

November 12, 2019

The regular meeting of the Mason County Board of Commissioners was held at 9:00 a.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairwoman J. Andersen

Roll call was taken. Present: N. Krieger, G. Castonia, C. Lange, L. Squires,  
S. Hull, J. Andersen, R. Bacon  
Absent: NONE

Invocation was given by R. Bacon. Pledge of Allegiance to the flag of the United States of America followed.

Motion by G. Castonia and seconded by R. Bacon to approve the agenda. Motion carried.

Motion by C. Lange and seconded by S. Hull to approve the minutes of the October 10, 2019 Regular meeting. Motion carried.

Commissioner Andersen read a 'Thank You' note from Michigan State University Extension Director, James Kelly.

Public comment: There was none.

Tom Routhier, Equalization Director, presented the 2019 Town Tax Report, not the 2018 Town Tax Report as was noted on the agenda that was approved earlier.

Question was asked by Commissioner Krieger if the millages were levied in the calendar year 2019 and he was informed, "Yes".

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

**WHEREAS**, Mason County is committed to ensuring every resident is counted; and

**WHEREAS**, federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

**WHEREAS**, census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats, county and city councils and voting districts; and

**WHEREAS**, information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

**WHEREAS**, the information collected by the census is confidential and protected by law; and

**WHEREAS**, a local group of business, government, community-based and faith-based organizations, educators, and others has been working to identify hard to count individuals and are designing ways to make sure they are counted; and

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending that the Board of Commissioners formally establish this group as the 2020 Census Complete Count Committee.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason establishes a 2020 Census Complete Count Committee and designates Andrea Large as the Committee Chair.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by S.Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Prosecuting Attorney Spaniola has reached an agreement with the City of Ludington to provide misdemeanor ordinance prosecution services.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the agreement with the City of Ludington to provide misdemeanor ordinance prosecution services.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Director of Information Technology Diane Englebrecht is recommending the purchase of a BSA Server; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending the purchase be made out of the Computer Network Operation & Maintenance Fund.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of a BSA Server; funds to come from the Computer Network Operation & Maintenance Fund.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Register of Deeds is recommending the purchase of three computers from the Register of Deeds Automation Fund; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending the approval of the purchase of this proposal.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of the three computers from the Register of Deeds Automation Fund.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Equalization Director Tom Routhier has given the Town Tax Report and it is in order.

**THEREFORE**, we, your Buildings, Planning, Drains, and Airport Committee, recommend the acceptance of the Town Tax Report.

Moved for your approval.

Motion carried. (Signed) S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the State of Michigan has approved a 2020 Survey and Remonumentation Grant for the County of Mason; and

**WHEREAS**, the Buildings, Planning, Drains, & Airport Committee is recommending approval of this grant.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the 2020 Survey and Remonumentation Grant Agreement with the State of Michigan and directs the County Administrator to sign said agreement.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is in the best interests of the County of Mason and the Mason County District Library and the citizens they serve, that the County continue to provide accounting services for the Library.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Accounting Services Agreement with the Mason County District Library for 2020 and further directs the Board Chair to sign on behalf of the County.

Moved for your approval.

Motion carried. (Signed) S. Hull

Commissioner Krieger inquired if the County Library Board had approved the Accounting Services Agreement that was to be voted on. Administrator Knizacky stated that the County Library Board had approved the contract prior to this meeting.

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for November 12, 2019.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Road Patrol	\$174,000.00
Jail Operations	\$135,000.00
Airport Operations	\$ 37,450.00

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S. Hull

Motion by R. Bacon and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the following applications for Farmland (Act 116 of the Public Acts of 1974) have been filed with the County Clerk.

<u>NUMBER</u>	<u>NAME</u>	<u>TOWNSHIP</u>	<u>SECTION</u>
19-07	Curtis & Laurene Feister	Eden	33

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the applications for Farmland (Act 116 of the Public Acts of 1974), in the County of Mason.

Moved for your approval.

Motion carried. (Signed) R. Bacon

Motion by R. Bacon and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Board of Commissioners made the decision to eliminate two positions in the Maintenance Department and to use contracting to offset some of the workload; and

**WHEREAS**, snow removal from the sidewalks at the Mason County Airport Terminal is an area where contracting can be effectively utilized; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending approval of the attached proposal for snow removal from the sidewalks at the Mason County Airport Terminal from Schmock's Landscaping & Lawncare.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached proposal for snow removal from the sidewalks at the Mason County Airport Terminal.

Moved for your approval.

Motion carried. (Signed) R. Bacon

Commissioner Squires inquired if the snow removal contract that is being presented for the County Airport is the same cost for snow removal at the Courthouse? Administrator Knizacky stated yes, \$60 per hour.

Motion by Board Chair J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Dennis Johnson has requested a map rezoning from Rural Estates (RE) to Highway Commercial (C-1) a 10.79 acres parcel (# 53-001-018-086-02) located in Amber Township, Section 18; and

**WHEREAS**, Dennis Johnson has requested text rezoning to include adult foster care large group homes to the (C-1) Highway Commercial District, as a special land use; and

**WHEREAS**, the Planning Commission is recommending approval of both requests.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the request to rezone a 10.79 acres parcel (# 53-001-018-086-02) located in Amber Township, Section 18 from Rural Estates (RE) to Highway Commercial (C-1) and to add adult foster care large group homes to the (C-1) Highway Commercial District, as a special land use.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Commissioner Krieger inquired if there were any other parcels on the US 10 corridor that have requested a zoning text and map amendment that are in the C-1. He was informed that the C-1 parcel categorization is intended only to be for parcels fronting on US-10. Commissioner Andersen explained in detail this process.

Motion by Board Chair J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**; Mason County currently has an easement right of way at the southwest corner of US-31 and Hoague Road; and

**WHEREAS**; the property owner Patrick Swidorski has requested that the easement right of way be relinquished; and

**WHEREAS**; the Buildings, Planning, Drains, & Airport Committee is recommending approval of the relinquishment.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the County of Mason approves the attached easement relinquishment.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Department of Health and Human Services has requested that the County of Mason renovate and construct additional building facilities at Oakview Medical Care Facility; and

**WHEREAS**, the Finance, Personnel, and Rules Committee and the Buildings, Planning, Drains, & Airport Committee is recommending approval of the project as outlined by the attached Memorandum of Understanding (MOU).

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Memorandum of Understanding (MOU) to renovate and construct additional building facilities at Oakview Medical Care Facility; and

**BE IT FURTHER RESOLVED**, that County Board Chair Janet S. Andersen is hereby directed to sign said MOU on behalf of the Board of Commissioners.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Commissioner Squires requested a roll call vote of the Memorandum of Understanding with Oakview Medical Care Facility.

Prior to the roll call vote, Administrator Knizacky wished to inform the board that the dollar amount wishing to be borrowed by Oakview Medical Care Facility and the time frame may change and are flexible.

Commissioner Andersen also noted that Oakview Medical Care Facility would be saving approximately \$124,000.00 for not utilizing bonding.

Roll call vote was taken: AYES: Krieger, Castonia, Lange, Squires, Hull, Bacon, and Andersen.  
NAYS: None.

Resolution for the Memorandum of Understanding with Oakview Medical Care Facility passed unanimously.

Motion by Board Chair J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated

October 03, 2019 totaling \$537,276.11; and

October 17, 2019 totaling \$370,859.65; and

October 31, 2019 totaling \$551,199.69

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S. Hull.

Treasurer A. Kmetz presented the monthly Treasurer's Report.

November 12, 2019

Clerk C. Kelly presented the monthly Clerk's Report. Clerk Kelly informed the Board of Commissioner's that notification was given last week that there will be a May 2020 election for Manistee Area Public Schools and the Manistee ISD. This will mean a full year of elections for the Clerk's office for 2020.

Administrator Knizacky had nothing to report at this time.

Public Comment: None

Commissioner Squires publically wished to thank Administrator Knizacky, the Finance, Personnel and Rules Committee, and members of the Oakview Medical Care Facility for their diligent work done on the Oakview Project.

There was no other business:

The meeting was adjourned at 9:29 A.M.

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CHERYL KELLY, COUNTY CLERK

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JANET S. ANDERSEN, BOARD CHAIR