

**LOCAL EMERGENCY PLANNING COMMITTEE
MASON COUNTY, MICHIGAN
MEETING MINUTES
December 18, 2018**

Emergency Management Coordinator Liz Reimink called the LEPC meeting to order at 4:00 p.m. in the lower level conference room of the Mason County Sheriff Department. Committee members in attendance were: Liz Reimink, Ray Hasil, James Myjak, Melissa Alvarado, Steve Ruba, Karen Ripke, Joe Stickney, Shannon Stickney, Jerry Funk, Daniel Dellar, Mark Barnett, Joe Cooper, Janet Vyse-Stazak, Mary Samuels, Jamie VanDerZanden, Amanda Lutz, Kathy Winczewki, and Fabian Knizacky. Others in attendance: Danielle Gerbers, Oscar Davila, Craig Mast, Ryan Schiller, Matthew Bryant, Don Burton, and Brent Sheridan.

Motion by J. Funk and seconded by M. Alvarado to approve the agenda for the December 18, 2018 meeting and the minutes from the August 21, 2018 meeting. Motion carried.

Notifications/Correspondence Received: L. Reimink reviewed a letter from Lowe's regarding compliance with federal regulations regarding hazardous chemicals, contact personnel, and emergency exits at the Ludington site.

Hazardous Materials Emergency Planning (HMEP) Grant Update: L. Reimink reported the HMEP Grant application for the FY 2018 – 2019 grant period should be received soon. She noted that the grant amount has been reduced in the last few years. She also noted that the contractor for the past few years who has updated Mason County's SARA Title III Emergency Response Plans, Meredith Filer, will not coming back for the summer of 2019. Any Committee members who might know of anyone interested in filling that contractor position were asked to submit that information to the Emergency Management Office.

Hazard Mitigation Plan Action Items Update: L. Reimink asked committee members to record any updates on the Action Items Sheet for any action items completed from the Hazard Mitigation Plan and noted that the Mason County Hazard Mitigation Plan is available on the Mason County web page. L. Reimink mentioned that the Hazard Mitigation Plan will need to be updated by 2020.

Mass Notification Systems Research Presentation: Emergency Management Intern Danielle Gerbers presented information on the following mass notification systems: Rave, Code Red, and Nixle. Discussion followed. The committee asked for demonstrations of the products from CodeRed and Nixle at a special meeting to be held on January 15th at 4 p.m.

Emergency Plan Sharing: L. Reimink briefly mentioned the County's Warning & Alert Notification plans, which will be sent out to the committee for review.

Upcoming Dates & Events: None noted.

Agency Updates: D. Dellar mentioned that WSCC's public safety center would be open in January.

Any Other Business: No other business was reported.

Public Comment: There was no public comment.

With no other business, the meeting was adjourned.

The next meeting will be held on January 15, 2019.