

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. at the Mason County Airport Terminal conference room.

The meeting was called to order by Chair J. Andersen

Roll call was taken. Present: N. Krieger, G. Castonia, C. Lange, L. Squires,
S. Hull, J. Andersen, R. Bacon
Absent: NONE

Invocation was given by L. Squires. Pledge of Allegiance to the flag of the United States of America followed.

Motion by G. Castonia and seconded by R. Bacon to approve the agenda. Motion carried.

Motion by C. Lange and seconded by R. Bacon to approve the minutes of the July 14, 2020 Regular meeting. Motion carried.

No correspondence was read.

Public comment: None

Motion by N. Krieger and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Emergency Management Coordinator Reimink is requesting \$2,124.59 from the Equipment Replacement Fund to purchase a laptop computer; and

WHEREAS, the Public Safety & Courts Committee is recommending the approval of this purchase from the Equipment Replacement Fund 402.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves \$2,124.59 to purchase a laptop computer; funds to come from the Equipment Replacement Fund 402.

Moved for your approval.

Motion carried. (Signed) N. Krieger

Motion by Public Safety and Courts Committee Chair G. Castonia and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Sheriff Cole is requesting the approval of the attached agreement to improve the care given to inmates with mental health conditions; and

WHEREAS, the Public Safety & Courts Committee is recommending the approval of this agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached agreement between FasPsych, LLC and the Mason County Jail and authorizes the Jail Administrator to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) G. Castonia

Commissioner Bacon inquired if funding for the FasPsych, LLC was coming out of the Sheriff Department budget and wondered if Community Mental Health would be able to provide those services. He was informed by Administrator Knizacky that yes, funding would be from that budget, but that State laws establish the rules by which the Sheriff Department must provide psychiatric services.

Motion by Public Safety and Courts Committee Chair G. Castonia and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Emergency Management Coordinator Reimink and the Public Safety & Courts Committee are recommending the appointment of Mr. Andrew Velky, Chief Tim Kozal, and Mr. Joe Stickney to the Mason County Local Emergency Planning Committee.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the appointment of Mr. Andrew Velky, Chief Tim Kozal, and Mr. Joe Stickney to the Mason County Local Emergency Planning Committee.

Moved for your approval.

Motion carried. (Signed) G. Castonia

Motion by Finance, Personnel, & Rules Committee Chair C. Lange and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, good budget management practice recommends the amendment of the budgets as necessary; and

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the attached budget amendments as proposed by the various Department Heads.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached 2020 General Fund and Special Revenue Funds budget amendments as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Motion carried. (Signed) C. Lange

County of Mason				
2020 Budget Amendments				
General Fund Expenditures – Page 1 of 4				
Current				Amended
Description	Budget	Increase	Decrease	Budget
Board of Commissioners				
Legal Services	31,500		(16,500)	15,000
Visiting Judge or Court Reporter	15,525		(10,000)	5,525
Property & Liability Insurance Premiums	750	50		800
Circuit Court				
Guardian Attorney Services	-	150		150
Juror Expenses	15,000		(3,450)	11,550
Property & Liability Insurance Premiums	700	75		775
Employee Physicals	-	125		125
Printing & publishing	300	100		400
Equipment Replacement	-	3,000		3,000
District Court				
Health Insurance Waiver	4,050	4,075		8,125
Other Supplies	125	500		625
Network O&M Assessments	9,100		(1,950)	7,150
Postage	6,500		(2,000)	4,500
Memberships & Subscriptions	1,300	450		1,750
Equipment Replacement	-	3,000		3,000
Probate Court				
Network O&M Assessments	5,500		(500)	5,000
Conference fees	1,000		(500)	500
Visiting Judge or Court Reporter	1,400		(500)	900
Property & Liability Insurance Premiums	1,900	150		2,050
Mileage Reimbursement	2,550		(650)	1,900
Equipment Replacement	-	3,000		3,000
Tax Allocation Board				
Per Diem	1,050	75		1,125
Retirement	100	75		175
Mileage Reimbursement	150		(150)	-
Clerk				
Property & Liability Insurance Premiums	525	25		550

Miscellaneous			800		(25)	775
<u>Treasurer</u>						
Health Insurance Waiver			-	4,050		4,050
Health Insurance			95,875		(4,825)	91,050
Computer & Printer Hardware			-	150		150
Equipment Replacement			-	625		625

County of Mason						
2020 Budget Amendments						
General Fund Expenditures - Page 2 of 4						
<u>Description</u>		Current			Amended	
<u>Equalization</u>		<u>Budget</u>			<u>Increase</u>	<u>Decrease</u>
					<u>Budget</u>	
Salaries & Wages			187,725		(7,600)	180,125
Retirement			85,200		(2,500)	82,700
Social Security & Medicare			15,300		(550)	14,750
Employee Training			2,000	-	(1,450)	550
Contracted Services			42,500	10,000		52,500
Licenses & Permits			-	500		500
Property & Liability Insurance Premiums			475	25		500
Printing & Publishing			400	625		1,025
Travel			1,800	-	(1,300)	500
Equipment Replacement			-	2,250		2,250
<u>Elections & Canvassers</u>						
Overtime			-	175		175
Printing & Publishing			112,000		(175)	111,825
<u>Prosecuting Attorney</u>						
Salaries & Wages: Full Time			384,800		(2,800)	382,000
Health Insurance Waiver			4,050	4,075		8,125
Health Insurance			91,275		(4,300)	86,975
Retirement			187,050		(900)	186,150
Property & Liability Insurance Premiums			800	25		825
Legal Services			-	1,000		1,000
Printing & Publishing			300	2,000		2,300
Computer & Printer Hardware			-	25		25
Computer Software			-	875		875
			-			-
<u>Register of Deeds</u>						
Salaries & Wages: Full Time			132,100		(5,525)	126,575
Health Insurance Waiver			-	3,375		3,375
Health Insurance			32,475	1,350		33,825
Conference fees			500	75		575
Furniture & Fixtures			-	725		725
<u>Drain Commissioner</u>						
Salaries & Wages: Full Time			128,625	6,025		134,650
Salaries & Wages: Part Time			20,900		(5,725)	15,175

Veteran's Affairs Grant					
Salaries & Wages: Part Time			21,200	1,100	22,300
Retirement			6,875	375	7,250
Social Security & Medicare			1,725	100	1,825
Office Supplies			250	275	525
Network Assessments	O&M		1,800	(900)	900
Conference Fees			4,900	(950)	3,950

County of Mason						
2020 Budget Amendments						
General Fund Expenditures – Page 4 of 4						
Current						
Amended						
<u>Description</u>			<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Budget</u>
Zoning						
Network Assessments	O&M		1,800	500		2,300
Contracted Services			34,700		(500)	34,200
Contingency						
Miscellaneous			49,400		(46,125)	3,275
			-			-
				73,100	(166,075)	
					(92,975)	
Net increase (decrease)					(92,975)	

County of Mason						
2020 Budget Amendments						
General Fund Revenues – Page 1 of 1						
Current						
Amended						
<u>Description</u>			<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Budget</u>
Current Property Taxes			10,118,000	21,150		10,139,150
Payment in Lieu of Taxes			119,400	3,500		122,900
Other Taxes & Fees			31,025	6,050		37,075
Soil Erosion & Sediment Control Permits			12,675	3,325		16,000
Medical Oversight	Marijuana		-	7,100		7,100
Drunk Driving Case Flow Assistance Fund			5,325	925		6,250
Drug Case Information Management Fund			475	225		700
Revenue Sharing: County Revenue			521,625		(122,725)	398,900
Revenue Sharing: County Incentive			126,775		(21,950)	104,825
State Remonumentation	Survey		41,700		(3,075)	38,625
Candidate Filing Fees			-	200		200
Recording Fees			150,000	5,000		155,000
Treasurer's Service Fees			300	50		350
Register of Deeds Service Fees			3,800		(1,000)	2,800
Property Tax Split Certification			-	75		75
Board of Cats & Dogs			100	100		200
Subscriptions			30,800	5,200		36,000
Online Records Lookup			1,400	1,900		3,300
Reimbursements: Welfare Fraud			100	25		125

Reimbursements: Juror Fee	1,250	950		2,200
Compensation				
		55,775	(148,750)	
Net increase (decrease)			(92,975)	

County of Mason				
2020 Budget Amendments				
Special Revenue Fund Types Expenditures – Page 1 of 3				
Current				Amended
Description	Budget	Increase	Decrease	Budget
<u>Road Patrol</u>				
<u>Marine</u>				
Uniforms & Accessories	700	100		800
Property & Liability Insurance Premiums	2,450		(175)	2,275
Vehicle Repair & Maintenance	1,800	3,200		5,000
<u>SSCENT</u>				
Network O&M Assessments	850	50		900
Software Annual Software	150		(50)	100
<u>Road Patrol & Detectives</u>				
Conference Fees	550	450		1,000
Property & Liability Insurance Premiums	60,700		(7,650)	53,050
Office Equipment & Maintenance	1,025	2,675		3,700
Equipment Replacement	5,375	5,725		11,100
<u>Senior Citizens Programs</u>				
<u>Council on Aging</u>				
Mileage Reimbursement	-	125		125
Miscellaneous	862		(125)	737
<u>Friend of the Court</u>				
Postage	10,100		(2,575)	7,525
Network O&M Assessments	2,175	2,325		4,500
Equipment Replacement	-	250		250
<u>Junk Ordinance Administration</u>				
Legal Services	8,000		(675)	7,325
Network O&M Assessments	-	450		450
Property & Liability Insurance Premiums	1,775	225		2,000
<u>Animal Control Spay/Neuter</u>				
Veterinarian Services	3,000	2,000		5,000
<u>Brownfield Redevelopment Authority</u>				
<u>Ludington Harbor Terrace Brownfield TIFD</u>				
Refunds & Rebates	-	10,800		10,800
Brownfield Redevelopment Reimbursement	80,300		(10,800)	69,500

<u>Fenceline Brownfield TIFD</u>						
Brownfield Redevelopment Reimbursement			6,300	250		6,550
<u>McMasters Brownfield TIFD</u>						
Brownfield Redevelopment Reimbursement			650	325		975

County of Mason						
2020 Budget Amendments						
Special Revenue Fund Types						
Expenditures Page 2 of 3						
				Current		Amended
<u>Description</u>				<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>
<u>Bryeten Brownfield TIFD</u>						
Property Tax Refunds				-	5,450	5,450
Brownfield Redevelopment Reimbursement				24,975	4,350	29,325
<u>Building Inspection</u>						
Legal Services				-	1,000	1,000
Refunds & Rebates				1,200	(1,000)	200
<u>Principal Residence Exemption Audit</u>						
<u>Treasurer</u>						
Filing Fees				-	100	100
Property Tax Interest Refunds				450	(100)	350
<u>Register Of Deeds Automation</u>						
<u>Register Of Deeds</u>						
Salaries & Wages: Full Time				-	250	250
Retirement				-	75	75
Social Security & Medicare				-	25	25
Health Insurance				-	25	25
Software Technical Support				-	20,000	20,000
Contracted Services				20,000	(20,000)	-
<u>Indigent Defense System - State Grant</u>						
Health Insurance				-	25	25
Conference Fees				2,975	(325)	2,650
Employee Training				-	300	300
<u>Concealed Pistol Licensing Fund</u>						
<u>Clerk</u>						
Office Supplies				1,400	(200)	1,200
Contracted Services				-	200	200
<u>Jail Operations</u>						
Notary				500	300	800
Employee Physicals				1,200	1,900	3,100
Telephone				26,300	(2,200)	24,100

Child Care - Probate						-
Contracted Services			20,000		(1,000)	19,000
Family Foster Care: Private Agent			10,000	20,000		30,000
Detention & Non-Secure: Other County			227,000		(96,000)	131,000
Detention & Non-Secure: Non Scheduled			1,000	1,000		2,000
Institutional Care: Private			127,625	75,000		202,625
Institutional Care: Non-Scheduled			200	1,000		1,200

County of Mason						
2020 Budget Amendments						
Special Revenue Fund Types Expenditures – Page 3 of 3						
Current						
Amended						
<u>Description</u>			<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Budget</u>
<u>Child Care - In Home Services</u>						
Telephone			-	250		250
Milage Reimbursement			6,575		(250)	6,325
<u>Child Care - Gateway to Success Academy</u>						
Life Insurance			-	25		25
Supplies			50		(25)	25
<u>Soldiers & Sailors Relief</u>						
Utilities			3,600		(1,350)	2,250
Miscellaneous			1,950	1,350		3,300
<u>Building Authority Operation</u>						
Ground Maintenance			1,200		(125)	1,075
Miscellaneous			250	125		375
				161,700	(144,625)	
					17,075	

County of Mason						
2020 Budget Amendments						
Special Revenue Fund Types Revenues – Page 1 of 1						
Current						
Amended						
<u>Description</u>			<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Budget</u>
<u>Road Patrol</u>						
Reimbursements			-	4,925		4,925
Allocated Fund Balance			-		(600)	(600)
<u>Animal Control Spay/Neuter</u>						
Deposit Forfeitures			2,100	1,600		3,700
Allocated Fund Balance			900	400		1,300
<u>Brownfield Redevelopment Authority</u>						
<u>Fenceline Brownfield TIFD</u>						
Allocated Fund Balance			-	375		375

<u>McMasters Brownfield TIFD</u>						
Current Property Taxes			650	325		975
<u>Bryeten Brownfield TIFD</u>						
Current Property Taxes			24,975	9,800		34,775
<u>Register Of Deeds Automation</u>						
<u>Register Of Deeds</u>						
Allocated Fund Balance			-	250		250
				17,675	(600)	
					17,075	

Motion by Finance, Personnel, & Rules Committee Chair C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Board of Commissioners has applied for a hazard pay grant; and
WHEREAS, the grant will reimburse the county for any hazard pay wages paid to eligible employees but not for the related fringe benefits; and
WHEREAS, the Michigan Employees’ Retirement System has a program that allows additional pay related to COVID-19 to be excluded from the paying of retirement contributions; and
WHEREAS, the Finance, Personnel, and Rules Committee is recommending approval of this exclusion.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the Temporary Modification to Benefits Provisions and directs the Board Chair to sign the attached form on their behalf.

Moved for your approval.

Motion carried. (Signed) C. Lange

Commissioner Squires wanted to know if the Temporary Modification to Benefits Provision program offered by MERS was something that was a statewide issue. Administrator Knizacky informed him that MERS offered it statewide, but each entity had to make the decision whether or not to participate in this program or opt out.

Motion by Finance, Personnel, & Rules Committee Chair C. Lange and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the transfers for August 11, 2020.
THEREFORE, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Road Patrol	\$175,750.00
Jail Operations	\$136,405.00
Public Improvement	\$393,391.00
Airport Operations	\$ 37,450.00

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chair C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the 2019 Audit Report has been presented
THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the receipt of the 2019 Audit Report.

Moved for your approval.

Motion carried. (Signed) C. Lange

Commissioner Lange directed any questions to Administrator Knizacky regarding the 2019 Audit report. Administrator Knizacky noted that the results of the 2019 Audit included the following: Receipt of a clean opinion, the highest one can receive; guidelines have been met for unrestricted fund balance in the general fund at over 10% of expenditures & transfers out at the end of 2019; no new audit findings were found; and the state of financial condition for Mason County is in excellent standing as of December 2019.

Commissioner Squires wanted to know the impacts of the COVID 19 pandemic and how this will impact the financial state of the County. He was informed by Administrator Knizacky that the budget amendments that were just approved show the states revenue sharing cuts that have impacted the County thus far. It is anticipated that the County will see further revenue sharing cuts for October and December. Preparations will need to be made to prepare for the 2021 budget due to the Executive Order issued by President Trump as there will be no more funding to States to offset lost revenues due to the pandemic. Budget cuts will be necessary to balance the state budgets. Commissioner Squires thanked Administrator Knizacky for his work on the budget.

Commissioner Andersen expressed her thanks also to Administrator Knizacky for his countless extra hours put in to keep the County in good standing working on the audit. Additional thanks to the Elected Officials, Department Heads, and employees for their continued diligence in maintaining their budgets. Administrator Knizacky noted it was a team effort by all.

Motion by L. Squires and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Homeland Security Grants are now being given on a regional basis; and

WHEREAS, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

WHEREAS, the Region 6 Homeland Security Governing Board had designated West Michigan Regional Medical Consortium as the Fiduciary for the 2017 Homeland Security Program; and

WHEREAS, the Region 6 Homeland Security Governing Board has authorized the purchase of various supplies as outlined on the attached document; and

WHEREAS, the County of Mason needs to approve the attached Certification of Goods Received.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Certification of Goods Received and authorizes the Board Chair to sign this document.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by L. Squires and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the State of Michigan and the County of Mason have historically worked together to provide for Secondary Road Patrol Programs.

WHEREAS, Sheriff Cole is recommending approval of the submittal of the attached application for fiscal year 2021.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the submittal of the attached Secondary Road Patrol and Traffic Accident Prevention Program Grant Application for fiscal year 2021 and directs the Board Chair to sign all necessary documents on their behalf.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Probate Judge Nellis is recommending the attached County Child Care Budget Summary with the State of Michigan.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached County Child Care Budget Summary with the State of Michigan; match funds to come from General Fund appropriations and the fund balance in the Child Care Fund; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason authorizes the County Board Chair and County Administrator to sign the County Child Care Budget Summary on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

WHEREAS, the Buildings, Planning, Drains, and Airport Committee has evaluated the Mechanical Permit Fees and is recommending approval of the attached fee changes.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Mechanical Permit Fees; effective August 11, 2020.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

The Finance, Personnel, and Rules Committee has audited the County's claims dated

July 09, 2020 totaling \$303,867.96; and
July 23, 2020 totaling \$614,582.54; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

Midland Department Of
Transportation
2207B (12/16)

**PERFORMANCE RESOLUTION
FOR GOVERNMENTAL AGENCIES**

Page 1 of 2

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the County of Mason

(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a

party to the PERMIT without the DEPARTMENTS specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.

- 4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT: and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

- 5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
- 6. respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract
- 7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name: Mason County Drain Commissioner

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by the Mason County Board of Commissioners

(Name of Board, etc)

of the County of Mason
(Name of GOVERNMENTAL AGENCY) (County)

at a Regular meeting held on the 11th day

Of August A.D. 2020.

Signed _____ Title Mason County Clerk

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chair S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the State of Michigan is currently offering grant opportunities to counties that have been negatively impacted by the COVID-19 virus; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the county authorize the submittal of a letter of interest for CDBG grant funding to cover eligible expenses related to COVID-19.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason authorizes the submittal of a letter of interest for CDBG grant funding to cover eligible expenses related to COVID-19; and

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes Chairwoman Andersen to sign any necessary documents.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by R. Bacon and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Trout Unlimited has requested authorization of the deployment of an Enviro DIY Mayfly Logger Station on county property located on the southeast side of the US-31 Bridge over the Big Sable River; and

WHEREAS, there would be no cost to the County of Mason for this project and this station would monitor water quality on the river; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending approval of this request.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the deployment of an EnviroDIY Mayfly Logger Station on county property located on the southeast side of the US-31 Bridge over the Big Sable River and directs the Board Chair to send a letter of support on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Board Chair J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

MASON COUNTY, MICHIGAN

At a regular meeting of the Mason County Board of Commissioners held on August 11, 2020 at the Mason County Courthouse, the following Resolution was offered for adoption by Chairwoman J. Andersen and was seconded by S. Hull:

A RESOLUTION APPROVING THE DRAFT MASTER PLAN FOR DISTRIBUTION AND ASSERTING THE COUNTY BOARD OF COMMISSIONERS' RIGHT TO ADOPT THE COUNTY MASTER PLAN

WHEREAS, the Michigan Planning Enabling Act, MCL 125.3801 *et seq.* ("MPEA") authorizes the Planning Commission to prepare a Master Plan for the use, development and preservation of all lands in the County; and

WHEREAS, the Mason County Planning Commission has undertaken an effort to evaluate and update the County's Master Plan and has assembled a revised draft Master Plan; and

WHEREAS, the Michigan Planning Enabling Act, MCL 125.3842, requires the County Board of Commissioners to authorize distribution of the Master Plan to the notice group entities identified in the MPEA; and

WHEREAS, the Michigan Planning Enabling Act, MCL 125.3843, provides the County Board of Commissioners with the option to assert their right to adopt the Master Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. ***Intent to Adopt Master Plan.*** Pursuant to MCL 125.3843, the County Board of Commissioners hereby asserts its right and intention to adopt an updated Master Plan.

2. ***Distribution of Draft Plan to Notice Group.*** Pursuant to MCL 125.3842, the County Board of Commissioners hereby approves distribution of the draft updated Master Plan to the Notice Group outlined in MPEA for review and comment.

YEAS: R. Bacon, S. Hull, L. Squires, C. Lange, G. Castonia, N. Krieger, J. Andersen

NAYS: None _____

ABSENT/ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the above is a true copy of a resolution adopted by the Mason County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,

Date: _____

Cheryl Kelly
Mason County Clerk

Moved for your approval.

Motion carried. (Signed) J. Andersen

Commissioner J. Andersen noted that as a member of the Planning Committee, she and Commissioner Hull have spent a lot of time on this project. Surveys to the public were mailed out with only 500 responses returned and there has been a lack of attendance at previous public hearings. Commissioner N. Krieger asked if it was just the public hearings or 42 day comment period that people did not attend or respond to. Commissioner N. Krieger was informed both. Encouragement to everyone to attend the upcoming public hearing to make plans for Mason County for the next 40 years was made by Chair J. Andersen.

Motion by Board Chair J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS; Blue Cross Blue Shield of Michigan has provided the attached Group Benefit and Rate Renewal Summary; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending approval of this renewal summary.

THEREFORE, BE IT RESOLVED that the Board of Commissioners of the County of Mason approves the attached Group Benefit and Rate Renewal Summary and directs Mason County Administrator Fabian Knizacky to sign the appropriate documents.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Council on Aging has recommended fiscal year 2021 funding allocations of \$239,523.00 for the Scottville Senior Center, \$191,477.00 for the Ludington Senior Center, \$40,000.00 for the Tallman Lake Senior Center, \$33,000.00 for Mason County Central Schools Meal Program, \$5,000.00 for HELP, Inc., and \$31,000.00 for the Free Soil Senior Center; and

WHEREAS, the Mason County Finance, Personnel, & Rules Committee is recommending the approval of this recommendation.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the fiscal year 2021 funding allocations as recommended by the Mason County Council on Aging.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Commissioner Krieger inquired as to why the allocated percentages were not split evenly between all of the Senior Centers. Explanation from Chair Andersen noted that these are the same allocations as previous years. The allocation for the Scottville Senior Center was increased due to a request to increase the case worker hours 15 hours a week to be able to serve. Many programs are offered through the Senior Centers. Commissioner Krieger wondered if the allocation was enough for the Tallman and Free Soil Centers. Additionally the two larger jurisdictions offer programs that benefit all of the centers.

Motion by Board Chair J. Andersen and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, National Preparedness Month is a nationwide effort held each September to increase public awareness about the importance of emergency preparedness in order to reduce injury, loss of personal property, and loss of life in hazardous circumstances; and

WHEREAS the theme for 2020 is "Disasters Don't Wait. Make Your Plan Today."; and

WHEREAS, week one focuses on Making a Plan. Know how to prepare for disasters that include how you will communicate with family and friends during disasters, reviewing insurance papers & much more; and

WHEREAS, week two urges everyone to build a kit. Gathering items needed to survive a disaster that would include supplies needed at home as well as to go kits that may be needed in an evacuation event; and

WHEREAS week three concentrates on Preparing for Disasters. Find out the best way to limit the impacts a disaster may have, like having the right insurance coverage or what you can do to your home to make it stronger and more resilient; and

WHEREAS, week four addresses Teaching Youth about Preparedness. Take the time now and talk to your children to reassure them. Teach them lessons on preparedness. Make family preparedness a fun annual event; and

WHEREAS, high water levels, unprecedented flooding and rain, and a global pandemic reminds us of the importance of preparing for disasters. Often, we will be the first ones in our communities to take action after a disaster strikes and before first responders arrive, so it is important to prepare in advance to help yourself and your community by visiting www.ready.gov/september or the Mason County Emergency Management web page for information and resources regarding the importance of emergency preparedness in Mason County.

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners of Mason County urges all county residents to educate themselves and prepare for emergencies and do hereby proclaim September 2020 as Preparedness Month in Mason County.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the State of Michigan is currently offering grant opportunities to counties for the operation of a Veteran's Affairs Office; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the county authorize the submittal of a letter of intent and application for grant funding for the operation of the Veteran's Affairs Office.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason authorizes the submittal of a letter of intent and application for grant funding for the operation of the Veteran's Affairs Office; and

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes Chairwoman Andersen to sign any necessary documents.

Moved for your approval.

Motion carried. (Signed) J. Andersen

August 11, 2020

Treasurer A. Kmetz presented the monthly Treasurer's Report. He noted that the demolition of the structure in Sheridan Township has been completed and should be finalized in time to offer at the sale. The foreclosure sale this year will all be on-line due to the COVID pandemic. Thirteen parcels will be foreclosed, all but one was vacant property. Pere Marquette Charter Township chose the right of refusal on a parcel in their township.

Clerk C. Kelly presented the monthly Clerk's Report. She noted that the August election went well although late into the night. A recount was inquired about, but the individual was informed that the deadline was Wednesday at 5 p.m. Staff is working diligently on the November election as it is in full swing.

Chair Andersen made comment that she was in the courthouse the evening of the election. She was excited to see younger election inspectors getting involved with the process. She complimented the Clerk and employees on a job well done and thanked them all for their hard work.

Administrator Knizacky presented the Administrator's Monthly Report. Administrator Knizacky noted that the U.S. Census Office changed the date to September 30, 2020 to complete the 2020 Census. Encouraged all in attendance to reach out to your family and neighbors as that count determines the funding received at the Federal and State levels.

The process has been started to finalize the 2021 budget. Encouragement was given to non-members of the Finance, Personnel & Rules Committee to review the budget and provide any of their insights to current FPR Committee members or himself. He is asking for insight and guidance on how to handle the budget.

There was no public comment:

Other business: Commissioner Squires congratulated Mr. Hartley on his win and welcomed him. He also congratulated Commissioner Castonia and looks forward to their continued work together.

With no other business the meeting was adjourned at 9:56 p.m.

CHERYL KELLY, COUNTY CLERK

JANET S. ANDERSEN, BOARD CHAIR