

July 9, 2013

The regular meeting of the Mason County Board of Commissioners was held at 9:00 a.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Lange.

Roll call was taken. Present: J. Lenius, B. Carpenter, C. Lange, C. VanderWall,
M. Nichols, J. Andersen, T. Posma
Absent: None.

Invocation was given by T. Posma. Pledge to the flag followed.

Motion by C. VanderWall and seconded by J. Lenius to approve the agenda with the addition of a resolution and a public hearing regarding Mason County applying for \$175,000 of FY2012 Michigan State Housing Development Authority's Housing Resource Fund. Motion carried.

Motion by J. Lenius and seconded by J. Andersen to approve the minutes of the June 11, 2013 regular meeting. Motion carried.

Public Comment:

- Consumers Energy Communications Director for the Lakewinds Energy Park Dennis Marvin introduced Eric Gustad who has recently been hired by Consumers Energy to be the Public Relations Area Manager for Mason-Mecosta-Lake and Osceola Counties.

Mason County Road Commission Board Chairman Doug Robidoux reviewed the 2012 report for the Road Commission that was provided in the agenda packet. The board negotiated a three-year contract with union employees in 2012, completed the Lake Wind Farm road use agreement, and continued work on the Primary Road System as well as the Local Road System (through contract cost-sharing with the townships). The 2013 budget is \$8.6 million compared to \$9.2 in 2012. Commissioner Andersen expressed concern regarding the lack of communication by the Road Commission to township officials. Chairman Robidoux stated that has been an issue and a new form is being considered that would provide documentation of not only contacting individuals in following up on concerns but also contacting township supervisors as part of the process in order to communicate what can be done regarding the concerns of their residents. Chairman Robidoux also asked the County Board to encourage residents who have concerns to contact the Road Commission directly as many times complaints are being aired to the county or township boards and not to the Road Commission.

Motion by Commissioner Carpenter and seconded by Commissioner Posma to suspend the regular meeting in order to hold a public hearing regarding Mason County applying for \$175,000 of FY2012 Michigan State Housing Development Authority's Housing Resource Fund. Motion carried.

Administrator Knizacky gave a brief overview of the history regarding Mason County's involvement in this program since 1992. The County has applications that were not completed under the last grant which indicates the need to pursue additional funding. The \$175,000 in grant funds for the program is passed down from the federal government through the state government in order to help rehabilitate homes for low or very low income residents in the County of Mason. The deferred no interest loan gives the homeowner an opportunity to rehabilitate their home without requiring repayment of the loan until they sell their home. Repayment funds are put back in to the program in order to rehabilitate additional homes that qualify for the program. It was also explained through a series of questions that this will be the 11th Grant Mason County will be applying for through the program and the first time it will require the county to spend 50% within a "targeted area" in the county and the remaining 50% to be used anywhere in the county. The State of Michigan will provide a consultant to identify the "targeted area" within the county. It was also noted that any repaid loan money above a balance of \$5,000 must be utilized within the program prior to using any new grant dollars. The application will be submitted on July 19, 2013.

With no further questions a motion was made by Commissioner Andersen and seconded by Commissioner Nichols to close the public hearing and resume the regular meeting. Motion carried.

Mason-Lake Conservation District Administrator and MAEAP Tech Jordan DeVries joined the meeting and gave a report on his first year with the Mason-Lake Conservation District. Mr. DeVries stated that the district expects to complete 13 Groundwater Certifications, will hold a farm tour in September, and shipped over 100,000 plants of Beach Grass to the east coast in helping to stabilize the coastline after Hurricane Sandy. The District also is working toward a Coastal Water Trail from Ludington State Park to Silver Lake State Park which will also be dealing with some evasive plant species. The Household Hazardous Waste Collection Day will take place on August 17, 2013.

July 9, 2013

Motion by B. Carpenter and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Area Agency on Aging of Western Michigan has developed their 2014-2016 Multi-Year Implementation Plan; and

WHEREAS, the Agency has requested that the Mason County Board of Commissioners review and approve this Plan for fiscal years 2014-2016.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached 2014-2016 Multi-Year Implementation Plan of the Area Agency on Aging of Western Michigan.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by Building, Planning, Drains, and Airport Committee Chairman C. VanderWall and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Buildings, Planning, Drains, and Airport Committee has worked with Airport Manager David Johnson and Airport Engineer Prein & Newhof to develop the attached proposed Airport Capital Improvement Plan for the Years 2014-2024; and

WHEREAS, the County must submit a proposal to the State of Michigan to be eligible for state and federal funding at the Mason County Airport.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached proposed Airport Capital Improvement Plan for the Years 2014-2024 and further directs County Administrator Fabian Knizacky and Airport Manager Dave Johnson to sign said agreement.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Motion by C. VanderWall and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

At a regular meeting of the Mason County Board of Commissioners held in Ludington, Michigan, on July 9, 2013 at 9:00 A.M.

PRESENT: Joseph Lenius, Commissioner; Bill Carpenter, Commissioner; Charles Lange, Commissioner; Curt VanderWall, Commissioner; Mary Nichols, Commissioner; Janet Andersen, Commissioner; and Thomas Poma, Commissioner.

ABSENT: None

WHEREAS, Mason County is interested in the continuing effort to provide affordable housing opportunities for its low and very low income residents; and

WHEREAS, said Mason County Board of Commissioners has reviewed and understands the content of the application of funding; and

WHEREAS, said Mason County Board of Commissioners accepts the recommendation of the County Administrator to apply for \$175,000; and

WHEREAS, said Mason County Board of Commissioners authorizes the chief elected official to sign this resolution form as required.

THEREFORE, BE IT RESOLVED, that the Mason County Board of Commissioners authorizes the Housing Program Consultant to prepare and submit the application for funding through the Michigan State Housing Development Authority's Housing Resource Fund.

DATED: July 9, 2013

Charles Lange, Board Chairman

STATE OF MICHIGAN)
)ss.

COUNTY OF MASON

I, Jim Riffle, County Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Mason County Board of Commissioners at its regular monthly meeting held on the 9th day of July, 2013, by the following vote:

AYES: Joseph Lenius, Commissioner; Bill Carpenter, Commissioner; Charles Lange, Commissioner; Curt VanderWall, Commissioner; Mary Nichols, Commissioner; Janet Andersen, Commissioner; and Thomas Poma, Commissioner.

July 9, 2013

NAYS: None

NOT VOTING: None

I further certify that the foregoing Resolution is a true, correct and complete transcript of the original of said Resolution appearing on file and of record in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the County of Mason this 9th day of July, 2013.

CLERK OF THE COUNTY COMMISSION
MASON COUNTY, MICHIGAN

Jim Riffle, County Clerk

Motion by M. Nichols and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, and Rules Committee has reviewed the transfers for July 9, 2013.

THEREFORE, we, your Finance, Personnel, and Rules Committee, request your approval of the following transfers:

Friend of the Court	\$ 92,750.00
Jail Operations	\$112,175.00
Law Library	\$ 3,000.00
Social Welfare	\$ 7,000.00
Social Welfare Child Care	\$ 19,000.00
Probate Child Care	\$ 51,750.00

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by M. Nichols and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Board of Commissioners created the Mason County Computer Network Advisory Board to review the various technology systems of the County and make recommendations to the Board for consideration; and

WHEREAS, the Mason County Computer Network Advisory Board is recommending the attached Website Design and Development Proposal for a not to exceed amount of \$6,000.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Website Design and Development Proposal for a not to exceed amount of \$6,000.00; funds to come from the Computer Network Fund.

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by J. Andersen and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Section R105.5 Expiration of the 2006 Michigan Residential Code states “Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated”; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee recommends the attached Cancellation Policy and Fee Schedule for Building, Electrical, Mechanical, and Plumbing Permits.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached amendment to the Cancellation Policy and Fee Schedule for Building, Electrical, Mechanical, and Plumbing Permits, effective July 9, 2013.

Moved for your approval.

Motion carried. (Signed) J. Andersen

July 9, 2013

Motion by J. Andersen and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason-Lake Conservation District has worked cooperatively with the Conservation Districts from Manistee and Oceana Counties to develop a program for the proper disposal of household hazardous waste for the residents in Mason County; and

WHEREAS, the Building, Planning, Drains, and Airport Committee is recommending the approval of the attached agreement for services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Agreement for Services between Mason County and Mason-Lake, Manistee and Oceana Conservation Districts and further directs the County Chair to sign said agreement.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Finance, Personnel, and Rules Committee Chairman T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS; the Buildings, Planning, Drains, and Airport Committee has met with a representative of Johnson Controls, Inc. to discuss options for increasing the efficiency of the county buildings; and

WHEREAS; the Committee has reviewed the attached Memorandum of Understanding and is recommending approval of it.

THEREFORE, BE IT RESOLVED that the Board of Commissioners of the County of Mason hereby adopts the attached Memorandum of Understanding; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason authorizes the County Chair to sign the Memorandum on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the 2012 Audit Report has been presented.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the receipt of the 2012 Audit Report.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Sheriff Kim Cole has requested that various rehabilitation projects be done at the Mason County Jail; and

WHEREAS, Board of Commissioners of the County of Mason approved the low base bid and alternates #1 and #2 from Tridonn Construction Company for the project; and

WHEREAS, Tridonn Construction Company advised the county that it could not honor that bid because of errors that were made in the compilation of the bid; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the Board of Commissioners approve the attached change order #1.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached change order #1 from Tridonn Construction Company for various rehabilitation projects at the Mason County Jail; funds to come from the Jail Construction Fund; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason directs the Board Chair to sign all necessary documents on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

July 9, 2013

Motion by Chairman Lange and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Administrator Knizacky is requesting authorization to purchase two laser printers from the Equipment Replacement Fund; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending the approval of this purchase from the Equipment Replacement Fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of two laser printers for the Administrator’s office, funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County’s claims dated June 6, 2013 totaling \$278,088.93, and June 20, 2013 totaling \$709,384.34; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Motion carried. (Signed) C. Lange

Treasurer Shirley Smith reviewed the June 2013 Treasurer’s report and answered questions.

Administrator Knizacky reminded the board of the Mason County Township Officer’s meeting on July 18th at Sherman Township and the West Central Alliance Meeting which will be held on July 29th in Oceana County. The rehabilitation projects at the Mason County Jail should start in mid-August.

Public comment:

- Mason County Road Commission Manager/Director Gary Dittmer invited anyone interested to attend the Mason County Road Commission Board meetings.

Any Unfinished Business: None.

With no other business, the meeting was adjourned at 10:12 a.m.

JIM RIFFLE, COUNTY CLERK

CHARLES LANGE, BOARD CHAIRMAN