

FINANCE, PERSONNEL, & RULES COMMITTEE

December 5, 2023

9:00 AM

Meeting will be at the conference room at the Mason County Airport Terminal

- A. Roll Call**
- B. Approval of the Agenda**
- C. Approval of the Minutes**
- D. Reading of Correspondence**
- E. Limited Public Comments**
- F. Committee Work**
 - 1. Consideration of a request to purchase a SSL Certificate from the Register of Deeds Automation Fund**
 - 2. Consideration of a request for an advance to fund a Register of Deeds Digitization Project**
 - 3. Consideration of a request to purchase encryption radios from the Equipment Replacement Fund**
 - 4. Consideration of a request to purchase equipment for the Deputy Administrator from the Equipment Replacement Fund**
 - 5. Consideration of Christmas certificates**
 - 6. Consideration of the Michigan Municipal Risk Management Authority Coverage Proposal**
 - 7. Consideration of the 2024 Accounting Services Agreement**
 - 8. Consideration of the Senior Center Agreements**
- G. Limited Public Comments**
- H. Any other business**
- I. Adjournment**

Finance, Personnel, & Rules Committee Meeting

November 22, 2023

Mason County Airport

Commissioner Andersen called the Finance, Personnel, & Rules Committee Meeting (FPR) to order at 9:00 a.m. in the conference room of the Mason County Airport. Members present: Commissioners: Bacon, Andersen and Hull. Absent: None. Others present: Administrator Knizacky and Clerk Kelly. Public: None

Motion by Hull and seconded by Bacon to approve the agenda with the addition of the request to add Otis Elevators to the pre-pay Accounts Payable list. Motion carried.

Motion by Bacon and seconded by Hull to approve the minutes of the November 9, 2023 meeting. Motion carried.

Correspondence: None.

Limited Public Comment: None.

Committee Work:

Consideration of requests to donate sick time: Part-time Airport employee is out due to medical event. Several employees have donated sick time to assist as part-time employees are not eligible for sick time. Motion by Bacon and seconded by Hull to pro-rate the donated sick hours and give to the Part-time Airport employee. Motion carried.

Consideration of the date of the Final Budget Amendment meeting: Motion by Bacon and seconded by Hull to recommend to the full Board that December 26, 2023 will be the date for the Annual Budget Amendment Meeting. Motion carried.

Consideration of a policy change related to Business Travel Expenses: Administrator Knizacky reviewed the changes made to incorporate the 24-hour period for reimbursements for meals in the County Policy. Motion by Bacon and seconded by Hull to send the Consideration of a policy change related to Business Travel Expenses to the full Board. Motion carried.

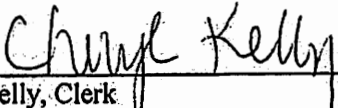
Consideration of adding the Otis Elevator Bill to the Accounts Payable Pre-Pay list: Clerk Kelly reviewed the request to add the Otis Elevator Bill to the Pre-pay list as the bill is coming via mail and is not being received with enough notice to get it to the FPR Committee to be paid without penalty. Motion by Hull and seconded by Bacon to add the Otis Elevator to the Accounts Payable pre-pay list. Motion carried.

Limited Public Comment: None.

Any other business: Administrator Knizacky noted that the agenda for the work session has lots of policy- work-related topics that needed discussion. Discussed was the option for per diem for meal reimbursement. Commissioners were instructed to review item #16. Discussion ensued with the question of having a County credit card. Chair Andersen was not in favor of this recommendation. The full Board will discuss further at the upcoming work session.

Commissioner Hull informed the Committee that he sat in a Zoom meeting performance review for James Kelly, Michigan State University Extension's representative. Mr. Kelly was given a great review from the State. Further discussion ensued regarding the work he has done in the communities.

Meeting adjourned at 9:31 a.m.



Cheryl Kelly, Clerk

**VC3***Assess | Improve | Manage*
Information TechnologyVC3 Inc.
1301 Gervais Street Suite 1800
Columbia, South Carolina 29201

Phone: 803-733-7333

Fax: 803-733-5888

QUOTE

Customer:**Mason County, MI**
304 E Ludington Ave
Ludington, MI 49431
United States

Account Manager	Date	Quote #	Terms
Hillary Pennell	Nov 17, 2023	VC3Q28469	Net 15

Line	Qty	Description	Unit Price	Ext. Price
1	1	SSL Certificate 1 YEAR	\$150.00	\$150.00
2		Single name SSL for fidlar.masoncounty.net		
3		Current SSL expires on December 13, 2023. Renews annually.		

Total \$150.00*Shipping and sales tax not included.*

*** Hardware will be invoiced upon ordering.

This Quote is part of, and incorporated into, the Master Services Agreement between Customer and VC3, Inc., and is subject to the terms and conditions of the Agreement and any definitions contained in the Agreement. If any provision of this Quote conflicts with the Agreement, the terms and conditions of this quote shall control.

Printed Name

Signature

Date

Diane L. Englebrecht
Mason County Register of Deeds
304 E. Ludington Ave. - Ludington, MI 49431
denglebrecht@masoncounty.net

Memorandum

Date: November 28, 2023

To: Mason County Board of Commissioners
Finance Committee

From: Diane Englebrecht, Register of Deeds



Re: Request for Utilizing Automation Funds for Mortgage, Assignment,
Discharge and Mortgage Index Book Proposal

Background: MCL 600.2568 provided for the establishment of the Register of Deeds Automation Fund which provides for "upgrading technology in the Register of Deeds Office, with priority given to upgrading search capabilities". This project falls within that priority.

Previous digitization projects in the Register of Deeds Office have consisted of imaging, indexing and auditing deeds, miscellaneous records and surveys. Those projects were completed in December 2019.

The Register of Deeds would like to continue with the digitization process for the Mortgage Records and Mortgage Record Indexes. By digitizing the indexes, this will eliminate the need to index the documents in order for those records to be searched.

Therefore, I would respectfully request the use of Automation Fund monies to fund the digitization of the 208 libers of Mortgages, Mortgage Discharges, Mortgage Assignments and Mortgage Indexes at a total estimated cost of \$87,719.90.

Thank you.

Register of Deeds Mortgage, Assignment, Discharge and Mortgage Index Books Digitization Proposal

<u>No.</u>	<u>Work Item</u>	<u>Quantity</u>	<u>Total Estimate</u>	<u>Source</u>
1. Scan/Create Documents				
A.	Scan & Capture	208 Libers	33,024.72	US Imaging
B.	Border Removal & Grouping/Naming	208 Libers	18,697.71	US Imaging
C.	Image Enhancements/Masking	208 Libers	16,630.74	US Imaging
2. Professional Services				
A.	Project Resource Management & Import	1	11,392.19	Fidlar
Total Estimated Costs:			\$ 79,745.36	
10% Project Contingency:			\$ 7,974.54	
Project Total:			\$ 87,719.90	

11/28/2023

Automation Fund Revenue Projection

\$45,387.47	Fund Balance 10/31/2023
\$3,600.00	Projected revenue thru 12/31/2023
\$35,000.00	Projected revenue 2024
\$35,000.00	Projected revenue 2025
\$35,000.00	Projected revenue 2026
<hr/>	
<u>\$153,987.47</u>	

11/28/2023

Automation Fund Expenditure Projection

\$21,800.00 Avid Life Cycle Service Plan for 2024 (Pay in January 2024)

\$21,800.00 Avid Life Cycle Service Plan for 2025 (Pay in January 2025)

\$21,800.00 Avid Life Cycle Service Plan for 2026 (Pay in January 2026)

\$21,000.00 Upgrade Computers and Server in ROD (2026)

\$87,719.90 Digitization Project as presented with 10% Contingency

\$174,119.90

\$153,987.47 Projected Revenue for same time frame

\$20,132.43 Projected Shortfall

TO: County Administrator Knizacky
FROM: Sheriff Kim C. Cole
REF.: Encrypted Radio request
DATE: August 17, 2023

County Administrator Knizacky,

I am requesting consideration to upgrade the remaining radios in need of encryption capabilities. When I learned and experienced the public releasing of radio traffic and incidents over the internet, we at the Mason County Sheriff's Office started replacing our police radios (mobile and portables) with encryption software. Therefore, what I am seeking is not the complete overhaul of all our radios, but those remaining.

The Mason County Sheriff's Office is in need of purchasing eleven (11) portable and twenty (20) mobile radios, to the cost of \$184,153.75. This cost includes batteries, chargers, mics and all other necessities that are spelled out in the bid (attached).

For the past year, the Mason/Oceana County 911 Center has been exploring the need to encrypt law enforcement radios in the two county area it serves. This move has been a direct result of radio communications and information of a sensitive nature being broadcasted over social media platforms by non-law enforcement personnel. This information includes medical information being relayed by law enforcement to EMS. It also includes criminal record, warrant, driving status and records being shared between law enforcement and dispatch. This information sharing taking place over social media platforms is often illegal for non-police personnel to have.

Aside from the above reasons there is also an officer safety concern.

Many times information is being shared in "real time" as officers/deputies are responding to in-progress calls such as domestic disputes, child custody matters and mental health calls to name a few.

The encryption project is a "all or nothing" project, in other words, all law enforcement agencies that are dispatched through the Mason/Oceana County 911 system must all have the encryption radios in place before the move can be made. It is my understanding this process may take one year to 18 months before it can be implemented.

Thank you for your consideration,

Kim C. Cole
Sheriff



08/03/2023

MASON-OCEANA COUNTY 911
9160 N OCEANA DR
PENTWATER, MI 49449

RE: Motorola Quote for New Mason County Sheriff Radios
Dear Ray Hasil,

Motorola Solutions is pleased to present MASON-OCEANA COUNTY 911 with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide MASON-OCEANA COUNTY 911 with the best products and services available in the communications industry. Please direct any questions to Kevin Courtney at kevinc@chrouch.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kevin Courtney
Chrouch Communications, Inc.

Motorola Solutions Manufacturer's Representative



QUOTE-2258894
New Mason County Sheriff Radios

Billing Address:
MASON-OCEANA COUNTY 911
9160 N OCEANA DR
PENTWATER, MI 49449
US

Quote Date:08/03/2023
Expiration Date:10/02/2023
Quote Created By:
Kevin Courtney
Chrouh Communications, Inc.
kevinc@chrouh.com
(231) 972-0339

End Customer:
MASON-OCEANA COUNTY 911
Ray Hasil

Contract: 35115 - STATE OF MICHIGAN,
MA# 190000001544

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	11	\$7,601.50	\$5,376.25	\$59,138.75
1a	H869BZ	ENH: MULTIKEY	11			
1b	QA05570AA	ALT: LI-ION IMPRES 2 IP68 3400 MAH	11			
1c	Q361AR	ADD: P25 9600 BAUD TRUNKING	11			
1d	Q58AL	ADD: 3Y ESSENTIAL SERVICE	11			
1e	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	11			
1f	QA01768AA	ENH: ENHANCED ZONE BANK	11			
1g	QA09006AA	ADD: ADAPTIVE NOISE SUPPRESSION	11			
1h	H38BT	ADD: SMARTZONE OPERATION	11			
1i	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	11			



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
2	PMNN4486A	BATT IMPRES 2 LIION R IP67 3400T	11	\$188.27	\$141.20	\$1,553.20
3	PMMN4099CL	AUDIO ACCESSORY- REMOTE SPEAKER MICROPHONE,IP68 REMOTE SPEAKER MICROPHONE,3.5MM,UL	11	\$142.56	\$106.92	\$1,176.12
4	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	11	\$186.50	\$139.88	\$1,538.68
	APX™ 6500 / Enh Series	ENHANCEDAPX6500/LI				
5	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	20	\$7,889.12	\$5,608.78	\$112,175.60
5a	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYP APX AND ADP	20			
5b	QA02756AC	ENH: 9600 OR 3600 SINGLE SYSTEM DIGITAL TRUNKING	20			
5c	G67DT	ADD: REMOTE MOUNT E5 APXM	20			
5d	G78AT	ENH: 3 YEAR ESSENTIAL SVC	20			
5e	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	20			
5f	W432AG	ADD: AUXILIARY SPKR 13W (3.2OHM)	20			
5g	G444AH	ADD: APX CONTROL HEAD SOFTWARE	20			
5h	GA01670AA	ADD: APX E5 CONTROL HEAD	20			
5i	W22BA	ADD: STD PALM MICROPHONE APX	20			
5j	W969BG	ADD: MULTIKEY OPERATION	20			
5k	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	20			
6	LSV00Q00203A	DEVICE INSTALLATION	20	\$428.57	\$428.57	\$8,571.40

Grand Total

\$184,153.75(USD)



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Notes:

- Customer is responsible for the \$250.00 per unit MPSCS activation fee.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

Deputy County Administrator
Equipment Request

	<u>Amount</u>
1 Lenovo Notebook computer	\$ 989.00
2 Lenovo C- Dock	, 219.00
3 Two 27 " HD Widescreen Monitors	478.00
4 Phone and related licenses and support	590.91
5 Scanner	449.00
6 Desk riser	369.00
7 Laser printer	329.00
8 Calculator	<u>89.99</u>
 Total request	 <u><u>\$ 3,513.90</u></u>



DATE 11-17-23
Estimate # 11172023RW1

Quotation valid until: 11-27-23
Prepared by: Roger

Comments or Special Instructions: None

TECHNICIAN	P.O. NUMBER	DUE DATE			TERMS
------------	-------------	----------	--	--	-------

[illegible]

SUBTOTAL	\$ 989.00
TAX RATE	6.00%
SALES TAX	\$ 59.34
OTHER	-
TOTAL	\$ 1,048.34

Before you press any key, call DMC!

MOSS

Making Technology Work

County Administrator Phone

QUOTE #699015496 V1

PREPARED FOR

Mason County

PREPARED BY

Dave Ingle

November 17, 2023

County Administrator Phone**Quote #699015496 v1**

Prepared For:
Mason County
Diane Englebrecht
304 E Ludington Ave
Ludington, MI 49431
P: (231) 843-4466
E: denglebrecht@MasonCounty.net

Prepared by:
MOSS
Dave Ingle
561 Century Ave SW
Grand Rapids, MI 49503
P: (616) 451-3348
E: dave.ingle@mosstele.com

Date Issued:
Nov 17, 2023
Expires:
Dec 15, 2023
ERate SPIN #:
Special Contract Ref. #:
N/A

Solution Summary

6930W				
Part #	Description	Price	Qty	Ext. Price
	Phone			
50008386	6930W IP Phone	\$315.68	1	\$315.68
	Licenses and Support			
30146	Telephony Licenses	\$126.25	1	\$126.25
94151	Prorated Support	\$1.26	23	\$28.98
	Remote Configuration			
1_NetworkLabor	Remote Configuration	\$120.00	1	\$120.00
Subtotal:				\$590.91

Quote Summary		Amount
6930W		\$590.91
Total:		\$590.91

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

E-Signature Confirmation
MOSS

Mason County

Dave Ingle

Signature / Name

11/17/2023

Date

Diane Englebrecht

Signature / Name

Initials

1/1/0001 12:00:00 AM

Date

Purchase Terms and Conditions

Mason County of 304 E Ludington Ave, Ludington, MI 49431 (hereinafter, CLIENT) and MOSS of 561 Century Ave. SW, Grand Rapids, MI 49503 (hereinafter, MOSS) agree that the following terms and conditions will apply to any orders for the sale of equipment and services to the CLIENT by MOSS.

1. **PRICE.** The pricing in this proposal are firm and not subject to change unless CLIENT delays the acceptance for more than thirty (30) days past the date of this MOSS proposal, in which case this proposal may be modified unless there is written agreement of both parties to extend the initial pricing. Any changes to this proposal will require a change order with adjusted costs.
2. **ACCESS.** CLIENT shall provide timely access to the areas needed for installation and provide the proper operating environment for the equipment and services, as specified by the manufacturer, including proper electrical and telecommunications connections.
3. **TERMS OF PAYMENT.** Invoices will be rendered on the date of shipment of CLIENT'S Equipment to the work site. Ongoing charges will be invoiced monthly based upon job progress and completed work, and final billing shall be invoiced upon the successful completion of MOSS's standard installation tests and CLIENT acceptance. Payment of invoices shall be by cash, check or electronic transfer and shall be due within twenty (20) days of MOSS's invoice date or incur an additional late fee of one and a half percent (1.5 %) per month on the unpaid balance. Credit card payments will only be accepted with a 3% service charge added.
4. **LIMITED WARRANTY** MOSS represents and warrants to CLIENT that the equipment and workmanship will be free from defects which materially affect the performance of the equipment for a period of one year for equipment and ninety days for labor. This warranty does not include defects or failures caused by customer abuse, misuse or negligence, or failures caused by electrical power surges. Moss does not warrant any third-party software for fitness of purpose or vulnerability to intrusion or attack.
5. **LIMITATION OF LIABILITY.** Without limiting the foregoing warranty, MOSS shall not be liable for any damages resulting from the use or inability to use its products or services, interruptions of service, delays in operation or transmissions or any other failure of performance or business function. Further, except in the event of willful misconduct or gross negligence by MOSS, the maximum liability of MOSS and its directors, officers, employees, agents, or suppliers for loss or damage caused by or arising from its performance under this Agreement, regardless of the form of action, whether in contract, tort, strict liability or otherwise, shall be limited to the purchase price of the Equipment.
6. **FORCE MAJEURE.** Neither party shall be liable for delays, failure to perform or loss or damage due to force majeure conditions including, but not limited to, fire, explosion, power blackout, earthquake, volcanic action, flood, war, government requirement, acts of God or other similar causes beyond its reasonable control. Any party so delayed in its performance shall immediately notify the other and mutually agree to reschedule the remainder of the project.
7. **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. MOSS shall have all rights and remedies specified herein in addition to those specified in the Uniform Commercial Code as adopted in the State of Michigan. All such rights and remedies are cumulative. MOSS shall be reimbursed by CLIENT for all costs and expenses paid or incurred in enforcing its rights hereunder, including, without limitation, reasonable attorneys' fees and costs.
8. **ASSIGNMENT.** MOSS may subcontract for the performance of any of its obligations under this Agreement and this Agreement is not assignable by either party except with the prior written consent of the other party
9. **ACKNOWLEDGEMENT.** CLIENT acknowledges that it has read this Agreement, understands it, that the person signing on its behalf is authorized to sign on its behalf, and agrees to be bound by its terms and conditions. CLIENT further agrees that this Agreement is the complete and exclusive statement of the agreement between the parties which supersedes all Agreements or prior agreements, oral or written, and all other communications between the parties relating to the subject matter of this Agreement.

Knizacky, Fabian

From: Englebrecht, Diane
Sent: Monday, November 20, 2023 3:17 PM
To: Knizacky, Fabian
Subject: Desk Riser Price

Hi Fabian,

The cost of the desk riser (stand up desk) is \$369.00. This would be identical to the one Equalization bought last year.

Still waiting on the price for the calculator.

Diane

Diane L Englebrecht, Register
Mason County Register of Deeds
304 E Ludington Ave, Suite 101
Ludington, MI 49431
231-843-4466
register@masoncounty.net
www.masoncounty.net

This e-mail system is the property of the County of Mason. All data and other electronic messages within this system are the property of the County of Mason. E-mail messages in this system may be considered County Records and therefore may be subject to Freedom of Information Act requests and other legal disclosure.

Knizacky, Fabian

From: Englebrecht, Diane
Sent: Monday, November 27, 2023 1:51 PM
To: Knizacky, Fabian
Subject: Printer

Hi Fabian,

Roger is Johnny on the spot today! The HP LaserJet Pro 4001dw is an entry level laser printer for \$329. This would be equivalent to the one you currently use.

If you require an official quote, please let me know.

Diane

Diane L Englebrecht, Director of Information Technology
County of Mason
304 E Ludington Ave, Suite 101
Ludington, MI 49431
231-316-6565, Ext. 220
networkadmin@masoncounty.net
www.masoncounty.net

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Knizacky, Fabian

From: Englebrecht, Diane
Sent: Wednesday, November 22, 2023 9:21 AM
To: Knizacky, Fabian
Subject: Calculator Cost

Hi Fabian,

The cost of a new calculator would be \$89.99.

Thanks. Have a safe a blessed Thanksgiving.

Diane

Diane L Englebrecht, Register
Mason County Register of Deeds
304 E Ludington Ave, Suite 101
Ludington, MI 49431
231-843-4466
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www.masoncounty.net

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MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY COVERAGE PROPOSAL

Member:	Mason County	Proposal No: Q000014243
Date of Original Membership:	December 31, 1982	
Proposal Effective Dates:	January 01, 2024 To January 01, 2025	
Member Representative:	Fabian Knizacky	Telephone #: (231) 843-7999
Regional Risk Manager:	Michigan Municipal Risk Management Authority	Telephone #: (734) 513-0300

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. **Mason County** (hereinafter "Member") is eligible to be a Member of MMRMA. **Mason County** agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

Mason County is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

Mason County is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). **Mason County's** SIR and deductibles are as follows:

Table I
Member Deductibles and Self Insured Retentions

COVERAGE	DEDUCTIBLE	SELF INSURED RETENTION
Liability	N/A	\$100,000 Per Occurrence
Vehicle Physical Damage	\$1,000 Per Vehicle	\$15,000 Per Vehicle \$30,000 Per Occurrence
Fire/EMS Replacement Cost	N/A	N/A
Property and Crime	\$1,000 Per Occurrence	N/A
Sewage System Overflow	N/A	N/A

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

Member's Motor Vehicle Physical Damage deductible applies, unless the amount of the loss exceeds the deductible. If the amount of loss exceeds the deductible, the loss including deductible amount, will be paid by MMRMA, subject to the Member's SIR.

The **Mason County** is afforded all coverages provided by MMRMA, except as listed below:

1. Sewage System Overflow
2. Specialized Emergency Response Expense Recovery Coverage
- 3.
- 4.

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

Mason County agrees to maintain the Required Minimum Balance as defined in the Member Financial Responsibilities section of the MMRMA Governance Manual. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

C. MMRMA Obligations - Payments and Limits of Coverage

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

Table II
Limits of Coverage

Liability and Motor Vehicle Physical Damage		Limits of Coverage Per Occurrence		Annual	Aggregate
		Member	All Members	Member	All Members
1	Liability	15,000,000	N/A	N/A	N/A
2	Judicial Tenure	100,000	N/A	N/A	N/A
3	Sewage System Overflows	0	N/A	0	N/A
4	Volunteer Medical Payments	25,000	N/A	N/A	N/A
5	First Aid	2,000	N/A	N/A	N/A
6	Vehicle Physical Damage	1,500,000	N/A	N/A	N/A
7	Uninsured/Underinsured Motorist Coverage (per person)	100,000	N/A	N/A	N/A
	Uninsured/Underinsured Motorist Coverage (per occurrence)	250,000	N/A	N/A	N/A
8	Michigan No-Fault	Per Statute	N/A	N/A	N/A
9	Terrorism	5,000,000	N/A	N/A	5,000,000

Property and Crime		Limits of Coverage Per Occurrence		Annual Aggregate	
		Member	All Members	Member	All Members
1	Buildings and Personal Property	36,170,552	350,000,000	N/A	N/A
2	Personal Property in Transit	2,000,000	N/A	N/A	N/A
3	Unreported Property	5,000,000	N/A	N/A	N/A
4	Member's Newly Acquired or Constructed Property	10,000,000	N/A	N/A	N/A
5	Fine Arts	2,000,000	N/A	N/A	N/A
6	Debris Removal (25% of Insured direct loss plus)	25,000	N/A	N/A	N/A
7	Money and Securities	1,000,000	N/A	N/A	N/A
8	Accounts Receivable	2,000,000	N/A	N/A	N/A
9	Fire Protection Vehicles, Emergency Vehicles, and Mobile Equipment (Per Unit)	5,000,000	10,000,000	N/A	N/A
10	Fire and Emergency Vehicle Rental (12 week limit)	2,000 per week	N/A	N/A	N/A
11	Structures Other Than a Building	15,000,000	N/A	N/A	N/A
12	Dam/Dam Structures/Lake Level Controls	85,000	N/A	N/A	N/A
13	Transformers	0	N/A	N/A	N/A
14	Storm or Sanitary Sewer Back-Up	1,000,000	N/A	N/A	N/A
15	Marine Property	1,000,000	N/A	N/A	N/A
16	Other Covered Property	10,000	N/A	N/A	N/A
17	Income and Extra Expense	5,000,000	N/A	N/A	N/A
18	Blanket Employee Fidelity	1,000,000	N/A	N/A	N/A
19	Faithful Performance	Per Statute	N/A	N/A	N/A
20	Earthquake	5,000,000	N/A	5,000,000	100,000,000
21	Flood	5,000,000	N/A	5,000,000	100,000,000
22	Terrorism	50,000,000	50,000,000	N/A	N/A

Table III

Network and Information Security Liability, Media Injury Liability, Network Security Loss, Breach Mitigation Expense, PCI Assessments, Social Engineering Loss, Reward Coverage, Telecommunications Fraud Reimbursement, Extortion.			
	Limits of Coverage Per Occurrence/Claim	Deductible Per Occurrence/Claim	Retroactive Date
	\$2,000,000		
Coverage A Network and Information Security Liability: Regulatory Fines:	Each Claim Included in limit above Each Claim Included in limit above	\$25,000 Each Claim	7/1/2013
Coverage B Media Injury Liability	Each Claim Included in limit above	\$25,000 Each Claim	7/1/2013
Coverage C Network Security Loss Network Security Business Interruption Loss:	Each Unauthorized Access Included in limit above Each Business Interruption Loss Included in limit above	\$25,000 Each Unauthorized Access Retention Period of 72 hours of Business Interruption Loss	Occurrence
Coverage D Breach Mitigation Expense:	Each Unintentional Data Compromise Included in limit above	\$25,000 Each Unintentional Data Compromise	Occurrence
Coverage E PCI Assessments:	Each Payment Card Breach \$1,000,000 Occ./\$1,000,000 Agg. Included in limit above	\$25,000 Each Payment Card Breach	Occurrence
Coverage F Social Engineering Loss:	Each Social Engineering Incident \$100,000 Occ./\$100,000 Agg. Included in limit above	\$25,000 Each Social Engineering Incident	Occurrence
Coverage G Reward Coverage	Maximum of 50% of the Covered Claim or Loss; up to \$25,000 Included in Limit above	Not Applicable	Occurrence
Coverage H Telecommunications Fraud Reimbursement	\$25,000 Included in limit above	Not Applicable	Occurrence
Coverage I Extortion Coverage	Each Claim Included in limit above	\$25,000 Each Extortion Loss	Occurrence

Annual Aggregate Limit of Liability

Each Member Aggregate	All Members Aggregate
\$2,000,000	\$17,500,000

The Each Member Aggregate Limit of Liability for the combined total of all coverage payments of MMRMA and MCCRMA shall not exceed \$2,000,000 per Member for all Subjects of Coverage in any Coverage Period, regardless of the number of coverage events.

The All Member Aggregate Limit of Liability for the combined total of all coverage payments of MMRMA and MCCRMA shall not exceed \$17,500,000 for All Members for all Subjects of Coverage in any Coverage Period, regardless of the number of Members or the number of coverage events.

It is the intent of MMRMA that the coverage afforded under the Subjects of Coverage be mutually exclusive. If however, it is determined that more than one Subject of Coverage applies to one coverage event ensuing from a common nexus of fact, circumstance, situation, event, transaction, or cause, then the largest of the applicable Deductibles for the Subjects of Coverage will apply.

Table IV

Specialized Emergency Response Expense Recovery Coverage

Limits of Coverage

Specialized Emergency Response Expense Recovery	Limits of Coverage per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
	N/A	N/A	N/A	N/A

Table V

Specialized Emergency Response Expense Recovery Coverage

Deductibles

Specialized Emergency Response Expense Recovery	Deductible per Occurrence
	Member
	N/A

D. Contribution for MMRMA Participation

Mason County

Period: January 01, 2024 To January 01, 2025

Coverages per Member Coverage Overview:	\$147,544
Stop Loss Coverage:	\$0
Member Loss Fund Deposit:	\$0
TOTAL ANNUAL CONTRIBUTIONS:	\$147,544

E. List of Addenda

1. Limited Liability Coverage For Use or Operations of Unmanned Aircraft

This document is for the purpose of quotation only and does not bind coverage in the Michigan Municipal Risk Management Authority, unless accepted and signed by both the authorized Member Representative and MMRMA Representative below.

Accepted By:	Proposal No:	
Mason County	Q000014243	MMRMA

_____	_____
Member Representative	MMRMA Representative

_____	_____
Date	Date

ADDENDUM

LIMITED LIABILITY COVERAGE FOR USE OR OPERATIONS OF UNMANNED AIRCRAFT (Optional)

This addendum modifies the Liability and Motor Vehicle Physical Damage Coverage Document

A. LIMITATIONS OF COVERAGE, PROCEDURES, EXCLUSIONS, DEFINITIONS.

1. MMRMA will pay for any loss as defined in Sections 1 and 2 of the Liability and Motor Vehicle Physical Damage Coverage Document, caused by the use or operation of an Unmanned Aircraft, the actual loss up to a \$1,000,000 limit per occurrence and subject to a \$2,000,000 annual member aggregate.
2. The Member Duties, Responsibilities, Other Conditions stated in Section 7 of the Liability and Motor Vehicle Physical Damage Coverage Document shall apply to Limited Liability Coverage for use or operations of Unmanned Aircraft.
3. As respects this Limited Liability Coverage for Use or Operations of Unmanned Aircraft Addendum, Section 7; Member Duties, Responsibilities, Other Conditions, of the Liability and Motor Vehicle Physical Damage Coverage Document is amended to include the following:

P. FAA COMPLIANCE

The terms of this Addendum apply only if the Member is in compliance with all FAA rules and regulations governing the use or operation of an unmanned aircraft, at time of occurrence.

4. The Liability and Motor Vehicle Physical Damage Coverage Document Section 4, Definitions, shall apply to this Limited Liability Coverage For Use Or Operation Of An Unmanned Aircraft Addendum.
5. As respects this Limited Liability Coverage For Use Or Operations Of Unmanned Aircraft Addendum, Section 2; Exclusion C, of the Liability and Motor Vehicle Physical Damage Coverage Document is deleted in its entirety and replaced by the following:

EXCLUSIONS

- C. Ownership, maintenance, loading or unloading, use or operation of any aircraft (other than unmanned aircraft), airfields, or runways; watercraft over 75 feet in length;

Period: 01/01/2024 to 01/01/2025

LIMITED LIABILITY COVERAGE FOR USE OR OPERATIONS OF UNMANNED AIRCRAFT
(Optional)

Accepted By:
Mason County

Member ID:
1088

MMRMA

Member Representative

Date

MMRMA Representative

Date

AND THE UNIVERSITY OF

THE UNIVERSITY OF

THE UNIVERSITY OF

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MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Mason County
 QUOTE NUMBER Q000014243
 SUMMARY OF MOTOR VEHICLE TYPES
 EFFECTIVE 1/1/2024 - 1/1/2025

<u>Type of Vehicle</u>	<u>Liability Coverage</u> <u>Renewal Exposure</u>		<u>ACV</u>	<u>Physical Damage Coverage</u> <u>Renewal Exposure Data</u>			<u>Total</u>
	<u>Units</u>	<u>Contribution</u>		<u>Replacement</u>	<u>Agreed</u>	<u>Contribution</u>	
All Other Vehicles	0	0	0	0	0	0	0
Buses	0	0	0	0	0	0	0
Commercial - Historical	0	0	0	0	0	0	0
EMS/Ambulance	0	0	0	0	0	0	0
Fire Vehicles - Large	0	0	0	0	0	0	0
Fire Vehicles - Other	0	0	0	0	0	0	0
Garbage Trucks	0	0	0	0	0	0	0
Motorcycles	0	0	0	0	0	0	0
Motorcycles - Historical	0	0	0	0	0	0	0
Police - All Other	8	2,573	200,000	0	0	462	3,035
Police PPT	32	10,294	800,000	0	0	7,396	17,690
Private Passenger	2	560	50,000	0	0	369	929
Private Passenger - Historical	0	0	0	0	0	0	0
Service Trucks	5	1,259	150,000	0	0	347	1,606
Vans	2	755	60,000	0	0	139	894
Totals	49	15,441	1,260,000	0	0	8,713	24,154

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MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Mason County
QUOTE NUMBER Q000014243
SUMMARY
EFFECTIVE 1/1/2024 - 1/1/2025

<u>Coverage</u>	<u>Expiring Annual Exposure</u>	<u>Proposed Annual Exposure</u>	<u>Limits of Liability</u>	<u>SIR/ Deductible</u>	<u>Expiring Contribution</u>	<u>Proposed Contribution</u>
Automobile Liability	44 Total Vehicles	49 Total Vehicles	15,000,000	100,000	13,755	15,441
Automobile Physical Damage	\$1,135,000 ACV	\$1,260,000 ACV		15,000	7,731	8,713
Fire/EMS Replacement Cost	\$0 Replacement Cost	\$0 Replacement Cost		N/A	0	0
General Liability	\$8,623,856 Exposure Equivalents	\$10,021,719 Exposure Equivalents	15,000,000	100,000	3,690	4,170
Law Enforcement Liability	29 Employee Equivalents	31 Employee Equivalents	15,000,000	100,000	50,812	54,739
Public Officials' Liability	\$8,623,856 Exposure Equivalents	\$10,021,719 Exposure Equivalents	15,000,000	100,000	14,830	15,986
Property	\$32,123,536	\$35,170,552		1,000	47,703	48,495
Data Breach and Privacy Liability			2,000,000	25,000 See Table IV	0	0
Specialized Emergency Response Expense Recovery Coverage	N/A	N/A	N/A	N/A	0	0
Sewers	N/A	N/A	N/A	N/A	0	0
Subtotal					138,521	147,544
MCCA Assessment	44 Total Vehicles	49 Total Vehicles			3,784	4,214
MCCA Assessment Discount					-3,784	-4,214
Total					138,521	147,544
Stop Loss Charge	\$0 Stop Loss entry point	\$0 Stop Loss entry point			0	0
Total Contribution without Retention Fund Allocation					138,521	147,544
Retention Fund Allocation					0	0
Total Contribution including Retention Fund Allocation					138,521	147,544

[illegible]

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Member: Mason County
 QUOTE NUMBER Q000014243
 QUOTE PROPERTY LIST REPORT
 EFFECTIVE DATES 1/1/2024 To 1/1/2025

Location Address		Location Description		
1.	5302 W US 10, Ludington, MI 49431	Mason County Fairgrounds		
Building Description		Building Value	Contents Value	Total Value
Community Center		\$976,757	\$17,472	\$994,229
Domestic Art Building		\$83,682	\$7,644	\$91,326
Flower Building		\$49,479	\$12,615	\$62,094
4-H Building		\$299,861	\$0	\$299,861
Farm Crops Building		\$92,980	\$0	\$92,980
Quonset Hut		\$83,682	\$66,612	\$150,294
Main Fair Office/Bathrooms		\$224,315	\$25,116	\$249,431
West Power House		\$9,867	\$15,140	\$25,007
Lions Food Booth		\$119,712	\$15,288	\$135,000
Grandstand		\$287,076	\$18,564	\$305,640
Show Sale Barn		\$204,556	\$15,288	\$219,844
Pig Barn		\$240,586	\$0	\$240,586
Calf Barn		\$256,858	\$0	\$256,858
Old Horse Barn		\$267,318	\$0	\$267,318
New Horse Barn		\$256,858	\$0	\$256,858
Dairy Barn		\$185,960	\$0	\$185,960
Beef Barn		\$173,176	\$4,368	\$177,544
Rabbit/Poultry Barn		\$256,858	\$0	\$256,858
4-H Bathrooms/Showers		\$212,692	\$3,276	\$215,968
Large Animal Area Judges Booth		\$6,531	\$1,263	\$7,794
Maintenance Building		\$74,384	\$26,208	\$100,592
Horse Arena Pavilion		\$56,149	\$15,140	\$71,289
Horse Arena Judges Booth		\$30,437	\$1,263	\$31,700
West Harness Horse Barn		\$228,964	\$0	\$228,964
Middle Harness Horse Barn		\$369,596	\$0	\$369,596
East Harness Horse Barn		\$246,398	\$0	\$246,398
Harness Horse Bathrooms/Showers		\$105,765	\$0	\$105,765
Location Totals		\$5,400,497	\$245,257	\$5,645,754

Location Address		Location Description		
2.	304 E. Ludington Ave, Ludington, MI 49431	Courthouse		
	Building Description	Building Value	Contents Value	Total Value
	Courthouse	\$7,173,190	\$122,305	\$7,295,495
Location Totals		\$7,173,190	\$122,305	\$7,295,495
Location Address		Location Description		
3.	302 N. Delia St, Ludington, MI 49431	County Jail		
	Building Description	Building Value	Contents Value	Total Value
	County Jail	\$10,506,414	\$901,997	\$11,408,411
	Jail Storage	\$2,502	\$9,462	\$11,964
Location Totals		\$10,508,916	\$911,459	\$11,420,375
Location Address		Location Description		
4.	1012 Lawndale St, Ludington, MI 49431	Ambulance Garage		
	Building Description	Building Value	Contents Value	Total Value
	Ambulance Garage	\$153,417	\$0	\$153,417
Location Totals		\$153,417	\$0	\$153,417
Location Address		Location Description		
5.	305 N Meyers Rd, Ludington, MI 49431	Animal Control		
	Building Description	Building Value	Contents Value	Total Value
	Animal Control	\$451,767	\$91,729	\$543,496
Location Totals		\$451,767	\$91,729	\$543,496
Location Address		Location Description		
6.	5300 W US 10, Ludington, MI 49431	Mason County Airport		
	Building Description	Building Value	Contents Value	Total Value
	Airport Terminal Building	\$2,299,517	\$221,677	\$2,521,194
	Airport Electrical Vault	\$19,736	\$17,661	\$37,397
	Airport Transmitter Building	\$2,502	\$18,924	\$21,426
	Airport Snow Removal Equipment Building	\$213,854	\$18,564	\$232,418
	Airport Hangar #12	\$20,514	\$0	\$20,514
	New Airport Hangar #456789	\$502,093	\$0	\$502,093
Location Totals		\$3,058,216	\$276,826	\$3,335,042
Location Address		Location Description		
7.	6280 W. Bradshaw Rd, Ludington, MI 49431	South Tower Building		
	Building Description	Building Value	Contents Value	Total Value
	South Tower Building	\$5,558	\$18,924	\$24,482
Location Totals		\$5,558	\$18,924	\$24,482

Location Address		Location Description		
8.	915 Diana St., Ludington, MI 49431	Department Of Human Services		
	Building Description	Building Value	Contents Value	Total Value
	Department Of Human Services	\$2,787,895	\$596,235	\$3,384,130
Location Totals		\$2,787,895	\$596,235	\$3,384,130

Location Address		Location Description		
9.	102 E. Fifth St, Scottville, MI 49454	DPW Building		
	Building Description	Building Value	Contents Value	Total Value
	DPW Building	\$406,323	\$78,624	\$484,947
Location Totals		\$406,323	\$78,624	\$484,947

Location Address		Location Description		
10.	916 Diana St., Ludington, MI 49431	Health Department		
	Building Description	Building Value	Contents Value	Total Value
	Health Department	\$2,586,244	\$66,612	\$2,652,856
Location Totals		\$2,586,244	\$66,612	\$2,652,856

Location Address		Location Description		
11.	5906 West Chauvez Rd., Ludington, MI 49431	Campground Welcome Center		
	Building Description	Building Value	Contents Value	Total Value
	Campground Welcome Center	\$221,758	\$5,460	\$227,218
Location Totals		\$221,758	\$5,460	\$227,218

Location Address		Location Description		
12.	920 E. Tinkham Avenue, Ludington, MI 49431--	Veteran's Office - Contents Only		
	Building Description	Building Value	Contents Value	Total Value
	Contents	\$0	\$3,340	\$3,340
Location Totals		\$0	\$3,340	\$3,340

Grand Totals			
Building Value	Contents Value	Total Value	
\$32,753,781	\$2,416,771	\$35,170,552	

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MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

QUOTE NUMBER Q000014243
QUOTE AUTO SCHEDULE REPORT
EFFECTIVE DATES 1/1/2024 To 1/1/2025

Scheduled Vehicles

Year	Make	Model	VIN	License Plate	Type	Department
2021	Dodge	Charger	2C3CDXKG5MH667883	53019	Police - All Other	Police
2018	Ford	Edge	2FMPK4J8XJBB50732	8KLM62	Police - All Other	Police
2016	Ford	F250	1FT7W2B66GEC49832	53048	Police - All Other	Police
1990	Thomas	School Bus	338H2130029T	53-005	Police - All Other	Police
2010	Ford	Econo-Line	1FMNE1BW8ADA98585	53C02	Police - All Other	Jail
2017	Ford	Explorer	1FM5K8AR6HGA89079	53004	Police - All Other	Police
2009	International	MaxxPro	1HTWEADR18J661992	53 ERT	Police - All Other	Police
2023	Ford	Edge	2FMPK4J97PBA17105	DPH3290	Police - All Other	Police
2022	Ford	F250	1FT7W2B60NEE80819	53ERT	Police PPT	Marine Division
2019	Ford	Edge	2FMPK4J97KBC50829	SUPPRES	Police PPT	Detective
2022	Dodge	Durango	1C4SDJFT4NC192579	53043	Police PPT	Police
2022	Dodge	Durango	1C4SDJFT0NC192577	53034	Police PPT	Police
2022	Dodge	Charger	2C3CDXKG5NH154022	53032	Police PPT	Police
2022	Ford	F150	1FTFW1P88NKE09661	53018	Police PPT	Police
2022	Ford	F150	1FTFW1P88NKE40621	53K91	Police PPT	Police
2022	Dodge	Durango	1C4SDJFT7NC192334	53010	Police PPT	Police
2018	Dodge	Charger	2C3CDXKT1JH319412	53023/53044	Police PPT	Police
2016	Ford	Edge	2FMPK4J8XGBC25356	ETA3038	Police PPT	Police
2016	Ford	Edge	2FMPK4J88GBC25355	DPH3260	Police PPT	Police
2014	Chevy	Tahoe	1GNLC2E04ER183633	DPH3239	Police PPT	Police
2011	Ford	Taurus	1FAHP2DW7BG170218	DPH3239	Police PPT	Police
2018	Dodge	Charger	2C3CDXKTJH319411	53483	Police PPT	Police
2018	Ford	Edge	2FMPK4J90JBC22868	EPN9732	Police PPT	Police
2019	Dodge	Durango	1C4SDJFT1KC645584	53483	Police PPT	Police
2019	Dodge	Durango	1C4SDJFT3KC645585	53153	Police PPT	Police
2019	Dodge	Charger	2C3CDXKT9KH634994	53012/53042	Police PPT	Police
2019	Dodge	Charger	2C3CDXKT9KH634993	53011	Police PPT	Police
2019	Dodge	Charger	2C3CDXKT9KH634992	53033	Police PPT	Police
2020	Dodge	Durango AWD	1C4SDJFT3LC443654	53CO1	Police PPT	Police
2021	Dodge	Durango AWD	1C4SDJFTXMC642170	53003/ DRU	Police PPT	Police
2021	Dodge	Durango AWD	1C4SDJFT1MC642171	53014	Police PPT	Police
2021	Dodge	Durango SW	1C4SDJFTXMC683575	53037	Police PPT	Police
2021	Dodge	Durango SW	1C4SDJFT1MC683576	53041	Police PPT	Police
2019	Dodge	Durango	1C4SDJFT7KC645587	53034	Police PPT	Police
2022	Ford	F150	1FTFW1P84NKE90223	53 022	Police PPT	Police
2022	Dodge	Charger	2C3CDXKGXNH148698	53 042	Police PPT	Police
2022	Ford	F150	1FTFW1P86NKE89932	5334	Police PPT	Police
2021	Dodge	Charger	2C3CDXAT8MH544657	53009	Police PPT	Police
2002	FORD	EXCURSION	1FMNU41S12EA14153	53005	Police PPT	Police
2023	Dodge	Charger	2C3CDXKG1PH613646	53045	Police PPT	Police

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

QUOTE NUMBER Q000014243 QUOTE AUTO SCHEDULE REPORT EFFECTIVE DATES 1/1/2024 To 1/1/2025

2010	Dodge	Caravan	2D4RN4DEXAR302458	076X099	Private Passenger	Building & Grounds
2016	Ford	SUV	1FM5K8AR8GGD16075	066x026	Private Passenger	Courts
2015	Ford	SRW Pickup	1FTBF2B66FEC64291	076X098	Service Trucks	Building & Grounds
2005	Oshkosh	Snow Plow	10TBRAF335SO48618	076X100	Service Trucks	Airport
2014	Ford	F150 Pickup	1FTEX1EM9EFB16191	076 x 097	Service Trucks	Administration
2014	Ford	F250 Pickup	1FTBF2B62EEB74926	076X095	Service Trucks	Drain Commission
1995	Ford	LTS 8000	1FDZY82E1SVA26907	076X094	Service Trucks	Drain Commission
2012	Dodge	Caravan	2C4RDGB4CR374054	069X206	Vans	Administration
2010	Dodge	Caravan	2D4RN4DE1AR302459	076X093	Vans	Drain Commission

Summary

Vehicle Group	Vehicles
All Other Vehicles	0 Vehicles
Buses	0 Vehicles
Commercial - Historical	0 Vehicles
EMS/Ambulance	0 Vehicles
Fire Vehicles Large	0 Vehicles
Fire Vehicles - Other	0 Vehicles
Garbage Trucks	0 Vehicles
Motorcycles	0 Vehicles
Motorcycles - Historical	0 Vehicles
Police - All Other	8 Vehicles
Police PPT	32 Vehicles
Private Passenger	2 Vehicles
Private Passenger - Historical	0 Vehicles
Service Trucks	5 Vehicles
Vans	2 Vehicles

Grand Totals

Vehicles
49 Vehicles

ADDENDUM

LIMITED LIABILITY COVERAGE FOR USE OR OPERATIONS OF UNMANNED AIRCRAFT (Optional)

This addendum modifies the Liability and Motor Vehicle Physical Damage Coverage Document

A. LIMITATIONS OF COVERAGE, PROCEDURES, EXCLUSIONS, DEFINITIONS.

1. MMRMA will pay for any loss as defined in Sections 1 and 2 of the Liability and Motor Vehicle Physical Damage Coverage Document, caused by the use or operation of an Unmanned Aircraft, the actual loss up to a \$1,000,000 limit per occurrence and subject to a \$2,000,000 annual member aggregate.
2. The Member Duties, Responsibilities, Other Conditions stated in Section 7 of the Liability and Motor Vehicle Physical Damage Coverage Document shall apply to Limited Liability Coverage for use or operations of Unmanned Aircraft.
3. As respects this Limited Liability Coverage for Use or Operations of Unmanned Aircraft Addendum, Section 7; Member Duties, Responsibilities, Other Conditions, of the Liability and Motor Vehicle Physical Damage Coverage Document is amended to include the following:

P. FAA COMPLIANCE

The terms of this Addendum apply only if the Member is in compliance with all FAA rules and regulations governing the use or operation of an unmanned aircraft, at time of occurrence.

4. The Liability and Motor Vehicle Physical Damage Coverage Document Section 4, Definitions, shall apply to this Limited Liability Coverage For Use Or Operation Of An Unmanned Aircraft Addendum.
5. As respects this Limited Liability Coverage For Use Or Operations Of Unmanned Aircraft Addendum, Section 2; Exclusion C, of the Liability and Motor Vehicle Physical Damage Coverage Document is deleted in its entirety and replaced by the following:

EXCLUSIONS

- C. Ownership, maintenance, loading or unloading, use or operation of any aircraft (other than unmanned aircraft), airfields, or runways; watercraft over 75 feet in length;

Period: 01/01/2024 to 01/01/2025

LIMITED LIABILITY COVERAGE FOR USE OR OPERATIONS OF UNMANNED AIRCRAFT
(Optional)

Accepted By:
Mason County

Member ID:
1088

MMRMA

Member Representative

MMRMA Representative

Date

Date

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Member: Mason County
QUOTE NUMBER Q000014243
QUOTE DAM/DAM STRUCTURE/LAKE LEVEL CONTROL STRUCTURES REPORT
EFFECTIVE DATES 1/1/2024 To 1/1/2025

Location / Description	Address	City	State	Zip Code	Value
Gunn Lake Outlet LLCS	Mason	Ludington	MI	49431	\$85,000

Grand Totals

Total Value

\$85,000

**MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY
COVERAGE PROPOSAL**

Member: Mason County **Proposal No:** Q000014374

Date of Original Membership: December 31, 1982

Proposal Effective Dates: January 01, 2024 To January 01, 2025

Member Representative: Fabian Knizacky **Telephone #:** (231) 843-7999

Regional Risk Manager: Michigan Municipal Risk Management Authority **Telephone #:** (734) 513-0300

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. **Mason County** (hereinafter "Member") is eligible to be a Member of MMRMA. **Mason County** agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

Mason County is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

Mason County is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). **Mason County's** SIR and deductibles are as follows:

Table I
Member Deductibles and Self Insured Retentions

COVERAGE	DEDUCTIBLE	SELF INSURED RETENTION
Liability	N/A	\$75,000 Per Occurrence
Vehicle Physical Damage	\$1,000 Per Vehicle	\$15,000 Per Vehicle \$30,000 Per Occurrence
Fire/EMS Replacement Cost	N/A	N/A
Property and Crime	\$1,000 Per Occurrence	N/A
Sewage System Overflow	N/A	N/A

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

Member's Motor Vehicle Physical Damage deductible applies, unless the amount of the loss exceeds the deductible. If the amount of loss exceeds the deductible, the loss including deductible amount, will be paid by MMRMA, subject to the Member's SIR.

The **Mason County** is afforded all coverages provided by MMRMA, except as listed below:

1. Sewage System Overflow
2. Specialized Emergency Response Expense Recovery Coverage
- 3.
- 4.

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

Mason County agrees to maintain the Required Minimum Balance as defined in the Member Financial Responsibilities section of the MMRMA Governance Manual. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

C. MMRMA Obligations - Payments and Limits of Coverage

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Mason County
 QUOTE NUMBER Q000014374
 SUMMARY
 EFFECTIVE 1/1/2024 - 1/1/2025

Coverage	Expiring Annual Exposure	Proposed Annual Exposure	Limits of Liability	SIR/ Deductible	Expiring Contribution	Proposed Contribution
Automobile Liability		49 Total Vehicles	15,000,000	75,000		16,920
Automobile Physical Damage		\$1,260,000 ACV		15,000		9,226
Fire/EMS Replacement Cost		\$0 Replacement Cost		N/A		0
General Liability		\$10,021,719 Exposure Equivalents	15,000,000	75,000		4,611
Law Enforcement Liability		31 Employee Equivalents	15,000,000	75,000		62,380
Public Officials' Liability		\$10,021,719 Exposure Equivalents	15,000,000	75,000		18,383
Property		\$35,170,552		1,000		48,495
Data Breach and Privacy Liability			2,000,000	25,000 See Table IV		0
Specialized Emergency Response Expense Recovery Coverage		N/A	N/A	N/A		0
Sewers		N/A	N/A	N/A		0
Subtotal						160,015
MCCA Assessment		49 Total Vehicles				4,214
MCCA Assessment Discount						-4,214
Total						160,015
Stop Loss Charge		\$0 Stop Loss entry point				0
Total Contribution without Retention Fund Allocation						160,015
Retention Fund Allocation						0
Total Contribution including Retention Fund Allocation						160,015

\$160K STR

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY
COVERAGE PROPOSAL

Member:	Mason County	Proposal No: Q000014375
Date of Original Membership:	December 31, 1982	
Proposal Effective Dates:	January 01, 2024 To January 01, 2025	
Member Representative:	Fabian Knizacky	Telephone #: (231) 843-7999
Regional Risk Manager:	Michigan Municipal Risk Management Authority	Telephone #: (734) 513-0300

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. **Mason County** (hereinafter "Member") is eligible to be a Member of MMRMA. **Mason County** agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

Mason County is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

Mason County is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). **Mason County's** SIR and deductibles are as follows:

Table I
Member Deductibles and Self Insured Retentions

COVERAGE	DEDUCTIBLE	SELF INSURED RETENTION
Liability	N/A	\$150,000 Per Occurrence
Vehicle Physical Damage	\$1,000 Per Vehicle	\$15,000 Per Vehicle \$30,000 Per Occurrence
Fire/EMS Replacement Cost	N/A	N/A
Property and Crime	\$1,000 Per Occurrence	N/A
Sewage System Overflow	N/A	N/A

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

Member's Motor Vehicle Physical Damage deductible applies, unless the amount of the loss exceeds the deductible. If the amount of loss exceeds the deductible, the loss including deductible amount, will be paid by MMRMA, subject to the Member's SIR.

The **Mason County** is afforded all coverages provided by MMRMA, except as listed below:

1. Sewage System Overflow
2. Specialized Emergency Response Expense Recovery Coverage
- 3.
- 4.

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

Mason County agrees to maintain the Required Minimum Balance as defined in the Member Financial Responsibilities section of the MMRMA Governance Manual. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

C. MMRMA Obligations - Payments and Limits of Coverage

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Mason County
 QUOTE NUMBER Q000014375
 SUMMARY
 EFFECTIVE 1/1/2024 - 1/1/2025

<u>Coverage</u>	<u>Expiring Annual Exposure</u>	<u>Proposed Annual Exposure</u>	<u>Limits of Liability</u>	<u>SIR/ Deductible</u>	<u>Expiring Contribution</u>	<u>Proposed Contribution</u>
Automobile Liability		49 Total Vehicles	15,000,000	150,000		13,823
Automobile Physical Damage		\$1,260,000 ACV		15,000		8,201
Fire/EMS Replacement Cost		\$0 Replacement Cost		N/A		0
General Liability		\$10,021,719 Exposure Equivalents	15,000,000	150,000		3,711
Law Enforcement Liability		31 Employee Equivalents	15,000,000	150,000		46,567
Public Officials' Liability		\$10,021,719 Exposure Equivalents	15,000,000	150,000		13,314
Property		\$35,170,552		1,000		48,495
Data Breach and Privacy Liability			2,000,000	25,000 See Table IV		0
Specialized Emergency Response Expense Recovery Coverage		N/A	N/A	N/A		0
Sewers		N/A	N/A	N/A		0
Subtotal						134,111
MCCA Assessment		49 Total Vehicles				4,214
MCCA Assessment Discount						-4,214
Total						134,111
Stop Loss Charge		\$0 Stop Loss entry point				0
Total Contribution without Retention Fund Allocation						134,111
Retention Fund Allocation						0
Total Contribution including Retention Fund Allocation						134,111

\$ 250K SIR

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY COVERAGE PROPOSAL

Member:	Mason County	Proposal No: Q000014376
Date of Original Membership:	December 31, 1982	
Proposal Effective Dates:	January 01, 2024 To January 01, 2025	
Member Representative:	Fabian Knizacky	Telephone #: (231) 843-7999
Regional Risk Manager:	Michigan Municipal Risk Management Authority	Telephone #: (734) 513-0300

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. **Mason County** (hereinafter "Member") is eligible to be a Member of MMRMA. **Mason County** agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

Mason County is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

Mason County is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). **Mason County's** SIR and deductibles are as follows:

Table I
Member Deductibles and Self Insured Retentions

COVERAGE	DEDUCTIBLE	SELF INSURED RETENTION
Liability	N/A	\$250,000 Per Occurrence
Vehicle Physical Damage	\$1,000 Per Vehicle	\$15,000 Per Vehicle \$30,000 Per Occurrence
Fire/EMS Replacement Cost	N/A	N/A
Property and Crime	\$1,000 Per Occurrence	N/A
Sewage System Overflow	N/A	N/A

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

Member's Motor Vehicle Physical Damage deductible applies, unless the amount of the loss exceeds the deductible. If the amount of loss exceeds the deductible, the loss including deductible amount, will be paid by MMRMA, subject to the Member's SIR.

The **Mason County** is afforded all coverages provided by MMRMA, except as listed below:

1. Sewage System Overflow
2. Specialized Emergency Response Expense Recovery Coverage
- 3.
- 4.

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

Mason County agrees to maintain the Required Minimum Balance as defined in the Member Financial Responsibilities section of the MMRMA Governance Manual. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

C. MMRMA Obligations - Payments and Limits of Coverage

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Mason County
 QUOTE NUMBER Q000014376
 SUMMARY
 EFFECTIVE 1/1/2024 - 1/1/2025

Coverage	Expiring Annual Exposure	Proposed Annual Exposure	Limits of Liability	SIR/ Deductible	Expiring Contribution	Proposed Contribution
Automobile Liability		49 Total Vehicles	15,000,000	250,000		13,073
Automobile Physical Damage		\$1,260,000 ACV		15,000		8,713
Fire/EMS Replacement Cost		\$0 Replacement Cost		N/A		0
General Liability		\$10,021,719 Exposure Equivalents	15,000,000	250,000		3,512
Law Enforcement Liability		31 Employee Equivalents	15,000,000	250,000		42,711
Public Officials' Liability		\$10,021,719 Exposure Equivalents	15,000,000	250,000		11,626
Property		\$35,170,552		1,000		48,495
Data Breach and Privacy Liability			2,000,000	25,000 See Table IV		0
Specialized Emergency Response Expense Recovery Coverage		N/A	N/A	N/A		0
Sewers		N/A	N/A	N/A		0
Subtotal						428,430
MCCA Assessment		49 Total Vehicles				4,214
MCCA Assessment Discount						-4,214
Total						128,130
Stop Loss Charge		\$0 Stop Loss entry point				0
Total Contribution without Retention Fund Allocation						128,130
Retention Fund Allocation						0
Total Contribution including Retention Fund Allocation						128,130

ACCOUNTING SERVICES AGREEMENT

This Agreement is made and entered into this 14th day of December 2023, by and between **THE COUNTY OF MASON**, of 304 E. Ludington Avenue, Ludington, Michigan 49431, hereinafter referred to as County and **THE MASON COUNTY DISTRICT LIBRARY**, of 204 East State Street, Scottville, Michigan 49454, hereinafter referred to as Library. The County and Library contract as follows:

1. The County shall provide the Library with Accounting Services for the period beginning January 1, 2024 and ending December 31, 2024. The Accounting Services shall include the following:
 - A. Federal and State payroll tax withholding and reporting, Retirement set-up and reporting of other payroll deductions.
 - B. General Ledger services including Accounts Payable, Accounts Receivable, Tax Receivable Administration, Investment Administration, Monthly Financial Reports, Component Audit.
 - C. The Library shall pay the County a \$26,280.29 annual fee payable on a quarterly basis by the fifteenth day of January, April, July and October of 2024.
 - D. The County shall provide the Library with financial reports as requested.
 - E. The County and the Library shall meet by October 1, 2024 for the purpose of renegotiating this agreement.

COUNTY OF MASON:

BY: _____

Janet S. Andersen

ITS: Chairwoman of the Board

MASON COUNTY DISTRICT LIBRARY

BY: _____

ITS: _____

Mason County Board of Commissioners & Free Soil Area Senior Center, Inc. Contract for Services 2023

This contract entered into between the Mason County Board of Commissioners and Free Soil Area Senior Center, Inc. becomes effective January 1, 2023 and ends on December 31, 2023.

This document serves as an official record that the Mason County Board of Commissioners will provide funds to the Free Soil Area Senior Center, Inc. to provide meals to seniors, not to exceed a total of \$36,130.00.

Service Definition: Multi-purpose activity center where individuals gather for meals, health related activities, information and referral and access to services.

Adherence to all funding rules, regulations, and policies set forth by the Mason County Board of Commissioners is required to receive Senior Millage funds.

The following information must be submitted to the County Administrator to receive County reimbursement:

- Quarterly financial and programmatic reporting showing the full disclosure of where county dollars were spent and the number of clients and units served

The county will make quarterly payments to the Free Soil Area Senior Center, Inc. The Finance, Personnel, & Rules Committee reserves the right to request further documentation, if necessary, which would tend to support that such services were provided and to whom such services were provided, prior to reimbursement by the Board of Commissioners.

Additional Provisions:

Complete Agreement. This Agreement constitutes the complete expression of the service relationship between the Mason County Board of Commissioners and Free Soil Area Senior Center, Inc. and there are no other oral or written agreement or understandings between the parties concerning or affecting this relationship. This Agreement shall only be modified or amended by subsequent written contract duly approved and executed by or at the direction of the Mason County Board of Commissioners and Free Soil Area Senior Center, Inc.

Binding Agreement. The Provisions of the Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan.

Counterparts. This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by email delivery, such signature shall create a valid and binding obligation of the party executing (or on

whose behalf such signature is executed) with the same force and effect as if such facsimile or by email delivery signature page were the original thereof.

The Mason County Board of Commissioners reserves the right to terminate this contract at any time with or without cause.

Sherry Hasenbank
Free Soil Area Senior Center Inc. Director/Board Chair

Date

Janet S. Andersen
Board Chair
Mason County Board of Commissioners

Date

Mason County Board of Commissioners & City of Ludington Contract for Services 2023

This contract entered into between the Mason County Board of Commissioners and City of Ludington becomes effective January 1, 2023 and ends on December 31, 2023.

This document serves as an official record that the Mason County Board of Commissioners will provide funds to the City of Ludington to provide senior services, not to exceed a total of \$236,656.00.

Service Definition: Multi-purpose activity center where individuals gather for activities, meals, health related activities, information and referral and access to services.

Adherence to all funding rules, regulations, and policies set forth by the Mason County Board of Commissioners is required to receive Senior Millage funds.

The following information must be submitted to the County Administrator to receive County reimbursement:

- Quarterly financial and programmatic reporting showing the full disclosure of where county dollars were spent and the number of clients and units served

The county will make quarterly payments to the City of Ludington. The Finance, Personnel, & Rules Committee reserves the right to request further documentation, if necessary, which would tend to support that such services were provided and to whom such services were provided, prior to reimbursement by the Board of Commissioners.

Additional Provisions:

Complete Agreement. This Agreement constitutes the complete expression of the service relationship between the Mason County Board of Commissioners and City of Ludington and there are no other oral or written agreement or understandings between the parties concerning or affecting this relationship. This Agreement shall only be modified or amended by subsequent written contract duly approved and executed by or at the direction of the Mason County Board of Commissioners and City of Ludington.

Binding Agreement. The Provisions of the Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan.

Counterparts. This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by email delivery, such signature shall create a valid and binding obligation of the party executing (or on

whose behalf such signature is executed) with the same force and effect as if such facsimile or by email delivery signature page were the original thereof.

The Mason County Board of Commissioners reserves the right to terminate this contract at any time with or without cause.

Mitch Foster
City Manager
City of Ludington

Date

Deb Luskin
City Clerk
City of Ludington

Date

Vickie Collins
Ludington Senior Center Director

Date

Janet S. Andersen
Board Chair
Mason County Board of Commissioners

Date

Mason County Board of Commissioners & Scottville Senior Center Contract for Services 2023

This contract entered into between the Mason County Board of Commissioners and Scottville Senior Center becomes effective January 1, 2023 and ends on December 31, 2023.

This document serves as an official record that the Mason County Board of Commissioners will provide funds to the Scottville Senior Center to provide senior services, not to exceed a total of \$269,500.00.

Service Definition: Multi-purpose activity center where individuals gather for activities, meals, health related activities, information and referral and access to services. Provider of county-wide senior services: In-home Homemaker and Respite, Medical Transportation (up to 100 miles away), and Grandparents Raising Grandchildren support program.

Adherence to all funding rules, regulations, and policies set forth by the Mason County Board of Commissioners is required to receive Senior Millage funds.

The following information must be submitted to the County Administrator to receive County reimbursement:

- Quarterly financial and programmatic reporting showing the full disclosure of where county dollars were spent and the number of clients and units served

The county will make quarterly payments to the Scottville Senior Center. The Finance, Personnel, & Rules Committee reserves the right to request further documentation, if necessary, which would tend to support that such services were provided and to whom such services were provided, prior to reimbursement by the Board of Commissioners.

Additional Provisions:

Complete Agreement. This Agreement constitutes the complete expression of the service relationship between the Mason County Board of Commissioners and Scottville Senior Center and there are no other oral or written agreement or understandings between the parties concerning or affecting this relationship. This Agreement shall only be modified or amended by subsequent written contract duly approved and executed by or at the direction of the Mason County Board of Commissioners and Scottville Senior Center.

Binding Agreement. The Provisions of the Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan.

Counterparts. This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by email

delivery, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or by email delivery signature page were the original thereof.

The Mason County Board of Commissioners reserves the right to terminate this contract at any time with or without cause.

Jeff Mount
Superintendent
Mason County Central Schools

Date

Bill Kerans
Scottville Senior Center Director

Date

Janet S. Andersen
Board Chair
Mason County Board of Commissioners

Date

Mason County Board of Commissioners & Tallman Lake Senior Center Contract for Services 2023

This contract entered into between the Mason County Board of Commissioners and Tallman Lake Senior Center becomes effective January 1, 2023 and ends on December 31, 2023.

This document serves as an official record that the Mason County Board of Commissioners will provide funds to the Tallman Lake Senior Center to provide senior services, not to exceed a total of \$45,000.00.

Service Definition: Multi-purpose activity center where individuals gather for activities, meals, health related activities, information and referral and access to services. The Center must also purchase a new computer and related equipment with their funds.

Adherence to all funding rules, regulations, and policies set forth by the Mason County Board of Commissioners is required to receive Senior Millage funds.

The following information must be submitted to the County Administrator to receive County reimbursement:

- Quarterly financial and programmatic reporting showing the full disclosure of where county dollars were spent and the number of clients and units served

The county will make quarterly payments to the Tallman Lake Senior Center. The Finance, Personnel, & Rules Committee reserves the right to request further documentation, if necessary, which would tend to support that such services were provided and to whom such services were provided, prior to reimbursement by the Board of Commissioners.

Additional Provisions:

Complete Agreement. This Agreement constitutes the complete expression of the service relationship between the Mason County Board of Commissioners and Tallman Lake Senior Center and there are no other oral or written agreement or understandings between the parties concerning or affecting this relationship. This Agreement shall only be modified or amended by subsequent written contract duly approved and executed by or at the direction of the Mason County Board of Commissioners and Tallman Lake Senior Center.

Binding Agreement. The Provisions of the Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan.

Counterparts. This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by email delivery, such signature shall create a valid and binding obligation of the party executing (or on

whose behalf such signature is executed) with the same force and effect as if such facsimile or by email delivery signature page were the original thereof.

The Mason County Board of Commissioners reserves the right to terminate this contract at any time with or without cause.

Sandy Varnes
Tallman Lake Senior Center Director

Date

Janet S. Andersen
Board Chair
Mason County Board of Commissioners

Date