status	
Signatures (As required)	



OFFICE OF THE
SHERIFF
MASON COUNTY

Memo Date: 10/8/2024

To: Administrator/ Fabian Knizacky

From: Anna Vandeven, Admin. Assistant

Subject: Jared Ingle

Hi Fabian,

Sheriff Cole would like to request the 2 year pay for Full Time Road Patrol for Deputy Jared Ingle. His pay rate would increase to \$25.51. This pay rate would back track to his start date on 9/24/2024.

Thank you,

Anna Vandeven

**Michigan Commission On Law Enforcement Standards
Individual Employment History**

10/08/2024

03:27 PM

JARED INGLE 53713

Requestor Information

MASON COUNTY SHERIFFS OFFICE
302 NORTH DELIA ST
LUDINGTON, MI 49431

Individual Information

JARED INGLE

Also Known As (AKA) : JARED INGLE

MCOLES License Number : 53713

License Code : Law Enforcement Officers

License Type : Law Enforcement Officer

License Status : Active

Original Activation Date : 08/05/2022

Original Activating Agency : LAKE COUNTY SHERIFFS OFFICE

Reactivation Date :

Reactivating Agency :

Standards Compliance Reviews

Received Date	Disposition Date
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Basic Training

Provider	Session ID	End Date	Session Enrollment Status
WEST SHORE COMMUNITY COLLEGE	85	05/05/2022	Completed

Michigan Commission On Law Enforcement Standards

Individual Employment History

 10/08/2024
 03:27 PM

JARED INGLE 53713

Agency Relationships* & In-Service Training**

- * Agency Relationships with a Begin Date or End Date of 01/01/2000 are the result of a "Baseline Reporting" conducted in 1999. This was a verification with law enforcement agencies of their current officer rosters. Officers no longer appearing on the agency roster were defaulted to this date. To correct the dates please have that agency send the proper information on department letterhead to the MCOLES Licensing Services Section at 927 Centennial Way, Lansing MI 48913 or by fax to 517-636-7886.
- ** In-Service Training courses are listed only if both (a) the training was registered with MCOLES and (b) the Training Provider reported officers' attendance at the training. Courses are listed under the respective agency for which the officer was employed at that time, or that agency reported to the Training Provider as sponsoring attendance at the training. Courses listed under Other In-Service Training are those attended for which the officer was not reported as being employed as a law enforcement officer at that time, or where no agency was submitted to the Training Provider as sponsoring attendance at the training. If training courses that an officer attended do not appear on the list or if the information is incorrect, the officer should contact the respective Training Provider directly.

Agency Name : MASON COUNTY SHERIFFS OFFICE
 Employment Status : Current
 Date Span : Start: 09/24/2024 - End:

Title	Training Provider	Hours	Pass/ Fail	Begin Date	End Date	MCOLES Curriculum
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Agency Name : LAKE COUNTY SHERIFFS OFFICE
 Employment Status : Resignation
 Date Span : Start: 07/28/2022 - End: 09/19/2024

Title	Training Provider	Hours	Pass/ Fail	Begin Date	End Date	MCOLES Curriculum
Bloodborne Pathogens (1 Hour)	Lexipol Policeone Academy	1	Pass	08/01/2024	08/15/2024	Elected CPE
Close Quarter Handgun	Kirtland Community College	8	Pass	06/04/2024	06/04/2024	
RAIDER Solo Engagement Training	Lake County Sheriffs Office	40	Pass	05/06/2024	05/10/2024	
Rapid Deployment						
Ethics in Law Enforcement	Lexipol Policeone Academy	1	Pass	04/01/2024	04/30/2024	Mandated CPE Elected CPE
Emergency Driving	West Michigan Criminal Justice Training Consortium	8	Pass	04/16/2024	04/16/2024	EVO

Michigan Commission On Law Enforcement Standards

Individual Employment History

10/08/2024

03:27 PM

JARED INGLE 53713

Agency Relationships* & In-Service Training**

Agency Name : LAKE COUNTY SHERIFFS OFFICE						
Employment Status : Resignation						
Date Span : Start: 07/28/2022 - End: 09/19/2024						
Title	Training Provider	Hours	Pass/ Fail	Begin Date	End Date	MCOL Curriculum
Defensive Driving	West Michigan Criminal Justice Training Consortium	8	Pass	04/09/2024	04/09/2024	EVO
Simmunition Scenario Instructor & Safety Certifica	West Michigan Criminal Justice Training Consortium	24	Pass	03/19/2024	03/21/2024	
Use of Less Lethal Force	Lexipol Policeone Academy	1	Pass	03/01/2024	03/15/2024	
De-Escalation and Minimizing Use of Force *	Lexipol Policeone Academy	2	Pass	02/16/2024	02/29/2024	Mandated CPE Elected CPE
Hazmat First Responder Awareness (FRA) Level 1	Lexipol Policeone Academy	1.5	Pass	02/01/2024	02/15/2024	
Anti-Bias Training For Law Enforcement (2 hours)	Lexipol Policeone Academy	2	Pass	01/01/2024	01/15/2024	Mandated CPE
Annual MCOLS Handgun Qualification 2023	Lake County Sheriffs Office	2	Pass	01/01/2023	12/31/2023	Firearms Officer Safety
Interacting with the Mentally Ill as a First Respo	Lexipol Policeone Academy	1	Pass	12/01/2023	12/15/2023	
Legal Update	West Michigan Criminal Justice Training Consortium	4	Pass	05/16/2023	05/16/2023	Legal Update
Annual MCOLS Handgun Qualification 2022	Lake County Sheriffs Office	2	Pass	01/01/2022	12/31/2022	Firearms
Public Act 552 of 2018 Response to Active Violence	Mcoles	8	Pass	08/30/2022	08/30/2022	
Speed Measurement Operator	Michigan State Police	16	Pass	02/24/2022	02/25/2022	

**Michigan Commission On Law Enforcement Standards
Individual Employment History**10/08/2024
03:27 PM

JARED INGLE 53713

Other In-Service Training

Title	Training Provider	Hours	Pass/ Fail	Begin Date	End Date	MCOL Curriculum
Law Enforcement Stress Indicators	Lexipol Policeone Academy	1	Pass	06/01/2024	06/30/2024	Elected CPE

Knizacky, Fabian

From: Rohde, Dan
Sent: Thursday, October 10, 2024 4:46 PM
To: Knizacky, Fabian
Subject: RE: insurance

Fabian

I need to rephrase this email. I should have said supplemental health care not insurance. It is not an insurance policy of any kind.

Dan Rohde
Mason County
Drain Commissioner/
Director DPW
231 757-9366 Ext321
231 690-2937
drohde@masoncounty.net

From: Knizacky, Fabian <fknizacky@masoncounty.net>
Sent: Wednesday, October 9, 2024 10:15 AM
To: Rohde, Dan <drohde@masoncounty.net>
Cc: Szczypka, Kaitlyn <kszczyпка@masoncounty.net>
Subject: RE: insurance

Thanks Dan.

Fabian L. Knizacky
Mason County Administrator
5300 W. US 10 Highway
Ludington, MI 49431
(P) 231-843-7999
(F) 231-843-1972

This e-mail system is the property of the County of Mason. All data and other electronic messages within this system are the property of the County of Mason. E-mail messages in this system may be considered County Records and therefore may be subject to Freedom of Information Act requests and other legal disclosure.

From: Rohde, Dan <drohde@masoncounty.net>
Sent: Wednesday, October 9, 2024 9:43 AM
To: Knizacky, Fabian <fknizacky@masoncounty.net>
Subject: insurance

As of 2022 the VA has offered supplemental health insurance to all veterans. All vets get put into a priority group that is determined by time in service and service connected disabilities. It will still require me to go on medicare advantage at when I retire from the county.

Dan Rohde
Mason County
Drain Commissioner/
Director DPW

BUDGET AMENDMENT REQUEST FORM

Date 10/15/2024

Department Name Elections and Canvassers Department Number 262

Signature of Person Requesting _____

Reason for Request To reflect the receipt of a grant from the State of Michigan for the Early Vote Site wage expense, along with the increase of expenditures to reimburse the local units for wages paid to election inspectors.

Expense line Item Number to be Decreased _____

Expense line Item Number to be Increased 101-262-811.008 Amount \$10,575

Revenue line Item Number to be Increased 101-000-676.016 Amount \$10,575

Revenue line Item Number to be Decreased _____

Administrator Approval _____

Committee Approval (If Applicable) _____

Finance Committee Approval (If Applicable) _____

Please fill out the request and present to the Administrator's Office. The administrator will take your request to the appropriate Committee and the full Board of Commissioners. The Administrator's Office will make the appropriate budget amendment once the necessary approvals are obtained.

MASON COUNTY TREASURER

Receipt: 76094

10/15/24

MASON COUNTY COURTHOUSE
304 EAST LUDINGTON AVE.
LUDINGTON, MI 49431

Cashier: ANDREW
Received Of: STATE OF MICHIGAN

(231) 843-8411

FY24 EARLY VOTE SITE REIMBURSEMENT
WAGES REIMBURSEMENT

The sum of: 10,575.00

101-000-676.016

REIMBURSEMENTS: ELECTIONS

10,575.00

Total

10,575.00

TENDERED:

ACH DEPOSIT

ACH @ HNB 10-15-24

10,575.00

Notes:

Signed: 