

The regular meeting of the Mason County Board of Commissioners was held at 9:00 a.m. in the Conference Room located in the Mason County Airport terminal 5300 W. US 10 Ludington, MI.

The meeting was called to order by Chair J. Andersen.

Roll call was taken. Present: N. Krieger, G. Castonia, J. Hartley, L. Squires,
S. Hull, J. Andersen, R. Bacon
Absent: NONE

Invocation was given by S. Hull and Pledge of Allegiance to the flag of the United States of America followed.

Motion by R. Bacon and seconded by S. Hull to approve the agenda. Motion carried.

Motion by N. Krieger and seconded by S. Hull to approve the minutes of the January 10, 2023 meeting with one change on page 1 and one change on page 2 regarding the election/appointment of the new Board Chair, and also approve the January 24, 2023 work session minutes. Motion carried.

Reading of Correspondence: Chair Andersen read into the minutes a letter received from Dr. Kuster noting the Sheriff Department's breach of contract.

Public comments: Kathy Schindler, 206 First Street, Ludington, Mason-Lake Conservation District, noted that the annual Tree Sale is underway and she passed out a Mason-Lake Conservation District flyer.

Wally Cain, 919 Mitchell Street, Ludington, recently reappointed to the Council on Aging (COA), noted that he has reviewed what the COA has been working on the past fifteen months. He feels the County needs to do more and not to ignore the issues that have been brought before them.

John Cotten, Veteran's Officer, reviewed with the Board what has been done in 2022 for area veterans. Noted he has met all requirements for the Grant. As of February 3, 2023, he has met with 192 vets and/or spouses and assisted them. Questions were asked and he was thanked for his service.

Liz Reimink, Emergency Manager, provided a partial report due to her upcoming resignation. She informed the Board of the upcoming grants that needed attention, and other 2023 priorities. Today is the annual Code Red Test day. Commissioners thanked Ms. Reimink for her 16 years of service.

Motion by N. Krieger and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Maintenance Supervisor Enbody and local contractors are recommending the replacement of the furnace in the DHHS Building; and

WHEREAS, the State of Michigan has agreed to reimburse the County the cost of the furnace consistent with the terms of Lease #10318 between the State and County; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending approval of the attached proposal from Custom Sheet Metal with funds initially coming from the Building Authority Operations Fund 297.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached proposal from Custom Sheet Metal with funds initially coming from the Building Authority Operations Fund 297 with reimbursement from the State of Michigan consistent with the terms of Lease #10318 between the State and County.

Moved for your approval.

Motion carried. (Signed) N. Krieger.

Motion by N. Krieger and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Michigan Office of Land Survey and Remonumentation desires that the Board of Commissioners of the County of Mason appoint a Remonumentation Peer Group; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending approval of the appointment of Surveyor James Nordlund, Mr. Noah Penn, and Mr. Craig Stapley as members and Mr. Dennis Dunlap as alternate to the Remonumentation Peer Group.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the appointment of Surveyor James Nordlund, Mr. Noah Penn, Mr. Craig Stapley, and Mr. Dennis Dunlap, and further directs the Board Chair to sign the related contracts on its behalf.

Moved for your approval.

Motion carried. (Signed) N. Krieger.

Motion by N. Krieger and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Section IV of the Mason County Remonumentation Plan states that the County Grant Administrator must submit surveyor contracts to the Mason County Board of Commissioners for approval and authorization; and

WHEREAS, Surveyor James Nordlund and the Buildings, Planning, Drains, and Airport Committee is recommending the approval of contracts with Mr. Noah Penn, Mr. Craig Stapley, and Surveyor Nordlund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the related surveyor contracts and further directs the Board Chair to sign said contracts on it's behalf.

Moved for your approval.

Motion carried. (Signed) N. Krieger.

Motion by Public Safety and Courts Committee Chair G. Castonia and seconded by J. Hartley to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Dale Berndt has served the citizens of Mason County for 15 years as a Mason County Corrections Officer starting on February 18, 2008; and

WHEREAS, Dale received the Mason County Sheriff's Office Excellence award in 2017 for the willingness to work extra hours and give extra of himself to the Mason County Jail; and

WHEREAS, Dale received the Mason County Sheriff's Office Commendation Award in 2018 for excellence in making sure Mason County Jail passed the LEIN audit; and

WHEREAS, Dale has been the LEIN TAC Officer from 2019 to Present. Dale always took this responsibility very serious and did a great job making sure his fellow officers had proper training and reports and information were put into the LEIN system in a timely manner; and

WHEREAS, Dale received an Outstanding Performance Award in 2020 due to actions taken on June 5th for his quick response and teamwork giving medical attention to an inmate when he attempted suicide at the Mason County Jail; and

WHEREAS, Dale received a second Outstanding Performance Award in 2020 for his quick response and teamwork giving medical attention to an inmate in need; and

WHEREAS, Dale served up some nice juicy softballs during his time as a pitcher in the Mason County Men's Fast Pitch Leagues of the 80's and 90's per Sheriff Cole's memory and experience; and

WHEREAS, Dale has been dedicated to excellence in his work, displaying consideration and courtesy in working with the public, and cooperation and friendship with his fellow employees, court staff, attorneys, and law enforcement personnel; and

WHEREAS, Dale is retiring from his position at the Mason County Sheriff's Office Corrections Division to begin working more on his "honey do" list and time with the grandkids.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason, does hereby, acknowledge with regret Dale's decision to retire from his position at the Mason County Sheriff's Office and offers him their best wishes in his future endeavors; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that he has shown throughout his career; and

BE IT FURTHER RESOLVED, that this resolution become a permanent part of the minutes of the February 14, 2023 County Commission proceedings. Moved for your approval.

Janet S. Andersen, Board Chair

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of February 14, 2023.

Cheryl Kelly, Mason County Clerk

Moved for your approval.

Motion carried. (Signed) G. Castonia.

Motion by J. Hartley and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Elizabeth (Liz) Reimink has served the citizens of Mason County for 16 years as the Mason County Emergency Management Coordinator starting on February 12, 2007. The events of September 11, 2001 inspired Liz's career in Emergency Management; and

WHEREAS, Liz received the University of Georgia's College of Public Health's Preceptor of the Year Award in 2018; and

WHEREAS, Liz graduated from FEMA's National Emergency Management Advanced Academy in fall of 2019; and

WHEREAS, Liz is a member of the Professional Emergency Manager (PEM) Advisory Board, she is on the Mason/Oceana 911 Communications Ad Hoc Committee and she is on the Michigan Emergency Management Association (MEMA) as 2nd VP, just to name a few; and

WHEREAS, Liz was instrumental in implementing the CodeRED notification system in Mason County allowing important information to be disseminated quickly; and

WHEREAS, Liz has spent many hours guiding and fostering emergency awareness and preparedness throughout the community. She leads by example and embraces community involvement; and

WHEREAS, Liz has been dedicated to excellence in her work, displaying consideration and courtesy in working with the public, and cooperation and friendship with her fellow County employees, and fellow Emergency First Responders of Mason County; and

WHEREAS, Liz is leaving her position as the Mason County Emergency Management Coordinator and moving on to a career as Northern Director of Emergency Management at Indiana University.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason, does hereby, acknowledge with regret Liz's decision to leave her position as the Mason County Emergency Management Coordinator and offers her their best wishes in her future endeavors; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that she has shown throughout her career; and

BE IT FURTHER RESOLVED, that this resolution become a permanent part of the minutes of the February 14, 2023 County Commission proceedings. Moved for your approval.

Janet S. Andersen, Board Chair

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of February 14, 2023.

Cheryl Kelly, Mason County Clerk

Moved for your approval.

Motion carried. (Signed) J. Hartley.

Motion by L. Squires and seconded by J. Hartley to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Sgt. Kelly Winters has served the citizens of Mason County for 23 years as a Mason County Corrections Officer starting on July 12, 1999; and

WHEREAS, Kelly received the Mason County Sheriff's Office Unit Citation in 2006 for her willingness to work extra hours in the Mason County Jail; and

WHEREAS, Kelly received the Mason County Sheriff's Office Life Saving Award in 2007 for an inmate having chest and arm pain along with difficult breathing. Sgt. Winters administered rescue breathing and CPR which resulted in the inmate surviving and being transported to the local hospital; and

WHEREAS, Kelly received the Ludington Rotary Club Officer of the year in 2018, for all her hard work managing the inmate account fund and commissary accounts. Kelly has been in charge of these accounts for 20 years; and

WHEREAS, Kelly has been dedicated to excellence in her work, displaying consideration and courtesy in working with the public, and cooperation and friendship with her fellow employees, court staff, attorneys, and law enforcement personnel; and

WHEREAS, Kelly is retiring from her position at the Mason County Sheriff's Office Corrections Division in pursuit of more vacations and spending even more time with her family.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason, does hereby, acknowledge with regret Kelly's decision to retire from her position at the Mason County Sheriff's Office and offers her their best wishes in her future endeavors; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that she has shown throughout her career; and

BE IT FURTHER RESOLVED, that this resolution become a permanent part of the minutes of the February 14, 2023 County Commission proceedings. Moved for your approval.

Janet S. Andersen, Board Chair

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of February 14, 2023.

Cheryl Kelly, Mason County Clerk

Moved for your approval.

Motion carried. (Signed) L. Squires.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, and Rules Committee is recommending the attached budget amendment related to the increased hours that the Board of Commissioners approved for the Building & Zoning Department.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached budget amendment.

Moved for your approval.

Administrator Knizacky noted that the budget amendment amount was coming from fund 101 contingency was \$950.00.

Motion carried. (Signed) S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Eden Township Board of Election Commissioners ("Township Election Commission") is charged with the possession and control of voting equipment owned and used by the township under the provisions of the Michigan Election Law, 1954 P.A. 116, MCL 168.1 *et seq.*; and

WHEREAS, the Township Election Commission does not have adequate storage space for all of its electronic voting equipment and has asked the County Clerk to store some equipment on its behalf; and

WHEREAS, Mason County Clerk Kelly has offered to store these items for the Township Election Commission and is willing to hold the equipment in safekeeping in a locked, secure area; and

WHEREAS, it is in the best interests of the people of Mason County for the County Clerk to store this electronic voting equipment in a safe, secure facility where it will be protected from damage and available for the statutorily required public tests; now

THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Agreement to Store Voting Equipment between the County of Mason and the Eden Township Election Commission and directs the Mason County Clerk and Chairperson of the Mason County Board of Commissioners to sign said agreement on its behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated

January 05, 2023 totaling \$569,558.67; and

January 18, 2023 totaling \$681,503.08; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) J. Andersen, S. Hull, R. Bacon.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, hangar #12 is currently vacant; and

WHEREAS, the Buildings, Planning, Drains, & Airport Committee is recommending approving the attached airport hangar lease with Mr. Kevin Speicher.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached airport hangar lease with Mr. Kevin Speicher.

Moved for your approval.

Motion carried. (Signed) S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, a number of Lake Improvement Boards have been established in the County of Mason; and

WHEREAS, Drain Commissioner Rhode is recommending that the Board of Commissioners consent to providing accounting services to the Pleiness Lake Improvement Board for a fee of \$200.00 a year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason consents to providing accounting services to the Pleiness Lake Improvement Board for a fee of \$200.00 a year.

Moved for your approval.

Motion carried. (Signed) S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Maintenance Supervisor Enbody and the Buildings, Planning, Drains, and Airport Committee is recommending the approval of the attached proposal for repairs to the Mason County Courthouse.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached proposal for services from James Riggs; funds to come from the Courthouse maintenance budget.

Moved for your approval.

Motion carried. (Signed) S. Hull.

Motion by R. Bacon and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the transfers for February 14, 2023.

THEREFORE, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Road Patrol	\$187,100.00
Jail Operations	\$168,250.00
Airport Operations	\$ 38,200.00
Insurance-Health, Pension, & Life	\$322,000.00

Moved for your approval.

Motion carried. (Signed) R. Bacon.

Motion by R. Bacon and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, County Clerk Kelly is requesting approval of the attached APEX ORO Agreement Addendum and the related fees; and

WHEREAS, the Finance, Personnel, and Rules Committee is recommending the approval of this request.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached APEX ORO Agreement Addendum and related fees and directs Board Chair Andersen and County Clerk Kelly to sign said agreement on its behalf.

Moved for your approval.

Motion carried. (Signed) R. Bacon.

Motion by R. Bacon and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Custer Township Board of Election Commissioners ("Township Election Commission") is charged with the possession and control of voting equipment owned and used by the township under the provisions of the Michigan Election Law, 1954 P.A. 116, MCL 168.1 *et seq.*; and

WHEREAS, the Township Election Commission does not have adequate storage space for all of its electronic voting equipment and has asked the County Clerk to store some equipment on its behalf; and

WHEREAS, Mason County Clerk Kelly has offered to store these items for the Township Election Commission and is willing to hold the equipment in safekeeping in a locked, secure area; and

WHEREAS, it is in the best interests of the people of Mason County for the County Clerk to store this electronic voting equipment in a safe, secure facility where it will be protected from damage and available for the statutorily required public tests; now

THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Agreement to Store Voting Equipment between the County of Mason and the Custer Township Election Commission and directs the Mason County Clerk and Chairperson of the Mason County Board of Commissioners to sign said agreement on its behalf.

Moved for your approval.

Motion carried. (Signed) R. Bacon.

Motion by Board Chair J. Andersen and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Building & Zoning Director Sanders will be going on maternity leave; and

WHEREAS, the Buildings, Planning, Drains, Airport Committee is recommending hiring Carol Ann Foote as a temporary employee in the office for up to thirteen weeks; and

WHEREAS, the Finance, Personnel, and Rules Committee is recommending the attached hourly wage and budget amendment to fund this position.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves hiring a temporary employee in the Building & Zoning Department; funds to come from the attached budget amendment.

Moved for your approval.

Commissioner Krieger inquired if the salary schedule previously discussed at the Building, Planning, Drains, and Airport Committee was what was being referenced and was informed yes.

Motion carried. (Signed) J. Andersen.

Motion by Board Chair J. Andersen and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, and Rules Committee is recommending the attached budget amendment related to the increased hours that the Board of Commissioners approved for the Building & Zoning Department.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached budget amendment.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

Motion by Board Chair J. Andersen and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Board of Commissioners approved the purchase of cat cages for the Animal Control Office; and

WHEREAS, Animal Control Officer Colbrook is recommending the disposal of the old cages by donating them to Mason County PAWS; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending the disposal of the cages.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the disposal of the old cat cages by donating them to Mason County PAWS.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

Motion by Board Chair J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the State of Michigan has approved a 2023 Survey and Remonumentation Grant for the County of Mason; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending approval of this grant.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the 2023 Survey and Remonumentation Grant Agreement with the State of Michigan and directs the County Administrator to sign said agreement.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

Motion by Board Chair J. Andersen and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Michigan's 83 county governments play a central role in the proper delivery of, and oversight for, critical public services for the state's approximately 10 million residents; and

WHEREAS, Michigan county governments are led by Boards of Commissioners, who are elected from their communities; and

WHEREAS, the State Association of Supervisors of Michigan was formed by representatives of 16 counties on Feb. 1, 1898, in the Senate chamber of the Michigan State Capitol in Lansing; and

WHEREAS, the association's name was changed to the Michigan Association of Counties on July 17, 1969; and

WHEREAS, the Michigan Association of Counties is the oldest association representing local governments in Michigan; and

WHEREAS, 48 of Michigan's 83 counties have had at least one of their commissioners (or supervisors prior to 1968) serve as president of the association's Board of Directors; and

WHEREAS, the association created the Michigan Counties Workers' Compensation Fund in 1979 to help county members provide workplace safety and injury insurance services to its employees; and

WHEREAS, the association created the Michigan Association of Counties Service Corporation in 1986 to partner with service providers to help counties save money on everything from health insurance to telecommunications services; and

WHEREAS, the association hosts two major conferences every year to bring together county leaders for briefings on trending public policy issues and to hear from state newsmakers and others; and

WHEREAS, the association's advocacy work in Lansing and beyond has advanced the interests of county governments and the residents they serve; and

WHEREAS, no fewer than five association presidents have served or are serving in the Michigan Legislature in the 21st century, a testament to the culture of public service inculcated by the association.

THEREFORE, BE IT RESOLVED, that Mason County wishes to commend and honor the Michigan Association of Counties on its 125th Anniversary year. Moved for your approval.

Motion carried. (Signed) J. Andersen.

Motion by Board Chair J. Andersen and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Surveyor Nordlund is recommending approval of attached revised Monumentation and Remonumentation Plan; and

WHEREAS, the Buildings, Planning, Drains, & Airport Committee is recommending approval of this recommendation.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached revised Monumentation and Remonumentation Plan.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

Treasurer Kmetz noted that his office will continue to be partnering with the Michigan State Housing Authority in 2023 and worked to assist 15 homeowners with back taxes totaling approximately \$37,000.00 in the 2022 calendar year. His office processed 59 Principal Residence Exemptions, of which 49 were denied and the one has appealed with the Michigan Tax Tribunal. Eighty-three parcels are at risk of foreclosure in March and the Treasurer plans to work with the owners.

Clerk Kelly noted the reports were previously emailed and she would answer any questions. She thanked the Board for their support of the APEX contract for vital documents. In addition to sending the Clerk's report, she sent an overview of statistical information regarding public purchases from the Clerk's office and the increases that were noted in CPL's, as well as the continued uptick in criminal cases since 2018. The Board was informed of the upcoming May 2, 2023 Special Election involving Mason County Central Schools and Manistee Area Public Schools requests; and finally noted that three additional recall petitions were filed in the Clerk's office regarding the Pere Marquette Charter Township Supervisor. The Clarity and Factual Hearing will be held on February 24, 2023 at 2 p.m. in the Commissioner's Room at the Courthouse.

Administrator Knizacky posted the Emergency Manager's position with only one response at this time. He will need to advertise for a small housing grant as FiveCap has stated they would administer this program on the County's behalf. He informed the Board that they may start to see funds related to the OPOID lawsuit that the County was involved in. It was noted that restrictions will apply to the use of any funds the County receives.

Public comment: Randy Belair, Hamlin Township, noted that the Council on Aging intends on looking at twenty-five other counties not associated with the Area Agency on Aging to see how they function with regards to millage funds for seniors.

Mike Ingison-Mason County Road Commission, noted that the Road Commission is hoping to have a presence at all of the Board meetings. He is here to speak with anyone after the meeting if needed.

Other business: Chair Andersen noted that the Board needed to look into the Administrator's position. Commissioners were provided with a Community Profile and job description. Significant discussion ensued with Board members regarding how they wished to proceed with filling this upcoming position. Discussion of hiring a consultant was entertained. Administrator Knizacky was asked to advertise with the following agencies: Michigan Township Association-MTA, Michigan Association of Counties-MAC, Michigan Municipal League-MML, and ICMA National. Administrator Knizacky suggested that the Board look at the candidates that apply and see what skill sets the individual would have to offer and address any areas after that time. Commissioners were asked to think of interview questions and provide them to Administrator Knizacky. Recommended was to place this topic on the May work session agenda.

Commissioner Squires noted that there is unfinished business that needs attention with regards to the Senior Directors and the Council on Aging, which needs resolution. Chair Andersen noted that the Council on Aging will be meeting Thursday and should have a robust discussion.

With no other business the meeting was adjourned at 10:39 AM.