

September 10, 2013

The regular meeting of the Mason County Board of Commissioners was held at 9:00 a.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Lange.

Roll call was taken. Present: J. Lenius, B. Carpenter, C. Lange, C. VanderWall,  
M. Nichols, J. Andersen, T. Posma  
Absent: None.

Commissioner Posma asked for a moment of silence for Michigan State Police Trooper Paul Butterfield who was shot and killed in the line of duty the previous evening as well for all officers and emergency personnel. Commissioner Carpenter gave the invocation and led all in attendance in the Pledge of Allegiance to the flag of the United States of America.

Motion by J. Lenius and seconded by B. Carpenter to approve the agenda. Motion carried.

Motion by T. Posma and seconded by J. Lenius to approve the minutes of the August 13, 2013 regular meeting. Motion carried.

Chairman Lange referenced the correspondence in the agenda packet:

- Chairman Lange stated that he had received a list of candidates (3 from each party- with one from each party to be elected) for consideration for appointment to the Canvass Board. Chairman Lange read the six names that were submitted and asked if any of the commissioners would need more information prior to making the appointments. Clerk Riffle stated that the law does allow the County Board to ask for a limited amount of information related to the appointment. Administrator Knizacky clarified that if the County Board requested additional information that decision would need to be made immediately. Several board members stated they felt they did not need any additional information prior to making the appointment at the October meeting and there were no Board members stating the desire to request additional information.

- Brandy Henderson, Executive Director of the Ludington Area Convention and Visitors Bureau, updated the County Board on the Cultural Economic Development Task Force progress regarding the six trails that are being developed and handed out brochures on the Mason County Lumber Heritage Trail. The Mason County Barn Quilt Square Trail is scheduled to be completed in 2014.

- Amber Township Supervisor Jim Gallie announced that Amber Township would be holding an ORV Information Exchange later in the day at 6:30 p.m.

- Jim Hissong of Branch Township stated he regularly attends Branch Township meetings and Road Commission Board meetings. Mr. Hissong stated he had concerns regarding brining of East Bockstanz Road due to his medical condition.

- Michigan State University Extension (MSUE) District Five Coordinator Kay Cummings introduced MSUE Educator Pam Daniels. Educator Daniels updated the County Board on her activity working on Disease Management Education.

Public Comment: There was no public comment.

Motion by Public Safety and Courts Committee Chairman J. Lenius and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, HB 4785 would amend the Public Health Code regarding Emergency Medical Services; and

**WHEREAS**, these proposed amendments would inhibit local ambulance services in rural communities by increasing fees and imposing new (additional) fines; and

**WHEREAS**, these proposed amendments will be the decline, or possible elimination, of volunteer EMS services; and

**WHEREAS**, volunteer EMS services are crucial to Mason County and other rural communities; and

**WHEREAS**, the Public Safety & Courts Committee is recommending that the Mason County Board of Commissioners oppose HB 4785.

**THEREFORE BE IT RESOLVED**, that the Mason County Board of Commissioners opposes HB 4785 due to the adverse effects it will have on volunteer EMS services in Mason County and other rural communities; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forward to Representative Ray Franz, Senator Geoff Hansen, and the Michigan Association of Counties.

Moved for your approval.

Motion carried. (Signed) J. Lenius

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Motion by B. Carpenter and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Emergency Management Coordinator has updated the Emergency Action Guidelines; and

**WHEREAS**, this update has resulted in a document that is current and user friendly; and

**WHEREAS**, Public Safety & Courts Committee and Emergency Management Coordinator Liz Reimink is recommending the adoption of these guidelines.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the adoption of the Mason County Emergency Action Guidelines and directs the Board Chair to sign said guidelines on their behalf.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by Building, Planning, Drains, and Airport Committee Chairman C. VanderWall and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the County of Mason has applied for and received a \$175,000 Housing Grant from the State of Michigan to provide housing assistance to the citizens of the County of Mason.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the \$175,000 Housing Grant from the State of Michigan and directs the County Chair to sign said agreement; and

**BE IT FURTHER RESOLVED**, that Charles M. Lange and Jim Riffle are hereby designated as the authorized signatories for the County of Mason, relative to this grant.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Motion by C. VanderWall and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, SyncWave, LLC has received a special land use approval from the Mason County Planning Commission to construct a Wireless Communication Support Facility; and

**WHEREAS**, Section 17.69.4.g.(4) of the Mason County Zoning Ordinance requires that a security be posted to ensure removal of the facility when it is abandoned or no longer needed; and

**WHEREAS**, the Building, Planning, Drains, and Airport Committee is recommending a \$4,000.00 performance guarantee for the SyncWave, LLC Project.

**THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves a \$4,000.00 performance guarantee for the SyncWave, LLC Project

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Motion by M. Nichols and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated August 1, 2013 totaling \$188,074.36, August 15, 2013 totaling \$325,891.72, and August 29, 2013 totaling \$490,473.13; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Chairman Lange stated he had a conflict on the approval of General Claims as his company received a payment.

Motion carried. (Signed) M. Nichols, C. Lange

Motion by M. Nichols and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Council on Aging has recommended fiscal year 2014 funding allocations of \$202,946.00 for the Scottville Senior Center, \$144,750.00 for the Ludington Senior Center, \$30,000.00 for the Tallman Lake Senior Center, \$28,070.00 for Mason County Central Schools Meal Program, \$3,000.00 for HELP, Inc., and \$1.00 for the Free Soil Senior Center; and

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**WHEREAS**, the Mason County Finance, Personnel, & Rules Committee is recommending fiscal year 2014 funding allocations of \$200,429.00 for the Scottville Senior Center, \$144,750.00 for the Ludington Senior Center, \$30,000.00 for the Tallman Lake Senior Center, \$28,070.00 for Mason County Central Schools Meal Program, \$1,500.00 for HELP, Inc., and \$1.00 for the Free Soil Senior Center.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the fiscal year 2014 funding allocations as recommended by the Mason County Finance, Personnel, & Rules Committee.

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by M. Nichols and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Board of Commissioners of the County of Mason was authorized by the citizens of the County of Mason, to levy a millage of up to 0.2979 mill for the purpose of funding the operation and maintenance of Senior Centers and Senior Citizens Programs in the County of Mason.

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the Board of Commissioners only levy 0.25 mill.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason requests the County Clerk to certify the levy of 0.25 mill, 2.50 cents per \$1,000 valuation for the 2013 levy.

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by M. Nichols and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Board of Commissioners of the County of Mason has authorized various rehabilitation projects at the Mason County Jail; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the attached changes to add dehumidification options to the air conditioning units serving the basement and number and letter stenciling for the jail doors and cells.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached changes and directs the Board Chair to sign resulting change orders; funds to come from the Jail Construction Project.

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by J. Andersen and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Planning Commission is in the process of updating the Mason County Master Plan; and

**WHEREAS**, the Michigan Planning Enabling Act (PA 33 of 2008) states that the approval of the proposed master plan by the planning commission under subsection (2) is the final step of adoption of the master plan, unless the legislative body by resolution has asserted the right to approve or reject the master plan; and

**WHEREAS**, the Building, Planning, Drains, & Airport Committee is recommending that the Mason County Board of Commissioners assert its right to approve or reject the updated Mason County Master Plan.

**THEREFORE BE IT RESOLVED**, that the Mason County Board of Commissioners approves asserting its right to approve or reject the updated Mason County Master Plan.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Council on Aging has updated their bylaws; and

**WHEREAS**, the Mason County Council on Aging is requesting that the Board of Commissioners approve the attached amended bylaws.

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**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the amended bylaws of the Mason County Council on Aging and directs the Board Chair to sign them on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Emergency Management Coordinator Reimink is recommending that the County of Mason apply for access to the Integrated Public Alert Warning System.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the submittal of an application for access to the Integrated Public Alert Warning System.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Finance, Personnel, and Rules Committee Chairman T. Posma and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for September 10, 2013.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Jail Operations	\$116,175.00
Equipment Replacement	\$141,350.00
Delinquent Tax Revolving	\$108,000.00

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Act 2 of 1968 (State Convention Facility Development Act), may have necessitated a public hearing in order to comply with Act 5 of 1982 (Truth in Taxation).

**NOW THEREFORE BE IT RESOLVED**, that the Clerk of the County of Mason is hereby authorized and directed to publish notice of such public hearing, and said notice be substantially in the form of the attached Exhibit A, in a newspaper of general circulation within the county district. The notice shall be published not less than six days before the public hearing and shall comply with all requirements of said Act 5 and shall post notice of said public hearing in compliance with the Michigan Open Meetings Acts.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Register of Deeds is recommending the purchase of the attached computer hardware maintenance agreement for the Register of Deeds office from the Register of Deeds Automation Fund; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending the approval of this purchase.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of the attached computer hardware maintenance agreement for the Register of Deeds office; funds to come from the Register of Deeds Automation Fund.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to set the date for the annual Budget Work Session Meeting.

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**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason establishes, October 2, 2013 at 7:00 PM, as the date and the time for the annual Budget Work Session Meeting.

Moved for your approval.

Motion carried. (Signed) T. Posma

Administrator Knizacky informed the County Board an error was made in the first resolution brought in by Commissioner Posma and the amount being transferred for Equipment Replacement should have read \$9,000 instead of \$141,350.00. Motion by T. Posma and seconded by B. Carpenter to approve the following amended resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for September 10, 2013.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Jail Operations	\$116,175.00
Equipment Replacement	\$ 9,000.00
Delinquent Tax Revolving	\$108,000.00

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by Chairman Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending a levy of 0.003 mill for 2013 for the Soldiers & Sailors Relief Commission.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason requests the levy of 0.003 mill for 2013 for the Soldiers & Sailors Relief Commission and authorizes the County Clerk to certify the same.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Jail received the support from the citizens of the County of Mason for a millage of up to 0.58 mill; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the Board of Commissioners levy 0.58 mill.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason instructs the County Clerk to certify the levy of 0.58 mill for the 2013 levy.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Sheriff's Office has advised the Administrator of on-going high humidity problems at the Mason County Jail; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending the Board of Commissioners approve the attached proposal for professional services to study high humidity problems at the Mason County Jail.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached proposal for professional services to study high humidity problems at the Mason County Jail.

Moved for your approval.

Motion carried. (Signed) C. Lange

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Motion by Chairman Lange and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Oakview Medical Care Facility received the support from the citizens of the County of Mason for millage of up to 0.9715 mill; and

**WHEREAS**, the Mason County Department of Human Services Board has the responsibility for the operation of Oakview Medical Care Facility; and

**WHEREAS**, the County of Mason requires notification each year of the amount of millage needed to be levied for the continued operation of Oakview Medical Care Facility; and

**WHEREAS**, the Mason County Department of Human Services Board has indicated a need for the 0.9715 mill to be levied.

**THEREFORE BE IT RESOLVED**, that the Mason County Department of Human Services Board requests the Board of Commissioners of the County of Mason to levy 0.9715 mill for 2013 for the operation of Oakview Medical Care Facility and the County Clerk to certify the same.

Moved for your approval.

Commissioner Nichols stated she had a conflict of interest.

Motion carried. (Signed) C. Lange

Treasurer Shirley Smith reviewed the August 2013 Treasurer's report and answered questions.

Clerk Jim Riffle reviewed the August 2013 Clerk's Report and answered questions.

Administrator Knizacky reminded board members of the Regional Economic Development presentation the County Board was invited to on September 11<sup>th</sup> at 6:30 p.m. at the Manistee National Golf and Resort. Administrator Knizacky also stated that the Finance Committee will be working on the Final Budget for 2014 and asked board members to communicate with him or Finance Committee members regarding any changes desired from the 2014 Preliminary Budget. Administrator Knizacky completed his report by informing the board that the tuckpointing of the courthouse, the duct cleaning at the jail and welcome center at the Mason County Campground have all been completed.

Public comment: No public comment.

Any Unfinished Business: No unfinished business.

With no other business, the meeting was adjourned at 9:50 a.m.

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JIM RIFFLE, COUNTY CLERK

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CHARLES LANGE, BOARD CHAIRMAN