

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the conference room at the Mason County Airport Terminal.

The meeting was called to order by Chair J. Andersen

Roll call was taken. Present: N. Krieger, J Hartley, S. Hull (via phone),  
J. Andersen, R. Bacon, L. Squires  
Absent: G. Castonia

Invocation was given by N. Krieger and the Pledge of Allegiance to the United States of America followed by all.

Motion by R. Bacon and seconded by N. Krieger to approve the agenda as presented. Motion carried.

Motion by J. Hartley and seconded by R. Bacon to approve the minutes of the March 09, 2021 Regular meeting. Motion carried.

No correspondence was read.

Public comment: None

- Equalization Director Tony Meyaard presented a power point presentation of the 2021 Equalization Report. The report is as reported by the Assessors of Mason County. He notes that no factors will be needed to be authorized by the Board of Commissioners to accept this Equalization Report.

Commissioner Squires complimented Mr. Meyaard on the report that was presented. Commissioners' Hartley and Andersen also thanked Mr. Meyaard for the presentation. Tony Meyaard and Joe VanHassel left the meeting at 7:23 p.m.

- Animal Control Officer Sarah Colbrook presented the 2020 Animal Control Report. It was noted that Mitchell Hamm was recently hired for the open position. Officer Colbrook left the meeting at 7:21 p.m.
- Airport Manager John O'Connor presented the 2020 Airport Annual Report. Chair Andersen thanked John O'Connor for all of his work at the Airport.

Motion by N. Krieger and seconded by J. Hartley to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Larsen's Landscaping, LLC has agreed to provide mowing services at the Mason County Airport in 2021; and

**WHEREAS**, the County has been satisfied with the services provided by Larsen's Landscaping, LLC; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee recommends extending the contract with Larsen's Landscaping, LLC for one year.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves extending the contract with Larsen's Landscaping, LLC for one year to provide grass mowing services and further directs it's Chair to sign the contract on its behalf.

Moved for your approval.

Motion carried. (Signed) N. Krieger.

Motion by N. Krieger and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Board of Commissioners of the County of Mason has accepted the responsibility for electrical inspection services in the county; and

**WHEREAS**, the Zoning and Building Director is recommending the attached contract with the Electrical Inspector.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Contract for Electrical Inspection Services and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) N. Krieger.

Motion by N. Krieger and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Airport Manager O'Connor and the Buildings, Planning, Drains, and Airport Committee are recommending the attached lease with John and Raina Barbrick Marital Trust.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached lease with John and Raina Barbrick Marital Trust and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) N. Krieger.

Motion by J. Hartley and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Sheriff Cole has requested authorization to purchase twenty eight (28) body worn cameras from the Equipment Replacement Fund and a related budget amendment; and

**WHEREAS**, the Public Safety & Courts Committee is recommending approval of the purchase of twenty eight (28) body worn cameras from the Equipment Replacement Fund and a related budget amendment.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of twenty eight (28) body worn cameras from the Equipment Replacement Fund and the attached budget amendment.

Moved for your approval.

Motion carried. (Signed) J. Hartley.

Motion by J. Hartley and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Homeland Security Grants are now being given on a regional basis; and

**WHEREAS**, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

**WHEREAS**, the Region 6 Homeland Security Governing Board is requesting that Mason County sponsor \$18,000.00 to purchase rescue task-force kits and to get reimbursed at a later date; and

**WHEREAS**, the Public Safety & Courts Committee is recommending that the Mason County Board of Commissioners approve this request.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the request to sponsor \$18,000.00 to purchase rescue task-force kits and to get reimbursed at a later date.

Moved for your approval.

Motion carried. (Signed) J. Hartley.

Motion by L. Squires and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, pursuant to Section 10 of the Michigan Emergency Management Act, Public Act 390 of 1976, as amended, Janet S. Andersen, Chairwoman of the Mason County Board of Commissioners declared a local state of emergency on April 6<sup>th</sup> 2021; and

**WHEREAS**, the local state of emergency declaration shall remain in effect for a period of seven days unless further extended or cancelled by action of the Mason County Board of Commissioners; and

**WHEREAS**, the County of Mason, in partnership with District Health Department #10 and all governmental units within Mason County, are maximizing efforts to slow the spread of the CoVID-19 virus, but the need to protect all residents and members of public boards, commissions, and meetings conducting governmental business continues to exist; and

**WHEREAS**, the Michigan Open Meetings Act permits electronic meetings during a local state of emergency; and

**WHEREAS**, Michigan and the County of Mason continue to experience illness and deaths due to the CoVID-19 pandemic; and

**WHEREAS**, the State of Michigan has continued public health epidemic orders to address the on-going public health crisis; and

**WHEREAS**, the Public Courts and Safety Committee is recommending the extension of the local state of emergency.

**THEREFORE BE IT RESOLVED**, that the Mason County Board of Commissioners extends the local state of emergency declaration through June 13, 2021 at 11:59 pm.

Moved for your approval.

Motion carried. (Signed) L. Squires.

Motion by L. Squires and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Sheriff Cole and the Public Safety and Courts Committee are recommending the purchase of two (2) Dodge Durangos and one (1) Ford F250 Superduty truck.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of two (2) Dodge Durangos and one (1) Ford F250 Superduty truck; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) L. Squires.

Motion by L. Squires and seconded by J. Hartley to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Homeland Security Grants are now being given on a regional basis; and

**WHEREAS**, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

**WHEREAS**, the Region 6 Homeland Security Governing Board had designated West Michigan Regional Medical Consortium as the Fiduciary for the 2018 Homeland Security Program; and

**WHEREAS**, the Region 6 Homeland Security Governing Board has authorized the purchase of a TA759 Rescue Randy 55 lbs; and

**WHEREAS**, the County of Mason needs to approve the attached Certification of Goods Received.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Certification of Goods Received and authorizes the Board Chair to sign this document.

Moved for your approval.

Motion carried. (Signed) L. Squires.

- Commissioner Hull had no committee reports and wished to thank the remainder of the Board for handling items in his absence.

Motion by R. Bacon and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County’s claims dated

March 04, 2021 totaling \$387,709.09; and  
March 18, 2021 totaling \$428,884.33; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) R. Bacon, S. Hull, J. Andersen.

Motion by R. Bacon and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for April 13, 2021.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Welfare Child Care	\$ 28,400.00
Road Patrol	\$179,400.00
Friend of the Court	\$140,000.00
Indigent Defense	\$ 38,375.00
Jail Operations	\$139,100.00
Social Welfare	\$ 6,000.00
Probate Court Child Care	\$ 67,250.00
Property & Liability Insurance	\$ 10,250.00

Moved for your approval.

Motion carried. (Signed) R. Bacon.

Motion by R. Bacon and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the State of Michigan has restructured the substance abuse coordinating agency functions around the state; and

**WHEREAS**, Lakeshore Regional Entity serves that role for Mason County; and

**WHEREAS**, an intergovernmental agreement is necessary between Lakeshore Regional Entity and Mason County.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached intergovernmental agreement between Lakeshore Regional Entity and Mason County and directs County Board Chair Andersen to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) R. Bacon.

Motion by R. Bacon and seconded by J. Hartley to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the County of Mason participates in the Municipal Employees’ Retirement System (MERS); and  
**WHEREAS**, Act 427, Public Act of 1984, as amended, provides for the purchase of additional credited service by employees of governments participating in MERS; and  
**WHEREAS**, Mason County employee Justin Sunday has requested permission to purchase of 5 years and 0 months of additional credited service and has agreed to pay both the member and employer cost related to this purchase of additional credited service.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of 5 years and 0 months of additional credited service by Mason County employee Justin Sunday and further directs Board Chairwoman Janet S. Andersen to sign the appropriate paper work upon payment of all related costs.

Moved for your approval.

Motion carried. (Signed) R. Bacon.

Motion by Board Chair J. Andersen and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to adopt a 2022 Preliminary Budget for the County of Mason; and  
**WHEREAS**, the Finance, Personnel, & Rules Committee has requested and received the proposed 2022 Preliminary Budget requests from the various Department Heads of the County of Mason; and  
**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the proposed 2022 Preliminary Budget requests and after careful deliberations have made the necessary adjustments which allow the Committee to recommend a balanced 2022 Preliminary Budget that will meet the collective needs of the citizens served by the Board of Commissioners of the County of Mason.  
**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason adopts the attached 2022 Preliminary Budget as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

**MASON COUNTY 2022 PRELIMINARY GENERAL FUND EXPENDITURE BUDGET**

<b>Description</b>	2019	2020	2021	2022	2022	2022
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY REQUESTED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL</u>
Board of Commissioners Michigan Association of Counties	268,975	134,333	184,375	184,375	184,375	-
Circuit Court	10,873	10,875	10,875	10,875	10,875	-
District Court	384,621	412,387	471,100	525,245	483,600	-
Jury Commission	625,155	625,945	749,375	763,575	763,575	-
Probate Court	11,322	8,169	14,000	15,100	14,000	-
Juvenile Court	594,697	624,830	684,350	702,950	702,950	-
Family Counseling Service	97,238	81,748	97,850	97,850	97,850	-
Administrator	3,000	-	4,000	4,000	4,000	-
Tax Allocation Boards	241,102	264,213	280,950	294,275	294,275	-
Clerk	1,226	1,365	1,400	1,400	1,400	-
Audit	501,335	500,257	562,700	664,100	574,825	-
Copy Machine & Fax	17,566	18,460	18,000	22,000	22,000	-
Treasurer's Office	11,763	14,708	17,600	18,700	17,600	-
Equalization Dept.	387,579	400,474	412,100	435,375	430,950	-
Cooperative Extension	473,266	473,493	507,600	533,925	533,925	-
Election & Canvassers	130,938	102,085	105,050	124,179	107,025	-
County Maintenance	36,228	57,621	83,550	164,100	160,600	-
Prosecutor's office	131,792	142,380	181,700	188,875	187,200	-
Register of Deeds	679,295	735,651	854,225	888,125	869,475	-
Drain Commissioner	251,361	273,490	296,250	306,300	304,300	-
Remonumentation	273,543	286,034	327,475	324,350	322,750	-
Courthouse	41,725	38,639	28,000	34,125	34,125	-
Maintenance - Scottville Complex	162,630	148,786	178,000	179,950	178,000	-
Jail Annex Building	21,118	22,119	28,100	29,225	28,100	-
	18,677	15,734	29,500	30,925	29,500	-

**April 13, 2020**

Probation/Parole	4,790	4,244	8,025	8,025	8,025	-
Emergency						
Planning	103,196	105,083	118,400	123,200	122,800	-
Animal Control	204,653	185,698	206,050	201,925	201,925	-
Dept. of Public						
Works	40,057	45,154	54,225	55,825	55,725	-
Drains at Large	13,125	23,373	26,400	26,500	26,500	-
Health Dept. Bld.	80,872	66,151	66,425	68,925	66,425	-
Medical Examiner	126,102	86,663	148,000	155,500	155,500	-
Veteran's Burial	8,400	5,100	21,100	21,100	21,100	-
Veteran's Affairs						
Grant	26,430	39,108	54,400	50,775	50,775	-
County Plat Board	-	-	300	300	300	-
Zoning Dept.	202,305	135,807	206,025	209,375	209,375	-
Regional Planning	7,634	7,634	7,650	7,650	7,650	-
Parks & Rec	631	-	1,000	7,500	7,500	-
Fairgrounds	174,877	36,495	7,000	6,650	6,650	-
Insurance & Surety	1,622	1,592	3,600	3,600	3,600	-
Employee Benefits	80,110	92,322	130,000	130,000	130,000	-
Contingency	-	-	<u>49,650</u>	<u>150,000</u>	<u>50,050</u>	-
	<u>6,451,829</u>	<u>6,228,220</u>	<u>7,236,375</u>	<u>7,770,749</u>	<u>7,481,175</u>	-

**MASON COUNTY 2022 PRELIMINARY GENERAL FUND EXPENDITURE BUDGET**

<u>Description</u>	2019	2020	2021	2022	2022	2022
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY REQUESTED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL</u>
APPROPRIATIONS - OTHER:						
United Way - 2-1-1 Service	2,000	2,000	2,000	2,000	2,000	-
District #10 Health Department	186,084	186,084	186,084	186,084	186,084	-
Mason/Lake Soil Conservation	18,500	18,500	19,000	19,000	19,000	-
Household Hazardous Waste Prog.	7,000	7,000	7,000	7,000	7,000	-
Mental Health Authority	139,750	139,750	139,750	139,750	139,750	-
911 Center	158,640	157,291	158,625	158,625	158,625	-
Lakeshore Regional Partners	<u>77,278</u>	<u>77,821</u>	<u>77,475</u>	<u>78,800</u>	<u>78,800</u>	-
	<u>589,252</u>	<u>588,446</u>	<u>589,934</u>	<u>591,259</u>	<u>591,259</u>	-

**APPROPRIATIONS TO COUNTY FUNDS**

192. Welfare Child Care	147,000	147,000	142,000	142,000	142,000	-
207. Road Patrol	2,088,000	2,109,000	2,153,300	2,227,458	2,183,450	-
215. Friend of the Court	439,000	519,000	560,000	632,000	600,000	-
217. Landfill Perpetual Care	40,000	40,000	40,000	40,000	40,000	-
225. Junk Ordinance	17,000	6,200	16,500	16,500	16,500	-
230. Employee Vac & Sick Pay	145,000	95,000	50,000	40,000	40,000	-
257. Budget Stabilization	20,000	20,000	11,000	11,000	11,000	-
259. Indigent Defense	115,125	153,500	153,500	153,500	153,500	-
266. Jail Operations	1,620,000	1,636,850	1,669,600	1,706,889	1,692,975	-
269. Law Library	15,000	15,000	10,000	10,000	10,000	-
289. Social Welfare	35,000	35,000	30,000	-	-	-
292. Probate Child Care	269,000	269,000	269,000	269,000	269,000	-
402. Equipment Replacement	290,600	530,600	235,600	243,950	243,950	-
470. Public Improvement	403,442	663,391	393,391	393,391	393,391	-
481. Airport - Improvement	153,000	25,000	20,000	20,000	20,000	-
516. Delinquent Tax Revolving	76,500	-	-	-	-	-
565. Public Works O&M	257,000	-	-	-	-	-
581. Airport - Operating	149,800	149,800	152,800	152,800	152,800	-
636. Computer Network O&M	10,000	-	-	-	-	-
676. Ins. - Liability	41,000	41,000	45,000	45,000	45,000	-
677. Ins. - Worker's Comp.	10,000	10,000	10,000	10,000	10,000	-
678. Ins. - Health, Pension, & Life	<u>500,000</u>	<u>976,000</u>	<u>540,000</u>	<u>540,000</u>	<u>476,000</u>	-

	<u>6,841,467</u>	<u>7,441,341</u>	<u>6,501,691</u>	<u>6,653,488</u>	<u>6,499,566</u>	<u>-</u>
Total General Fund Budget	<u>13,882,548</u>	<u>14,258,007</u>	<u>14,328,000</u>	<u>15,015,496</u>	<u>14,572,000</u>	<u>-</u> 1.70%

**MASON COUNTY 2022 PRELIMINARY GENERAL FUND EXPENDITURE BUDGET**

<u>Description</u>	2019 <u>ACTUAL</u>	2020 <u>ACTUAL</u>	2021 <u>AMENDED</u>	2022 <u>PRELIMINARY REQUESTED</u>	2022 <u>PRELIMINARY APPROVED</u>	2022 <u>FINAL</u>
<b><u>FUND 402 CAPITAL EXPENDITURES</u></b>						
Airport equipment	11,200	3,200	3,200	3,200	3,200	
DPW & Drain Com.						
GIS & Computers	1,750	1,750	1,750	1,750	1,750	-
Ambulance	15,000	315,000	30,000	30,000	30,000	-
Courthouse security system	16,000	41,000	16,000	16,000	16,000	
District/Circuit Court computers	1,000	1,000	1,000	1,000	1,000	-
Emergency Mgt. Equip.	10,000	10,000	10,000	10,000	10,000	-
Road Patrol body cameras	-	-	-	8,350	8,350	-
Tax System computers	4,000	4,000	4,000	4,000	4,000	-
Probate equip. & furniture	500	500	500	500	500	-
Accounting System computers	3,000	3,000	3,000	3,000	3,000	-
Animal Control vehicles	3,000	3,000	3,000	3,000	3,000	-
Maintenance vehicle & Equip.	3,000	3,000	3,000	3,000	3,000	-
Phone Systems	10,000	10,000	10,000	10,000	10,000	-
Computer replacement	-	-	15,000	15,000	15,000	
Sheriff Servers	3,000	3,000	3,000	3,000	3,000	-
Sheriff Office						
Diving Equipment	3,500	3,500	3,500	3,500	3,500	-
Sheriff Office Dive Trailer	2,000	2,000	2,000	2,000	2,000	-
Forensic Computing	1,000	3,500	3,500	3,500	3,500	-
SERT Equipment	5,000	5,000	5,000	5,000	5,000	
Road Patrol Total Station	1,000	1,000	1,000	1,000	1,000	-
Sheriff Radar						
Equipment	1,000	1,000	1,000	1,000	1,000	-
Road Patrol Software	1,500	1,500	1,500	1,500	1,500	-
Sheriff radios	1,000	1,000	1,000	1,000	1,000	-
Sheriff vehicles	85,000	85,000	85,000	85,000	85,000	-
In car cameras	67,000	2,000	2,000	2,000	2,000	-
Sheriff's Marine Boat	3,000	3,000	3,000	3,000	3,000	-
Sheriff computers & equip.	4,000	3,500	3,500	3,500	3,500	-
Sheriff's Ballistic Vests	5,000	3,000	3,000	3,000	3,000	-
Sheriff's Canine	1,000	1,000	1,000	1,000	1,000	-
Aerial Photos	1,500	1,000	1,000	1,000	1,000	-
Clerk Copiers	1,000	1,000	1,000	1,000	1,000	-
Clerk Imaging Equipment	4,000	4,000	4,000	4,000	4,000	-
Zoning Equipment	400	400	400	400	400	-
Courtroom equip.t	500	500	500	500	500	-
Courthouse vehicle	1,000	1,000	1,000	1,000	1,000	-
Tower generator	250	250	250	250	250	-
Sheriff's tasers	3,000	3,000	3,000	3,000	3,000	-
AS-400 & Commissioner laptops	11,500	-	-	-	-	-
Windows Office	2,000	2,000	2,000	2,000	2,000	-
Election & Clerk equip & computers	2,000	2,000	2,000	2,000	2,000	-
Zoning vehicle	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
	<u>290,600</u>	<u>530,600</u>	<u>235,600</u>	<u>243,950</u>	<u>243,950</u>	<u>-</u>

**FUND 470 CAPITAL EXPENDITURES**

Airport Terminal	31,000	31,000	31,000	31,000	31,000	-
Animal Control Building	21,000	21,000	21,000	21,000	21,000	-
Transmission Tower	1,500	1,500	1,500	1,500	1,500	-
Parks 102 Fifth Street	20,000	20,000	20,000	20,000	20,000	-
Jail Jail Annex Building	20,000	20,000	20,000	20,000	20,000	-
Health Department Building	64,942	59,891	59,891	59,891	59,891	-
Courthouse Steps	2,000	2,000	2,000	2,000	2,000	-
Courthouse Building & Grounds	105,000	370,000	100,000	100,000	100,000	-
HVAC System Replacement	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>-</u>
	<u>403,442</u>	<u>663,391</u>	<u>393,391</u>	<u>393,391</u>	<u>393,391</u>	<u>-</u>

**MASON COUNTY 2022 PRELIMINARY GENERAL FUND REVENUE BUDGET**

Description	2019	2020	2021	2022	2022	2022
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY REQUESTED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL</u>
Property Tax Collection	9,828,070	10,385,756	10,476,000	10,681,400	10,681,400	-
Personal Property Reimbursement	545,250	727,114	407,700	407,700	407,700	-
Delinquent Personal Tax	2,079	1,833	2,225	1,950	1,950	-
Federal Payment in lieu of tax	122,317	122,917	122,900	122,900	122,900	-
Industrial Facilities Tax	24,893	21,476	19,800	19,800	19,800	-
Real Estate Transfer Taxes	138,379	174,451	110,000	120,000	120,000	-
Other Taxes & Fees	36,873	58,994	36,225	41,650	41,650	-
Zoning Department	19,550	15,475	19,350	16,000	16,000	-
Soil Erosion & Sediment	16,513	18,475	16,000	18,000	18,000	-
Dog licenses	54,665	42,680	57,175	47,225	47,225	-
All other Licenses & Permits	1,200	1,200	1,200	1,300	975	-
Court Equity Fund	110,261	114,001	126,850	114,000	114,000	-
Judges Salary	137,172	137,172	137,150	137,150	137,150	-
Standardization	113,453	117,130	112,000	117,125	117,125	-
Probate Judge Supplement	40,377	44,959	53,400	50,750	50,750	-
Veterans' Affairs Service Grant	21,616	23,743	22,000	22,500	22,000	-
Emergency Preparedness	34,546	38,734	34,500	36,500	36,500	-
Friend. of Ct./Incentive Program	354,602	394,161	342,000	399,600	379,550	-
C.R.P. Reimbursement	27,317	27,317	27,300	27,300	27,300	-
Juvenile Court Officer Grant	40,326	38,045	39,325	40,106	39,325	-
Victims Rights Convention	154,555	155,642	157,600	157,600	157,600	-
Facility Tax	14,807	15,011	14,600	15,000	15,000	-
Township Liquor License	41,717	38,634	27,975	34,075	34,075	-
State Survey Remonumentation						

April 13, 2020

State Revenue						
Sharing Grant	522,517	398,890	521,625	531,850	531,850	-
County Incentive Program	125,790	104,825	126,775	126,775	126,775	-
All other State Grants	34,477	29,081	26,825	22,275	22,275	-
All other Federal Grants	-	37,234	-	-	-	-
Circuit Court Costs	20,193	20,769	21,575	22,000	20,500	-
District Court Costs	111,861	85,911	104,000	100,000	100,000	-
Probation Oversight Fees	53,895	50,755	53,500	52,000	52,000	-
Civil Fees	79,597	57,103	80,000	79,000	79,000	-
Recording Fees	156,733	171,253	155,000	160,000	160,000	-
Circuit Court Fees	9,085	8,395	8,500	5,000	8,300	-
Probate Court	15,293	8,578	14,000	12,000	12,000	-
County Clerk	49,219	41,302	44,300	39,000	41,300	-
Inter-Departmental Personnel Ser.	29,122	27,505	28,000	28,000	27,000	-
Prosecutor	21,628	15,710	34,850	35,000	18,000	-
Printed & Electronic Copy Sales	16,993	13,926	17,000	15,000	15,000	-
All other Charges for Services	106,541	107,254	101,925	108,825	109,600	-
Ordinance Fines & Costs	51,641	31,877	41,000	41,000	41,000	-
Bond Forfeitures	10,540	3,920	9,000	7,000	7,000	-
Investment Income	118,340	64,821	65,000	75,000	75,000	-
Investment Income - restricted	107,327	107,426	-	-	-	-
Rents, Leases	54,189	54,556	55,025	35,000	35,000	-
Reimbursements, Refunds	455,229	348,923	298,200	306,800	323,800	-
Transfers from other funds	-	62,847	-	-	-	-
911 Center	158,640	157,291	158,625	158,625	158,625	-
Allocated fund balance	-	-	-	-	-	-
Total General Fund Revenue	<u>14,189,388</u>	<u>14,725,072</u>	<u>14,328,000</u>	<u>14,589,781</u>	<u>14,572,000</u>	-
Surplus (Deficit)	<u>306,840</u>	<u>467,065</u>	<u>-</u>	<u>(425,715)</u>	<u>-</u>	<u>1.70%</u>

Commissioner Squires inquired of the Administrator if there were any issues that he was worried about regarding the 2022 Preliminary Budget.

Administrator Knizacky noted items to consider that would affect the budget in the future included the pension contribution rate, health insurance premiums, the State budget, which has not yet been approved, Union Contract for Road Patrol that expires this year, and the decision from the Courts regarding the tax foreclosure liability issues.

Chair Andersen noted that there were additional requests, but these were not approved at this time. These included: Courthouse Security, administrative position in the Court, staffing in Clerk's Office, MSU-E requests, a storage building for the Sheriff Department, and Sheriff Department overtime issues.

Commissioner Krieger noted that additional funding is needed for staffing issues, and that the preliminary budget being balanced puts the County in the right place to move forward. He notes it would be prudent for a work session of the group as a Committee-of-the-whole to discuss the budgeting priorities. Suggestions were to schedule a work session in May or June.

Chair Andersen thanked Administrator Knizacky for his work on the budget and it being balanced.

Administrator Knizacky suggested that the month of August would be a good time for the group to have a budget work session as more information regarding the budget would be known by that time.

Motion by Board Chair J. Andersen and seconded by R. Bacon to approve the following resolution:  
HONORABLE COMMISSIONERS

**WHEREAS**, the 2021 Equalization Report of the County of Mason was presented at the April 13, 2021 meeting of the Board of Commissioners of the County of Mason.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Equalization Report of the County of Mason for the year 2021.

Moved for your approval.

Motion carried. (Signed) J. Andersen.



Motion by Board Chair J. Andersen and seconded by L. Squires to approve the following resolution:  
HONORABLE COMMISSIONERS

**WHEREAS**, there are two positions on the West Michigan Community Mental Health System Board with terms that expired on March 31, 2021; and

**WHEREAS**, Ms. Pat Bettin and Mr. Todd Dancz have indicated a desire to continue to represent the County on the Board.

**THEREFORE BE IT RESOLVED**, that Ms. Pat Bettin and Mr. Todd Dancz be appointed to the two positions on the West Michigan Community Mental Health System Board for terms expiring March 31, 2024.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

Commissioner Bacon noted that he serves on the West Michigan Community Mental Health Board and that both of these individuals were qualified to fill the vacancies on this board.

Motion by Board Chair J. Andersen and seconded by N. Krieger to approve the following resolution:  
HONORABLE COMMISSIONERS

**WHEREAS**, Kathy Keson has served the citizens of the County of Mason as a valued employee for over nineteen (19) years in the Mason County Clerk’s Office; and

**WHEREAS**, Kathy’s duties over the years have included accounts payable, payroll, vital records, court records, election night reporting and customer liaison for the Clerk’s Office; and

**WHEREAS**, Kathy’s tireless dedication to detail made her an employee that County Clerks Ivan Anthony, Jim Riffle and Cheryl Kelly could count on to perform any task assigned to her in a professional and dignified manner; and

**WHEREAS**, Kathy has been dedicated to excellence in her work, displaying consideration and courtesy in working with the public and friendship with her fellow employees, court staff, and attorneys; and

**WHEREAS**, Kathy will be remembered for her quiet nature, love of cat’s, and being a steady and dependable colleague; and

**WHEREAS**, Kathy is retiring from her position with the Mason County Clerk’s Office.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason, does hereby, acknowledge with regret Kathy’s decision to retire from the Mason County Clerk’s Office and offers her their best wishes in her future endeavors; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that she has shown throughout her career; and

**BE IT FURTHER RESOLVED**, that this resolution become a permanent part of the minutes of the April 13, 2021 County Commission proceedings.

Moved for your approval.

\_\_\_\_\_  
Janet Andersen, Board Chair

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners’ meeting of April 13, 2021

\_\_\_\_\_  
Cheryl Kelly, Mason County Clerk

Moved for your approval.

Motion carried. (Signed) J. Andersen.

Motion by Board Chair J. Andersen and seconded by J. Hartley to approve the following resolution:  
HONORABLE COMMISSIONERS

**WHEREAS**, the Michigan Department of Transportation (MDOT) has offered a contract to conduct Master Plan (MP)- Airport Layout Plan including Exhibit A – Phase 2 Project at the Mason County Airport; and

**WHEREAS**, under this contract the County of Mason will receive grants from the federal and state governments totaling \$58,273.00 out of a total project cost of \$61,025.00.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves Contract No. 2021-0564 for a Federal/State/Local Airport Project to conduct MP- Airport Layout Plan including Exhibit A – Phase 2 Project at the Mason County Airport and directs Board Chairwoman Janet S. Andersen to sign said contract; local share funds of \$2,752.00 to come from the Airport Improvement Fund #481.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

Motion by Board Chair J. Andersen and seconded by R. Bacon to approve the following resolution:  
HONORABLE COMMISSIONERS

**WHEREAS**, Dr. Joyce deJong has served as Mason County Medical Examiner since August 15, 2017; and  
**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending the reappointment of Dr. deJong to the medical examiner position.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the reappointment of Dr. Joyce deJong as the Mason County Medical Examiner for a term ending June 30, 2025 pursuant to MCL 52.201 and the approval of the attached contract for services and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

Commissioner Krieger inquired if the Clerk’s office was having any issues with issuing of death certificates and was informed “No” by Clerk Kelly. Chair Andersen thanked Administrator Knizacky for his work on updating this contract.

Motion by Board Chair J. Andersen and seconded by R. Bacon to approve the following resolution:  
HONORABLE COMMISSIONERS

**WHEREAS**, Airport Manager O’Connor and the Buildings, Planning, Drains, and Airport Committee are recommending the attached lease with Lake Effect Aviation, LLC.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached lease with Lake Effect Aviation, LLC and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen.

- Treasurer Kmetz presented the monthly Treasurer’s Report. Treasurer Kmetz noted that his office will be working on the Chart of Accounts updates to be put in place for 2022. They are currently mapping the account changes and will send them off to BS&A after review to have them generate the new switchover in the actual program for an anticipated January 1, 2022 enactment date. He reviewed the 2021 Foreclosures, which involved the following: thirteen parcels, four were non-conforming, five were abandoned, three were vacant land lots, and one oil well site.

His office connected with 45 property owners and worked with them on obtaining extensions. And finally, the County purchased approximately \$2.48 million in delinquent property taxes, which was down \$2.89 million in 2019. He thanked Chair Andersen for her assistance in locating a landowner who was slated for foreclosure over \$300.00 that was past due.

Commissioner Hartley noted that Townships in his district appreciate the work the Treasurer’s Office has done and wish to have them continue to opt-in with the foreclosure process.

Chair Andersen commended Treasurer Kmetz for his going above and beyond to assist residents, especially a specific foreclosure client. Treasurer Kmetz went into the Office to process an electronic payment when the building was closed in order to save the parcel. Additionally, she notes other entities like Five Cap, appreciate the work he has done to assist those in financial distress.

- Clerk Kelly noted that the Clerk’s report was emailed. She noted that the Public Test for the upcoming May 4, 2021 Election is next Wednesday, April 21 starting at 8 a.m. at City Hall and 9 a.m. here at the County Building. Her Office has begun training on the new Trial Court Computer System that the Courts are intending to implement soon.
- Administrator Knizacky noted that he submitted the six quarterly grant reports that needed to be completed by March 31<sup>st</sup> deadline. He continues to work on the 2022 Indigent Defense Budget. His office is starting to get the final pieces together for the 2020 Audit.

Public Comment: None

There was no other business:

With no other business the meeting was adjourned at 8:09 PM.

\_\_\_\_\_  
CHERYL KELLY, COUNTY CLERK

\_\_\_\_\_  
JANET S. ANDERSEN, BOARD CHAIR