

**FINANCE, PERSONNEL, & RULES COMMITTEE**

**March 12, 2024**

**10:30 AM**

**Meeting will be at the conference room at the Mason County Airport Terminal**

- A. Roll Call**
- B. Approval of the Agenda**
- C. Approval of the Minutes**
- D. Reading of Correspondence**
- E. Limited Public Comments**
- F. Committee Work**
  - 1. Consideration of Finance, Personnel, & Rules Committee Transfers**
- G. Limited Public Comments**
- H. Any other business**
- I. Adjournment**

**Finance, Personnel, & Rules Committee Meeting**  
**February 26, 2024**  
**Mason County Airport**

Commissioner Andersen called the Finance, Personnel, & Rules Committee Meeting (FPR) to order at 9:00 a.m. in the conference room of the Mason County Airport. Members present: Commissioners: Andersen and Hull. Absent: Bacon  
Others present: Senior Services Coordinator Evans, Administrator Knizacky, Deputy Administrator Szczypka, Juvenile Court Administrator Gunsell, and Clerk Kelly. Public: None present.

Motion by Hull and seconded by Andersen to approve the agenda. Motion carried.

Motion by Hull and seconded by Andersen to approve the minutes of the February 13, 2024 meeting. Motion carried.

**Correspondence:** None.

**Limited Public Comment:** None.

**Committee Work:**

**Consideration of an agreement with Staircase Youth Services:** Juvenile Court Administrator Gunsell presented to review his request to enter into an agreement with Staircase Youth Services. The request is to have the Juvenile Court agree to forward \$35,000.00 a year for the purpose of additional funding to the Staircase Mentoring Program. The source of the money will be the basic grant, which is a \$50,000 yearly grant. In return Staircase Youth Service will provide yearly mentoring services to approximately 60-70 kids in the program. Motion by Andersen and seconded by Hull to send a revised agreement to the full Board for review. Motion carried.

**Consideration of a request for funds for a Senior Summit:** Senior Services Director Evans reviewed her request for funding of approximately \$400.00 to provide lunch for those that attend the Senior Summit. The Summit is being held to share information and resources with respective agencies. Motion by Hull and seconded by Andersen to send the Consideration of a request for funds for a Senior Summit to the full Board for funding. Motion carried.

**Limited Public Comment:** None

**Any other business:** Administrator Knizacky informed the FPR Committee that the BPDA Committee will be hearing from the Parks and Recreation Chair regarding a request to ask for a DNR Trust Fund Grant. Additionally, with regards to the application, they are \$300,000.00 short in funding, but want to ask for consideration to advance payment to the Parks and Recreation Committee with the intent to pay the County back over the next 5-6 years.

Meeting adjourned at 9:10 a.m.

  
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Cheryl Kelly, Clerk



# Mason County Board of Commissioners

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## APPROVAL OF FINANCE, PERSONNEL, & RULES COMMITTEE TRANSFERS

Janet S. Andersen  
Chair

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for April 9, 2024.

Steven Hull  
Vice Chair

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Cheryl Kelly  
County Clerk

Fabian L. Knizacky  
Administrator

Road Patrol	\$213,475.00
Friend of the Court	\$153,750.00
Indigent Defense	\$ 38,375.00
Jail Operations	\$168,250.00
Probate Court Child Care	\$ 90,250.00
Property & Liability Insurance	\$ 11,250.00

Nick Krieger  
District 1

Les Johnson  
District 2

Jody Hartley  
District 3

Lewis G. Squires, D.C.  
District 4

Moved for your approval.

Steven Hull  
District 5

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Janet S. Andersen  
District 6

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Ron Bacon  
District 7

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