

**LOCAL EMERGENCY PLANNING COMMITTEE
MASON COUNTY, MICHIGAN
MEETING MINUTES
December 21, 2021**

Emergency Management Coordinator Liz Reimink called the LEPC meeting to order at 4:00 p.m. in the lower-level Conference Room of the Mason County Sheriff Department. Committee members in attendance were: Liz Reimink, Kate Carrigan, Mary Samuels, Larry Gaylord, Orville Theaker, Bret Haner, Zach Vanderwall, Justin Brown, Kathy Winczewski, John O'Connor, Logan Levitt (virtual), Jen Hansen (virtual), Cayla Sanders (virtual), Courtney Miller (virtual), Kathleen Rodell (virtual), Joe Stickney (virtual), and Shannon Stickney (virtual).

Motion to approve the agenda for the December 21, 2021 meeting and the minutes from the August 17th, 2021 meeting by M. Samuels supported by L. Gaylord. Motion carried.

Public Comment: On behalf of MEMA, L. Reimink virtually presented Jen Hansen a certificate of recognition/nomination for her outstanding efforts with the administration of the COVID-19 vaccine clinics throughout the past year.

Notifications/Correspondence Received: None

HMEP Grant Updates: Applied for same allocation (\$1,500) for updating the Sara Title III plans. The County Board has approved the Emergency Management Assistant, K. Carrigan, to update the plans. All updates should be completed by September 2022.

Hazard Mitigation Updates:

- a. Mason County received their Hazard Mitigation Grant. The Plan is available on the Mason County website under the Emergency Management page.
- b. Mason County has paid in full for plan updates
- c. Once plan is drafted each township, village, and city will once again need to adopt the plan.
- d. Plan expected to be completed in 2023.

CodeRED Update:

West Shore Community College has partnered with Mason County Emergency Management to purchase their own key word "WSCCALert". This has added to the visibility and enrollment in the CodeRED system overall.

L. Reimink shared that there was also a discrepancy with OnSolve – upon signing up Mason County was told they could have a flexible keyword – and could be used for multiple events. According to an OnSolve representative this is not how the keywords work – they are only to be assigned to one key word per year. Currently, OnSolve has agreed to allow for the key word to be used flexibly. If OnSolve does not allow this in the future, services will need to be re-evaluated.

Hazard Risk & Vulnerability Assessment:

L. Reimink lead the group through the remaining components of the annual hazard assessment.

Meeting Dates: There had been some interest in perhaps switching the dates and times of meetings. L. Reimink sent out a Google poll to members and the consensus both through the poll and during meeting was to switch meetings to 2nd Tuesday's of the month each quarter @ 3 p.m.

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Agency Updates/ Roundtable: Agencies present shared the following updates:

Mason/Lake Conservation District: Justin Brown introduced himself as the MAEAP contact for LEPC. He is in the process of working on and updating farm emergency plans. He covers Mason, Manistee and the west half of Lake Counties.

AFFEW: Started conversation about creating a nature center. Still working on the invasive species problems within Cartier Park. Also looking for locations of a community garden.

City of Ludington: Lake levels are down. City is interested in the Hazard Mitigation Plan being completed so they can apply for grants. Kathy has been appointed to WMSRDC committee.

West Michigan Community Mental Health: Currently working on their EOP.

Mason County Road Commission: Crews have been busy cleaning up trees from the prior week's storms. Crews have been able to do a lot of grading on the gravel/dirt roads due to good weather conditions.

Pere Marquette Fire Department: Sending several Fire Fighters and Law Enforcement to an active assailant train the trainer class in Indianapolis, IN in March 2022.

Mason County Airport: Notice of cell phone change. Chamber is moving out of the airport building. Going further if conference room is need, please contact John O'Connor for reserving space.

MSP EMHSD – Lt. Theaker: Wind Storms created havoc for region – many power outages. Making sure vulnerable are being cared for. Oceana Emergency Manager Jim is retiring and his replacement Troy Maloney will be taking over as of the 1st of the year. Also mentioned Cyber Attacks are becoming more prevalent and should add training and awareness as much as possible.

Ludington DPW: Making plans for the NYE Ball drop downtown Ludington.

Rural Fire Authority: Shannon Stickney has stepped down as secretary and will be replaced by Carlene Zielinski.

Red Cross: No update

DHD#10: Vaccines are still available.

Oakview Medical Care Facility: Kathleen Rodell sent update after meeting due to sound issues. She stated "Oakview is open to visitors. We are under a mask mandate anyone entering the facility must wear a mask. We have also implanted Accushield. Accushield is a kiosk that everyone who enters the facility must sign in and answer a few questions and input their telephone number, their temperature is automatically taken as well. This is used so that if we have a positive case of Covid in the building an auto call is sent out to anyone who has been in the facility in the last 14 days. For the auto-call program we are using a program called Dial-my-Calls. Both the Accushield and Dial-my-calls programs are working well for the facility. As you know we are also updating our emergency plan and our assessment, both are coming along. We are as always looking for RN's, LPN's and CNA's. If you know of anyone looking for work please send them our way. For those wanting to become a CNA we send them to class and pay for the class. We are also offering incentives. If anyone is interested please check out our website at www.oakviewmcf.com"

Building/Zoning: Development of business on the corridor is increasing. Retirees are starting to make Mason County their full-time residence.

House of Flavors: Working on making all their emergency plans compliant.

Mason County Emergency Management: Working to update local school emergency plans, the THIRA (Threat Hazard Identification Risk Assessment), have procured 76 RTF kits, planning annual table-top exercise for Haz-Mat purposes.

Any Other Business: No other business was reported.

Adjournment: 5:05 pm

Next Meeting February 8th