

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. at the Mason County Airport Terminal conference room 5300 W. US 10 Ludington Michigan.

The meeting was called to order by Chair J. Andersen.

Roll call was taken. Present: N. Krieger, J. Hartley, L. Squires, S. Hull, J. Andersen, R. Bacon.  
District #2 Chair: Vacant due to resignation.  
Absent: NONE.

Invocation was given by S. Hull, followed by the Pledge of Allegiance to the flag of the United States of America.

Motion by R. Bacon and seconded S. Hull to approve the agenda with the addition of the Host Site Contingency Agreement with Custer Township. Motion carried.

Motion by L. Squires and seconded by R. Bacon to approve the minutes of the September 12, 2023 regular meeting and September 26, 2023 Special Meeting. Motion carried.

**Correspondence:** None.

**Public comment:** None

Motion by N. Krieger and seconded by S. Hull to leave regular session and enter into a Public Hearing for Truth in Taxation. Motion carried.

Chair Andersen called for any public comment three times.

Hearing no comments, motion made by N. Krieger and seconded by S. Hull to close the Public Hearing and return to regular session. Motion carried.

Anthony Meyaard, Equalization Director noted that the full report was included in the packet, and he provided the highlights. He noted that the Consumer Price Index was over 7%, which this has not happened since 1994.

Dr. Rick Plummer presented the 2022-2023 Soldiers and Sailors Relief Fund report. Fourteen veterans were able to be assisted this year in multiple ways. The collaboration between the Veteran's Office and other local services provides a unique partnership for Mason County veterans. Dr. Plummer specifically would like to acknowledge the work of John Cotten, Mason County's Veteran's Service Officer, and also to recognize Mason County Clerk Kelly and her staff, especially Deputy Pam Wagner and Deputy Kim Quillan of the Mason County Clerk's Office for the exemplarily work they do in their office to assist customers.

Motion by N. Krieger and seconded by J. Hartley to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Judge Nellis is requesting a construction project at the Mason County Courthouse; and

**WHEREAS**, the Building, Planning, Drains and Airport Committee is recommending that the Board of Commissioners authorize seeking proposals for architect services to begin this project.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves taking the first step towards a construction project at the Mason County Courthouse and directs County Administrator Knizacky to seek proposals for architect services.

Moved for your approval.

Motion carried. (Signed) N. Krieger.

Motion by N. Krieger and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the 2023 Apportionment Report has been given and it is in order.

**THEREFORE**, we, your Buildings, Planning, Drains, and Airport Committee, recommend the acceptance of the 2023 Apportionment Report.

Moved for your approval.

Motion carried. (Signed) N. Krieger.

Motion by J. Hartley and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Prosecuting Attorney Kreinbrink is recommending the purchase of Bit Locker Encryption Licenses; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending paying for the attached Bit Locker Encryption Licenses out of the Equipment Replacement Fund.

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**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of the attached Bit Locker Encryption Licenses; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) J. Hartley.

Motion by J. Hartley and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Prosecuting Attorney has received approval of a Title IV-D Cooperative Reimbursement Agreement with the Department of Health and Human Services beginning October 1, 2023 and ending September 30, 2028.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the Department of Health and Human Services Title IV-D Cooperative Reimbursement Agreement, in its entirety and further authorizes the Chairperson of the County Board of Commissioners to execute said Agreement on behalf of the County Board of Commissioners.

Moved for your approval.

\_\_\_\_\_  
Date Board of Commissioners

\_\_\_\_\_  
Date Clerk of the County  
County of Mason  
51st Circuit Court

Motion carried. (Signed) J. Hartley.

Motion by L. Squires and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Prosecuting Attorney Kreinbrink has reached an agreement with the City of Ludington to provide misdemeanor ordinance prosecution services.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the agreement with the City of Ludington to provide misdemeanor ordinance prosecution services.

Moved for your approval.

Motion carried. (Signed) L. Squires.

Motion by L. Squires and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Friend of the Court has received approval of a Title IV-D Cooperative Reimbursement Agreement with the Department of Health and Human Services beginning October 1, 2023 and ending September 30, 2028.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the Department of Health and Human Services Title IV-D Cooperative Reimbursement Agreement, in its entirety and further authorizes the Chairperson of the County Board of Commissioners to execute said Agreement on behalf of the County Board of Commissioners.

Moved for your approval.

\_\_\_\_\_  
Date Board of Commissioners

\_\_\_\_\_  
Date Clerk of the County  
County of Mason  
51st Circuit Court

Motion carried. (Signed) L. Squires.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated

September 14, 2023 totaling \$457,226.41: and  
 September 28, 2023 totaling \$309,180.86.

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) J. Andersen, S. Hull and R. Bacon.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to adopt 2024 Budgets for the County of Mason’s Special Revenue Funds.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason adopts the attached 2024 Budgets for the Special Revenue Funds as recommended by the Finance, Personnel, & Rules Committee.

Commissioner Krieger inquired of any additional changes and was informed the only increase was the \$6,000.00 change that was discussed at the work session.

Moved for your approval.

Motion carried. (Signed) S. Hull

<b>County of Mason Special Revenue Funds 2024 Budgets</b>										
							Junk	Landfill		Vacation
			Road	Senior	Friend of	Ordinance	Perpetual	Solid Waste		and
<b>REVENUES</b>			Patrol	Citizens	the Court	Admin.	Care	Management		Sick Pay
Taxes			721,300	742,000	-	-	-	-	-	-
Federal Grants			-	-	-	-	-	-	-	-
State Grants			72,000	-	-	-	-	-	-	-
Contributions from local units			-	-	-	-	-	-	-	-
Charges for services			307,125	-	-	7,450	-	-	-	-
Interest			17,000	15,000	775	-	33,525	100		12,000
Fines and Forfeits			-	-	-	-	-	-	-	-
Other			21,500	-	8,675	-	6,000	-	-	-
<b>Total Revenues</b>			<b>1,138,925</b>	<b>757,000</b>	<b>9,450</b>	<b>7,450</b>	<b>39,525</b>	<b>100</b>		<b>12,000</b>
<b>EXPENDITURES</b>										
General Government				-	-	-	-	-	100	103,000
Public Safety			3,496,675	-	-	27,000	82,525	-	-	-
Health & Welfare			-	668,500	-	-	-	-	-	-
Cultural & Recreational			-	-	-	-	-	-	-	-
Judicial			-	-	654,625	-	-	-	-	-
Capital Outlay			-	-	-	-	-	-	-	-
<b>Total Expenditures</b>			<b>3,496,675</b>	<b>668,500</b>	<b>654,625</b>	<b>27,000</b>	<b>82,525</b>	<b>100</b>		<b>103,000</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>			<b>(2,357,750)</b>	<b>88,500</b>	<b>(645,175)</b>	<b>(19,550)</b>	<b>(43,000)</b>	<b>-</b>		<b>(91,000)</b>
<b>OTHER FINANCING SOURCES (USES)</b>										
Operating transfers in			2,562,250	-	615,000	16,500	-	-	-	50,000
Operating transfers out			(204,500)	-	-	-	-	-	-	-

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Total Other Financing Sources (Uses)		<u>2,357,750</u>	<u>-</u>	<u>615,000</u>	<u>16,500</u>	<u>-</u>	<u>-</u>	<u>50,000</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USES		-	88,500	(30,175)	(3,050)	(43,000)	-	(41,000)
FUND BALANCE, JANUARY 1, 2024		<u>855,800</u>	<u>423,332</u>	<u>250,523</u>	<u>64,273</u>	<u>2,517,636</u>	<u>26,562</u>	<u>41,000</u>
FUND BALANCE, DECEMBER 31, 2024		<u>855,800</u>	<u>511,832</u>	<u>220,348</u>	<u>61,223</u>	<u>2,474,636</u>	<u>26,562</u>	<u>-</u>

**County of Mason  
Special Revenue Funds  
2024 Budgets - continued**

							Principal	Register of	
			Spay/Neuter	Brownfield	Building	Courthouse	Residence	Deeds	Budget
<u>REVENUES</u>			Deposit	Redevelop.	Dept.	Preservation	Exempt.	Automation	Stabilization
Taxes			-	102,400	-		-	-	-
Federal Grants			-	-	-	-	-	-	-
State Grants			-	-	-	-	-	-	-
Contributions from local units			-	-	450,000	-	-	-	-
Charges for services			-	4,300	-	-	100	36,750	-
Interest			-	-	-	6,500	-	600	-
Fines and Forfeits			-	-	-	11,500	-	-	-
Other			<u>3,700</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues			<u>3,700</u>	<u>106,700</u>	<u>450,000</u>	<u>18,000</u>	<u>100</u>	<u>37,350</u>	<u>-</u>
<b><u>EXPENDITURES</u></b>									
General Government			-	106,700	-	-	700	20,000	-
Public Safety			3,000	-	450,000	-	-	-	-
Health & Welfare			-	-	-	-	-	-	-
Cultural & Recreational			-	-	-	-	-	-	-
Judicial			-	-	-	-	-	-	-
Capital Outlay			<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures			<u>3,000</u>	<u>106,700</u>	<u>450,000</u>	<u>-</u>	<u>700</u>	<u>20,000</u>	<u>-</u>
EXCESS (DEFICIENCY) OF									

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REVENUES OVER EXPENDITURES				700	-	-	18,000	(600)	17,350	-
<b>OTHER FINANCING SOURCES (USES)</b>										
Operating transfers in				-	-	-	-	-	-	-
Operating transfers out				-	-	-	-	-	-	-
Total Other Financing Sources (Uses)				-	-	-	-	-	-	-
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USES</b>										
				700	-	-	18,000	(600)	17,350	-
<b>FUND BALANCE, JANUARY 1, 2024</b>										
				2,300	415,338	467,816	373,663	24,456	39,926	1,933,000
<b>FUND BALANCE, DECEMBER 31, 2024</b>										
				3,000	415,338	467,816	391,663	23,856	57,276	1,933,000

<b>County of Mason Special Revenue Funds 2024 Budgets - continued</b>										
				Indigent	Community	Concealed	Corrections	Drug		
				Defense	Corrections	Pistol	Officer	Law	Jail	County
<b>REVENUES</b>										Law Library
Taxes				-	-	-	-	-	1,333,200	-
Federal Grants				-	-	-	-	-	-	-
State Grants				1,014,700	-	-	-	-	-	-
Contributions from local units				-	-	-	-	-	-	-
Charges for services				-	-	22,550	5,000	-	130,100	-
Interest				-	-	-	-	-	31,500	-
Fines and Forfeits				-	-	-	-	-	-	3,500
Other				4,600	-	-	-	-	4,000	-
Total Revenues				1,019,300	-	22,550	5,000	-	1,498,800	3,500
<b>EXPENDITURES</b>										
General Government				-	-	-	-	-	-	-
Public Safety				-	-	22,550	5,000	-	3,380,900	-
Health & Welfare				-	-	-	-	-	-	-
Cultural & Recreational				-	-	-	-	-	-	-

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Judicial			1,177,300	-	-	-	-	-	-	13,500
Capital Outlay			-	-	-	-	-	-	-	-
<b>Total Expenditures</b>			<u>1,177,300</u>	<u>-</u>	<u>22,550</u>	<u>-</u>	<u>5,000</u>	<u>-</u>	<u>3,380,900</u>	<u>13,500</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>										
			<u>(158,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,882,100)</u>	<u>(10,000)</u>
<b>OTHER FINANCING SOURCES (USES)</b>										
Operating transfers in			158,000	-	-	-	-	-	2,019,000	10,000
Operating transfers out			-	-	-	-	-	-	(136,900)	-
<b>Total Other Financing Sources (Uses)</b>			<u>158,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,882,100</u>	<u>10,000</u>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USES</b>										
			-	-	-	-	-	-	-	-
<b>FUND BALANCE, JANUARY 1, 2024</b>			<u>52,062</u>	<u>4,349</u>	<u>76,715</u>	<u>1,395</u>	<u>21,715</u>	<u>6,935</u>	<u>1,560,469</u>	<u>82,529</u>
<b>FUND BALANCE, DECEMBER 31, 2024</b>			<u>52,062</u>	<u>4,349</u>	<u>76,715</u>	<u>1,395</u>	<u>21,715</u>	<u>6,935</u>	<u>1,560,469</u>	<u>82,529</u>

<b>County of Mason Special Revenue Funds 2024 Budgets - concluded</b>										
			Community	Emergency						Building
			Development	Management	Opioid	Justice	Social		Soldiers' &	Authority
<b>REVENUES</b>			Block Grant	Grants	Settlement	Training	Welfare	Child Care	Sailors' Relief	Operations
Taxes			-	-	-	-	-	-	7,400	-
Federal Grants			-	-	-	-	-	-	-	-
State Grants			-	-	-	2,800	-	778,100	-	-
Contributions from local units			-	-	-	-	-	-	-	-
Charges for services			-	-	-	-	-	30,000	-	-
Interest			-	-	3,500	-	-	-	1,000	-
Fines and Forfeits			-	-	-	-	-	-	-	-
Other			-	16,100	188,500	-	-	13,000	-	46,000
<b>Total Revenues</b>			<u>-</u>	<u>16,100</u>	<u>192,000</u>	<u>2,800</u>	<u>-</u>	<u>821,100</u>	<u>8,400</u>	<u>46,000</u>
<b>EXPENDITURES</b>										
General Government			-	-	-	-	-	-	-	-
Public Safety			-	16,100	-	2,800	-	-	-	46,000
Health & Welfare			-	-	192,000	-	25,000	1,253,275	8,400	-

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Cultural & Recreational			-	-	-	-	-	-	-	
Judicial			-	-	-	-	-	-	-	
Capital Outlay			-	-	-	-	-	-	-	
Total Expenditures			-	16,100	192,000	2,800	25,000	1,253,275	8,400	46,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES			-	-	-	-	(25,000)	(432,175)	-	-
<b>OTHER FINANCING SOURCES (USES)</b>										
Operating transfers in			-	-	-	-	15,000	411,000	-	-
Operating transfers out			-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)			-	-	-	-	15,000	411,000	-	-
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USES			-	-	-	-	(10,000)	(21,175)	-	-
FUND BALANCE, JANUARY 1, 2024			87,387	53,008	53,008	6,024	53,913	928,390	35,493	160,007
FUND BALANCE, DECEMBER 31, 2024			87,387	53,008	53,008	6,024	43,913	907,215	35,493	160,007

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Michigan Department of Transportation (MDOT) has offered a contract for the rehabilitation of Runway 8/26 at the Mason County Airport; and

**WHEREAS**, under this contract the County of Mason will receive grants from the state and federal governments totaling \$1,516,779.00 out of a total project cost of \$1,584,454.00.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves Contract No. 2023-0727 for a Federal/State/Local Airport Project for the rehabilitation of Runway 8/26 at the Mason County Airport; local funds of \$67,675.00 to come from the Airport Improvement Fund.

Moved for your approval.

Commissioner Krieger noted that the passing of this resolution allows the Airport to maintain the 5,000 foot runway. This project has been a project that has been worked on for several years by Administrator Knizacky and Airport Manager O’Conner. The project is slated to start in the Spring of 2024.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Clerk Kelly has expressed the need for overtime for the upcoming election.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves overtime for County Clerk employees working the November 7, 2023 Election.

Moved for your approval.

Motion carried. (Signed) S. Hull.

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Motion by R. Bacon and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Clerk Kelly has negotiated the attached Host Site Agreement to facilitate a site for early voting for citizens of Amber, Branch, Custer, Eden, Free Soil, Grant, Hamlin, Logan, Meade, Pere Marquette Charter, Riverton, Sheridan, Sherman, Summit, Victory, and the City of Scottville; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending approval of this agreement.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Host Site Agreement to facilitate a site for early voting.

Moved for your approval.

Motion carried. (Signed) R. Bacon.

Motion by R. Bacon and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for October 11, 2023.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Road Patrol	\$187,500.00
Friend of the Court	\$146,750.00
Indigent Defense	\$ 38,375.00
Jail Operations	\$168,250.00
Probate Court Child Care	\$ 75,268.00
Property & Liability Insurance	\$ 11,250.00

Moved for your approval.

Motion carried. (Signed) R. Bacon.

Motion by R. Bacon and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Blue Cross Blue Shield of Michigan has provided the attached Group Benefit and Rate Renewal Summary; and

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending approval of this renewal summary.

**THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Group Benefit and Rate Renewal Summary and directs Mason County Administrator Fabian Knizacky to sign the appropriate documents.

Moved for your approval. Questioned was whether or not there was a significant increase in plans and the Board was informed by Administrator Knizacky that it depended on the plan chosen as some plans did have a 2.7% increase.

Motion carried. (Signed) R. Bacon.

Motion by R. Bacon and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Clerk Kelly has negotiated the attached Host Site Agreement to facilitate a site for early voting for citizens of Amber, Branch, Custer, Eden, Free Soil, Grant, Hamlin, Logan, Meade, Pere Marquette Charter, Riverton, Sheridan, Sherman, Summit, Victory, and the City of Scottville; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending approval of this agreement.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Host Site Agreement to facilitate a site for early voting.

Moved for your approval.

Commissioner Krieger requested to ask Clerk Kelly a question regarding why two Host Site Agreements.

Clerk Kelly informed him that first Host Site Agreement was with Custer Township and was for contingency purposes and the second Host Site Agreement would be the main agreement with the Mason County District Library in Scottville.

Motion carried. (Signed) R. Bacon.

Motion by Board Chair J. Andersen and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Commercial Rehabilitation Act 210 of 2005 provides for the establishment of commercial rehabilitation districts in certain local units of government; and

**WHEREAS**, MCL 207.842(a) defines "Commercial Property" as land improvements classified by law for general ad valorem tax purposes as real property including real property assessable as personal property pursuant to sections 8(d) and 14(6) of the general property tax act, 1893 PA 206, MCL 211.8 and 211.14, the primary purpose and use of which is the operation of a commercial business enterprise or multifamily



residential use including facilities related to a commercial business enterprise under the same ownership at that location, including, but not limited to, office, engineering, research and development, warehousing, parts distribution, retail sales, and other commercial activities. Commercial property also includes a building or group of contiguous buildings previously used for industrial purposes that will be converted to the operation of a commercial enterprise; and

**WHEREAS**, the City of Ludington has enacted a resolution for the Establishment of a Commercial Rehabilitation District for DPRE-Foster School Acquisition Ludington, LCC 504 and 507 E. Foster Street, Ludington, MI; and

**WHEREAS**, the eligibility of this site for a Commercial Rehabilitation District has been questioned due to it not meeting the Act 210 definition of a “qualified facility” to be “a building or group of contiguous buildings previously used for commercial or industrial purposes, obsolete industrial property, and vacant property which within the immediately preceding 15 years, was commercial property as defined in MCL 207.842(a) because it was a school and playground.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason rejects the establishment of a Commercial Rehabilitation District for DPRE-Foster School Acquisition Ludington, LLC 504 and 507 E. Foster Street, Ludington, MI; and directs County Clerk Kelly to send certified copies of this resolution to the City of Ludington and the State Tax Commission.

Commissioner Krieger understands the challenges faced in the Community with housing needs. He noted that State statute defines that the property was not commercial property at the time of the approval of the Resolution by the City of Ludington. Commissioner Hartley further noted that he was in agreement of Commissioner Krieger’s assessment that Foster School was not a commercial property based on the State Statute. Commissioner Squires requested to ask questions of City of Ludington Manager Mitch Foster and the Mr. Gillett, the developer. Further discussion ensued.

Chair Andersen expressed to the public that the vote to be taken today was that this Board is supportive of housing and the need for more housing, but that the law is very clear and this parcel does not fit within the allowable statute guidelines.

Moved for your approval with the request of a roll call vote.

ROLL CALL: AYES: Krieger, Hartley, Squires, Hull, Bacon, Andersen.  
 NAYS: None  
 ABSENT: None

Motion carried. 6-0 (Signed) J. Andersen.

Motion by Board Chair J. Andersen and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to adopt a 2024 Final Budget for the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has requested and received the proposed 2024 Final Budget requests from the various Department Heads of the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the proposed 2024 Final Budget requests and after careful deliberations has made the necessary adjustments which allow the Committee to recommend a balanced 2024 Final Budget that will meet the collective needs of the citizens served by the Board of Commissioners of the County of Mason.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason adopts the attached 2024 Final Budget as recommended by the Finance, Personnel, & Rules Committee.

Commissioner Squires wished to thank Administrator Knizacky for once again providing a balanced budget for Mason County, and that Administrator Knizacky should be commended for his work.

Moved for your approval.

Motion carried. (Signed) J. Andersen

MASON COUNTY 2024 FINAL GENERAL FUND EXPENDITURE BUDGET

	2021	2022	2023	2024 PRELIMINARY	2024 FINAL	2024 FINAL
Description	AUDITED	AUDITED	AMENDED	APPROVED	REQUESTED	APPROVED
Board of Commissioners Michigan Association of Counties	147,751	131,317	160,000	148,000	148,000	148,000
Juvenile Court Administrator	10,875	10,873	10,875	10,875	10,875	10,875
Tax Allocation Boards	61,482	127,492	97,850	97,850	97,850	97,850
Clerk	277,120	331,541	373,800	435,125	490,375	490,375
	1,254	1,268	1,400	1,400	1,425	1,425
	524,813	590,283	709,250	676,350	775,050	688,575

	<b>October 10, 2023</b>					
Audit	23,018	25,512	28,300	36,000	36,000	36,000
Remonumentation	33,628	35,893	39,525	36,300	36,325	36,325
Copy Machine & Fax	16,959	11,876	19,700	19,700	19,700	19,700
Treasurer's Office	398,560	424,082	459,625	468,375	474,275	474,275
Equalization Dept.	509,317	476,965	478,775	528,600	524,975	524,975
Election & Canvassers	28,237	61,203	87,600	163,200	187,135	187,125
County Maintenance	164,159	137,737	167,625	170,525	175,250	175,250
Register of Deeds	279,949	315,849	335,825	350,650	352,375	352,375
Courthouse Maintenance	164,391	163,860	152,300	153,975	152,300	152,300
Maintenance - Scottville Complex	19,944	23,214	29,150	29,150	30,925	29,150
Jail Annex Building	17,941	19,490	31,425	31,425	31,425	31,425
Circuit Court	445,913	484,365	583,175	600,000	777,725	625,075
District Court	704,698	735,853	771,075	817,650	797,150	797,150
Probate Court	700,097	607,666	699,300	671,025	779,400	779,400
Prosecutor's office	773,091	787,694	914,100	951,475	1,163,400	957,825
Family Counseling Service	-	-	4,000	4,000	4,000	4,000
Jury Commission	13,010	11,597	16,200	16,200	16,200	16,200
Courthouse Security	-	154,935	271,600	274,650	275,825	275,825
Probation/Parole	3,333	3,030	8,025	8,025	8,050	8,050
Emergency Planning	127,435	124,575	161,950	164,750	195,375	195,375
Animal Control	180,840	226,450	228,300	233,625	234,575	234,575
Dept. of Public Works	50,750	32,455	35,075	36,200	36,325	36,325
Drain Commissioner	277,945	338,503	376,175	395,950	389,750	389,750
Drains at Large	1,952	2,154	26,400	2,300	2,300	2,300
Health Department Building	78,458	73,504	79,600	79,600	82,475	82,475
Medical Examiner	123,269	108,341	156,000	151,000	166,000	166,000
Veteran's Burial	12,300	6,600	21,100	21,100	21,100	21,100
Veteran's Affairs Grant	45,053	50,183	59,500	61,175	69,800	69,800
Zoning Dept.	133,140	206,655	258,450	258,375	257,950	257,950
County Plat Board	-	-	300	300	300	300
Cooperative Extension	104,976	107,899	111,000	128,500	140,800	128,500
Regional Planning	7,634	7,686	7,650	7,650	7,800	7,800
Economic Development	-	27,925	19,950	34,950	68,950	43,950
Parks & Recreation	1,475	4,898	4,000	10,000	4,000	4,000
Fairgrounds	6,646	24,690	9,175	7,000	9,175	9,175
Employee Benefits	208,369	50,442	-	-	-	-
Contingency	-	-	38,325	99,475	100,000	73,625
	<b>6,679,782</b>	<b>7,066,555</b>	<b>8,043,450</b>	<b>8,392,475</b>	<b>9,152,685</b>	<b>8,642,525</b>

MASON COUNTY 2024 FINAL GENERAL FUND EXPENDITURE BUDGET

	2021	2022	2023	2024 PRELIMINARY	2024 FINAL	2024 FINAL
<b>Description</b>	<u>AUDITED</u>	<u>AUDITED</u>	<u>AMENDED</u>	<u>APPROVED</u>	<u>REQUESTED</u>	<u>APPROVED</u>
<b>APPROPRIATIONS</b>						
- OTHER:						
United Way - 2-1-1 Service	500	1,500	2,000	2,000	2,000	2,000
District #10 Health Department	186,084	186,519	186,519	186,519	186,519	186,519
Mason/Lake Soil Conservation	19,000	19,000	19,000	19,000	19,000	19,000
Household Hazardous Waste Prog.	7,000	7,000	7,000	7,000	7,000	7,000

**October 10, 2023**

Mental Health Authority	139,750	139,625	139,750	139,750	139,250	139,250
911 Center	157,546	158,888	158,625	158,825	158,825	158,825
Lakeshore Children Advocacy Center		-	-	-	59,850	-
Lakeshore Regional Partners	77,740	89,645	81,200	89,650	89,650	89,650
	<u>587,620</u>	<u>602,177</u>	<u>594,094</u>	<u>602,744</u>	<u>662,094</u>	<u>602,244</u>

**APPROPRIATIONS TO COUNTY FUNDS:**

192. Welfare Child Care	113,600	-	100,000	100,000	50,000	50,000
207. Road Patrol	2,153,300	2,191,475	2,250,075	2,398,000	2,620,750	2,562,250
215. Friend of the Court	560,000	570,000	587,000	615,000	645,625	615,000
225. Junk Ordinance	5,900	6,700	16,500	16,500	16,500	16,500
227. Landfill Perpetual Care	40,000	40,000	40,000	40,000	40,000	-
230. Employee Vacation & Sick Pay	-	-	50,000	50,000	50,000	50,000
260.. Indigent Defense	153,500	153,500	153,500	153,500	158,000	158,000
266. Jail Operations	1,669,600	1,944,475	2,019,000	2,042,800	2,019,000	2,019,000
269. Law Library	10,000	10,000	10,000	10,000	10,000	10,000
290. Social Welfare	24,000	-	15,000	15,000	15,000	15,000
292. Probate Child Care	269,000	411,000	301,075	300,000	361,000	361,000
402. Equipment Replacement	259,225	715,075	314,350	279,025	357,525	344,525
470. Public Improvement	567,391	1,312,956	442,956	442,956	492,956	426,956
481. Airport - Improvement	823,000	62,000	55,000	55,000	55,000	55,000
581. Airport - Operating	149,800	152,800	166,000	166,000	166,000	166,000
676. Ins. - Liability	45,000	45,000	45,000	45,000	45,000	45,000
677. Ins. - Worker's Compensation	10,000	10,000	10,000	10,000	10,000	10,000
678. Ins. - Health, Pension, & Life	540,000	731,550	322,000	322,000	322,000	322,000
	<u>7,393,316</u>	<u>8,356,531</u>	<u>6,897,456</u>	<u>7,060,781</u>	<u>7,434,356</u>	<u>7,226,231</u>

Total General Fund Budget	<u>14,660,718</u>	<u>16,025,263</u>	<u>15,535,000</u>	<u>16,056,000</u>	<u>17,249,135</u>	<u>16,471,000</u>
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**FUND 470 CAPITAL EXPENDITURES**

Sheriff storage building	174,000	50,000	50,000	50,000	50,000	20,000
Courthouse Roof	-	470,000	-	-	-	-
Airport Terminal	31,000	31,000	31,000	31,000	31,000	31,000
Animal Control Building	21,000	21,000	21,000	21,000	21,000	21,000
Transmission Tower	1,500	1,500	1,500	1,500	1,500	1,500
Parks	20,000	20,000	20,000	20,000	20,000	20,000
102 Fifth Street	12,000	12,000	12,000	12,000	12,000	12,000
Jail	90,000	90,000	90,000	90,000	90,000	90,000
Court Building at Jail site	-	400,000	-	-	50,000	20,000
Jail Annex Building	20,000	20,000	20,000	20,000	20,000	20,000
Health Department Building	59,891	59,456	59,456	59,456	59,456	59,456
Courthouse Steps	2,000	2,000	2,000	2,000	2,000	2,000
Courthouse Building & Grounds	100,000	100,000	100,000	100,000	100,000	100,000
HVAC System Replacement	36,000	36,000	36,000	36,000	36,000	30,000
	<u>567,391</u>	<u>1,312,956</u>	<u>442,956</u>	<u>442,956</u>	<u>492,956</u>	<u>426,956</u>

**MASON COUNTY 2024 FINAL GENERAL FUND EXPENDITURE BUDGET**

Description	2021	2022	2023	2024 PRELIMINARY	2024 FINAL	2024 FINAL
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**October 10, 2023**

FUND 402

CAPITAL

EXPENDITURES	<u>AUDITED</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>APPROVED</u>	<u>REQUESTED</u>	<u>APPROVED</u>
Airport equipment & vehicle	3,200	3,200	3,200	3,200	3,200	3,200
Broadband	-	303,000	-	-	-	-
DPW & Drain Com. Computers	500	500	500	500	500	500
DPW & Drain Com. GIS	1,250	1,250	1,250	1,250	1,250	1,250
Ambulance Courthouse security system	30,000	30,000	30,000	30,000	30,000	30,000
District/Circuit Court computers	16,000	16,000	16,000	16,000	16,000	16,000
Emergency Manage. Equipment	4,800	1,000	1,000	1,000	1,000	1,000
Sheriff's firearms	10,000	10,000	10,000	10,000	10,000	10,000
Road Patrol body cameras	-	9,075	9,075	9,075	9,075	9,075
Tax System computers	-	8,350	8,350	8,350	8,350	8,350
Probate equip. & furniture	4,000	4,000	4,000	4,000	4,000	3,000
Accounting System computers	500	500	500	500	500	500
Animal Control vehicles	3,000	3,000	3,000	3,000	3,000	2,500
Maintenance vehicle	3,000	17,050	3,000	3,000	3,000	3,000
Phone Systems General computer replacement	3,000	3,000	3,000	3,000	3,000	3,000
Sheriff Servers SRO Vehicles & equipment	10,000	10,000	10,000	10,000	10,000	10,000
Sheriff Office Diving Equipment	-	131,000	42,575	-	-	-
Sheriff Office Dive Trailer	3,500	3,500	3,500	3,500	3,500	3,500
Forensic Computing School SERT	2,000	2,000	2,000	2,000	2,000	2,000
Equipment & Trailer	3,500	2,500	2,500	2,500	2,500	2,000
Road Patrol Total Station	5,000	5,000	5,000	5,000	5,000	5,000
Sheriff Radar Equipment	1,000	1,000	1,000	1,000	1,000	1,000
Road Patrol Software	1,000	1,000	1,000	1,000	1,000	1,000
Sheriff radios	1,500	1,500	1,500	1,000	1,500	1,500
Sheriff vehicles	1,000	1,000	1,000	1,000	1,000	1,000
In car cameras	85,000	100,000	100,000	110,000	118,000	110,000
Sheriff's Marine Boat	2,000	2,000	2,000	2,000	2,000	2,000
Sheriff computers & equip.	3,000	3,000	3,000	3,000	71,000	71,000
Sheriff's Ballistic Vests	3,500	3,500	3,500	3,500	3,500	3,500
Sheriff's Canine	3,000	3,000	3,000	3,000	3,000	3,000
Aerial Photos	1,000	1,000	1,000	1,000	1,000	1,000
Clerk Copiers	1,000	1,000	1,000	1,000	1,000	1,000
Clerk Imaging	1,000	1,000	1,000	1,000	1,000	1,000
Equipment Zoning	4,000	4,000	2,000	2,000	4,000	2,000
Equipment Courtroom equipment	400	400	400	400	400	400
Courthouse vehicle	500	500	500	500	500	500
Tower generator	1,000	1,000	1,000	1,000	1,000	500
	250	250	250	250	250	250

<b>October 10, 2023</b>						
Sheriff's tasers	3,000	3,000	3,000	3,000	3,000	3,000
Vital records software server	19,825	-	2,000	2,000	2,000	2,000
Register of Deeds furniture	-	-	2,000	-	-	-
Clerk furniture	-	-	500	500	500	500
Clerk computer & printers	-	-	1,000	1,000	1,000	500
Treasurer scanner	-	-	750	1,000	1,000	1,000
Windows Office software	2,000	2,000	2,000	2,000	2,000	2,000
Election equipment & computers	2,000	2,000	2,500	2,000	2,000	2,000
Zoning vehicle	1,000	1,000	1,000	1,000	1,000	1,000
	<b>259,225</b>	<b>715,075</b>	<b>314,350</b>	<b>279,025</b>	<b>357,525</b>	<b>344,525</b>

**MASON COUNTY 2024 FINAL GENERAL FUND REVENUE BUDGET**

Description	2021	2022	2023	2024 PRELIMINARY	2024 FINAL	2024
	<u>AUDITED</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>APPROVED</u>	<u>APPROVED</u>	<u>FINAL</u>
Property Tax Collection	10,616,592	11,032,596	11,592,800	12,050,000	12,390,000	12,390,000
Personal Property Reimbursement	553,003	1,220,077	486,150	411,000	411,000	411,000
Delinquent Personal Tax	3,015	745	2,300	1,700	2,300	2,300
Federal Payment in lieu of tax	124,332	127,630	135,525	127,625	135,525	135,525
Industrial Facilities Tax	7,275	48,853	27,125	37,675	24,325	24,325
Real Estate Transfer Taxes	239,340	226,406	120,000	120,000	120,000	120,000
Other Taxes & Fees	40,451	90,474	45,875	46,075	44,475	44,475
Zoning Department	14,200	18,740	14,200	16,000	19,900	19,900
Soil Erosion & Sediment	30,950	20,575	24,000	24,000	21,750	21,750
Dog licenses	37,710	46,745	46,725	46,650	44,500	44,500
All other Licenses & Permits	1,170	1,030	1,150	1,025	1,050	1,050
Court Equity Fund	119,675	123,094	119,675	123,075	128,350	128,350
Judges Salary	137,172	137,172	137,150	137,150	137,150	137,150
Probate Judge Supplement	121,244	127,455	121,225	127,900	127,500	127,500
Veteran's Affairs Service Grant	43,080	47,783	58,575	61,175	68,800	68,800
Emergency Preparedness	46,699	30,335	22,500	22,500	34,500	34,500
Fr. of Ct./Incentive Program	30,336	31,697	30,300	31,700	31,700	31,700
C.R.P. Reimbursement	394,903	342,582	384,300	341,250	391,525	391,525
Juvenile Court Officer Grant	27,317	27,317	27,300	27,300	27,300	27,300
Victims Rights	40,911	36,703	43,175	36,700	43,175	43,175
Convention Facility Tax	155,480	179,289	155,475	179,275	179,275	179,275
Township Liquor License	17,330	18,002	17,325	18,000	17,575	17,575
State Survey Remonumentation	33,626	35,887	36,300	36,300	36,300	36,300
State Revenue Sharing Grant	535,772	557,008	585,200	557,000	627,600	627,600
County Incentive Program	125,788	125,784	125,775	125,775	125,775	125,775
All other State Grants	36,380	37,618	31,675	32,825	35,250	35,250
All other Federal Grants	29,699	5,809,086	3,400	-	-	-

	<b>October 10, 2023</b>					
Circuit Court Costs	16,485	13,781	16,500	20,375	22,000	21,175
District Court Costs	101,388	60,471	52,400	52,400	63,000	63,000
Probation Oversight Fees	45,780	26,399	24,000	24,000	30,000	30,000
Civil Fees	56,709	51,108	40,000	40,000	47,000	47,000
Recording Fees	195,171	164,288	140,000	150,000	140,000	140,000
Circuit Court Fees	13,804	8,187	13,800	8,175	5,000	10,300
Probate Court	18,467	18,017	18,000	18,000	13,950	13,950
County Clerk	54,177	54,840	39,000	49,100	39,000	51,000
Inter-Departmental Personnel Ser.	21,787	21,440	22,000	25,000	18,150	18,150
Prosecutor	11,541	13,349	11,525	13,350	7,500	7,500
Printed & Electronic Copy Sales	14,762	11,864	14,750	11,850	15,000	15,000
All other Charges for Services	127,841	122,351	119,700	113,125	111,250	111,675
Ordinance Fines & Costs	27,315	15,923	18,000	18,000	20,000	20,000
Bond Forfeitures	7,950	9,695	6,000	6,000	7,500	7,500
Investment Income	139,300	182,781	95,000	217,725	149,000	149,000
Investment Income - restricted	143,915	151,515	-	-	-	-
Gain (loss) on investments	(8,938)	(592,017)	-	-	-	-
Rents, Leases	34,350	34,300	34,000	34,300	34,000	34,000
Reimbursements, Refunds	333,360	394,842	316,500	356,050	346,525	346,525
Transfers from other funds	-	-	-	-	-	-
911 Center	157,546	158,888	158,625	158,875	158,625	158,625
<b>Total General Fund Revenue</b>	<b>15,076,160</b>	<b>21,422,705</b>	<b>15,535,000</b>	<b>16,056,000</b>	<b>16,454,100</b>	<b>16,471,000</b>
Surplus (Deficit)	415,442	5,397,442	-	-	(795,035)	-
January 1, Fund Balance	10,152,312	10,567,755	15,965,197	15,965,197	15,965,197	15,965,197
Adjustments for the audit	-	-	-	-	-	-
December 31, Fund Balance	<u>\$10,567,754</u>	<u>\$15,965,197</u>	<u>\$15,965,197</u>	<u>\$ 15,965,197</u>	<u>\$15,170,162</u>	<u>\$15,965,197</u>

Motion by Board Chair J. Andersen and seconded by J. Hartley to approve the following resolution:

**HONORABLE COMMISSIONERS**

**WHEREAS**, Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

**WHEREAS**, industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

**WHEREAS**, efforts to expand renewable energy projects will continue to increase in this state; and

**WHEREAS**, the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

**WHEREAS**, by granting the Michigan Public Service Commission this authority, local control will be preempted; and

**WHEREAS**, should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

**WHEREAS**, should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

**WHEREAS**, if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

**WHEREAS**, all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

**WHEREAS**, this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

**WHEREAS**, the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

October 10, 2023

**THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the County of Mason opposes the preemption of local control in solar and wind siting and zoning.

Moved for your approval.

Commissioner Krieger voiced his disdain with regards to this Resolution as presented.

AYES: Hartley, Squires, Hull, Bacon, Andersen. NAYS: Krieger.

Motion carried. 5-1 (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by J. Hartley to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, there is one position on the Mason County Department of Health and Human Services Board with a term ending October 31, 2023; and

**WHEREAS**, there was one response to the advertisement notice that was published in the Ludington Daily News and the Mason County Press from Mr. Charles Lange.

**THEREFORE BE IT RESOLVED**, that Mr. Charles Lange be appointed to the one position on the Mason County Department of Health and Human Services Board with a term ending October 31, 2026.

Moved for your approval.

Commissioner Squires noted that he has had the privilege over the years to work with former Commissioner Charles Lange and thanked him for continuing to serve Mason County.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Michigan Department of Transportation (MDOT) has offered a construction contract to install the Runway 8 PAPI at the Mason County Airport; and

**WHEREAS**, under this contract the County of Mason will receive grants from the state and federal governments totaling \$57,332.00 out of a total project cost of \$60,350.00.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves Contract No. 2023-0737 for a Federal/State/Local Airport Project to install the Runway 8 PAPI at the Mason County Airport; local funds of \$3,018.00 to come from the Airport Improvement Fund.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Chair Andersen noted that both the Treasurer's report and Clerk's reports were emailed for their review.

Treasurer Kmetz informed the Board that 154 property visits had been completed that are currently in forfeiture. Ideally the hope would be to get that number to under twenty prior to Foreclosure next year. He will be attending an upcoming Settlement Hearing in Kalamazoo on November 7, 2023 to represent the Michigan Association of County Treasurer's, as he is the President for the 2023 calendar year. He is hoping the County can move forward under these new settlement law guidelines.

Clerk Kelly thanked the Board for their approval of the Host Site Agreements and overtime for staff. She reminded everyone of the upcoming November 7, 2023 Special Election. She noted that she has multiple training sessions next week with the State and Bureau of Elections regarding Proposal 22-2.

Administrator Knizacky reminded the Commissioners of the following upcoming meetings:

- Township Officer's Meeting scheduled for next Thursday at Branch Township
- October 24, 2023 Special Board meeting to appoint a candidate for the open Commissioner District #2 seat, as well as hear from Mr. Walsh, the Consultant hired to assist in finding the Administrator's replacement, and review potential candidates. The Board will go into closed session for this review.
- October 30, 2023 is the West Central Michigan County Alliance meeting.

Public comment: None.

Other business: None.

With no other business the meeting was adjourned at 8:13 p.m.

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CHERYL KELLY, COUNTY CLERK

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JANET S. ANDERSEN, BOARD CHAIR