

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the conference room at the Mason County Airport Terminal.

The meeting was called to order by Chair J. Andersen

Roll call was taken. Present: N. Krieger, J Hartley, S. Hull, G. Castonia  
J. Andersen, R. Bacon, L. Squires  
Absent: none

Invocation was given by G. Castonia and the Pledge of Allegiance to the United States of America followed by all.

Motion by S. Hull and seconded by R. Bacon to approve the agenda as presented. Motion carried.

Motion by G. Castonia and seconded by N. Krieger to approve the minutes of the March 08, 2022 Regular meeting. Motion carried.

**Correspondence:** Chair Andersen read into the minutes letters received from Brandy Miller Ludington & Scottville Area Chamber of Commerce; Jim Gallie-Amber Township, and Monica Schuyler, Pennies from Heaven Foundation.

**Public comment:** Richard Stahl, Pere Marquette #299 Mason Temple representative, invited the Board and Community to the 150 year Celebration of the Masonic Temple to be held April 23, 2022 starting at 5 p.m. with a Temple Rededication.

Jim Newkirk, City of Scottville Manager, advised the board that the City of Scottville has started the process to create a Brownfield with the City of Ludington, Pere Marquette Charter, and Amber Townships. Any Brownfields utilized in Scottville will fall under business categories

➤ *Equalization Director Tony Meyaard* presented the 2022 Equalization Report. Factors for local units should come in at 50%. It was noted that Sheridan Township did not present at this level and residents will see a 22% factor increase in assessed values, but will only see a 3.3% increase in their taxes for residential and agricultural properties.

➤ *Airport Manager John O'Connor* presented the 2021 Airport Annual report noting a significant return of air travel in 2021 with the holding of a few special events despite the remnants of the Covid pandemic. Overall, the year was a positive one for the airport. Rehab projects are slated with Federal funding on both runways in the future. Compliments by the Commissioners were given to Manager O'Connor for being a good ambassador for the airport.

➤ *James Kelly, Michigan State University District Director,* presented the 2021 MSUE Annual Report. 2021 Continued to be a challenging year with Covid and virtual program burnout. Several new programs have been added for the upcoming year. Commissioners Hull and Krieger were thanked for being on the Advisory Board. Additional accolades were given to Aaron Meyers regarding his work with the Tech Wizards program.

Motion by N. Krieger and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the 2022 Equalization Report of the County of Mason was presented at the April 12, 2022 meeting of the Board of Commissioners of the County of Mason.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Equalization Report of the County of Mason for the year 2022.

Moved for your approval.

Motion carried. (Signed) N. Krieger.

Motion by Public Safety and Courts Committee Chair G. Castonia and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Probate Court Judge Nellis and the Public Safety and Courts Committee are recommending the approval of the attached agreement with Monroe County to secure Treatment program beds in the Monroe County Youth Center.

**THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached agreement with the Monroe County to secure Treatment program beds in the Monroe County Youth Center and directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) G. Castonia.

Motion by J. Hartley and seconded by L. Squire to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Homeland Security Grants are now being given on a regional basis; and

**WHEREAS**, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

**WHEREAS**, the Department of Homeland Security Federal Emergency Management Agency now requires each Region to allocate funding to various national priority area funding requirements; and

**WHEREAS**, the Region 6 Homeland Security Governing Board has requested each county reallocate a portion of their local allocation from the FY 2021 Homeland Security Grant Program to fund the priority areas; and

**WHEREAS**, the County of Mason needs to send a letter to the Michigan State Police Emergency Management and Homeland Security Division authorizing this reallocation.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves reallocation of local funding, the attached budget amendment, sending the attached letter and authorizes the Board Chair to sign this document.

Moved for your approval.

Motion carried. (Signed) J. Hartley.

Motion by L. Squires and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Sheriff is requesting \$95,617.00 from the Equipment Replacement Fund 402 to purchase a 2022 Dodge Charger and a 2022 Dodge Durango; and

**WHEREAS**, the Public Safety and Courts Committee is recommending the approval of these purchases from the Equipment Replacement Fund 402.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves \$95,617.00 to purchase a 2022 Dodge Charger and a 2022 Dodge Durango; funds to come from the Equipment Replacement Fund 402; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason authorizes the sale of two vehicles recommended by the Sheriff.

Moved for your approval.

Motion carried. (Signed) L. Squires.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, there is a need for the Mason County Planning Commission and the Mason County Zoning Office to receive professional consulting services during the update of the Mason County Zoning Ordinance; and

**WHEREAS**, the Mason County Planning Commission is recommending that the County Board approve the hiring of Williams & Works, Inc. to be the planning consultant to provide professional consulting services during the update of the Mason County Zoning Ordinance.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the hiring of Williams & Works, Inc. to be the planning consultant to provide professional consulting services during the update of the Mason County Zoning Ordinance and directs the Board Chair to sign the attached agreement.

Commissioner Squires inquired if the hiring of the planning consultant costs are in-line with what has been done in the past and was informed it is.

Moved for your approval.

Motion carried. (Signed) S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for April 12, 2022.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Road Patrol	\$181,950.00
Friend of the Court	\$142,500.00
Jail Operations	\$162,000.00
Probate Court Child Care	\$ 67,250.00
Property & Liability Insurance	\$ 11,250.00

Moved for your approval.

Motion carried. (Signed) S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County has received a grant from the State of Michigan to implement the Mason County Indigent Defense Services Compliance Plan; and

**WHEREAS**, one of the requirements of the grant was the hiring of a Managed Assigned Counsel Administrator to oversee the Indigent Defense Attorneys; and

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending the attached contract to the Independent Contractor Agreement with Indigent Defense Consultants, P.C.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached contract to the Independent Contractor Agreement with Indigent Defense Consultants, P.C. and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Treasurer Kmetz is requesting authorization to purchase a printer from the Equipment Replacement Fund and the Delinquent Tax Revolving Fund; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending the approval of this purchase from the Equipment Replacement Fund and the Delinquent Tax Revolving Fund.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of a printer for the Treasurer’s office, funds to come from the Equipment Replacement Fund and the Delinquent Tax Revolving Fund.

Moved for your approval.

Motion carried. (Signed) S. Hull.

Motion by R. Bacon and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County’s claims dated

- March 03, 2022 totaling \$387,709.09; and
- March 17, 2022 totaling \$428,884.33; and
- March 31, 2022 totaling \$344,519.80.

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) J. Andersen, R. Bacon, S. Hull.

Motion by R. Bacon and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, County Clerk Kelly is requesting authorization to purchase a Vitals APEX On-line Program; and

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending the approval of this purchase from the Equipment Replacement Fund 402.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of a Vitals APEX On-line Program; funds to come from the Equipment Replacement Fund 402.

Moved for your approval.

Motion carried. (Signed) R. Bacon.

Motion by R. Bacon and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Judge Sniegowski is requesting a temporary part-time employee to assist the court in catching up with court trials; and

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending the approval of a temporary part-time employee for 20 hours a week starting April 18, 2022 and ending December 31, 2022.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves a temporary part-time employee for 20 hours a week in the Circuit Court office starting April 18, 2022 and ending December 31, 2022; funds to come from contingency.

Moved for your approval.

Motion carried. (Signed) R. Bacon.

Motion by Board Chair J. Andersen and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to adopt a 2023 Preliminary Budget for the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has requested and received the proposed 2023 Preliminary Budget requests from the various Department Heads of the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the proposed 2023 Preliminary Budget requests and after careful deliberations have made the necessary adjustments which allow the Committee to recommend a balanced 2023 Preliminary Budget that will meet the collective needs of the citizens served by the Board of Commissioners of the County of Mason.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason adopts the attached 2023 Preliminary Budget as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

**MASON COUNTY 2023 PRELIMINARY GENERAL FUND EXPENDITURE BUDGET**

Description	2020	2021	2022	2023	2023	2023
				PRELIMINARY	PRELIMINARY	2023
	AUDITED	AUDITED	AMENDED	REQUESTED	APPROVED	FINAL
Board of Commissioners	134,304	147,756	148,000	148,000	148,000	-
Michigan Association of Counties	10,875	10,875	10,875	10,875	10,875	-
Juvenile Court Administrator	82,658	60,826	97,850	97,850	97,850	-
Tax Allocation Boards Clerk	264,326	277,372	339,600	373,800	373,800	-
Audit	1,365	1,254	1,400	1,400	1,400	-
Remonumentation	501,312	527,494	669,425	689,500	683,675	-
Copy Machine & Fax	18,460	23,018	27,425	28,300	28,300	-
Treasurer's Office	38,639	33,628	36,300	36,300	36,300	-
Equalization Dept.	14,708	16,959	17,600	19,700	17,600	-
Election & Canvassers	399,795	397,603	451,100	455,375	454,725	-
County Maintenance	467,684	504,572	530,475	489,000	489,000	-
Register of Deeds	57,538	28,238	160,600	87,600	87,600	-
Courthouse Maintenance	142,295	164,204	156,600	161,875	159,775	-
Maintenance - Scottville Complex	273,179	279,557	316,775	343,425	341,475	-
Jail Annex Building	151,685	167,020	149,250	152,300	149,250	-
Circuit Court	22,544	20,369	28,100	29,100	28,100	-
District Court	15,734	17,941	29,500	31,350	29,500	-
Probate Court	410,885	444,741	478,575	545,395	526,775	-
Prosecutor's office	622,130	703,067	758,700	791,200	790,200	-
Family Counseling Service	624,724	697,025	651,600	698,200	695,000	-
Jury Commission	734,753	774,090	875,150	909,975	890,300	-
Courthouse Security	-	-	4,000	4,000	4,000	-
Probation/Parole	8,169	13,010	14,000	16,200	14,000	-
Emergency Planning	-	-	330,500	280,000	280,000	-
Animal Control	4,038	3,333	8,025	8,025	8,025	-
Dept. of Public Works	104,937	126,840	124,200	125,800	125,600	-
Drain Commissioner	190,591	174,532	221,400	227,500	227,500	-
Drains at Large	45,112	50,750	35,700	36,750	36,750	-
Health Department Building	285,912	278,624	369,075	376,200	375,125	-
Medical Examiner	23,241	2,154	26,400	26,400	26,400	-
Veteran's Burial	66,751	79,058	74,600	79,325	75,000	-
Veteran's Affairs Grant	86,663	123,269	151,000	151,000	151,000	-
Zoning Dept.	5,100	12,300	21,100	21,100	21,100	-
County Plat Board	39,108	45,053	68,700	70,225	70,275	-
Cooperative Extension	136,087	134,135	231,925	242,650	242,775	-
Regional Planning	-	-	300	300	300	-
Economic Development	102,085	104,976	107,025	110,011	110,000	-
Parks & Recreation	7,634	7,634	7,650	7,650	7,650	-
Fairgrounds	-	129,499	28,425	28,425	28,425	-
Insurance & Surety	-	1,475	1,000	4,000	4,000	-
Employee Benefits	36,495	6,646	7,000	7,000	7,000	-
Contingency	1,578	-	-	-	-	-
	135,792	-	-	-	-	-
	-	-	64,750	100,000	65,250	-
	6,268,886	6,590,897	7,831,675	8,023,081	7,919,675	-
		(1)				

Description	2020	2021	2022	2023	2023	2023
	AUDITED	AUDITED	AMENDED	PRELIMINARY REQUESTED	PRELIMINARY APPROVED	FINAL
<b>APPROPRIATIONS - OTHER:</b>						
United Way - 2-1-1 Service	2,000	2,000	2,000	2,000	2,000	-
District #10 Health Department	186,084	186,084	186,519	186,519	186,519	-
Mason/Lake Soil Conservation	18,500	19,000	19,000	19,000	19,000	-
Household Hazardous Waste Prog.	7,000	7,000	7,000	7,000	7,000	-
Mental Health Authority	139,750	139,750	139,750	139,750	139,750	-
911 Center	157,291	157,546	158,625	158,625	158,625	-
Lakeshore Regional Partners	77,821	77,740	81,200	81,200	81,200	-
	<u>588,446</u>	<u>589,120</u>	<u>594,094</u>	<u>594,094</u>	<u>594,094</u>	<u>-</u>
<b>APPROPRIATIONS TO COUNTY FUNDS:</b>						
102. Budget Stabilization	20,000	11,000	-	-	-	-
192. Welfare Child Care	147,000	113,600	142,000	100,000	100,000	-
207. Road Patrol	2,109,000	2,153,300	2,183,450	2,282,350	2,235,750	-
215. Friend of the Court	519,000	560,000	570,000	587,000	587,000	-
225. Junk Ordinance	6,200	5,900	16,500	16,500	16,500	-
227. Landfill Perpetual Care	40,000	40,000	40,000	40,000	40,000	-
230. Employee Vacation & Sick Pay	95,000	50,000	40,000	50,000	50,000	-
260.. Indigent Defense	153,500	153,500	153,500	153,500	153,500	-
266. Jail Operations	1,636,850	1,669,600	1,944,475	2,022,575	2,008,500	-
269. Law Library	15,000	10,000	10,000	10,000	10,000	-
290. Social Welfare	35,000	24,000	-	15,000	15,000	-
292. Probate Child Care	269,000	269,000	269,000	269,000	269,000	-
402. Equipment Replacement	530,600	259,225	267,025	285,025	267,025	-
470. Public Improvement	663,391	567,391	442,956	442,956	442,956	-
481. Airport - Improvement	25,000	820,000	62,000	55,000	55,000	-
581. Airport - Operating	149,800	152,800	152,800	166,000	166,000	-
676. Ins. - Liability	41,000	45,000	45,000	45,000	45,000	-
677. Ins. - Worker's Compensation	10,000	10,000	10,000	10,000	10,000	-
678. Ins. - Health, Pension, & Life	976,000	540,000	231,550	322,000	315,000	-
	<u>7,441,341</u>	<u>7,454,316</u>	<u>6,580,256</u>	<u>6,871,906</u>	<u>6,786,231</u>	<u>-</u>
Total General Fund Budget	<u>14,298,673</u>	<u>14,634,333</u>	<u>15,006,025</u>	<u>15,489,081</u>	<u>15,300,000</u>	

**FUND 470 CAPITAL EXPENDITURES**

Sheriff storage building	-	174,000	50,000	50,000	50,000	-
Courthouse Roof	270,000	-	-	-	-	-
Airport Terminal	31,000	31,000	31,000	31,000	31,000	-
Animal Control Building	21,000	21,000	21,000	21,000	21,000	-
Transmission Tower	1,500	1,500	1,500	1,500	1,500	-
Parks 102 Fifth Street	20,000	20,000	20,000	20,000	20,000	-
Jail	90,000	90,000	90,000	90,000	90,000	-
Jail Annex Building	20,000	20,000	20,000	20,000	20,000	-
Health Dept. Bldg.	59,891	59,891	59,456	59,456	59,456	-
Courthouse Steps	2,000	2,000	2,000	2,000	2,000	-
Courthouse Building & Grounds	100,000	100,000	100,000	100,000	100,000	-
HVAC System Replacement	36,000	36,000	36,000	36,000	36,000	-
	<u>663,391</u>	<u>567,391</u>	<u>442,956</u>	<u>442,956</u>	<u>442,956</u>	<u>-</u>
		(2)				

**MASON COUNTY 2023 PRELIMINARY GENERAL FUND EXPENDITURE BUDGET**

Description	2020	2021	2022	2023	2023	2023
				PRELIMINARY	PRELIMINARY	
<b>FUND 402 CAPITAL EXPENDITURES</b>	<b>AUDITED</b>	<b>ACTUAL</b>	<b>AMENDED</b>	<b>REQUESTED</b>	<b>APPROVED</b>	<b>FINAL</b>
Airport equip. & vehicle	3,200	3,200	3,200	3,200	3,200	-
DPW & Drain Com. Computers	500	500	500	500	500	-
DPW & Drain Com. GIS	1,250	1,250	1,250	1,250	1,250	-
Ambulance	315,000	30,000	30,000	30,000	30,000	-
Courthouse security system	41,000	16,000	16,000	16,000	16,000	-
District/Circuit Court computers	1,000	4,800	1,000	1,000	1,000	-
Emergency Manage. Equipment	10,000	10,000	10,000	10,000	10,000	-
Sheriff's firearms	-	-	9,075	9,075	9,075	-
Road Patrol body cameras	-	-	8,350	8,350	8,350	-
Tax System computers	4,000	4,000	4,000	4,000	4,000	-
Probate equip. & furniture	500	500	500	500	500	-
Accounting System computers	3,000	3,000	3,000	3,000	3,000	-
Animal Control vehicles	3,000	3,000	3,000	3,000	3,000	-
Maintenance vehicle	3,000	3,000	3,000	3,000	3,000	-
Phone Systems	10,000	10,000	10,000	10,000	10,000	-
General computer replacement	-	15,000	15,000	15,000	15,000	-
Sheriff Servers	3,000	3,000	3,000	3,000	3,000	-
Sheriff Office Diving Equipment	3,500	3,500	3,500	3,500	3,500	-
Sheriff Office Dive Trailer	2,000	2,000	2,000	2,000	2,000	-
Forensic Computing School	3,500	3,500	2,500	2,500	2,500	-
SERT Equipment & Trailer	5,000	5,000	5,000	5,000	5,000	-

Road Patrol Total Station	1,000	1,000	1,000	1,000	1,000	-
Sheriff Radar Equipment	1,000	1,000	1,000	1,000	1,000	-
Road Patrol Software	1,500	1,500	1,500	1,500	1,500	-
Sheriff radios	1,000	1,000	1,000	1,000	1,000	-
Sheriff vehicles	85,000	85,000	100,000	118,000	100,000	-
In car cameras	2,000	2,000	2,000	2,000	2,000	-
Sheriff's Marine Boat	3,000	3,000	3,000	3,000	3,000	-
Sheriff computers & equip.	3,500	3,500	3,500	3,500	3,500	-
Sheriff's Ballistic Vests	3,000	3,000	3,000	3,000	3,000	-
Sheriff's Canine	1,000	1,000	1,000	1,000	1,000	-
Aerial Photos	1,000	1,000	1,000	1,000	1,000	-
Clerk Copiers	1,000	1,000	1,000	1,000	1,000	-
Clerk Imaging Equipment	4,000	4,000	2,000	2,000	2,000	-
Zoning Equipment	400	400	400	400	400	-
Courtroom equipment	500	500	500	500	500	-
Courthouse vehicle	1,000	1,000	1,000	1,000	1,000	-
Tower generator	250	250	250	250	250	-
Sheriff's tasers	3,000	3,000	3,000	3,000	3,000	-
Vital records software server	-	19,825	2,000	2,000	2,000	-
Windows Office software	2,000	2,000	2,000	2,000	2,000	-
Election equipment & computers	2,000	2,000	2,000	2,000	2,000	-
Zoning vehicle	1,000	1,000	1,000	1,000	1,000	-
	<u>530,600</u>	<u>259,225</u>	<u>267,025</u>	<u>285,025</u>	<u>267,025</u>	<u>-</u>

**MASON COUNTY 2023 PRELIMINARY GENERAL FUND REVENUE BUDGET**

	2020	2021	2022	2023	2023	2023
<b>Description</b>	<b>AUDITED</b>	<b>ACTUAL</b>	<b>AMENDED</b>	<b>PRELIMINARY REQUESTED</b>	<b>PRELIMINARY APPROVED</b>	<b>2023 FINAL</b>
Property Tax Collection	10,385,801	10,622,287	10,936,000	11,366,000	11,366,000	-
Personal Property Reimbursement	727,114	553,003	411,000	411,000	411,000	-
Delinquent Personal Tax	1,833	3,015	2,300	2,300	2,300	-
Federal Payment in lieu of tax	122,917	124,332	124,325	124,325	124,325	-
Industrial Facilities Tax	21,476	7,275	24,525	25,750	25,750	-
Real Estate Transfer Taxes	174,451	239,340	120,000	120,000	120,000	-
Other Taxes & Fees	59,683	40,451	37,475	44,225	44,150	-
Zoning Department	15,475	14,200	16,000	14,200	14,200	-
Soil Erosion & Sediment	18,475	30,950	18,000	24,000	24,000	-
Dog licenses	42,680	37,710	47,275	46,700	46,700	-
All other Licenses & Permits	1,200	1,170	1,050	1,300	1,150	-
Court Equity Fund	114,001	119,675	118,925	119,675	119,675	-
Judges Salary Standardization	137,172	137,172	137,150	137,150	137,150	-
Probate Judge Supplement	117,130	121,244	117,125	121,225	121,225	-
Veteran's Affairs Service Grant	44,959	43,127	68,700	70,225	70,225	-
Emergency Preparedness	23,575	48,953	22,500	22,500	22,500	-
Fr. of Ct./Incentive Program	38,734	30,336	34,500	30,300	30,300	-
C.R.P. Reimbursement	392,905	384,092	371,000	384,300	384,300	-
Juvenile Court Officer Grant	27,317	27,317	27,300	27,300	27,300	-

Victims Rights	38,045	19,815	39,325	39,325	39,325	-
Convention Facility Tax	155,642	155,480	162,375	155,475	155,475	-
Township Liquor License	15,011	17,330	15,800	17,325	17,325	-
State Survey Remonumentation	38,634	33,627	36,300	36,300	36,300	-
State Revenue Sharing Grant	398,890	535,772	542,500	542,500	542,500	-
County Incentive Program	104,825	125,788	126,775	126,775	126,775	-
All other State Grants	33,968	36,380	25,575	31,675	31,675	-
All other Federal Grants	589,602	29,699	-	-	-	-
Circuit Court Costs	20,769	16,485	20,000	22,000	16,500	-
District Court Costs	85,911	101,388	110,000	101,400	101,400	-
Probation Oversight Fees	50,755	45,780	52,000	45,800	45,800	-
Civil Fees	57,103	56,708	60,000	56,700	56,700	-
Recording Fees	171,253	195,171	160,000	160,000	160,000	-
Circuit Court Fees	8,395	13,804	10,000	5,000	13,800	-
Probate Court	8,578	18,467	15,000	18,000	18,000	-
County Clerk	41,302	54,176	49,000	39,000	49,000	-
Inter-Departmental Personnel Ser.	27,505	21,787	28,000	27,000	22,000	-
Prosecutor	15,710	11,541	15,850	11,525	11,525	-
Printed & Electronic Copy Sales	13,926	14,762	17,000	14,750	14,750	-
All other Charges for Services	108,004	124,016	111,625	119,025	119,150	-
Ordinance Fines & Costs	31,877	27,315	32,000	27,300	27,300	-
Bond Forfeitures	3,920	7,950	6,000	7,700	7,700	-
Investment Income	71,493	94,454	75,000	95,000	95,000	-
Investment Income - restricted	107,426	107,621	-	-	-	-
Rents, Leases	54,556	34,350	34,000	34,000	34,000	-
Reimbursements, Refunds	352,622	333,391	324,600	307,125	307,125	-
Transfers from other funds	62,847	-	143,525	-	-	-
911 Center	157,291	157,546	158,625	158,625	158,625	-
Total General Fund Revenue	15,292,758	14,976,252	15,006,025	15,291,800	15,300,000	-
Surplus (Deficit)	994,085	341,919	-	(197,281)	-	-
January 1, Fund Balance	9,150,135	10,152,312	10,494,231	10,494,231	10,494,231	10,494,231
Adjustments for the audit	8,092	-	-	-	-	-
December 31, Fund Balance	\$10,152,312	\$10,494,231	\$10,494,231	\$ 10,296,950	\$ 10,494,231	\$10,494,231

(4)

Motion by Board Chair J. Andersen and seconded by G. Castonia to approve the following resolution:  
HONORABLE COMMISSIONERS

**WHEREAS**, there are vacancies on the Solid Waste Management Planning Committee with terms that expire on December 31, 2023; and

**WHEREAS**, Ms. Cathy Schindler has expressed interest in filling one of the positions representing the general public.

**THEREFORE BE IT RESOLVED**, that Ms. Cathy Schindler be approved for a position representing the general public on the Solid Waste Management Planning Committee for a term ending December 31, 2023.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

Motion by Board Chair J. Andersen and seconded by S. Hull to approve the following resolution:  
HONORABLE COMMISSIONERS



**WHEREAS**, the City of Ludington has requested that the County eliminate the current local brownfield guidelines related to infrastructure, revolving loans and contingency; and

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending that the Board of Commissioners modify the current local brownfield guidelines for housing projects as outlined in the attached document.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves modifying the current local brownfield guidelines for housing projects as outlined in the attached document.

A friendly amendment to the resolution was requested which would remove the language “City of Ludington” and replace with “various local units of government”. Discussion ensued with the importance that the changes are related to the first initial request, which was affordable housing. Further discussion also noted that the current Brownfield guidelines are to remain and consideration to change guidelines 1-3-5 in the future may be looked at, but that with regards to housing this Board is most definitely on board with supporting this issue.

Motion by L. Squires and seconded by G. Castonia to amend the main motion to eliminate County’s five guidelines and have the Brownfield comply with the State guidelines and move on from there.

Roll call vote: AYES: Castonia, Hartley, Squires. NAYES: Krieger, Hull, Bacon, Andersen.

Motion failed due to vote.

Further discussion ensued on the Brownfield topic noting that the County guidelines do comply with the State Guidelines.

Motion by N. Krieger and seconded by J. Hartley to amend the original resolution to remove the language if the City were to approve the following: 1. If the Brownfield applicant does not apply to receive the SET or Local School Millage, the City would contribute 50% of the sewer/water rates revenue on the parcel to the Brownfield Authority until either the infrastructure portion is paid off or the TIF is closed on, or If the Brownfield applicant does apply and receive the SET and Local School millage, the City would contribute 100% of the sewer/water rates revenue on the parcel to the Brownfield Authority until either the infrastructure portion is paid off or the TIF is closed.

Roll call vote: AYES: Castonia, Hartley, Squires, Bacon, Krieger, and Andersen. NAYES: Hull. Motion carried.

Motion by N. Krieger and seconded by J. Hartley to approve the amended resolution to change the guidelines for housing projects only as follows: remove the restrictions on infrastructure spending (Brownfield to Greenfield), allow the Revolving Loan Fund capture and usage, and remove the cap of 15% on Contingency.

Roll call vote: AYES: Hartley, Squires, Hull, Bacon, Krieger, Castonia, and Andersen. NAYS: None. Motion carried.

Motion by Board Chair J. Andersen and seconded by S. Hull to approve the following resolution:  
HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Animal Control Officer Colbrook is recommending painting various floors at the Mason County Animal Control Building; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending approval of the low bid to paint the various floors at the Mason County Animal Control building using funds in the Public Improvement Fund 470.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves painting various floors at the Mason County Animal Control Building; funds to come from the Public Improvement Fund 470.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

➤ Treasurer Kmetz presented the monthly Treasurer’s Report. He thanked the Board for approval of the printer purchase. Noted that settlement is complete for delinquent taxes. Twenty-six taxpayers were given extensions preventing foreclosures and five parcels will go to sale later this year. Owners have until July 1, 2022 to file the paperwork to claim the excess proceeds. Four parcels that were previously foreclosed on in and/or around the State lands are possibly going to be purchased by the State.

➤ Clerk Kelly presented the monthly Clerk’s Report. She also thanked the Board for approving the APEX Vitals on-line program. Noted was the increased activity in the courts. The office has already started working on the August and November elections. She also reminded everyone to remember to vote in the upcoming Special Election on May 3, 2022, where several issues are on the ballot.

➤ Administrator Knizacky noted that the courthouse is in the second week of the new security system and things are going well. A number of compliments have been received from the public; the only caveat being the limited exit access. Adjustment to be made moving forward regarding signage throughout the building. He informed the Board that he will be receiving the Broadband study in time to present it at the upcoming Buildings, Planning, Drains, & Airport Committee meeting.

➤ **Public Comment:** Bill Kearns, Scottville Senior Center Director, wished to acknowledge his appreciation regarding the MSU-E’s programming for seniors. These programs address grandparents raising grandchildren, health, exercise, hearing issues, etc.

April 12, 2022

Senator Jon Bumstead introduced himself to the Board and public noting that he is running as a candidate for the #32 open Senate Seat which Mason County is a part. He passed out business cards and provided his phone number to all.

Jim Newkirk, City of Scottville Manager, appreciated the comments from the Board regarding the Brownfield. Scottville's need for Brownfield use would be different than most. Additionally, he acknowledged the need, and his desire for better communication and information when topics pertain to the City of Scottville, he feels there is a breakdown in this area.

➤ **Other business:** Commissioner Squires wished to publically apologize regarding the time it took for the discussion on the Brownfield, but appreciates the Board's continued work.

Chair Andersen wished to express to all that the County Board, like the City of Scottville, also has not been invited to meetings and that communication between all entities should be the goal for the greater good and in the best interests of the community moving forward.

With no other business the meeting was adjourned at 9:10 PM.

---

CHERYL KELLY, COUNTY CLERK

---

JANET S. ANDERSEN, BOARD CHAIR