

The special meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Conference Room located in the Mason County Airport Terminal.

The meeting was called to order by Chair J. Andersen

Roll call was taken. Present: N. Krieger, C. Lange, L. Squires,  
S. Hull, J. Andersen, R. Bacon, G. Castonia  
Absent: None

Invocation was given by N. Krieger followed by the Pledge of Allegiance to the flag of the United States of America.

Motion by C. Lange and seconded by G. Castonia to approve the agenda with addition of a resolution for health care providers. Motion carried.

Reading of Correspondence: None

Public comment: No public comments.

Motion by Commissioner N. Krieger and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Judge Peter Wadel has served the residents of Mason County for eighteen (18) years as 79th District Court Judge; and

**WHEREAS**, Judge Wadel graduated from St. Simon High School and attended the University of Notre Dame where he obtained both his bachelor's and law degree; and

**WHEREAS**, Judge Wadel brought to the bench a tremendously diverse background, including prior experience with probation, the Michigan Senate Labor Committee, the Michigan Department of Labor, Blue Cross Blue Shield of Michigan, and private practice--where he handled virtually every area of law, in courts all over the State; and

**WHEREAS**, Judge Wadel has become well known for being attentive and compassionate, a master of both civil and criminal law, and among the best problem solvers Mason County has ever seen; and

**WHEREAS**, Judge Wadel ran a very efficient and effective district court, working cooperatively with the Mason County Board of Commissioners to provide a high level of service while being mindful of the budget constraints of the County; and

**WHEREAS**, although the fish in the rivers and the deer in the woods will not approve, Judge Wadel is retiring from the 79<sup>th</sup> District Court bench.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason, does hereby, acknowledge with regret Judge Wadel's retirement from the 79th District Court bench and offers him their best wishes in his future endeavors; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that he has shown throughout his career; and

**BE IT FURTHER RESOLVED**, that this resolution become a permanent part of the minutes of the December 29, 2020 County Commission proceedings. Moved for your approval.

\_\_\_\_\_  
Janet Andersen, Board Chair

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of December 29, 2020.

\_\_\_\_\_  
Cheryl Kelly, Mason County Clerk

Moved for your approval.

Motion carried. (Signed) N. Krieger

Motion by Commissioner N. Krieger and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death, and is spread through close human contact, even between or among individuals who may be asymptomatic; and

**WHEREAS**, Mason County's healthcare and eldercare providers, including the staff and employees of Oakview Medical Care Facility, Medilodge of Ludington, Spectrum Health-Ludington Hospital, area doctors' offices, group homes, and home healthcare workers, have been busy caring for COVID-19 patients throughout 2020, dedicating countless hours to help combat the ongoing pandemic; and

**WHEREAS**, we all owe a great debt of gratitude to these local healthcare and eldercare heroes who have dedicated their time and put themselves at great personal risk to treat and care for the sick and most vulnerable among us; and

**WHEREAS**, we can best assist our local healthcare and eldercare heroes in the fight against COVID-19 by following commonsense guidelines to prevent the virus's spread, such as practicing social distancing and using appropriate face coverings; now, therefore

**BE IT RESOLVED**, that the Board of Commissioners of the County of Mason expresses its deepest thanks and appreciation to Mason County's healthcare and eldercare heroes, including the staff and employees of Oakview Medical Care Facility, Medilodge of Ludington, Spectrum Health-Ludington Hospital, area doctors' offices, group homes, and home healthcare workers, for their unselfish commitment to battling the COVID-19 pandemic and delivering excellent care to our elderly and vulnerable citizens; and

**BE IT FURTHER RESOLVED**, that this resolution shall be made a permanent part of the official minutes of the Mason County Board of Commissioners meeting of December 29, 2020.

Moved for your approval.

Motion carried. (Signed) N. Krieger

Motion by Finance, Personnel, & Rules Committee Chair C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, good budget management practice recommends the amendment of budgets as necessary.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached 2020 General Fund and Special Revenue Fund Type budget amendments as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Motion carried. (Signed) C. Lange

Commissioner Lange directed any questions regarding the budget to Administrator Knizacky.

Description	County of Mason 2020 Final Budget Amendments General Fund Expenditures				
	Original Budget	Current Budget	Increase	Decrease	Final Budget
Board of Commissioners	204,175	164,975	-	(23,975)	41,000
Michigan Association of Counties	10,875	10,875	-	-	10,875
Circuit Court	424,700	424,700	-	(2,700)	422,000
District Court	655,700	659,775	-	(12,000)	647,775
Jury Commission	14,000	14,000	-	(4,000)	10,000
Probate Court	619,875	635,225	7,525	-	642,750
Juvenile Court	95,000	95,000	-	(5,000)	90,000
Family Counseling Service	4,000	4,000	-	-	4,000
Administrator	265,525	265,525	-	-	265,525
Tax Allocation Boards	1,400	1,400	-	-	1,400
Clerk	501,500	501,500	-	-	501,500
Audit	17,800	17,800	500	-	18,300
Photocopier & Facsimile	17,600	17,600	-	(2,000)	15,600
Treasurer's Office	425,600	425,600	-	(18,000)	407,600
Equalization Dept	478,500	478,500	4,800	-	483,300
Cooperative Extension	102,175	102,175	-	-	102,175
Election & Canvassers	170,000	170,000	-	(103,000)	67,000
County Maintenance	162,325	162,325	-	(13,800)	148,525
Prosecutor's office	779,075	791,725	-	(39,800)	751,925
Register of Deeds	279,700	279,700	-	(700)	279,000
Drain Commissioner	288,650	288,650	-	(1,050)	287,600
Remonumentation	41,725	38,650	75	-	38,725
Courthouse Maintenance	172,425	172,425	-	(18,000)	154,425
Maintenance - Scottville Office Complex	28,100	28,100	-	(4,500)	23,600
Maintenance - Jail Annex	29,500	29,500	-	(11,000)	18,500
Dept. of Corrections	8,025	8,025	-	(2,500)	5,525
Emergency Planning	107,925	110,425	-	-	110,425
Animal Control	194,150	194,150	-	(3,500)	190,650
Dept. of Public Works	50,975	50,975	-	(5,400)	45,575
Drains at Large	9,900	22,650	900	-	23,550
Health Department Building	64,125	71,225	-	-	71,225

December 29, 2020

Medical Examiner	147,000	115,000	-	(33,000)	82,000
Veteran's Burial	21,100	21,100	-	(5,100)	16,000
Veteran's Affairs Grant	43,550	55,525	-	(16,000)	39,525
County Plat Board	300	300	-	(300)	-
Planning Commission & Zoning Dept.	203,450	203,450	-	(47,000)	156,450
Regional Planning	7,650	7,650	-	-	7,650
Parks & Recreation	1,000	1,000	-	(725)	275
Fairgrounds - MNDNR Grant	6,500	36,500	-	-	36,500
Insurance & Surety	3,600	3,600	-	(1,500)	2,100
Employee Benefits	93,725	93,725	-	(1,200)	92,525
Contingencies	79,400	3,275	-	(3,275)	-
Mason/Manistee Health Dept.	186,084	186,084	-	-	186,084
Mason/Lake Soil Conservation	18,500	18,500	-	-	18,500
Mental Health	139,750	139,750	-	-	139,750
Household Hazardous Waste	7,000	7,000	-	-	7,000
211 Program	2,000	2,000	-	-	2,000
Mason County EDC/BRA	30,000	30,000	-	(30,000)	-
Lakeshore Regional Partners	77,475	77,475	5,525	-	83,000
911 Center	179,250	179,250	-	-	179,250

County of Mason  
2020 Final Budget  
Amendments  
General Fund  
Expenditures

<u>Description</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Final Budget</u>
Welfare Child Care	147,000	147,000	-	-	147,000
Road Patrol	2,109,000	2,109,000	-	-	2,109,000
Friend of the Court	479,000	479,000	40,000	-	519,000
Landfill Post Closure	40,000	40,000	-	-	40,000
Junk Ordinance	16,500	16,500	-	(10,300)	6,200
Employee Vacation & Sick Pay	50,000	50,000	45,000	-	95,000
Budget Stabilization	20,000	20,000	-	-	20,000
Indigent Defense	153,500	153,500	-	-	153,500
Jail Operations	1,636,850	1,636,850	-	-	1,636,850
Law Library	15,000	15,000	-	-	15,000
Social Welfare	35,000	35,000	-	-	35,000
Probate Child Care	269,000	269,000	-	-	269,000
Equipment Replacement	205,600	205,600	325,000	-	530,600
Public Improvement	393,391	393,391	270,000	-	663,391
Delinquent Tax Revolving	177,000	177,000	-	(177,000)	-
Airport - Operating	149,800	149,800	-	-	149,800
Airport - Improvement	25,000	25,000	-	-	25,000
Ins. - Liability	41,000	41,000	-	-	41,000
Ins. Worker's Compensation	10,000	10,000	-	-	10,000
Ins. Health & Life	<u>500,000</u>	<u>500,000</u>	<u>476,000</u>	<u>-</u>	<u>976,000</u>
<b>Total General Fund Budget</b>	<b><u>13,945,000</u></b>	<b><u>13,891,000</u></b>	<b><u>1,175,325</u></b>	<b><u>596,325</u></b>	<b><u>14,470,000</u></b>
					14,470,000

County of Mason  
2020 Final Budget  
Amendments  
General Fund Revenues

<u>Description</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Final Budget</u>
Property Tax Collections	10,118,000	10,139,150	239,375	-	10,378,525
Personal Property Reimbursement	366,950	366,950	360,150	-	727,100
Delinquent Personal Tax	1,375	1,375	450	-	1,825
Payment in lieu of tax	119,400	122,900	-	-	122,900
Industrial Facilities Taxes	19,100	19,100	2,375	-	21,475
Real Estate Transfer Taxes	110,000	110,000	62,000	-	172,000
Other Taxes & Fees	31,025	37,075	21,075	-	58,150
Zoning Department	19,350	19,350	-	(3,925)	15,425
Soil Erosion & Sediment	12,675	16,000	2,175	-	18,175
Dog & kennel Licenses	57,175	57,175	-	(14,950)	42,225
All other Licenses & Permits	1,175	1,175	-	(225)	950

December 29, 2020

Other Federal Grants	-	27,000	-	-	27,000
Drunk Driving Case Flow Assistance	5,325	6,250	-	-	6,250
Court Equity Fund	126,850	126,850	-	(12,475)	114,375
Judges Salary Standardization	137,150	137,150	-	-	137,150
Probate Judge Supplement	110,725	110,725	6,400	-	117,125
Veteran's Affairs Service Grant	41,650	53,625	-	(17,050)	36,575
Emergency Preparedness	21,000	21,000	-	(3,350)	17,650
Fr. of Ct./Incentive Program	36,325	36,325	825	-	37,150
Friend of the Court Grants C.R.P.	17,725	17,725	-	-	17,725
Reimbursement	329,000	329,000	-	-	329,000
Juvenile Court Officer Grant	27,300	27,300	-	-	27,300
Victims' Rights Convention Facility	39,325	39,325	-	-	39,325
Tax	154,925	154,925	700	-	155,625
Township Liquor License	14,475	14,475	525	-	15,000
State Survey Remonumentation	41,700	38,625	-	-	38,625
State Revenue Sharing Grant	521,625	398,900	-	(25)	398,875
County Incentive Program	126,775	104,825	-	-	104,825
All Other State Grants	475	7,800	-	(350)	7,450
Circuit Court Costs	23,000	23,000	-	(2,600)	20,400
District Court Costs	104,300	104,300	-	(19,100)	85,200
Probation Oversight Fees	57,050	57,050	-	(6,450)	50,600
Civil Fees	62,000	62,000	-	(6,050)	55,950
Recording Fees	150,000	155,000	13,150	-	168,150
Circuit Court Service Fees	8,075	8,075	-	-	8,075
Probate Court Service Fees	12,875	12,875	-	(4,925)	7,950
Clerk Service Fees	44,300	44,300	-	(4,300)	40,000
Inter-Departmental Personnel Services	27,000	27,000	500	-	27,500
Prosecutor	34,850	34,850	-	(22,475)	12,375
Printed & Electronic Copy Sales	18,525	18,525	-	(4,625)	13,900
Sale of Fixed Assets	9,600	9,600	-	(5,450)	4,150
All other Charges for Services	86,950	103,075	6,500	-	109,575
Ordinance Fines & Costs	39,500	39,500	-	(7,850)	31,650
Bond Forfeitures	7,575	7,575	-	(3,675)	3,900
Investment Income	80,300	80,300	-	(20,000)	60,300
Rents, Leases	54,600	54,600	-	(50)	54,550
Reimbursements, Refunds	336,675	328,050	2,225	-	330,275
Emergency 911	179,250	179,250	-	-	179,250
Transfers from other funds Allocated Fund	-	-	62,875	-	62,875
Balance	-	-	-	(42,400)	(42,400)
<b>Total General Fund Revenue</b>	<b>13,945,000</b>	<b>13,891,000</b>	<b>781,300</b>	<b>(202,300)</b>	<b>14,470,000</b>

County of Mason  
2020 Final Budget  
Amendments  
Special Revenue Fund  
Expenditures

<u>Description</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Final Budget</u>
<u>Sheriff Road Patrol</u>					
Public Safety	2,504,500	2,511,700	-	-	2,511,700
Transfers out - Equipment Replacement	78,500	98,275	-	-	98,275
<u>Senior Citizens</u>					
Health & Welfare	510,000	510,000	-	-	510,000
<u>Friend of the Court</u>					
Judicial	527,100	527,100	-	-	527,100
<u>Landfill Perpetual Care</u>					
Perpetual Care Costs	82,525	82,525	-	-	82,525
<u>Junk Ordinance</u>					
Public Safety	27,000	27,000	-	(12,000)	15,000
<u>Solid Waste Management</u>					

December 29, 2020

General government	100	100	-	(100)	-
<u>Vacation &amp; Sick Pay</u>					
Employee Benefits	52,000	52,000	-	-	52,000
<u>Spay/Neuter Deposit Forfeiture</u>					
Public Safety	3,000	5,000	-	-	5,000
<u>Economic Development &amp; Brownfield Redev.</u>					
General government	179,000	189,375	-	-	189,375
<u>Building Department</u>					
Public Safety	403,000	403,000	-	-	403,000
<u>Courthouse Preservation</u>					
Judicial	-	-	-	-	-
<u>Principal Residence Exemption Audit</u>					
General government	3,800	3,800	-	-	3,800
<u>Register of Deeds Automation</u>					
General government	20,000	20,375	-	-	20,375
Transfers out - Equipment Replacement	20,000	20,000	-	-	20,000
<u>Budget Stabilization</u>					
General government	-	-	-	-	-
<u>Indigent Defense</u>					
Judicial	626,150	626,150	-	-	626,150
<u>DARE</u>					
Public Safety	-	-	-	-	-
<u>Concealed Pistol Licensing</u>					
Public Safety	16,000	16,000	-	-	16,000
<u>Corrections Officers Training</u>					
Public Safety	9,000	9,000	-	-	9,000

County of Mason  
2020 Final Budget  
Amendments  
Special Revenue Fund  
Expenditures

Description	Original Budget	Current Budget	Increase	Decrease	Final Budget
<u>Drug Law Enforcement</u>					
Public Safety	-	-	-	-	-
<u>Jail Operations</u>					
Public Safety	2,829,750	2,843,150	-	-	2,843,150
Transfers out - Equipment Replacement	34,725	34,725	-	-	34,725
Transfers out - Jail Construction	59,125	59,125	-	-	59,125
Transfers out - Workers Compensation	5,400	5,400	-	-	5,400
<u>Law Library</u>					
Judicial	18,500	18,500	-	-	18,500
<u>CDBG Grant</u>					
Health & Welfare	-	-	50	-	50
Transfers to General Fund	-	-	45,725	-	45,725
<u>Emergency Management Grant</u>					
Public Safety	18,400	26,400	-	-	26,400
<u>Victims Assistance</u>					

December 29, 2020

Public Safety	5,000	5,000	-	(5,000)	-
Transfers to General Fund	-	-	17,150	-	17,150
<u>Justice Training</u>					
General government	3,500	3,500	-	-	3,500
<u>Social Welfare</u>					
Health & Welfare	35,000	35,000	-	-	35,000
<u>Probate - Child Care</u>					
Health & Welfare	785,350	785,350	-	-	785,350
<u>Social Welfare - Child Care</u>					
Health & Welfare	294,000	294,000	-	-	294,000
<u>Soldiers' &amp; Sailors Relief</u>					
Health & Welfare	5,700	5,700	-	-	5,700
<u>Building Authority - Operations</u>					
General government	29,400	29,400	-	-	29,400
Transfers Out	-	-	-	-	-
	9,185,525	9,246,650	62,925	(17,100)	9,292,475
					9,292,475

County of Mason  
2020 Final Budget  
Amendments  
Special Revenue Fund  
Revenues

Description	Original Budget	Current Budget	Increase	Decrease	Final Budget
<u>Sheriff Road Patrol</u>					
Taxes	575,575	575,575	-	-	575,575
Federal grants	-	22,650	-	-	22,650
State grants	23,500	23,500	-	-	23,500
Charges for services	4,500	4,500	-	-	4,500
Interest	3,250	3,250	-	-	3,250
Transfer from other funds	2,109,000	2,109,000	-	-	2,109,000
Other	-	4,925	-	-	4,925
Allocated fund balance	(132,825)	(133,425)	-	-	(133,425)
<u>Senior Citizens</u>					
Taxes	518,400	518,400	-	-	518,400
Allocated fund balance	(8,400)	(8,400)	-	-	(8,400)
<u>Friend of the Court</u>					
Other	9,700	9,700	-	(2,000)	7,700
Transfer from other funds	479,000	479,000	40,000	-	519,000
Allocated fund balance	38,400	38,400	-	(38,000)	400
<u>Landfill Perpetual Care</u>					
Interest	34,025	34,025	-	-	34,025
Other	8,500	8,500	-	-	8,500
Transfer from other funds	40,000	40,000	-	-	40,000
Allocated fund balance	-	-	-	-	-
<u>Junk Ordinance Administration</u>					
Other	7,450	7,450	-	(6,700)	750
Transfer from other funds	16,500	16,500	-	(10,300)	6,200
Allocated fund balance	3,050	3,050	5,000	-	8,050
<u>Solid Waste Management</u>					
Interest	100	100	-	(100)	-
<u>Vacation &amp; Sick Pay</u>					
Interest	2,000	2,000	-	-	2,000
Transfer from other funds	50,000	50,000	45,000	-	95,000

December 29, 2020

Allocated fund balance	-	-	-	(45,000)	(45,000)
<u>Spay/Neuter Deposit Forfeiture</u>					
Other Revenue	2,100	3,700	-	-	3,700
Allocated fund balance	900	1,300	-	-	1,300
<u>Economic Development &amp; Brownfield Redev.</u>					
Interest	100	100	-	-	100
Property Taxes	174,600	184,725	-	-	184,725
Charges for services	4,300	4,300	-	-	4,300
Allocated fund balance	-	250	-	-	250
<u>Building Department</u>					
Charges for services	402,875	402,875	-	-	402,875
Interest	125	125	-	-	125
<u>Courthouse Preservation</u>					
Fine and Forfeits	23,000	23,000	-	-	23,000
Interest	2,800	2,800	-	-	2,800
Allocated fund balance	(25,800)	(25,800)	-	-	(25,800)

County of Mason  
2020 Final Budget  
Amendments  
Special Revenue Fund  
Revenues

Description	Original Budget	Current Budget	Increase	Decrease	Final Budget
<u>Principal Residence Exemption Audit</u>					
Charges for services	2,900	2,900	-	-	2,900
Allocated fund balance	900	900	-	-	900
<u>Register of Deeds Automation</u>					
Charges for services	36,750	36,750	-	-	36,750
Interest	250	250	-	-	250
Allocated fund balance	3,000	3,375	-	-	3,375
<u>Budget Stabilization</u>					
Transfer from other funds	20,000	20,000	-	-	20,000
Allocated fund balance	(20,000)	(20,000)	-	-	(20,000)
<u>Indigent Defense</u>					
State Grant	469,300	469,300	-	-	469,300
Charges for services	3,350	3,350	-	-	3,350
Transfer from other funds	153,500	153,500	-	-	153,500
<u>Concealed Pistol License</u>					
Charges for services	16,000	16,000	-	-	16,000
<u>Drug Law Enforcement</u>					
Investment Interest	-	-	-	-	-
Allocated fund balance	-	-	-	-	-
<u>Corrections Officers Training</u>					
Charges for services	9,000	9,000	-	-	9,000
<u>Jail Operations</u>					
Property Taxes	1,151,000	1,151,000	1,925	-	1,152,925
Charges for services	108,850	108,850	-	(6,850)	102,000
Federal Grant	-	13,400	-	-	13,400
Interest	17,500	17,500	2,900	-	20,400
Other	14,800	14,800	2,025	-	16,825
Transfer from other funds	1,636,850	1,636,850	-	-	1,636,850
Allocated fund balance	-	-	-	-	-

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the early hiring of the new employee in the Clerk's office for training purposes.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chair C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the County's excess reinsurance contract for its Worker's Compensation program expires December 31, 2020; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending the approval of Midwest Employers Casualty Company's one year quote of \$59,997.00 a year with a specific retention of \$600,000 for law enforcement and \$450,000 for all other employee classifications.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the one year contract with Midwest Employers Casualty Company beginning January 1, 2021 and our reinsurance be with the same specifics as our current coverage and further directs the County Chair to sign said contract.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by L. Squires and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Kevin Thurston was hired into the Mason County Sheriff's Office on May 8, 1995 as a Corrections Officer and has served the citizens of Mason County for 25 years; and

**WHEREAS**, Kevin was promoted to the rank of Sergeant on November 1<sup>st</sup>, 1999 then became acting Chief Deputy of Corrections in 2005; and

**WHEREAS**, Kevin was key in earning the award of 100% compliance with the State Administrative Rules for Jails with the Department of Corrections in 2008; and

**WHEREAS**, Kevin also served as a Firearms Range Instructor from 2002-2011 taking his knowledge and patience to educate and train additional personnel on how to proficiently use specific firearms and to instill the serious responsibility of firearms safety; and

**WHEREAS**, Kevin was awarded a Departmental Life Saving award in 2011 for saving the life of an inmate that attempted suicide, as well as a Department of Excellence Award in 2019 for his actions in an investigation of smuggled methamphetamines into the Mason County Jail; and

**WHEREAS**, Kevin has been dedicated to excellence in his work, displaying consideration and courtesy in working with the public, and cooperation and friendship with his fellow employees, court staff, attorneys, and law enforcement personnel; and

**WHEREAS**, Kevin is retiring from his position at the Mason County Sheriff's Office Corrections Division.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason, does hereby, acknowledge with regret Sgt. Kevin Thurston's decision to retire from his position at the Mason County Sheriff's Office and offers him their best wishes in his future endeavors; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that he has shown throughout his career; and

**BE IT FURTHER RESOLVED**, that this resolution become a permanent part of the minutes of the December 29, 2020 County Commission proceedings. Moved for your approval.

\_\_\_\_\_  
Janet S. Andersen, Board Chair

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of December 29, 2020.

\_\_\_\_\_  
Cheryl Kelly, Mason County Clerk

Motion carried. (Signed) L. Squires

Commissioner Hull had no Committee reports and wanted to wish blessings to all in the New Year.

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for December 29, 2020.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Welfare Child Care \$ 29,400.00



Friend of the Court	\$ 40,000.00
Landfill Post Closure	\$ 40,000.00
Junk Ordinance	\$ 6,200.00
Employee Vacation & Sick Pay	\$ 45,000.00
Budget Stabilization	\$ 20,000.00
Social Welfare	\$ 7,000.00
Equipment Replacement	\$325,000.00
Public Improvement	\$ 270,000.00
Health, Pension & Life Insurance	\$ 476,000.00

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S. Hull

Commissioner Krieger questioned why this contract was only extended for six months. He was informed by Administrator Knizacky that the extension was what WMD requested due to the COVID-19 pandemic. It was noted that the rates stay the same as per the old contract.

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County has an agreement with Western Michigan University Homer Stryker M.D. School of Medicine to provide Medical Examiner Services; and

**WHEREAS**, the Finance, Personnel, and Rules Committee are recommending approval of the attached amendment to the agreement.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached amendment to the Medical Examiner Services Agreement with Western Michigan University Homer Stryker M.D. School of Medicine and directs Board Chair Andersen to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Commissioner Krieger wanted to know when Mr. Plowe's last day of service was for the County. He was informed by Administrator Knizacky that the last day was January 21, 2021. Commissioner Squires also questioned that when a department head hires, who decides on the replacement? Per Administrator Knizacky it would be either the Elected Officials or the Department Heads of each respective office that would make this decision.

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Richard Plowe is retiring from the Drain Commissioner's office; and

**WHEREAS**, Drain Commissioner Elect Rohde is requesting that the replacement employee be hired early to allow the new employee to be trained by Mr. Plowe; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the board approve the early hiring of the new employee for training purposes.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the early hiring of the new employee in the Drain Commissioner's office for training purposes.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, there will be one vacancy on the Mason County Economic Development Corporation (EDC) Board with a term that expires December 31, 2020.

**WHEREAS**, members of the Mason County EDC Board also serve on the Mason County Brownfield Redevelopment Authority Board.

**THEREFORE BE IT RESOLVED**, that Mr. Michael Schneider be appointed to fill the vacancy on the Mason County Economic Development Corporation (EDC) Board/ Brownfield Redevelopment Authority Board for a term ending December 31, 2026.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Board Chair J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to adopt 2021 Budgets for the County of Mason's Special Revenue and Debt Service Funds.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason adopts the attached 2021 Budgets for the Special Revenue and Debt Service Funds as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Motion carried. (Signed) J. Andersen

County of Mason  
Special Revenue Funds  
2021 Budgets

	Road Patrol	Senior Citizens	Friend of the Court	Landfill Perpetual Care	Junk Ordinance Administration	Solid Waste Management	Vacation and Sick Pay
<b>REVENUES</b>							
Taxes	605,400	545,425	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-
State Grants	55,675	-	-	-	-	-	-
Contributions from local units	-	-	-	-	-	-	-
Charges for services	4,500	-	-	-	7,450	-	-
Interest	3,250	-	-	34,025	-	100	2,000
Fines and Forfeits	-	-	-	-	-	-	-
Other	-	-	9,000	8,500	-	-	-
Total Revenues	<u>688,825</u>	<u>545,425</u>	<u>9,000</u>	<u>42,525</u>	<u>7,450</u>	<u>100</u>	<u>2,000</u>
<b>EXPENDITURES</b>							
General Government	-	-	-	-	-	100	62,000
Public Safety	2,558,275	-	-	82,525	27,000	-	-
Health & Welfare Cultural & Recreational	-	542,800	-	-	-	-	-
Judicial	-	-	620,100	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	<u>2,558,275</u>	<u>542,800</u>	<u>620,100</u>	<u>82,525</u>	<u>27,000</u>	<u>100</u>	<u>62,000</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>(1,889,450)</u>	<u>2,625</u>	<u>(611,100)</u>	<u>(40,000)</u>	<u>(19,550)</u>	<u>-</u>	<u>(60,000)</u>
<b>OTHER FINANCING SOURCES (USES)</b>							
Operating transfers in	2,153,300	-	560,000	40,000	16,500	-	50,000
Operating transfers out	<u>(82,500)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>2,070,800</u>	<u>-</u>	<u>560,000</u>	<u>40,000</u>	<u>16,500</u>	<u>-</u>	<u>50,000</u>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USES</b>	181,350	2,625	(51,100)	-	(3,050)	-	(10,000)
FUND BALANCE, JANUARY 1, 2021	<u>663,000</u>	<u>296,000</u>	<u>113,000</u>	<u>1,983,000</u>	<u>82,000</u>	<u>26,000</u>	<u>123,000</u>
FUND BALANCE, DECEMBER 31, 2021	<u>844,350</u>	<u>298,625</u>	<u>61,900</u>	<u>1,983,000</u>	<u>78,950</u>	<u>26,000</u>	<u>113,000</u>

County of Mason  
Special Revenue  
Funds  
2021 Budgets -  
continued

	Spay/Neuter Deposit	Brownfield Redevelopment	Building Department	Courthouse Preservation	Principal Residence Exemption	Register of Deeds Automation	Budget Stabilization
<b>REVENUES</b>							
Taxes	-	105,600	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-

December 29, 2020

State Grants	-	-	-	-	-	-
Contributions from local units	-	-	345,550	-	-	-
Charges for services	-	4,300	-	-	3,800	38,000
Interest	-	100	-	150	-	100
Fines and Forfeits	-	-	-	21,000	-	-
Other	3,700	-	-	-	-	-
<b>Total Revenues</b>	<b>3,700</b>	<b>110,000</b>	<b>345,550</b>	<b>21,150</b>	<b>3,800</b>	<b>38,100</b>

**EXPENDITURES**

General Government	-	110,000	-	-	3,800	20,000
Public Safety	3,000	-	345,550	-	-	-
Health & Welfare	-	-	-	-	-	-
Cultural & Recreational	-	-	-	-	-	-
Judicial	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>3,000</b>	<b>110,000</b>	<b>345,550</b>	<b>-</b>	<b>3,800</b>	<b>20,000</b>

**EXCESS (DEFICIENCY) OF**

<b>REVENUES OVER EXPENDITURES</b>	<b>700</b>	<b>-</b>	<b>-</b>	<b>21,150</b>	<b>-</b>	<b>16,100</b>
-----------------------------------	------------	----------	----------	---------------	----------	---------------

**OTHER FINANCING SOURCES (USES)**

Operating transfers in	-	-	-	-	-	11,000
Operating transfers out	-	-	-	-	-	(17,000)
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(17,000)</b>

**EXCESS (DEFICIENCY) OF**

<b>REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USES</b>	<b>700</b>	<b>-</b>	<b>-</b>	<b>21,150</b>	<b>-</b>	<b>(900)</b>	<b>11,000</b>
--	------------	----------	----------	---------------	----------	--------------	---------------

<b>FUND BALANCE, JANUARY 1, 2021</b>	<b>4,000</b>	<b>271,000</b>	<b>295,000</b>	<b>337,000</b>	<b>25,000</b>	<b>27,000</b>	<b>1,902,000</b>
--------------------------------------	--------------	----------------	----------------	----------------	---------------	---------------	------------------

<b>FUND BALANCE, DECEMBER 31, 2021</b>	<b>4,700</b>	<b>271,000</b>	<b>295,000</b>	<b>358,150</b>	<b>25,000</b>	<b>26,100</b>	<b>1,913,000</b>
--	--------------	----------------	----------------	----------------	---------------	---------------	------------------

County of Mason  
Special Revenue  
Funds  
2021 Budgets -  
continued

	Indigent	Community	Conceated		Corrections		Jail
			Pistol	DARE	Officer	Drug Law	
<b>REVENUES</b>	Defense	Corrections	License	DARE	Training	Enforcement	Operations
Taxes	-	-	-	-	-	-	1,215,150
Federal Grants	-	-	-	-	-	-	-
State Grants	443,975	-	-	-	-	-	-
Contributions from local units	-	-	-	-	-	-	-
Charges for services	-	-	8,000	-	9,000	-	142,925
Interest	-	-	-	-	-	-	20,000
Fines and Forfeits	-	-	-	-	-	-	-
Other	3,225	-	-	-	-	-	-
<b>Total Revenues</b>	<b>47,200</b>	<b>-</b>	<b>8,000</b>	<b>-</b>	<b>9,000</b>	<b>-</b>	<b>1,378,075</b>

**EXPENDITURES**

General Government	-	-	-	-	-	-
Public Safety	-	-	16,000	-	9,000	2,948,425

December 29, 2020

Health & Welfare	-	-	-	-	-	-	-
Cultural & Recreational	-	-	-	-	-	-	-
Judicial	600,700	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	<u>600,700</u>	-	<u>18,000</u>	-	<u>9,000</u>	-	<u>2,948,425</u>
EXCESS (DEFICIENCY) OF							
REVENUES OVER EXPENDITURES	<u>(153,500)</u>	-	<u>(8,000)</u>	-	-	-	<u>(1,570,350)</u>
<b>OTHER FINANCING SOURCES (USES)</b>							
Operating transfers in	153,500	-	-	-	-	-	1,669,600
Operating transfers out	-	-	-	-	-	-	<u>(99,250)</u>
Total Other Financing Sources (Uses)	<u>153,500</u>	-	-	-	-	-	<u>1,570,350</u>
EXCESS (DEFICIENCY) OF							
REVENUES AND OTHER							
FINANCING SOURCES OVER							
EXPENDITURES AND OTHER USES	-	-	(8,000)	-	-	-	-
FUND BALANCE, JANUARY 1, 2021	<u>54,000</u>	<u>4,349</u>	<u>51,000</u>	<u>1,395</u>	<u>19,000</u>	<u>6,925</u>	<u>1,416,000</u>
FUND BALANCE, DECEMBER 31, 2021	<u>540,000</u>	<u>4,349</u>	<u>43,000</u>	<u>1,395</u>	<u>19,000</u>	<u>6,925</u>	<u>1,416,000</u>

County of Mason  
Special Revenue Funds  
2021 Budgets - continued

	County Law Library	Community Development Block Grant	Emergency Management Grants	Justice Training	Social Welfare	Child Care	Soldiers' & Sailors' Relief 6,100	Building Authority Operations
<b>REVENUES</b>								
Taxes	-	-	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-	-
State Grants	-	-	-	3,500	-	428,200	-	-
Contributions from local units	-	-	-	-	-	-	-	-
Charges for services	-	-	-	-	-	25,625	-	-
Interest	-	-	-	-	-	-	150	-
Fines and Forfeits	3,500	-	-	-	-	-	-	-
Other	:	:	<u>24,000</u>	:	:	<u>13,000</u>	:	<u>29,400</u>
Total Revenues	<u>3,500</u>	-	<u>24,000</u>	<u>3,500</u>	-	<u>466,825</u>	<u>6,250</u>	<u>29,400</u>
<b>EXPENDITURES</b>								
General Government	-	-	-	-	-	-	-	-
Public Safety	-	-	24,000	3,500	-	-	-	29,400
Health & Welfare	-	-	-	-	30,000	877,825	6,250	-
Cultural & Recreational	-	-	-	-	-	-	-	-
Judicial	13,500	-	-	-	-	-	-	-
Capital Outlay	:	:	-	:	:	:	:	:
Total Expenditures	<u>13,500</u>	-	<u>24,000</u>	<u>3,500</u>	<u>30,000</u>	<u>877,825</u>	<u>6,250</u>	<u>29,400</u>
EXCESS (DEFICIENCY) OF								
REVENUES OVER EXPENDITURES	<u>(10,000)</u>	-	-	-	<u>(30,000)</u>	<u>(411,000)</u>	-	-
<b>OTHER FINANCING SOURCES (USES)</b>								
Operating transfers in	10,000	-	-	-	30,000	411,000	-	-
Operating transfers out	:	:	-	:	:	:	:	:

December 29, 2020

Total Other Financing Sources (Uses)	<u>10,000</u>	:	<u>      -</u>	:	<u>30,000</u>	<u>411,000</u>	:	<u>      -</u>
EXCESS (DEFICIENCY) OF								
REVENUES AND OTHER								
FINANCING SOURCES								
OVER								
EXPENDITURES AND OTHER USES								
FUND BALANCE, JANUARY 1, 2021	<u>57,000</u>	<u>8,500</u>	<u>53,000</u>	<u>4,000</u>	<u>50,000</u>	<u>559,000</u>	<u>31,000</u>	<u>118,000</u>
FUND BALANCE, DECEMBER 31, 2021	<u>57,000</u>	<u>8,500</u>	<u>53,000</u>	<u>4,000</u>	<u>50,000</u>	<u>559,000</u>	<u>31,000</u>	<u>118,000</u>

Commissioner Squires inquired as to why only 80 hours was requested and questioned if this was enough time to train and why was more time not given? Per Chair Andersen, that was all the Clerk Kelly had asked for.

Motion by Board Chair J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Becky Johnson has resigned from the Clerk's office to take another position; and

**WHEREAS**, Clerk Kelly is requesting 80 additional hours to allow the new employee to be trained by Ms. Johnson; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the board approve the 80 additional hours for training purposes.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the 80 additional hours in the Clerk's office for training purposes; funds to come from contingency.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Commissioner Squires inquired as to why only 80 hours was requested and questioned if this was enough time to train and why was more time not given? Per Chair Andersen, that was all the Clerk Kelly had asked for.

Motion by Board Chair J. Andersen and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Commissioner Charles (Chuck) Lange has served the citizens of the County of Mason for twelve (12) years as County Commissioner representing Hamlin and Grant Townships; and

**WHEREAS**, Chuck has served in a variety of roles over the years with the County including Chairman of the Board; Vice-Chairman of the Board; Parliamentarian; Finance, Personnel and Rules Committee Chairman; Litigation Committee Chairman; the Problem Solving Task Force; and Buildings, Planning and Drains Committee Chairman; and

**WHEREAS**, Chuck also served on the Parks & Recreation Commission Board, Intra-County Drainage Board, Hamlin Lake Improvement Board, District Health Department No. 10 Board, Tax Allocation Board, Mason-Oceana 911 Board, Community Corrections Advisory Board, Lincoln Lake Improvement Board, the Region 14 Board, Emergency Operations Center, and Medical Control Board; and

**WHEREAS**, Chuck took the initiative to earn a citizen planner certificate in Zoning & Planning to expand his knowledge and help guide the County move into the future; and

**WHEREAS**, Chuck was a vocal advocate for fair and consistent policies relating to the compensation and work rules of county employees; and

**WHEREAS**, Chuck owns and operates CL Enterprises in Ludington and has completed work on the Sheriff's Office Boats and the Mason County Airport mowers and snow removal equipment. Chuck is one of the best fabricators in the area; and

**WHEREAS**, Chuck is retiring from county government service.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason, does hereby, acknowledge Chuck's many years of county government service and offers him their best wishes in his future endeavors; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that he has shown throughout his career; and

**BE IT FURTHER RESOLVED**, that this resolution become a permanent part of the minutes of the December 29, 2020 County Commission proceedings. Moved for your approval.

December 29, 2020

Janet Andersen, Board Chair

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of December 29, 2020.

---

Cheryl Kelly, Mason County Clerk

Moved for your approval.

Motion carried. (Signed) J. Andersen

Commissioner Lange stated that it has been an honor to serve Mason County. He has made a lot of acquaintances and friends along the way. He has worked with a lot of wonderful people during his time as a Mason County Commissioner.

Commissioner Lange was then thanked by his fellow Commissioners for his support, guidance, training, and for his ability to serve and help in so many ways.

Public Comment: Treasurer Kmetz commented that it has been a privilege to have known Commissioner Lange since he was ten years old. He thanked him for his service to Mason County government and noted that he will be missed.

Chair Andersen noted that it was her intent to celebrate Commissioner Lange's accomplishments in a different way, but due to the COVID 19 pandemic, this was not possible.

2020 was unprecedented year and Chair Andersen wished to thank the Elected Officials, Department Heads, County employees and Administrator Knizacky for the job they have done on behalf of the County and its residents.

She wished everyone a healthy and safe New Year!

The meeting was adjourned at 7:31 PM.

---

CHERYL KELLY, COUNTY CLERK

---

JANET S. ANDERSEN, BOARD CHAIR