

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Mason County Airport terminal conference room at the Mason County Airport.

The meeting was called to order by Chair J. Andersen

Roll call was taken. Present: N. Krieger, G. Castonia, C. Lange, L. Squires,  
S. Hull, J. Andersen, R. Bacon  
Absent: NONE

Invocation was given by N. Krieger. Pledge of Allegiance to the flag of the United States of America followed.

Motion by G. Castonia and seconded by S. Hull to approve the agenda. Motion by G. Castonia and seconded by S. Hull to approve the agenda with the addition of the Resolution for the establishment of a committee to hire for the Mason County Road Commission and to have Equalization Director Tony Meygaard present the Mason County Apportionment report. Motion carried.

Motion by C. Lange and seconded by S. Hull to approve the minutes of the September 8, 2020 Regular meeting. Motion carried.

Reading of Correspondence:

Chair Andersen read in to the minutes letters received from Monica Schuyler, Executive Director of Pennies From Heaven and Raymond E. Biggs, CEO and President of West Shore Bank.

October 7<sup>th</sup>, 2020

Mason County Commissioners  
Mason County Administrator  
304 E. Ludington Avenue  
Ludington, MI 49431

RE: Amended Brownfield Plan with Michigan Community Capital

To Whom It May Concern,

At Pennies from Heaven, our mission is to address the greatest needs of our community. Affordable and Workforce housing has been identified repeatedly as one of the greatest needs, including on the recent Master Plan Survey completed last year.

We witness the negative side-effects that the housing shortage across all incomes levels, but most-often for low-income households, has had on our local community. Currently, per the ALICE report generated by the Michigan Association of United Way, 47% of Mason County residents are cost burdened on housing. This means a household is spending more than 30% of their income on housing, which leaves less available to cover other necessary household budget expenses such as childcare, food, transportation, and medical expenses. A healthy rental vacancy rate is around 8% to balance supply with demand, allow for healthy competition and some diversity of housing options. In Mason County, we experience a 1% vacancy rate. This shortage creates inflated pricing for rental units. Lack of Competition also makes it easy landlords to stop maintaining their properties, which in turn creates blight, code violations and unsafe living environments.

In my time exploring best practices and solutions, I have experienced the many difficulties of creating quality, safe and affordable housing, especially in our rural community. The rental income that can be generated on a project is no longer enough to cover the costs of construction, operation, and maintenance, even at market rate rent. Therefore, additional funds, tools and resources need to be used to help make these projects possible. Along with the generosity of the Sartos, we worked to have this building donated to the project. We also have granted One Million Dollars (\$1,000,000.00) towards it

<p>200 Loomis &amp; 225 Ludington Ave. (Formerly Bowling Alley Block) Demolition &amp; New construction For-Prom Developer</p>	<p>Donated Property Utilized Low Income Housing Tax Credits (LIHTC)with MSHDA PILOT Loan from Pennies from Heaven</p>	<p>Targets renters earning between 40-60% of Area Median Income (AMI) Range of \$17,920-\$26,880 for a household of 1 *** See attached Chart for more information. Income strictly followed as part of LIHTC Compliance "Affordable Housing"</p>	<p>Examples of jobs served: Minimum wage (9.45/hr) full time is baseline Cashiers Hair Dressers Machine Tool Operators Machinists Childcare workers Restaurant, Hospitality Industry</p>
<p>801 ROWE (Formerly Haskell Building)  Renovating existing historic and blighted and environmentally contaminated structure  Non-Prom Developer</p>	<p>Donated Property Utilizing MEDC Blight removal Grants and Historic Rehab tax credits OPRA Proposed Brownfield Grant from Pennies from Heaven</p>	<p>Targets renters earning between 80-100% Area Median Income (AMI)  Range of \$35,000-\$50,000. Income range set as part of non-profit work and mission. More flexible to unique needs of households.  "Workforce Housing"</p>	<p>Examples of jobs served: Starting Nurses Plumbers, Electricians Marketing and communications Physical Therapist Assistants Healthcare Social Workers  • Accountants Medical Lab Technicians</p>

04/01/2020 INCOME AND RENT LIMITS

County: 53 Mason		Effective Date: 4/1/2020							
Income	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person	
20%	8,960	10,240	11,520	12,780	13,820	14,840	15,860	16,880	
25%	11,200	12,800	14,400	15,975	17,275	18,550	19,825	21,100	
30%	13,440	15,360	17,280	19,170	20,730	22,260	23,790	25,320	
35%	15,680	17,920	20,160	22,365	24,185	25,970	27,755	29,540	
40%	17,920	20,480	23,040	25,560	27,640	29,680	31,720	33,760	
45%	20,160	23,040	25,920	28,755	31,095	33,390	35,685	37,980	
50%	22,400	25,600	28,800	31,950	34,550	37,100	39,650	42,200	
55%	24,640	28,160	31,680	35,145	38,005	40,810	43,615	46,420	
60%	26,880	30,720	34,560	38,340	41,460	44,520	47,580	50,640	
70%	31,360	35,840	40,320	44,730	48,370	51,940	55,510	59,080	
80%	35,840	40,960	46,080	51,120	55,280	59,360	63,440	67,520	
100%	44,800	51,200	57,600	63,900	69,100	74,200	79,300	84,400	
120%	53,760	61,440	69,120	76,680	82,920	89,040	95,160	101,280	
125%	56,000	64,000	72,000	79,875	86,375	92,750	99,125	105,500	
140%	62,720	71,680	80,640	89,460	96,740	103,880	111,020	118,160	
150%	67,200	76,800	86,400	95,850	103,650	111,300	118,950	126,600	

  

Rent By Person	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
20%	224	256	288	319	345	371	396	422
25%	280	320	360	399	431	463	495	527
30%	336	384	432	479	518	556	594	633
35%	392	448	504	559	604	649	693	738
40%	448	512	576	639	691	742	793	844
45%	504	576	648	718	777	834	892	949
50%	560	640	720	798	863	927	991	1,055
55%	616	704	792	878	950	1,020	1,090	1,160
60%	672	768	864	958	1,036	1,113	1,189	1,266
80%	896	1,024	1,152	1,278	1,382	1,484	1,586	1,688
100%	1,120	1,280	1,440	1,597	1,727	1,855	1,982	2,110
120%	1,344	1,536	1,728	1,917	2,073	2,226	2,379	2,532
125%	1,400	1,600	1,800	1,996	2,159	2,318	2,478	2,637
140%	1,568	1,792	2,016	2,236	2,418	2,597	2,775	2,954
150%	1,680	1,920	2,160	2,396	2,591	2,782	2,973	3,165

  

Rent By Bedroom	0 Bedroom	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom	5 Bedroom
20%	224	240	288	332	371	409
25%	280	300	360	415	463	511
30%	336	360	432	498	556	613
35%	392	420	504	581	649	716
40%	448	480	576	665	742	818
45%	504	540	648	748	834	920
50%	560	600	720	831	927	1,023
55%	616	660	792	914	1,020	1,125
60%	672	720	864	997	1,113	1,227
70%	784	840	1,008	1,163	1,298	1,432
80%	896	960	1,152	1,330	1,484	1,637
100%	1,120	1,200	1,440	1,662	1,855	2,046
120%	1,344	1,440	1,728	1,995	2,226	2,455
125%	1,400	1,500	1,800	2,078	2,318	2,557
140%	1,568	1,680	2,016	2,327	2,597	2,864
150%	1,680	1,800	2,160	2,493	2,782	3,069

As you can see, the projects, while similar at face value, are different in several important ways. From the type of construction to the state and federal funding, and the target population they will serve, all of those careers and industries represented are important to our community and local economy to survive. They also can encompass households from all walks of life, those starting their careers post-high schools or college, those established in their career, or those stepping back moving towards retirement. The project downtown is a great addition to the available housing stock in our community, but it is only a drop in the bucket both for the demand, and variety of housing types and income ranges. When it comes to housing projects, I find my response is often "yes and..." Yes, we needed the LIHTC project downtown, AND yes we need workforce

housing and blight elimination. The availability of housing across all incomes and ownership types helps our community not just attract talent, but retain the talent we have.

I have had the opportunity to review the proposed amended Brownfield plan that Michigan Community Capital has submitted for consideration. I strongly urge you to consider what you can do to support this project. I know the requests maybe outside the normal scope, policies, or practices of the Mason County Economic Development Corporation/Brownfield Redevelopment Authority has done in the past. But, what is being requested is well within the legal ability, and purpose of Brownfield as a tool to encourage positive development. This project supports a no-profit developer, meeting priorities identified in our master plans around affordable housing and blight elimination. Now is the time to reevaluate standard policies and practices to see how you can support and foster the development of safe, quality and affordable housing development in response to the need in your community.

I strongly urge you to support the Proposed Amended Brownfield Plan. Think of the positive impact it can have for local families to have access to a safe place to live, Think of the positive impact it will have on our community.

Sincerely,

Monica Schuyler

Executive Director Pennies from Heaven Foundation 930 E. Tinkham Ave, Ludington, MI 49431 231-480-4094



October 12, 2020

Mason County Commissioners  
Mason County Administrator  
304 E. Ludington Avenue  
Ludington, MI 49431

RE: Amended Brownfield Plan with Michigan Community Capital

To Whom It May Concern:

West Shore Bank has been working with Pennies From Heaven Foundation and Michigan Community Capital in putting the puzzle pieces together to accomplish the proposed project at 801 N. Rowe.

The addition of much-needed workforce housing, renovating a historic, but currently blighted and environmentally contaminated property back to vibrancy fits very well with the master plan priorities regarding affordable housing and blight elimination.

West Shore Bank understands the need in on our community for more affordable housing. We here this from our customers and our employees. As a locally-owned community bank we understand that this project will have a positive impact.

The brownfield request and cost structure of this project is in line with the common practices in the region. It has become more challenging each year to put together all the components in a large-scale project such as this. The brownfield component that has been requested is a critical component in helping the economics work for Michigan Community Capital, a non-profit developer.

Monica Schuyler has shared with us Pennies From Heaven's letter of support for your positive consideration of the Amended Brownfield Plan proposed by Michigan Community Capital. West Shore Bank shares that support and urges you to positively consider this request.

Sincerely,

Raymond A. Biggs  
CEO and President

Tom Rotta sent the following correspondence to be included in the minutes:

"Upon information and belief, the amended Brownfield Plan under consideration tonight is not ripe for passage as it has at least a couple of insufficiencies.

According to MCL125.2663 (2): "if more than 1 eligible property is included within the [Brownfield] plan, the tax increment revenues under the plan shall be determined individually for each eligible property.". The amended plan I have seen does not separate the tax increment revenues for the 801 N Rowe and 806 N Harrison property, nor is it clear that the figures reflect the fact that 806 N Harrison will lose its current tax exempt status for being a municipal property, and become privately owned and taxable for the duration of the plan and beyond. This confusion can be eliminated if this plan comes back with the tax increment revenues for each parcel as required by law.

Additionally, MCL 125.2664(6) states: "amendments to an approved brownfield plan must be submitted by the authority to the governing body for approval or rejection following the same notice necessary for approval or rejection of the original plan." The documents provided in the Ludington City Council's agenda packet does not include a notice for this public hearing that all taxing jurisdictions should have received not less than ten days before this hearing. This notice would include, by law, 'a statement that maps, plats, and a description of the brownfield plan are available for public inspection at a place designated in the notice and that all aspects of the brownfield plan are open for discussion at the public hearing required by this section'. Since no city councilor had access to that public notice, the City of Ludington's decision making body was not properly noticed.

The public, as usual was kept from the table since the County has not put any of this information on their website while keeping their courthouse mostly closed, so that concerned people rarely see their posting board. This amended Brownfield Plan is set to increase the public's burden by nearly 50%, from \$2.9 million to \$4.3 million. The Michigan Community Capital portion is reduced, Third Coast Development LLC has fled the project, and several of their promises to the community have been vacated. We had an earlier agreement, less than a year old, why must we now raid our taxes 50% more to make up for these people's inability to get enough state subsidies."

Public comment:

James Kelly-Michigan State University Extension presented to provide updates to the Board. He noted that MSU-E has an opportunity through Purdue to obtain a grant for housing readiness assessment analysis. He was happy to report that a Ludington Area school student was recognized for their work and was presented an award this morning. This student will have the opportunity to attend the UN Food Summit and speak with Al Gore. MSU-E is also partnering with Gateway to Success for an after school program.

Commissioner Squires questioned if the move from the City of Scottville to the campus of West Shore Community College has been positive. Mr. Kelly noted that he joined MSU-E after the move to the WSCC Campus, but felt that it was a positive partnership and great facilities to be working in.

Mason County Equalization Direct Tony Meyaard presented the 2020 Apportionment report via a power point presentation. Commission Krieger questioned the L4029 reports not being in the presentation and was informed that they indeed are there, but in a different format. Chair Andersen thanked Director Meyaard for his very informative and detailed report. Equalization Director Meyaard left the meeting at 7:41 p.m.

Motion by C. Lange and seconded by L. Squires to move out of regular session and in to a public hearing on the 2021 Budget and increasing property taxes in order to comply with Act 5 of 1982. Motion carried.

No comments were made.

Motion by N. Krieger and seconded by S. Hull to close the Public hearing on the 2021 Budget and return to regular session. Motion carried.

Drain Commissioner Dunlap highlighted the 2020 Special Assessment Levy Report. He noted that he will present back next month to review the information in greater detail.

Motion by G. Castonia and seconded by S. Hull to move out of regular session and into a public hearing on the Brownfield Amendment for the 801 N. Rowe Street and 806 N. Harrison Street Redevelopment project. Motion carried.

Chair Andersen opened the floor for public comments: Marilyn Crowley, Vice President of Investments for Michigan Community Capital explained the reasons for her request for an amendment in detail.

Ron Sarto-former owner of 801 N. Rowe Street; Mitch Foster, City of Ludington Manager; Steve Miller-Mayor City of Ludington; Heather Tykowski-City of Ludington Event Coordinator; John Wilson, President of Pennies From Heaven Foundation; all spoke in positive support of the amendment. Vic Burwell, retiree, also spoke in support of this project.

Commissioners were then offered the opportunity to speak. The following Commissioners spoke at this time: Castonia, Lange, Squires, Hull, Bacon, Krieger and Andersen. Significant discussion ensued.

Commissioner Krieger noted a concern is that the board has a policy regarding Brownfield plans, but that he feels they should be considered on a case-by-case basis. Discussion ensued regarding for profit Developers versus non-profit Developers and the need for a policy to be in place regarding the interest as this commission do not wish to commit to pay interest for a for profit organization.

It was noted that Mason County has participated in 25 Brownfield projects and that about 5-6 are still active. Treasurer Kmetz and Administrator Knizacky also commented on the amendment.

Motion by C. Lange and Seconded by N. Krieger to move out of public hearing and return to normal session. Motion Carried.

Marilyn Crowley, Heather Tykowski, John Wilson, and Ron Sarto left the meeting at 8:52 p.m.

Motion by N. Krieger and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Homeland Security Grants are now being given on a regional basis; and

**WHEREAS**, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

**WHEREAS**, the Region 6 Homeland Security Governing Board had designated West Michigan Regional Medical Consortium as the Fiduciary for the 2017 Homeland Security Program; and

**WHEREAS**, the Region 6 Homeland Security Governing Board has authorized the purchase of 38 filters for Millennium Gas Masks; and

**WHEREAS**, the County of Mason needs to approve the attached Certification of Goods Received.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Certification of Goods Received and authorizes the Board Chair to sign this document.

Moved for your approval.

Motion carried. (Signed) N. Krieger

Motion by N. Krieger and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the State of Michigan and the County of Mason have historically worked together to provide for Emergency Management Programs; and

**WHEREAS**, the State of Michigan has offered the attached work agreement/quarterly report for Fiscal Year 2021.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the Emergency Management Performance Grant (EMPG) work agreement/quarterly report for Fiscal Year 2021 from the State of Michigan and further directs the County Chair to sign said agreement.

Moved for your approval.

Motion carried. (Signed) N. Krieger

Motion by Public Safety and Courts Committee Chair G. Castonia and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the County of Mason has applied for access to the Integrated Public Alert Warning System and has received approval to receive access; and

**WHEREAS**, the Public Safety & Courts Committee and Emergency Management Coordinator Reimink is recommending that the County of Mason approve the attached Integrated Public Alert Warning System Memorandum of Agreement.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Integrated Public Alert Warning System Memorandum of Agreement and directs the Board Chair to sign any necessary documents.

Moved for your approval.

Motion carried. (Signed) G. Castonia

Motion by Public Safety and Courts Committee Chair G. Castonia and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Prosecuting Attorney Spaniola is recommending the approval of a Crime Victim Rights Funding Agreement with the Michigan Department of Health and Human Services.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached agreement between the Michigan Department of Health and Human Services and the County of Mason and the Prosecutor and authorizes the Prosecutor to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) G. Castonia

Motion by Finance, Personnel, & Rules Committee Chair C. Lange and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for October 13, 2020

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Welfare Child Care	\$ 29,400.00
Road Patrol	\$175,750.00
Friend of the Court	\$119,750.00
Indigent Defense	\$ 38,375.00
Jail Operations	\$136,405.00
Social Welfare	\$ 7,000.00
Probate Court Child Care	\$ 67,250.00
Property & Liability Insurance	\$ 10,250.00

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chair C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to adopt a 2021 Final Budget for the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has requested and received the proposed 2021 Final Budget requests from the various Department Heads of the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the proposed 2021 Final Budget requests and after careful deliberations has made the necessary adjustments which allow the Committee to recommend a balanced 2021 Final Budget that will meet the collective needs of the citizens served by the Board of Commissioners of the County of Mason.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason adopts the attached 2021 Final Budget as recommended by the Finance, Personnel, & Rules Committee. Moved for your approval.

Motion carried. (Signed) C. Lange

MASON COUNTY 2021 FINAL GENERAL FUND EXPENDITURE BUDGET

Description	2018 <u>ACTUAL</u>	2019 <u>ACTUAL</u>	2020 <u>AMENDED</u>	2021 PRELIMINARY <u>APPROVED</u>	2021 FINAL <u>REQUESTED</u>	2021 <u>FINAL</u>
Board of Commissioners Michigan Association of Counties	242,344	268,975	177,725	184,375	184,375	184,375
Circuit Court	10,873	10,873	10,875	10,875	10,875	10,875
Circuit CT Appt Atty	369,494	384,621	424,700	468,050	475,425	471,100
District Court	95,648	-	-	-	-	-
District CT Appt Atty	554,822	625,155	659,775	706,825	749,375	749,375
Jury Commission	35,461	-	-	-	-	-
Probate Court	12,824	11,322	14,000	14,000	14,000	14,000
Juvenile Court	605,428	594,697	620,875	657,525	684,350	684,350
Family Counseling	94,838	97,238	95,000	97,850	97,850	97,850
	3,000	3,000	4,000	4,000	4,000	4,000

Service						
Administrator	226,946	241,102	265,525	284,925	280,950	280,950
Tax Allocation						
Boards	1,203	1,226	1,400	1,400	1,400	1,400
Clerk	455,642	501,335	501,500	541,425	588,025	562,700
Audit	16,714	17,566	17,800	17,000	18,000	18,000
Copy Machine & Fax	8,734	11,763	17,600	17,600	17,600	17,600
Treasurer's Office	375,271	387,579	425,600	411,600	412,100	412,100
Equalization Dept. Cooperative	455,676	473,266	478,500	507,000	507,600	507,600
Extension	124,793	130,938	102,175	105,050	105,050	105,050
Election & Canvassers	74,525	36,228	170,000	83,550	83,550	83,550
County Maintenance	128,481	131,792	162,325	170,025	183,100	181,700
Prosecutor's office	683,470	679,295	779,075	833,425	860,900	854,225
Register of Deeds	248,568	251,361	279,700	304,450	296,750	296,250
Drain Commissioner	293,693	273,543	288,650	318,125	361,800	327,475
Remonumentation	44,638	41,725	38,650	38,650	28,000	28,000
Courthouse Maintenance	187,744	162,630	172,425	172,575	183,450	178,000
Maintenance - Scottville Complex	20,861	21,118	28,100	28,100	29,250	28,100
Jail Annex Building	18,950	18,677	29,500	29,500	31,150	29,500
Marine Safety - Sheriff	77,137	-	-	-	-	-
Sheriff Emergency Response Team	11,564	-	-	-	-	-
SSCENT	79,582	-	-	-	-	-
Sheriff Road Patrol/Det	1,743,016	-	-	-	-	-
Secondary Road Patrol	110,904	-	-	-	-	-
Probation/Parole Emergency	5,091	4,790	8,025	8,025	8,025	8,025
Planning	87,526	103,196	110,425	119,950	120,100	118,400
Animal Control	198,366	204,653	194,150	208,850	206,050	206,050
Dept. of Public Works	46,519	40,057	50,975	48,150	54,225	54,225
Drains at Large	2,686	13,125	9,900	26,400	26,400	26,400
Health Department Building	62,974	80,872	71,225	66,425	68,750	66,425
Medical Examiner	134,815	126,102	115,000	147,000	148,000	148,000
Veteran's Burial	8,400	8,400	21,100	21,100	21,100	21,100
Veteran's Affairs Grant	-	26,430	55,525	57,825	54,400	54,400
County Plat Board	182	-	300	300	300	300
Zoning Dept.	214,048	202,305	203,450	207,950	206,175	206,025
Regional Planning	7,634	7,634	7,650	7,650	7,650	7,650
Parks & Recreation	-	631	1,000	1,000	1,000	1,000
Fairgrounds	5,903	174,877	36,500	6,500	7,000	7,000
Insurance & Surety	1,412	1,622	3,600	3,600	3,600	3,600
Employee Benefits	80,649	80,110	93,725	92,950	130,000	130,000
Contingency	-	-	3,275	169,800	100,000	49,650
	<u>8,269,049</u>	<u>6,451,829</u>	<u>6,751,300</u>	<u>7,201,375</u>	<u>7,371,700</u>	<u>7,236,375</u>

MASON COUNTY 2021 FINAL GENERAL FUND EXPENDITURE BUDGET

Description	2018 <u>ACTUAL</u>	2019 <u>ACTUAL</u>	2020 <u>AMENDED</u>	2021 PRELIMINARY <u>APPROVED</u>	2021 FINAL <u>REQUESTED</u>	2021 <u>FINAL</u>
<b>APPROPRIATIONS</b>						
<b>- OTHER:</b>						
United Way - 2-1-1 Service	2,000	2,000	2,000	2,000	2,000	2,000
District #10 Health Department	181,033	186,084	186,084	186,084	186,084	186,084
Mason/Lake Soil Conservation	18,500	18,500	18,500	19,000	19,000	19,000
Household Haz. Waste Prog.	6,000	7,000	7,000	7,000	7,000	7,000

Mental Health Authority Mason County Economic Dev. Corp.	139,750	139,750	139,750	139,750	139,750	139,750
911 Center Lakeshore Regional Partners	179,228	158,640	179,250	158,625	158,625	158,625
	<u>76,833</u>	<u>77,278</u>	<u>77,475</u>	<u>77,475</u>	<u>77,475</u>	<u>77,475</u>
	<u>603,344</u>	<u>589,252</u>	<u>640,059</u>	<u>589,934</u>	<u>589,934</u>	<u>589,934</u>

**APPROPRIATIONS TO COUNTY FUNDS:**

192. Welfare Child Care	120,000	147,000	147,000	147,000	147,000	142,000
207. Road Patrol	150,000	2,088,000	2,109,000	2,153,300	2,203,925	2,153,300
215. Friend of the Court	430,000	439,000	479,000	532,000	620,125	560,000
217. Landfill Perpetual Care	40,000	40,000	40,000	40,000	40,000	40,000
225. Junk Ordinance	8,500	17,000	16,500	16,500	16,500	16,500
230. Employee Vacation & Sick Pay	85,000	145,000	50,000	50,000	50,000	50,000
257. Budget Stabilization	20,000	20,000	20,000	17,000	17,000	11,000
259. Indigent Defense	76,750	115,125	153,500	153,500	153,500	153,500
266. Jail Operations	1,600,000	1,620,000	1,636,850	1,669,600	1,686,150	1,669,600
269. Law Library	15,000	15,000	15,000	15,000	15,000	10,000
289. Social Welfare	25,600	35,000	35,000	35,000	35,000	30,000
292. Probate Child Care	269,000	269,000	269,000	269,000	269,000	269,000
402. Equipment Replacement	337,100	290,600	205,600	235,600	235,600	235,600
470. Public Improvement	403,442	393,391	393,391	393,391	393,391	393,391
481. Airport - Improvement	10,000	153,000	25,000	25,000	25,000	20,000
516. Delinquent Tax Revolving	285,800	76,500	177,000	-	-	-
565. Public Works O&M	-	257,000	-	-	-	-
581. Airport - Operating	149,800	149,800	149,800	152,800	152,800	152,800
636. Computer Network O&M	-	10,000	-	-	-	-
676. Ins. - Liability	41,000	41,000	41,000	45,000	45,000	45,000
677. Ins. - Worker's Compensation	10,000	10,000	10,000	10,000	10,000	10,000
678. Ins. - Health, Pension, & Life	<u>607,000</u>	<u>500,000</u>	<u>500,000</u>	<u>600,000</u>	<u>600,000</u>	<u>540,000</u>
	<u>4,683,992</u>	<u>6,831,416</u>	<u>6,472,641</u>	<u>6,559,691</u>	<u>6,714,991</u>	<u>6,501,691</u>

Total General Fund Budget	<u>13,556,385</u>	<u>13,872,497</u>	<u>13,864,000</u>	<u>14,351,000</u>	<u>14,676,625</u>	<u>14,328,000</u>
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MASON COUNTY 2021 FINAL GENERAL FUND EXPENDITURE BUDGET

Description	2018	2019	2020	2021 PRELIMINARY	2021 FINAL	2021
<u>FUND 402 CAPITAL EXPENDITURES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>APPROVED</u>	<u>REQUESTED</u>	<u>FINAL</u>
Airport equipment & vehicle	1,200	11,200	3,200	3,200	3,200	3,200
DPW & Drain Com.						
GIS & Computers	1,750	1,750	1,750	1,750	1,750	1,750
Ambulance	15,000	15,000	15,000	30,000	30,000	30,000
Courthouse security system	16,000	16,000	16,000	16,000	16,000	16,000
District/Circuit Court computers	1,000	1,000	1,000	1,000	1,000	1,000
Emergency Manage. Equipment	10,000	10,000	10,000	10,000	10,000	10,000
AS-400	6,000	4,000	-	-	-	-



Tax System computers	5,000	4,000	4,000	4,000	4,000	4,000
Probate equip. & furniture	500	500	500	500	500	500
Accounting System computers	4,000	3,000	3,000	3,000	3,000	3,000
Animal Control vehicles	3,000	3,000	3,000	3,000	3,000	3,000
Maintenance vehicle	3,000	3,000	3,000	3,000	3,000	3,000
Phone Systems	20,000	10,000	10,000	10,000	10,000	10,000
Fiber Optic & computer replacement	97,000	-	-	15,000	15,000	15,000
Sheriff Servers	-	3,000	3,000	3,000	3,000	3,000
Sheriff Office Diving Equipment	3,500	3,500	3,500	3,500	3,500	3,500
Sheriff Office Dive Trailer	2,000	2,000	2,000	2,000	2,000	2,000
Forensic Computing School	1,000	1,000	3,500	3,500	3,500	3,500
SERT Equipment & Trailer	5,000	5,000	5,000	5,000	5,000	5,000
Road Patrol Total Station	1,000	1,000	1,000	1,000	1,000	1,000
Sheriff Radar Equipment	1,000	1,000	1,000	1,000	1,000	1,000
Road Patrol Software	2,500	1,500	1,500	1,500	1,500	1,500
Sheriff radios	1,000	1,000	1,000	1,000	1,000	1,000
Sheriff vehicles	85,000	85,000	85,000	85,000	85,000	85,000
In car cameras	2,000	67,000	2,000	2,000	2,000	2,000
Sheriff's Marine Boat	3,000	3,000	3,000	3,000	3,000	3,000
Sheriff computers & equip.	4,000	4,000	3,500	3,500	3,500	3,500
Sheriff's Ballistic Vests	5,000	5,000	3,000	3,000	3,000	3,000
Sheriff's Canine	1,000	1,000	1,000	1,000	1,000	1,000
Aerial Photos	1,500	1,500	1,000	1,000	1,000	1,000
Clerk Copiers	1,000	1,000	1,000	1,000	1,000	1,000
Clerk Imaging Equipment	4,000	4,000	4,000	4,000	4,000	4,000
Zoning Equipment	400	400	400	400	400	400
Courtroom equip	500	500	500	500	500	500
Courthouse vehicle	1,000	1,000	1,000	1,000	1,000	1,000
Tower generator	250	250	250	250	250	250
Sheriff's Tasers	-	3,000	3,000	3,000	3,000	3,000
Commissioner laptops	-	7,500	-	-	-	-
Unallocated/Windows Office	25,000	2,000	2,000	2,000	2,000	2,000
Election equipment & computers	2,000	2,000	2,000	2,000	2,000	2,000
Zoning vehicle	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	<u>337,100</u>	<u>290,600</u>	<u>205,600</u>	<u>235,600</u>	<u>235,600</u>	<u>235,600</u>
<b>FUND 470 CAPITAL EXPENDITURES</b>						-
Airport Terminal	31,000	31,000	31,000	31,000	31,000	31,000
Animal Control Building	21,000	21,000	21,000	21,000	21,000	21,000
Transmission Tower	1,500	1,500	1,500	1,500	1,500	1,500
Parks	20,000	20,000	20,000	20,000	20,000	20,000
102 Fifth Street	12,000	12,000	12,000	12,000	12,000	12,000
Jail	90,000	90,000	90,000	90,000	90,000	90,000
Jail Annex Building	20,000	20,000	20,000	20,000	20,000	20,000
Health Department Building	64,942	64,942	59,891	59,891	59,891	59,891
Courthouse Steps	2,000	2,000	2,000	2,000	2,000	2,000
Courthouse Building & Grounds	105,000	105,000	100,000	100,000	100,000	100,000
HVAC System Replacement	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>
	<u>403,442</u>	<u>403,442</u>	<u>393,391</u>	<u>393,391</u>	<u>393,391</u>	<u>393,391</u>

MASON COUNTY 2021 FINAL GENERAL FUND REVENUE BUDGET

Description	2018 ACTUAL	2019 ACTUAL	2020 AMENDED	2021 PRELIMINARY APPROVED	2021 FINAL REQUESTED	2021 FINAL
Property Tax Collection	9,619,363	9,828,070	10,139,150	10,472,000	10,476,000	10,476,000
Personal Property Reimbursement	333,158	545,250	366,950	407,700	407,700	407,700
Delinquent Personal Tax	984	2,079	1,375	1,500	2,225	2,225
Federal Payment in lieu of tax	116,410	122,317	122,900	122,300	122,900	122,900
Industrial Facilities Tax	19,604	24,893	19,100	17,825	19,800	19,800
Real Estate Transfer Taxes	163,792	138,379	110,000	110,000	110,000	110,000
Other Taxes & Fees	31,187	36,873	37,075	31,025	36,225	36,225
Zoning Department	16,350	19,550	19,350	19,350	19,350	19,350
Soil Erosion & Sediment	12,680	16,513	16,000	14,500	16,000	16,000
Dog licenses	57,165	54,665	57,175	54,650	57,175	57,175
All other Licenses & Permits	1,195	1,200	1,175	1,200	1,200	1,200
Court Equity Fund	139,584	110,261	126,850	126,850	126,850	126,850
Judges Salary Standardization	137,172	137,172	137,150	137,150	137,150	137,150
Probate Judge Supplement	110,746	113,453	110,725	112,000	112,000	112,000
Veteran's Affairs Service Grant	-	40,377	53,625	57,825	53,400	53,400
Emergency Preparedness	20,717	21,616	21,000	21,000	22,000	22,000
Fr. of Ct./Incentive Program	36,336	34,546	36,325	34,500	34,500	34,500
C.R.P. Reimbursement	329,010	354,602	329,000	342,000	360,525	342,000
Juvenile Court Officer Grant	27,317	27,317	27,300	27,300	27,300	27,300
Victims' Rights	27,455	40,326	39,325	39,325	39,326	39,325
Convention Facility Tax	153,666	154,555	154,925	154,000	157,600	157,600
Township Liquor License	14,476	14,807	14,475	14,600	14,600	14,600
State Survey Remonumentation	44,634	41,717	38,625	38,650	27,975	27,975
Sheriff Secondary Road Patrol	46,687	-	-	-	-	-
Marine Patrol	23,500	-	-	-	-	-
S.S.C.E.N.T. Program	11,228	-	-	-	-	-
State Revenue Sharing Grant	516,645	522,517	398,900	521,625	521,625	521,625
County Incentive Program	125,790	125,790	104,825	126,775	126,775	126,775
All other State Grants	30,698	34,477	31,775	32,000	26,825	26,825
Circuit Court Costs	25,904	20,193	23,000	22,000	21,575	21,575
District Court Costs	103,702	111,861	104,300	107,000	104,000	104,000
Probation Oversight Fees	57,050	53,895	57,050	53,500	53,500	53,500
Civil Fees	78,971	79,597	62,000	79,000	80,000	80,000
Recording Fees	152,583	156,733	155,000	150,000	155,000	155,000
Circuit Court Fees	8,078	9,085	8,075	8,500	8,500	8,500
Probate Court	12,882	15,293	12,875	14,000	14,000	14,000
County Clerk	46,163	49,219	44,300	39,000	44,300	44,300
Inter-Departmental Personnel Ser.	27,013	29,122	27,000	28,000	28,000	28,000
Prosecutor	34,874	21,628	34,850	34,850	35,000	34,850
Printed & Electronic Copy Sales	18,539	16,993	18,525	17,000	17,000	17,000
All other Charges for Services	105,993	106,541	103,075	106,000	101,925	101,925
Ordinance Fines & Costs	37,168	51,641	39,500	41,000	41,000	41,000
Bond Forfeitures	7,596	10,540	7,575	9,000	9,000	9,000
Investment Income	87,535	118,340	80,300	55,000	65,000	65,000

Investment Income						
- restricted	72,695	107,327	-	-	-	-
Rents, Leases	53,724	54,189	54,600	54,600	55,025	55,025
Reimbursements,						
Refunds	513,506	455,229	337,650	336,275	298,200	298,200
911 Center	179,228	158,640	179,250	158,625	158,625	158,625
Allocated fund						
balance	-	-	-	-	-	-
Total General Fund						
Revenue	<u>13,790,753</u>	<u>14,189,388</u>	<u>13,864,000</u>	<u>14,351,000</u>	<u>14,346,676</u>	<u>14,328,000</u>
Surplus (Deficit)	<u>234,368</u>	<u>316,891</u>	-	-	<u>(329,949)</u>	-

Commissioner Lange thanked the department heads and administrator Knizacky for presenting a budget that provides no reduction in services. Commissioner Squires questioned if it is a good budget when department heads are requesting additional staff and there has been a request from the Clerk’s Office. He was informed by Administrator Knizacky that funding was not in the budget and that the Finance, Personnel, and Rules Committee felt that there was no funding in the budget. He noted that the board could add in the future but the need to identify cuts and reductions or to deficit spend at this time would be the only way to approve the request.

Administrator Knizacky requested Board direction on this, and if the board felt it was a priority to let the Finance, Personnel & Rules committee know. Commissioner Krieger noted that the Clerk’s Office is in need of additional help, noting that staff should not be taking work home to finish. He notes that there is already a volunteer in the office and the Clerk’s Office historically has been a dumping ground for many legislative issues. His questioned if appropriation of funding in other budgets is incorrectly spent and where is money being spent. Administrator Knizacky stated that he did not feel that there was incorrect spending and many times departments come in under budget every year. Commissioner Krieger would like to see more detailed reports to determine where funding is at.

Commissioner Squires asked additional questions of Clerk Kelly regarding the workload and was informed that things sit and wait until the schedule allows for completion. An example given was the August 2020 Primary Election, this billing has not been completed due to lack of time and the current pressing needs of the upcoming November 3, 2020 General Election.

Commissioner Andersen noted that the request was reviewed. She requested to look at future budgets, as this one is balanced and not to deficit spend.

Motion by Finance, Personnel, & Rules Committee Chair C. Lange and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Economic Development Corporation Board and Mason County Brownfield Redevelopment Authority Board have requested that Mason County provide services that include financial records, minutes, and dissemination of information, keeping of records, and other support duties necessary to keep both entities in order.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the Management Agreement with the Mason County Economic Development Corporation Board and Mason County Brownfield Redevelopment Authority Board; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners authorizes Board Chair Andersen to sign the attached service agreement.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chair C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Region 6 Homeland Security Governing Board has awarded a grant to Mason County for Homeland Security planning; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending the attached budget amendment related to this grant.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached budget amendment and corresponding reimbursement revenue related to a grant for the Emergency Management Grant Fund Budget.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by L. Squires and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Life EMS, Inc. has requested the purchase of a new ambulance; and

**WHEREAS**, the Public Safety and Courts Committee is recommending the approval of the purchase of a new ambulance from the Equipment Replacement Fund 402.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of a new ambulance; funds to come from the Equipment Replacement Fund 402.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by L. Squires and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County has received a grant from the State of Michigan to implement the Mason County Indigent Defense Services Compliance Plan.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the grant between the State of Michigan, Michigan Indigent Defense Commission (MIDC), Department of Licensing and Regulatory Affairs (LARA) and Mason County and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Michigan State University Extension has proposed the attached Agreement for Extension Services to facilitate the staffing and services of the extension office in the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the Board approve it.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Agreement for Extension Services to facilitate the staffing and services of the extension office in the County of Mason and further directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Equalization Director Anthony Meyaard has given the 2020 Apportionment Report and it is in order.

**THEREFORE**, we, your Buildings, Planning, Drains, and Airport Committee, recommend the acceptance of the 2020 Apportionment Report.

Moved for your approval.

Motion carried. (Signed) R. Bacon

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending approval of the attached proposal for auditing services.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the proposal from Clark Schaefer Hackett, for the audit of the County of Mason for the year ended 2020 and directs the Board Chair to sign said proposal.

Moved for your approval.

Motion carried. (Signed) S. Hull

Commissioner Krieger inquired if there was a name change with the Auditing firm used by the County and was informed that the company was bought out.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County’s claims dated September 03, 2020 totaling \$330,531.87; and September 17, 2020 totaling \$125,326.85; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the State of Michigan has offered a 2020 CESF Agreement to the Mason County Sheriff’s Office; and

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending that the County approve the attached Agreement.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached 2020 CESF Agreement with the State of Michigan and directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by R. Bacon and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Drain Commissioner Dennis Dunlap has reviewed the 2020 Special Assessment Levy Report for the various special assessment districts for the Board.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Special Assessment Levy Report for the various special assessment districts under the jurisdiction of the Mason County Drain Commissioner and the Mason County Board of Public Works; and

**BE IT FURTHER RESOLVED**, that the supporting special assessment tax rolls be levied and collected on the 2020 winter tax bills as provided by Michigan law.

Moved for your approval.

Motion carried. (Signed) R. Bacon

Dennis Dunlap left the meeting at 9:22 p.m.

Motion by Board Chair J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the State of Michigan has offered a 2020 CESF Agreement to the Mason County Courts; and

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending that the County approve the attached Agreement.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached 2020 CESF Agreement with the State of Michigan and directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Board of Commissioners of the County of Mason approved the establishment of the Mason County Computer Network Advisory Board.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason appoints County Clerk Cheryl Kelly, Register of Deeds Diane Englebrecht, County Treasurer Andrew Kmetz, Sheriff Kim Cole, County Administrator Fabian Knizacky, Deputy Equalization Director Joseph VanHassel, Emergency Management Coordinator Liz Reimink, Zoning & Building Director Brady Selner, Airport Manager John O’Connor, and Magistrate Glenn Jackson as voting members of the Mason County Computer Network Advisory Board for terms expiring on December 31, 2022.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**RESOLUTION APPROVING A BROWNFIELD REDEVELOPMENT PLAN AMENDMENT #1 FOR 801 NORTH ROWE STREET AND 806 NORTH HARRISON STREET, LUDINGTON, MICHIGAN, FOR MICHIGAN COMMUNITY CAPITAL’S LOFTS ON ROWE PROJECT, PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996 AS AMENDED**

At a regular meeting of the Board of Commissioners of the County of Mason, Michigan, held at the Mason County Airport in the of said County on the 13<sup>th</sup> day of October, 2020, at 7:00 P.M.

PRESENT: Andersen, Krieger, Castonia, Lange, Squires, Hull, Bacon

ABSENT: None

MOTION BY: Commissioner Andersen

SUPPORTED BY: Commissioner

**WHEREAS**, the Brownfield Redevelopment Authority (the "Authority") of the County of Mason, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), has prepared and recommended for approval by the Mason County Board of Commissioners, a Brownfield Plan (the "Plan") pursuant to and in accordance with Section 13 of the Act; and

**WHEREAS**, the Authority has, at least ten (10) days before the meeting of the Mason County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions which are affected by the Financing Plan (the "Taxing Jurisdictions") about the fiscal and economic implications of the proposed Financing Plan, and the Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13 (10) and 14 (1) of the Act; and

**WHEREAS**, the Mason County Board of Commissioners has made the following determinations and findings:

The Plan constitutes a public purpose under the Act;

The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;

The proposed method of financing the costs of the eligible activities, as described in the Plan, is feasible and the Authority has the ability to arrange the financing;

The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;

The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and

**WHEREAS**, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Mason County Board of Commissioners desires to proceed with approval of the Plan.

**THEREFORE, BE IT RESOLVED THAT:**

**Plan Approved.** Pursuant to the authority vested in the Mason County Board of Commissioners by the Act, and pursuant to and in accordance with the provisions of Section 14 of the Act, the Plan is hereby approved.

**Severability.** Should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

**Repeals.** All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

AYES: Squires, Hull, Bacon, Castonia, Lange, Krieger, and Andersen

NAYES: None

ABSTAINED: None

RESOLUTION DECLARED ADOPTED.

(STATE OF MICHIGAN)

(COUNTY OF MASON)

I, the undersigned, the duly qualified and acting Clerk of the County of Mason, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Mason at a regular meeting held on the 13<sup>th</sup> day of October, 2020, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 13<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Cheryl Kelly, Clerk  
County of Mason

Moved for your approval.

Motion carried. (Signed) J. Andersen

Commissioner Krieger wished to amend the current resolution and a motion was made to amend the policy

Motion made by Commissioner Krieger and seconded by Commissioner Lange to amend the Brownfield Development #1 policy regarding the County’s Brownfield policy to state: It is the sense of the Commission that Mason County shall only entertain the payment of interest using captured tax revenues for Brownfield Projects with non-profit Developers. Roll call vote was requested and taken:

AYES: Squires, Hull, Bacon, Castonia, Lange, Krieger, and Andersen

NAYES: None

ABSTAINED: None

Motion was made by Commissioner Andersen and seconded by Commissioner Lange for the approval of the Resolution approving a Brownfield Redevelopment Plan Amendment #1 for 801 N. Rowe Street and 806 N. Harrison Street, Ludington, Michigan for Michigan Community Capital’s Lofts on Rowe Project.

Roll call vote was requested:

AYES: Hull, Bacon, Castonia, Lange, Krieger, Squires, and Andersen

NAYES: None

ABSTAINED: None

RESOLUTION DECLARED ADOPTED.

Commissioner Squires commented that the board needs to be more aggressive and felt that it has gotten stagnant. He feels that is the reason that Amber Township is choosing to do their own zoning.

Motion by Board Chair J. Andersen and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to appoint John O'Connor as Airport Manager and authorize him to exercise complete authority of the Rules and Regulations pertaining to the Mason County Airport and to take such action as may be required in the interest of safety to the public and to aircraft and pilots or as authorized under the Michigan Aeronautics Code section 259.86b and c; and

**WHEREAS**, the Buildings, Planning, Drains, & Airport Committee is recommending the approval of the attached Aeronautical Facility and Manager License Application 2021.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Aeronautical Facility and Manager License Application 2021 and further directs its Chair to sign the application on its behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, there is one (1) position on the Mason County Department of Health and Human Services Board with a term ending October 31, 2020; and

**WHEREAS**, there were three (3) responses to the advertisement notice that was published in the Ludington Daily News and the Mason County Press from Mr. Scott Biggs, Rev. Wayne Buskirk, and Dr. Kim Halladay.

**THEREFORE BE IT RESOLVED**, that Rev. Wayne Buskirk and Dr. Kim Halladay be considered for the one (1) position on the Mason County Department of Health and Human Services Board with a term ending October 31, 2023.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the term of one member of the Mason County Road Commission Board expires on December 31, 2020; and

**WHEREAS**, it is appropriate to establish a committee to review the applications for appointment.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason establishes a Road Commission Board Appointment Committee; and

**BE IT FURTHER RESOLVED**, that the Committee will consist of the Chairman of the Board of Commissioners; the Chairman of the Finance, Personnel, & Rules Committee; the County Administrator; and two Township Supervisors selected by the Mason County Supervisors Association.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Treasurer A. Kmetz presented the monthly Treasurer’s Report. Treasurer Kmetz noted that the on-line foreclosure took place on October 6, 2020. Twelve parcels were sold at minimum bid or greater. Currently his office is working on 42 Principal Residence Exemptions to determine whether or not there is a clerical error that needs correction that have been found during the auditing process.

Clerk C. Kelly presented the monthly Clerk's Report. Clerk Kelly thanked the Commissioners for their support. She noted that an additional ballot order was placed for the November 3, 2020 election due to the issuing of Absentee ballots that have not yet been returned and the concern that these ballots will need to be surrendered on Election Day. She notes that the office is busy working on this ever-changing election, which is three weeks out.

Administrator Knizacky presented the Administrator’s Monthly Report. Administrator Knizacky provided updates on the grant applications. Checks were issued for Hazard Pay at the end of September. He would like to rebuttal what Commissioner Squires stated regarding his comments surrounding the Brownfield Amendment noting that the current approval this evening was the 20<sup>th</sup> Brownfield to be approved on a per capita basis. No other County in the state has approved as many as Mason County has. Administrator Knizacky found his comments offensive regarding the need for this board and/or him to step up, as this is the 7<sup>th</sup> housing project utilizing a Brown Field. This project was supported by the City of Ludington and before he criticizes something to get the facts.

Commissioner Squires noted that he was not being critical of this board but is concerned about the lost businesses in the Community. He apologized for his outburst.

There was no public comment:

There was no other business:

With no other business the meeting was adjourned at 9:56 p.m.

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CHERYL KELLY, COUNTY CLERK

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JANET S. ANDERSEN, BOARD CHAIR