

FINANCE, PERSONNEL, & RULES COMMITTEE

January 4, 2024

9:00 AM

Meeting will be at the conference room at the Mason County Airport Terminal

- A. Roll Call**
- B. Approval of the Agenda**
- C. Approval of the Minutes**
- D. Reading of Correspondence**
- E. Limited Public Comments**
- F. Committee Work**
 - 1. Consideration of a request to purchase the AVID Life Cycle Service from the Register of Deeds Automation Fund
 - 2. Consideration of Finance, Personnel, & Rules Committee Transfers
 - 3. Consideration of a proposal to hire an architect with funds from the Courthouse Preservation Fund
 - 4. Consideration of a Brownfield Redevelopment Management Agreement
 - 5. Discussion of the 2024 Budget
- G. Limited Public Comments**
- H. Any other business**
- I. Adjournment**

**Finance, Personnel, & Rules Committee Meeting
December 21, 2023
Mason County Airport**

Commissioner Andersen called the Finance, Personnel, & Rules Committee Meeting (FPR) to order at 9:00 a.m. in the conference room of the Mason County Airport. Members present: Commissioners: Bacon, Andersen and Hull. Absent: None. Others present: Administrator Knizacky, Registrar Englebrecht, Treasurer Kmetz, Sheriff Cole, and Clerk Kelly. Public: None.

Motion by Hull and seconded by Bacon to approve the agenda with the addition of the Consideration for raises for the Sheriff Department Administration staff only by the Sheriff. Motion carried.

Motion by Bacon and seconded by Hull to approve the minutes of the December 5, 2023 meeting. Motion carried.

Correspondence: None.

Limited Public Comment: None.

Committee Work:

Consideration of a request for Sheriff Department Administration office staff to have raises: Sheriff Cole presented to review his request to have his four Administrative staff be offered \$1 per hour raise in addition to the proposed 5% that the Board was considering to offer to all non-union employees. Sheriff Cole proceeded to inform the Committee that he recently sat through the Union negotiations and was comparing the union sergeant's salaries, which included overtime hours to his administrative staff salaries, which does not include overtime, noting that he felt there should be a significant difference in pay. And that he advocates further for these four employees noting that their agency cannot be compared to any other office in the County. He noted that he left the Union to take the position as Sheriff, stating he took a pay cut to be Sheriff. He feels that the 5% raise offered for 2024 is a plus, but the overtime that the union employees are allowed to be paid is the issue at hand. Commissioners noted that the request comes at an interesting time and that the Sheriff is putting the Board in a tough position to open a door for all employees to be given a \$1 per hour. Holiday pay was also discussed with Administrator Knizacky informing the Sheriff that he disagreed with his comments, as all Sheriff Department employees get paid for their holidays, but per the contracts in place, union employees' holiday pay is received in December. Other non-union employees get their holiday pay throughout the year, not as a lump sum check. Motion made by Andersen and seconded by Bacon to send to the full Board without recommendation. Motion carried.

Consideration of a request to purchase switches from the Computer Network O & M Fund: IT Director Englebrecht reviewed the request to purchase switches due to glitches that are starting to arise. A quote received in June is still valid which will save the County monies. The switch replacements are necessary for the network. Motion by Bacon and seconded by Hull to send the Consideration a request to purchase switches from the Computer Network O & M Fund to the full Board. Motion carried.

Consideration of the Final 2023 Budget Amendments: Administrator Knizacky reviewed in detail the final 2023 Budget Amendment. Motion by Bacon and seconded by Hull to send the Consideration of the Final 2023 Budget Amendments to the full Board. Motion carried.

Consideration of Finance, Personnel, & Rules Committee Transfers: Motion by Hull and seconded by Bacon to send to the full Board the following Transfers: Road Patrol-\$15,000.00; Junk Ordinance-\$7,200.00; Employee Vacation & Sick Pay-\$50,000.00; Indigent Defense-\$95,000.00; Housing Grant-\$5,250,000.00; Probate Child Care-\$100,000.00; Equipment Replacement-\$20,950.00; Public Improvement-\$460,000.00; Airport Improvement-\$128,000.00; Land Bank-\$100,000.00. Motion carried.

Consideration of amended Board Rules: Based on the last work session, Administrator Knizacky reviewed the proposed amendments to the Board Rules. Motion by Hull and seconded by Bacon to send the Consideration of amended Board Rules to the full Board. Motion carried.

Consideration of 2024 Board Meeting Dates: Motion by Bacon and seconded by Hull to send to the full Board for consideration the 2024 Board Meeting Dates. Motion carried.

Consideration of 2024 Board Work Session Dates: Motion by Bacon and seconded by Hull to send to the full Board for Consideration the 2024 Board Work Session Dates. Motion carried.

Consideration of the tentative agreement with the Corrections/Clerical union: Administrator Knizacky reviewed the instructions he was previously given by the Board with regards to the Union Negotiations for Corrections. Negotiated was the following salary percentage increases in order: 5% for 2024, 4% for 2025, 4% for 2026 and 4% for 2027, plus no more than \$1 per hour only in 2024 for Corrections Sergeants. Teamsters requested to make it a four year agreement instead of a three year agreement. Union Clerical was provided an 8% increase to be within \$0.07 cents of non-union clerical employees. Additional items changed:

- *Compensation time raised from 40 hours to 84 hours;
- *Section 16.2 annual vacation leave- allow cash out of vacation hours to place into Health Savings Accounts to assist with health insurance co-pays;
- *21.0 Uniforms: Add vest Carrier and knife;
- *13.2 Shift Assignments- changed language to get rid of seniority;
- *16.0 Rescinding in exchange for retention of section 14.2 as written and 15.0 as written
- *14.2 Holiday payments shall be due and payable on the first regular pay day in December 1 of each year and shall include Christmas Eve, Christmas Day, and New Year's Eve holiday. If not employed December 24, employee agrees to return Christmas Eve, Christmas Day, and New Year's Eve pay.
- *27.0 Fit for Duty Check up. See notes, confidentiality rules apply.
- *28.0 Employee Referral- A cash award for any union employee who refers a candidate for employment with MCSO. \$250 upon a candidate finishing their 12 month probationary period and an additional \$250 upon candidate reaching their 2-year anniversary.

Motion by Hull and seconded by Bacon to send the Consideration of the tentative agreement with the Corrections/Clerical union to the full Board. Motion carried.

Consideration of the 2024-2027 Salary Schedule: Proposed by Administrator Knizacky was the following non-union employee salary schedule which would reflect raises at 5%, 4%, 4%, and 4% in 2027. Motion by Hull and seconded by Bacon to send the Consideration of the 2024-2027 Salary Schedule to the full Board. Motion carried.

Commissioners thanked Administrator Knizacky for his efforts with regards to the Union negotiations, but also with the proposed salary schedule for non-union employees noting it was fair.

Limited Public Comment: Treasurer Kmetz thanked the Committee for the budget for the Landbank, noting it will be good to have money to work with. Additionally, he thanked the Committee for the proposed new four-year salary schedule, noting these are great raises considering the current environment we are in.

Any other business: None.

Meeting adjourned at 10:13 a.m.


Cheryl Kelly, Clerk

Invoice



FIDLAR TECHNOLOGIES
350 RESEARCH PARKWAY
(563) 345-1200

REMIT TO ONLY:
FIDLAR TECHNOLOGIES, INC.
PO BOX 3333
ROCK ISLAND IL 61204

Invoice Number: 0898004-IN

Invoice Date: 12/14/2023

Customer Number: 2610543

Terms: NET 30 DAYS

MASON COUNTY MI - ROD
304 E LUDINGTON AVE
LUDINGTON, MI 49431

Description	Quantity	Price	Amount
Mason County MI			
AVID Life Cycle Service			
Annual Installment			
For Service From January 2024 thru December 2024			
*** Amount Now Due			21,800.00
Thank You			

Net Invoice:	21,800.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	21,800.00



Mason County Board of Commissioners

5300 W. US10, Ludington, Michigan 49431
(P) (231) 843-7999 • (F) (231) 843-1972
www.masoncounty.net

APPROVAL OF FINANCE, PERSONNEL, & RULES COMMITTEE TRANSFERS

Cheryl Kelly
County Clerk

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the transfers for January 9, 2024.

Fabian L. Knizacky
Administrator

THEREFORE, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Nick Krieger
District 1

Road Patrol	\$213,475.00
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Les Johnson
District 2

Friend of the Court	\$153,750.00
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Indigent Defense	\$ 38,375.00
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Jody Hartley
District 3

Jail Operations	\$168,250.00
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Probate Court Child Care	\$ 90,250.00
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Property & Liability Insurance	\$ 11,250.00
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Lewis G. Squires, D.C.
District 4

Steven Hull
District 5

Moved for your approval.

Janet S. Andersen
District 6

Ron Bacon
District 7



Mason County Board of Commissioners

Mason County Airport
5300 W. US 10, Ludington, Michigan 4943
(P) (231) 843-7999 • (F) (231) 843-197
www.masoncounty.net

Janet S. Andersen
Chair

October 27, 2023

Steven Hull
Vice Chair

Cheryl Kelly
County Clerk

Fabian L. Knizacky
Administrator

Mr. Mark Post
Post Associates Architects
124 East Fulton Drive
Grand Rapids, MI 49503

Nick Krieger
District 1

Dear Mr. Post:

Gary Castonia
District 2

The Mason County Buildings, Planning, Drains & Airport Committee is seeking architect services for a project for the restructuring of various offices at the Mason County Courthouse.

Jody Hartley
District 3

Enclosed is the questionnaire that is being used to select a firm.

Lewis G. Squires, D.C.
District 4

Please feel free to contact me with any questions concerning this project. Thank you for your interest in the project.

Steven Hull
District 5

Sincerely yours,

Janet S. Andersen
District 6

Ron Bacon
District 7

Fabian L. Knizacky
Mason County Administrator

Enclosures

QUESTIONNAIRE FOR ARCHITECTURAL/ENGINEERING SERVICES MASON COUNTY COURTHOUSE RESTRUCTURING PROJECT

Purpose:

This questionnaire will be used by Mason County for the purpose of making an initial evaluation of architectural firms interested in providing architectural/engineering services for the Mason County Courthouse Restructuring Project. Mason County will conduct a pre bid walk through of the project site on November 17, 2023 at 1:30 pm beginning at the Probate Court offices.

Architectural/engineering services will involve the following phases:

PHASE I

- Meet with Mason County representatives for a walk through of the Mason County Courthouse to review planned restructuring of various offices
- Provide construction cost estimates
- Bid document preparation

PHASE II

- Conduct pre-bid conferences with all contractors for each division of work
- Assistance with Bid Evaluation and Contractor Selection
- Conduct post-bid interviews with apparent low bidders
- Make award recommendations to the county
- Evaluate any contract value engineering and architectural proposals
- Assist in coordinating contract documents

PHASE III

- Project Supervision and Inspection
- Institute and administer procedures for shop drawings and sample approval
- Prepare a detailed construction schedule, short-term activities plan and a completion/occupancy schedule that will meet the grant requirements
- Provide the county with progress reports
- Conduct progress meetings for planning, coordination and payments, as required
- Monitor contractor performance including contract compliance
- Monitor, evaluate and administer change order requests for the county
- Facilitate the development of as-built records, warranties and guarantees

QUESTIONNAIRE FOR ARCHITECTURAL/ENGINEERING SERVICES MASON COUNTY COURTHOUSE RESTRUCTURING PROJECT

The project will include the restructuring of various offices at the Mason County Courthouse.

Firms interested in the project are invited to complete the attached questionnaire. The completed questionnaire shall be returned to the Mason County Administrator Fabian L. Knizacky, 5300 W. US 10 Highway, Ludington, MI 49431 by 4:00 p.m. on December 5, 2023. Please contact Fabian L. Knizacky at (231) 843-7999 if you have any questions.

Mason County will evaluate all returned questionnaires. Those firms determined to be the best qualified for the project will be invited to give an oral presentation. The Board will make their selection based on each firm's prior experience, knowledge, and organization. The Board reserves the right to reject any or all questionnaires received.

Instructions for Filing:

Submit seven (7) copies of this questionnaire to the Mason County Courthouse, 5300 W. US 10 Highway, Ludington, MI 49431. Attn.: County Administrator Knizacky, and identify the envelope 'MASON COUNTY COURTHOUSE RESTRUCTURING PROJECT - Architectural/Engineering Services'.

(Numbers 1 through 9 below correspond to numbers contained in the form):

1. Type complete name, address and zip code of submitting firm.
2. Provide date the firm was established under the name shown in question 1.
3. Enter type of ownership, or legal structure, of firm (sole proprietor, partnership, corporation, etc.).
4. List not more than two principals from submitting firm who may be contacted. Listed principals must be empowered to speak for the firm on policy and contractual matters.
5. Beginning with the submitting office, list name, location, total number of personnel, and telephone numbers for all associated or branch offices that provide professional services. Show total personnel in all offices.
6. Provide brief resumes of key personnel expected to participate on this project. Care should be taken to limit resumes to only those personnel and specialists who will have major project responsibilities. Each resume must include (a) title of each key person and specialist, (b) project assignment or role that person will be expected to fulfill in connection with this project, (c) highest academic degree achieved and the discipline covered (if more than one discipline, rate highest and list both), the year received and the particular technical/professional discipline which that individual will bring to the project, (d) if registered as an architect, engineer, surveyor, etc.,

**QUESTIONNAIRE FOR ARCHITECTURAL/ENGINEERING SERVICES
MASON COUNTY COURTHOUSE RESTRUCTURING PROJECT**

show only the field of registration and the year that registration was first acquired; if registered in states other than Michigan, list states and (e) a synopsis of experience, training, or other qualities which reflect the individual's potential contribution to this project. Include such data as: familiarity with State regulatory agency procedures, similar type of work performed in the past, management abilities, familiarity with the general area of the project, etc. Please limit synopsis of experience to relevant information.

7. Describe projects of the firm that best illustrate experiences applicable to this project. Describe your firm's responsibility or role in the project. Briefly describe the purpose, use, and operation of each project; the approximate areas in net and gross square feet; and approximate completion date of construction. Indicate the preconstruction budget and final construction budget for each. Indicate contracted completion date and actual completion date.
8. Indicate your firm's present workload: projects in design, projects in construction, and new projects that have not been started.
9. Provide, through narrative discussion, reasons why the firm is especially qualified to undertake this project. Any awards or recognition received by the firm or individuals for similar work, special approaches or concepts developed by the firm appropriate to this project, financial capacity, etc.

The completed questionnaire should be signed by a principal of the firm, preferably the Chief Executive Officer.

Additional data, brochures, etc. should not accompany this form.

Firms responding to this questionnaire shall not seek the identity of or attempt to contact Board members.

Failure to comply with the above instructions may result in disqualification.

**QUESTIONNAIRE FOR ARCHITECTURAL/ENGINEERING SERVICES
MASON COUNTY COURTHOUSE RESTRUCTURING PROJECT**

1. Firm Name/Business Address:

Post Associates Inc.

124 E. Fulton St. Suite 400 Grand Rapids,
MI. 49503

2. Year Established

Established in 1971.
Formerly David E.
Post 1956-1971

3. Type of Ownership
Corporation

4. Names of not more than two principals to contact: Title/Telephone Number

1) Andrew Post
President/ 616-451-3041

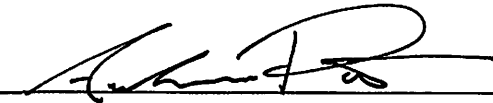
2)

5. Present Offices: City/State/Telephone Number and number of personnel at each office.

City - Grand Rapids
State - Michigan
Phone # - 616-451-3041
of personnel - Five

Identification/Certification: I certify that the information contained in this questionnaire is true and complete and I agree and understand that any falsification of material facts will result in my forfeiting any rights to consideration for this project.

Signature: _____



Type Name and Title: Andrew Post President Date: 12/01/23

**QUESTIONNAIRE FOR ARCHITECTURAL/ENGINEERING SERVICES
MASON COUNTY COURTHOUSE RESTRUCTURING PROJECT**

6. Brief resume of key persons anticipated to be utilized for this project (duplicate this sheet as needed)

a. Title

Please see resumes attached.

b. Project Assignment:

c. Education: Degree(s)/Year/Specification

d. Active Registration: Year First Registered/Discipline

e. Experience and qualifications relevant to the proposed project:

**QUESTIONNAIRE FOR ARCHITECTURAL/ENGINEERING SERVICES
MASON COUNTY COURTHOUSE RESTRUCTURING PROJECT**

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7. List at least two projects of similar scope including your firm's experience that best illustrate your engineering experiences. Briefly describe the purpose, use, and operation of each such project; the approximate areas in net and gross square feet involved; and approximate completion date of construction. Indicate the preconstruction budget and final construction budget for each. Describe your firm's responsibility or role in the projects. Give an Owner name and phone number and a Contractor name and phone number as references for each project described. (If additional space is needed, please use back of this sheet.)

- a. Client - Kent County Al Jano – (616) 632-7603
- b. Contractor - Pioneer Construction
- c. Description - New 63rd District Court - New facility
- d. Original Estimate: \$7,329,000
- e. Actual Cost: \$7,305,000
- f. Completion date: 2009
- g. See attached sheet

- a. Client - City of Grand Rapids
 - b. Contractor - Ter Horst & Rinzema Construction
 - c. City Commission Chambers - Renovation
 - d. Original Estimate: \$614,000
 - e. Actual Cost: \$600,000
 - f. Completion date: winter 2015
 - g. See attached sheet
-

**QUESTIONNAIRE FOR ARCHITECTURAL/ENGINEERING SERVICES
MASON COUNTY COURTHOUSE RESTRUCTURING PROJECT**

8. Describe current workload and ability to handle this project. It is anticipated that the architectural and engineering drawings and specifications will commence during the late spring of 2024.

New Projects:

New Chemical lab/ testing facility
Woodland Mall tenant space renovation
Bar and lounge building renovation

Projects currently in design:

Semi truck wash station addition/renovation
New Portage Lake Bible Camp dining facility
Celebration Cinema seating renovation
FDA Office lease space buildout.
(3) new single family homes

Projects currently in construction:

Holland Home Breton woods - renovation
Holland Home BRLC - renovation
Biggby Coffee new drive-up facility
Care Cardinal Senior living renovation.
Planet Fitness buildout.
(4) new single family homes
Addington Place Senior living - renovation

Given our current workload Post Associates is prepared to begin preliminary Design as soon as our proposal is accepted.

9. Provide, through narrative discussion, reasons why the firm is especially qualified to undertake this project. Information provided should include, but not be limited to, such data as: Any awards or recognition received by the firm or individuals for similar work, special approaches or concepts developed by the firm appropriate to this project, financial capacity, etc.

An architectural firm with over 65 years of experience Post Associates has received multiple Recognition of Excellence awards and has had the opportunity to work on a multitude of projects including churches, factories, senior living facilities, offices, municipal buildings, apartments & theaters. The main components of our success has been quality control & communication. Quality control begins with a good design process, which forms the basis for delivering quality documents that incorporate sound decisions.

Communication is perhaps the most powerful element of a successful project. It allows all the members of the project team (architects, engineers, clients, general contractors, subcontractors, superintendents, project managers and others) to collaborate more efficiently by having direct access to the same information.

We achieve good communication by using the latest electronic tools and written correspondence. Our team posts documents on a regular time schedule - to a dedicated web location - for all team members to use. This includes our clients and our team members. By sharing the same files, we achieve a high level of coordination between disciplines. Our more sophisticated clients are able to monitor and comment on our work during the entire process. An important element of "quality" is the appropriate selection of architectural materials and finishes, as well as the selection of engineering systems chosen for long term value ("life cycle" costing) and operational costs, that fit within a client's budget.

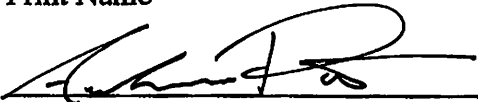
During the design process we meet with our clients and their construction manager to thoroughly discuss the quality levels of materials and systems. We utilize the construction team's knowledge of costs and construction methods to deliver our clients' better solutions. Our team produces quality drawings that reduce the risk of errors and omissions. Because our professionals have worked together on numerous projects, our team communicates better, cooperates better, and provides our clients with a more complete set of documents.

A second, senior project manager also reviews the documents as part of our Quality Assurance process.

Post Associates is known for our efforts in managing costs for our governmental clients by monitoring cost projections from the 1st day of design. Our managers are vigilant in the protection of your money, while staying focused on providing the highest level of quality for the available dollars.

**MASON COUNTY COURTHOUSE RESTRUCTURING PROJECT
BID PROPOSAL**

The services required for all phases of the Mason County Courthouse Restructuring Project are as follows:

<u>Tasks</u>	<u>Bid</u>
1. Phase I services per Questionnaire including expenses	\$ <u>19,750.00</u>
2. Phase II services per Questionnaire including expenses	\$ <u>4,200.00</u>
3. Phase III services per Questionnaire including expenses	\$ <u>6,800.00</u>
Total not to exceed bid including expenses and travel	\$ <u>30,750.00</u>
Hourly rates for additional services	\$ <u>100/ hourly</u>
Andrew Post _____ Print Name	
 _____ Signature	\$ <u>\$ 30,750.00</u>
Post Associates _____ Firm Name	

Resumes

MARK E. POST | principal

Education	 University of Michigan , M. Architecture - 1978. University of Michigan , B. Architecture - 1976.
Registration	 Michigan North Carolina Virginia
Experience	 Holland Home Senior Communities Breton Extended Care Breton Woods Breton Terraces Faith Hospice Raybrook CCRC Campus Fulton Campus-Van Andel Center project principal Samaritas Senior Living-Grand Rapids CCRC Campus Samaritas Senior Living-Cadillac Samaritas Senior Living-Saginaw project principal Covenant of the Great Lakes Senior Living CCRC Campus project principal Bronson Skilled Care Center, Mattawan, MI design architect Lourdes Rehabilitation and Healthcare Center project principal St. Ann's Home Senior Living project principal United Methodist Retirement Communities-Glazier Commons project principal Meadowbrook Village Retirement-Extended Care, Escondido, CA project principal Burton Ridge Apartments project principal Aspen Lakes Apartments project principal Kent County 63rd District Court project principal Kentwood Library project principal

ANDREW POST | president . designer

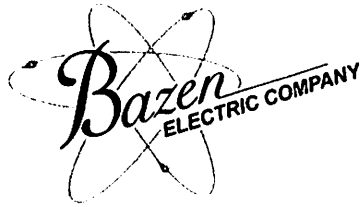
Education | **Hope College**
Lawrence Technological University - 2010.

Experience | **St. Anne's Mead**
designer
Resurrection Life Church-Rockford
designer
Degage Ministries
designer
Holland Home-Raybrook CCRC Campus
designer
St. Ann's Home
Independent Living Facility
designer
Meadowbrook Village Retirement-Extended Care, Escondido, CA
designer
Pilgrim Manor Senior Living
designer
St. Mary's Guest House
designer
Grand Rapids City Commission Chambers
designer
Celebration Cinemas
Studio C, Lansing
designer
Portage Lake Bible Camp
Cabins
designer
Custom Residential Homes
designer

JUSTIN NICHOLS | Project Coordinator

Education | **Grand Rapids Community College** - 1996
LEED Green certified - 2012

Experience | **Holland Home Senior Communities**
Breton Extended Care
Breton Woods
Breton Terraces
Faith Hospice
Raybrook CCRC Campus
Breton Rehabilitation and Living Center
project coordinator
Covenant of the Great Lakes Senior Living CCRC Campus
CAD technician
Meadowbrook Village Retirement Community - Escondido, CA
Extended Care Facility
Community Center
CAD technician
Aspen Lakes Apartments
CAD technician
Lakewood Hills Apartments
CAD technician
Oxford Place Apartments
project coordinator
Portage Lake Bible Camp
Central Dining Facility
project coordinator
Celebration Cinemas
Studio C, Lansing
Norton Shores
Studio C, Lansing
Grand Rapids South
Grand Rapids North
Norton Shores
Mount Pleasant
Portage
project coordinator
Widdicomb Center-North and South Buildings
CAD technician



ARON BAZEN, PE - ENGINEER

- **BIOGRAPHY**

Aron is the lead electrical engineer at Bazen Electric Company. His present activities include electrical design and project management. Aron works closely with team members and clients to assure electrical systems meet project budgets and design goals.

Aron has been involved in the design of several commercial and institutional projects in West Michigan. Clients have included the City of Grand Rapids, Kent County, Grand Valley State University, Gerald R. Ford International Airport and Corewell Health.

- **EDUCATION**

Grand Valley State University
Bachelor of Science in Engineering, 2001 (Magna Cum Laude)

- **REGISTRATION**

Journeyman Electrician
Professional Engineer

- **PROFESSIONAL EXPERIENCE**

Educational
Commercial
Parks and Recreation
Government
Healthcare
Industrial
Senior Care
Church/Religious
Signature Residential
Sports / Convention Centers
Retail

- **AFFILIATIONS**

Illuminating Engineering Society
Tau Beta Pi – Engineering Honor Society

CONSOLIDATED
63rd DISTRICT COURT



post associates



Designed and constructed
to achieve LEED Silver

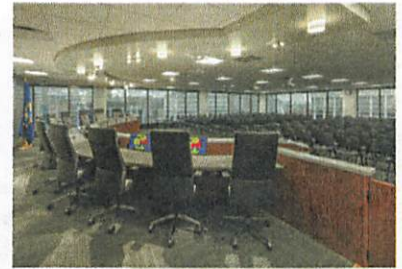


SNOW MELT AREA.
SEE SHEET M4 FOR
DESCRIPTION

post associates
architects

PROJECT EXAMPLE | MUNICIPAL

Post Associates Architects



CITY OF GRAND RAPIDS CITY COMMISSION CHAMBERS grand rapids, michigan

PROJECT DESCRIPTION

The renovation of the City Commission Chambers located in Grand Rapids' City Hall created a new, updated look for the first time since the city hall was built in the 1970's. The renovation included a state of the art technology control room as well as the chambers and commissioners offices.

PROJECT STATISTICS

total renovated area: 6,525 square feet
chambers renovated area: 1,917 square feet

expanded seating capacity from 138 to 211
new dais and presentation podium
technology control room

PROJECT INFORMATION

contract amount: \$614,000
construction cost: \$600,000

project completion: winter 2015



post associates | architects

24 e. linton street, suite 400 | grand rapids, mi | www.postassociates.com | (616) 451-6041



**Management Agreement
between the
County of Mason
and the
Mason County Economic Development Corporation
& Mason County Brownfield Redevelopment Authority**

This agreement is made and entered into between the County of Mason and the Mason County Economic Development Corporation & Mason County Brownfield Redevelopment Authority, hereafter referred to as the "Mason County EDC/BRA".

This agreement shall have a term commencing on January 1, 2024, and ending December 31, 2024, and shall be renewable each year thereafter unless a sixty-day prior notice to terminate is given by either party in writing. Furthermore, this agreement supersedes any and all other agreements dated prior to this date.

The Mason County EDC/BRA agrees to pay Mason County, as compensation for the services, an annual amount of three thousand thirty-seven dollars and sixty five cents (\$3,037.65), which is increased annually by the same rate as that set by the State of Michigan for cost of living increase in property taxes.

Services to be provided include financial records, minutes, and dissemination of information, keeping of records, and other support duties necessary to keep both entities in order.

Agreement is made by affixing the duly authorized signatures below.

President
Mason County Economic Development Corporation
Mason County Brownfield Redevelopment Authority

Date

Janet S. Andersen
Chairwoman
Mason County Board of Commissioners

Date