

November 13, 2018

The regular meeting of the Mason County Board of Commissioners was held at 9:00 a.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Lange.

Roll call was taken. Present: W. Taranko, C. Lange, L. Squires,
S. Hull, J. Andersen, T. Posma
Absent: G. Castonia

Invocation was given by J. Andersen. Pledge of Allegiance to the flag of the United States of America followed.

Motion by J. Andersen and seconded by S. Hull to approve the agenda. Motion carried.

Motion by T. Posma and seconded by W. Taranko to approve the minutes of the October 9, 2018 Regular Meeting. Motion carried.

Correspondence: No correspondence was read.

Public comment:

- City of Ludington Mayor Kaye Ferguson-Holman hoped the Board of Commissioners strongly considered passing the Brownfield Amendment for the 602 S. Rath Street Redevelopment Project. The City of Ludington has passed the amendment at its November 12th meeting 7-0.
- City of Ludington Interim Manager Steve Brock congratulated the Board members on their re-election.
- Ludington Area Schools Superintendent Jason Kennedy wished to thank the board for their continued support of the Promise Authority Board. He informed the Commissioners that 80 scholarships were issued for the 2018 calendar year.

Michigan Association of Counties (MAC) Executive Director Stephan Currie presented his annual report. Questions were asked after the presentation and answered by Mr. Currie related to lame duck items: paid sick leave and the minimum wage issue, OPEB and assessing issues. Commissioner Squires asked about health insurance reform and whether or not MAC was going to take a stand. Mr. Currie elaborated and stated that they have not in past and did not foresee doing so in the future.

Mason County Equalization Director Tom Routhier reviewed the 2018 Town Tax report. All rates were approved and he noted that his office is in the process of completing the December tax bill.

Motion by W. Taranko and seconded by T. Posma to move into a Public Hearing on a Brownfield Amendment for the 602 S. Rath Street Redevelopment Project. Motion carried. Jeff White and co-owner Jean White introduced themselves as the owners of The Lake House, the establishment requesting the Brownfield. Mr. White gave a brief overview of the project, noting that the site needs to be cleaned up with regards to the contamination from the old railroad but that approval was received from the DEQ.

City of Ludington Interim Manager Steve Brock supports the project for the region and location and hoped that the County Board would also support it.

Tom Rotta, of Ludington, noted that the \$215,000.00 taxes that are scheduled to be captured will go to the developers and wealthy business owner instead of this money going to support the students, public transportation, senior citizens, library, police, and the medical care facility, should the County approve the Brownfield Amendment.

Jim Rossi, Compliance Manager, noted that the dollars quoted by Mr. Rotta will also be the same funds to go those entities as the Brownfield is refunded and that they are addressing those issues in a very cost effective manner. Overall, with the current plan, taxes will be generated and captured, and he noted they could have captured more but decided not to.

No further public comments were made. A motion was made by J. Andersen and seconded by T. Posma to move out of the public hearing at 9:39 a.m. and return to the regular session. Motion carried.

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Motion by Finance, Personnel, & Rules Committee Chairman W. Taranko and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Prosecuting Attorney Spaniola has reached an agreement with the City of Ludington to provide misdemeanor ordinance prosecution services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the agreement with the City of Ludington to provide misdemeanor ordinance prosecution services.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by W. Taranko and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, an employee is retiring from the County Clerk's Office; and

WHEREAS, County Clerk Kelly is requesting that the replacement employee be hired early to allow the new employee to be trained by the retiring employee; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the board approve the early hiring of the new employee for training purposes.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the early hiring of the new employee for training purposes.

Moved for your approval.

Motion carried. (Signed) W. Taranko

At a regular meeting of the Board of Commissioners of the County of Mason, Michigan, held in the Board of Commissioner's room at the Mason County Courthouse of said County on the 13th day of November, 2018, at 9:00 A.M.

PRESENT: Commissioner Taranko, Commissioner Lange, Commissioner Squires, Commissioner Hull, Commissioner Andersen, and Commissioner Posma

ABSENT: Commissioner Castonia

MOTION BY: Commissioner Taranko

SUPPORTED BY: Commissioner Squires

WHEREAS, the Brownfield Redevelopment Authority (the "Authority") of the County of Mason, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), has prepared and recommended for approval by the Mason County Board of Commissioners, a Brownfield Plan (the "Plan") pursuant to and in accordance with Section 13 of the Act; and

WHEREAS, the Authority has, at least ten (10) days before the meeting of the Mason County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions which are affected by the Financing Plan (the "Taxing Jurisdictions") about the fiscal and economic implications of the proposed Financing Plan, and the Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13 (10) and 14 (1) of the Act; and

WHEREAS, the Mason County Board of Commissioners has made the following determinations and findings:

The Plan constitutes a public purpose under the Act;

The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;

The proposed method of financing the costs of the eligible activities, as described in the Plan, is feasible and the Authority has the ability to arrange the financing;

The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;

The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and

WHEREAS, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Mason County Board of Commissioners desires to proceed with approval of the Plan.

THEREFORE, BE IT RESOLVED THAT:

Plan Approved. Pursuant to the authority vested in the Mason County Board of Commissioners by the Act, and pursuant to and in accordance with the provisions of Section 14 of the Act, the Plan is hereby approved.

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Severability. Should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

Commissioner Squires questioned if local contractors were being used with regards to the Brownfield project. He was told yes by Project manager J. Rossi. Commissioner Squires also inquired as to what the intended time frame was to complete this project. It was noted by Mr. Rossi that the building was intended on being finished March/April of 2019, with the landscaping being completed in May/June 2019 with a opening date of July 2019.

AYES: Commissioner Taranko, Commissioner Lange, Commissioner Squires,
Commissioner Hull, Commissioner Andersen, and Commissioner Posma

NAYES: None

ABSTAINED: None

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
COUNTY OF MASON)

I, the undersigned, the duly qualified and acting Clerk of the County of Mason, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Mason at a regular meeting held on the 13th day of November, 2018, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 13th day of November, 2018.

Cheryl Kelly, Clerk
County of Mason

Commissioner Squires brought in Commissioner Castonia's resolutions due to his absence. Motion by L. Squires and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Homeland Security Grants are now being given on a regional basis; and

WHEREAS, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

WHEREAS, the Region 6 Homeland Security Governing Board has designated West Michigan Shoreline Regional Development Commission as the Fiduciary for the 2016 Homeland Security Program; and

WHEREAS, the Region 6 Homeland Security Governing Board has authorized the purchase of the attached goods and services; and

WHEREAS, the County of Mason needs to adopt the attached Transfer of Ownership Agreement/Equipment receipt and acceptance for purchases under Federal Award Number 97.067.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Transfer of Ownership Agreement/Equipment receipt and acceptance for purchases under Federal Award Number 97.067 between Kent County and Mason County and authorizes the Board Chair to sign these documents and all related forms on behalf of the County.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by L. Squires and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Board of Commissioners authorized a contribution of \$150,000.00 towards the purchase of vehicles and equipment for the four additional road officers if the road patrol officer millage was passed; and

WHEREAS, the Mason County voters passed the road patrol officer millage on August 7th; and

WHEREAS, Mason County Sheriff Cole and the Public Safety and Courts Committee is recommending the purchase of four Dodge Durangos.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of four Dodge Durangos; funds to come from the Road Patrol Fund.

Moved for your approval.

Motion carried. (Signed) L. Squires

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Motion by Public Safety and Courts Committee Chairman S. Hull and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Equalization Director Routhier is recommending that the Board of Commissioners consider the attached agreement for the purpose of making Geographic Information System (GIS) data and digital orthoimagery data (Imagery) owned and maintained by the each party available to both Parties; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending approval of the agreement at no cost to Mason County.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of Mason County approves the attached agreement for the purpose of making Geographic Information System (GIS) data and digital orthoimagery data (Imagery) and directs the Board Chair to sign any related documents on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Emergency Management Coordinator Reimink and the Public Safety and Courts Committee are recommending the attached mutual aid agreement to facilitate joint search and rescue services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached mutual aid agreement with the Rural Fire Authority and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Airport Manager O'Connor has identified the existence of invasive species at the Mason County Airport; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending that the County approve the attached Cost-share Application and Invasive Treatment Plan.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Cost-share Application and Invasive Treatment Plan and further directs Board Chair Lange to sign said contract on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Airport Manager John O'Connor, Administrator Fabian Knizacky, and Airport Engineer Prein&Newhof met with state representatives to discuss the proposed Airport Capital Improvement Plan for the Years 2019-2023; and

WHEREAS, the plan for 2019-2023 was revised as a result of this meeting.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the amended Airport Capital Improvement Plan for the Years 2019-2023.

Moved for your approval.

Administrator Knizacky noted that the amendment to the Airport Capital Improvement Plan for 2019-2023 was made to update the layout plan and that the State required the County to perform in two phases with the rehabbing of runway 8-26.

Motion carried. (Signed) S. Hull

Motion by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Sheriff Cole is requesting funds from the Public Improvement Fund to pave the west parking lot at the Mason County Jail; and

WHEREAS, the Building, Planning, Drains, and Airport Committee is recommending that the Board of Commissioners approve this request.

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THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the request from Sheriff Cole to pave the west parking lot at the Mason County Jail; funds to come from the Public Improvement Fund 470.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Board of Commissioners made the decision to eliminate two positions in the Maintenance Department and to use contracting to offset some of the workload; and

WHEREAS, snow plowing and removal are areas where contracting can be effectively utilized; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending continuing the snow plowing and removal contract with CIS for the 2018/19 and the 2019/20 winter seasons.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves extending the snow plowing and removal contract with CIS for the 2018/19 and the 2019/20 winter seasons and directs the Board Chair to sign said contract.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the City of Ludington has a side walk replacement program that provides a 50% match for the cost of replacing a sidewalk; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending that the County Board approve the replacement of the sidewalk on the west side of the Mason County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves participation in the City of Ludington Side Walk Replacement Program, funds to come from the Public Improvement Fund 470.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Buildings, Planning, Drains, & Airport Committee Chairman T. Posma and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated October 04, 2018 totaling \$238,057.56 and October 18, 2018 totaling \$699,315.06; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) T. Posma, W. Taranko, C. Lange

Motion by T. Posma and seconded by J. Anderson to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Administrator Knizacky has requested authorization to purchase computer equipment from the Equipment Replacement Fund; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending approval of this purchase from the Equipment Replacement Fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of computer equipment for the Administrator's Office; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Federal Aviation Administration (FAA) requires Airports receiving federal funding to periodically undergo an airport consultant procurement process; and

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WHEREAS, the Michigan Office of Aeronautics has advised the County of the need to perform this process.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the establishment of the Airport Consultant Selection Committee and names Commissioner Steve Hull, Commissioner Janet Andersen, Commissioner Tom Posma, Airport Manager John O'Connor and Administrator Fabian Knizacky to said committee.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Larsen's Landscaping, LLC has agreed to provide sidewalk snow removal services for the 2018/19 winter season; and

WHEREAS, the County has been satisfied with the services provided by Larsen's Landscaping, LLC; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee recommends extending the contract with Larsen's Landscaping, LLC for one year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves extending the contract with Larsen's Landscaping, LLC for one year to provide sidewalk snow removal services and further directs its Chair to sign the contract on its behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Equalization Director Tom Routhier has given the Town Tax Report and it is in order.

THEREFORE, we, your Buildings, Planning, Drains, and Airport Committee, recommend the acceptance of the Town Tax Report.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, it is in the best interests of the County of Mason and the Mason County District Library and the citizens they serve, that the County continue to provide accounting services for the Library.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Accounting Services Agreement with the Mason County District Library for 2019 and further directs the Board Chair to sign on behalf of the County.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by Chairman C. Lange and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County currently has a \$1,000,000.00 of hangar keepers insurance coverage at the Mason County Airport; and

WHEREAS, the County Airport has taken over the fuel operations and as a result is handling larger airplanes; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending increasing the hangar keepers coverage to \$10,000,000.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves increasing the hangar keepers coverage to \$10,000,000.00 and directs the Board Chair to sign the related insurance documents.

Moved for your approval.

Motion carried. (Signed) C. Lange

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Motion by C. Lange and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Oakview Medical Care Facility received the support from the citizens of the County of Mason for millage of up to 0.9715 mill; and

WHEREAS, the Mason County Department of Health and Human Services Board has the responsibility for the operation of Oakview Medical Care Facility; and

WHEREAS, the County of Mason requires notification each year of the amount of millage needed to be levied for the continued operation of Oakview Medical Care Facility; and

WHEREAS, the Mason County Department of Health and Human Services Board has indicated a need for the 0.9715 mill to be levied.

THEREFORE BE IT RESOLVED, that the Mason County Department of Health and Human Services Board requests the Board of Commissioners of the County of Mason to levy 0.9715 mill for 2018 for the operation of Oakview Medical Care Facility and the County Clerk to certify the same.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the transfers for November 13, 2018.

THEREFORE, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Landfill Post Closure	\$ 40,000.00
Jail Operations	\$133,333.00
Airport Improvement	\$ 10,000.00
Delinquent Tax Revolving	\$217,800.00
Airport Operations	\$ 37,450.00
Worker's Compensation	\$ 10,000.00

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County traditionally invoiced nonaffiliated entities for their share of election costs; and

WHEREAS, Mason County Clerk Kelly has asked for a policy to govern affiliated entities; and

WHEREAS, the Finance, Personnel, and Rules Committee is recommending approval of a policy of invoicing all entities for their share of election costs.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the policy of invoicing all entities for their share of election costs.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Board of Commissioners has historically appointed ex-officio members to the Mason County Planning Commission to assist in the updating of the Mason County Master Plan; and

WHEREAS, the Mason County Planning Commission Ordinance states that "Ex officio members shall include the chief administrative official and one (1) member of the legislative body; and

WHEREAS, Chairman Lange is recommending the appointment of County Administrator Knizacky and Commissioner Hull.

THEREFORE BE IT RESOLVED, that County Administrator Knizacky and Commissioner Hull be appointed as ex-officio members to the Mason County Planning Commission to assist in the updating of the Mason County Master Plan.

Moved for your approval.

Motion carried. (Signed) C. Lange

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Treasurer A. Kmetz presented the October 2018 Treasurer's Report.

Clerk C. Kelly presented the October 2018 Clerk's Report. Clerk Kelly thanked the Commissioners for approving the new hire to replace retiring Deputy Purtee. She congratulated them all on being re-elected and presented each with a certificate of election. She welcomed Ron Bacon to the board as well.

Administrator Knizacky observed that this County Board had nine different incidences that they voted on today, where they were working with outside entities in a cooperative and collaborative manner in order to provide better services for the County and to save money for all involved. He commended the Board for their integrity and cooperation as they work with other entities.

Chairman Lange thanked Administrator Knizacky for pointing out those opportunities.

There was no public comment:

There was no other business:

With no other business the meeting was adjourned at 10:11a.m.

CHERYL KELLY, COUNTY CLERK

CHARLES LANGE, BOARD CHAIRMAN