

**April 9, 2019**

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Commissioners Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Board Chair J. Andersen.

Roll call was taken. Present: G. Castonia, C. Lange, L. Squires,  
S. Hull, J. Andersen, R. Bacon.  
Absent: None.

Chairman Andersen sadly announced that District 1 County Commissioner Wally Taranko had passed away unexpectedly Monday morning. The Board held a moment of silence in honor of Commissioner Taranko.

Invocation was given by R. Bacon. Pledge to the flag followed.

Chairman Andersen informed the Board that due to State Statute MCL46.412 thirty (30) day notice must be given to appointment for the seat left open. A special Board of Commissioners Meeting will be held on Monday, May 6, 2019 at 7:00 p.m. in the Board of Commissioner's Room in the Mason County Courthouse.

Motion by G. Castonia and seconded by R. Bacon to approve the agenda. Motion carried.

Motion by C. Lange and seconded by L. Squires to approve the minutes of the March 12, 2019 regular meeting. Motion carried.

No correspondence was read.

Public Comment:

- Jennifer Smeltzer, Chair for the Manistee Area Community Based Outpatient Clinics (C.B.O.C.) Task Force addressed the Board. This recently established clinic hopes to provide primary health care and outpatient services for veterans residing in Manistee, Benzie, Mason, or Lake Counties. The Task Force seeks to create an organized, cohesive grassroots effort to bring the clinic to fruition as soon as possible. Ms. Smeltzer noted that Michigan is slated to have 10 CBOC's, and currently there are nine centers with the 10<sup>th</sup> to be located in Manistee County. Establishment of this clinic will allow the area's 7,550 veterans living in the four county region to be able to travel a shorter distance to seek health care. She is looking to have the County consider adoption of a resolution in support of this.

Commissioner Andersen noted that her timing was perfect in that Mason County is just starting a Veteran's Affairs office in Mason County.

- Beth Freebee, Hamlin Township, introduced herself to the County Board. She is the newest member to the Mason-Lake Conservation District board.

- Michigan State University Extension District 5 Coordinator James Kelley presented a quarterly update to the Board. In addition, he noted that Mason County would be hosting the 2019 Statewide Conference to be held October 1<sup>st</sup> and 2<sup>nd</sup> in Ludington, Michigan. This conference has proven to be an excellent source of information and resources that communities can use to help entrepreneurs grow and thrive. Mr. Kelly left the meeting after his presentation at 7:11 p.m.

Airport Manager John O'Connor presented the 2018 Airport annual report. Highlights included this being Manager O'Connor's first full year; hosted the B-17 Bomber- Yankee Lady, the Young Eagles event had 160 children in attendance, the apron sealing project, and the MDOT aeronautics inspection to name a few.

Mason County Animal Control Officer Sarah Colbrook noted that the 2018 Animal Control report was in the packet and she would answer any questions the Commissioners had regarding the report. Officer Colbrook noted that upon starting with the County in June of 2018, she noticed that there was a significant increase in cats, which promoted her to hold adoption events at the Shelter. These adoption events brought in many people and adopted animals to new homes. She has diligently been working with the multiple animal groups in the county. Commissioner Andersen commended Officer Colbrook for her work with the multiple animal groups. Officer Colbrook left the meeting at 7:31 p.m.

April 9, 2019

Director of Zoning and Building Brady Selner presented the 2018 Building, Planning, & Zoning annual reports. Mr. Selner noted that he started employment in May of 2018 and the annual reports he was presenting are also in collaboration with past Director Riley. Highlights included completion of the Sound Testing regarding the windmills in the fall of 2018, and that 2018 had the second highest construction value for Mason County since 2010.

Commissioner Andersen noted that there is a Community Survey on the County website and the link needed to be shared with constituents, as to get a better understanding of what the constituents want for Mason County.

Equalization Director T. Routhier presented to review the 2018 annual report. The office has finished and processed all assessment rolls in the month of March. All units met the State obligations. The State equalized value is at 5.31% countywide. Taxable value is at 3.98%. Mason County rates are higher at this time due to the Pump Storage project. This is the last full year for this project.

Motion by G. Castonia and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Sheriff Cole has requested authorization to purchase a forensic computer and related software from the Equipment Replacement Fund; and

**WHEREAS**, the Public Safety & Courts Committee is recommending approval of this purchase from the Equipment Replacement Fund.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of a forensic computer and related software; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) G. Castonia

Motion by C. Lange and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for April 9, 2019.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Welfare Child Care	\$ 30,000.00
Road Patrol	\$174,000.00
Friend of the Court	\$109,750.00
Jail Operations	\$135,000.00
Law Library	\$ 3,750.00
Social Welfare	\$ 7,000.00
Probate Court Child Care	\$ 67,250.00
Property & Liability Insurance	\$ 10,250.00

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County applied for a grant to be used for education, communication, and outreach regarding the Michigan Medical Marihuana Act; and

**WHEREAS**, the State of Michigan has awarded the county a grant for \$9,515.00; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending approval of the attached agreement with the District Health Department #10 to provide the education, communication, and outreach services required under the grant.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the agreement with the District Health Department #10 to provide the education, communication, and outreach services and directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) C. Lange

April 9, 2019

Motion by C. Lange and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County receives Homeland Security Grant Program funding for an emergency management planner; and

**WHEREAS**, the grant requirements include providing a position description that details the duties and responsibilities of the planner; and

**WHEREAS**, Mason County also receives grant funding through the Emergency Management Performance Grant (EMPG) for an emergency management coordinator; and

**WHEREAS**, the Emergency Management Performance Grant requirements also include providing a position description that details the duties and responsibilities of the emergency management coordinator; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending approval of the attached revised job descriptions.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached revised job descriptions for the emergency management planner and the emergency management coordinator positions.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by L. Squires and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Sheriff Cole has requested authorization to purchase twenty-seven (27) Bullet Proof Vests Custom Carrier and Suspenders Systems from the Equipment Replacement Fund; and

**WHEREAS**, the Public Safety & Courts Committee is recommending approval of this purchase from the Equipment Replacement Fund.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase twenty-seven (27) Bullet Proof Vests Custom Carrier and Suspenders Systems; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Commissioner Castonia stated that this was a great purchase, as it would not destroy uniforms and help hygienically

Motion carried. (Signed) L. Squires

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Board of Commissioners sought bids for a contractor to provide grass mowing services in 2019; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee recommends hiring Larsen's Landscaping LLC to provide grass mowing services in 2019.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves hiring Larsen's Landscaping LLC to provide grass mowing services in 2019 and further directs the Board Chair to sign the contract on its behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, a Citizen's Advisory Committee was appointed by the Board of Commissioners of the County of Mason in 1992 to examine the County's financial situation and to make recommendations for improving it; and

**WHEREAS**, one of the recommendations made was that the County Board of Commissioners should evaluate fees and charges controlled by the County Board of Commissioners at least annually and adjust them according to increased costs of providing services; and

**WHEREAS**, Soil Erosion Sedimentation Control Administrator Richard Plowe and the Buildings, Planning, Drains, and Airport Committee has evaluated the Soil Erosion Sedimentation Control permit fees and are recommending the attached fee schedule.

April 9, 2019

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached fee schedule for Soil Erosion Sedimentation Control permit fees effective May 1, 2019.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the 2019 Equalization Report of the County of Mason was presented at the April 9, 2019 meeting of the Board of Commissioners of the County of Mason.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Equalization Report of the County of Mason for the year 2019.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by R. Bacon and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Prein&Newhof has identified an obstruction to the airport runway that is outside of the easements that the county has with various property owners; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending approval of the removal of the tree described in the attached agreement.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached tree removal agreement; funds to come from the Airport Improvement Fund.

Moved for your approval.

Motion carried. (Signed) R.Bacon

Motion by R. Bacon and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Homeland Security Grants are now being given on a regional basis; and

**WHEREAS**, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

**WHEREAS**, the Region 6 Homeland Security Governing Board has designated West Michigan Shoreline Regional Development Commission as the Fiduciary for the 2017 Homeland Security Program; and

**WHEREAS**, the Region 6 Homeland Security Governing Board has authorized the purchase of a Dial My Calls Credit Package; and

**WHEREAS**, the County of Mason needs to approve the attached Certification of Goods Received.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Certification of Goods Received and authorizes the Board Chair to sign this document.

Moved for your approval.

Motion carried. (Signed) R.Bacon

Motion by R.Bacon and seconded by G.Castoina to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Board of Commissioners made the decision to eliminate two custodial positions in the Maintenance Department and to use contracting to offset some of the workload; and

**WHEREAS**, maintenance services is one area where contracting can be effectively used; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending the attached proposal from Cummins Inc.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached agreement from Cummins Inc. to provide planned equipment maintenance services for the generator at the Mason County Courthouse and directs the Board Chair to sign said agreement.

Moved for your approval.

Motion carried. (Signed) R.Bacon

**April 9, 2019**

Motion by J. Andersen and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to adopt a 2020 Preliminary Budget for the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has requested and received the proposed 2020 Preliminary Budget requests from the various Department Heads of the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the proposed 2020 Preliminary Budget requests and after careful deliberations have made the necessary adjustments which allow the Committee to recommend a balanced 2020 Preliminary Budget that will meet the collective needs of the citizens served by the Board of Commissioners of the County of Mason.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason adopts the attached 2020 Preliminary Budget as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval

Motion carried. (Signed) J. Andersen

MASON COUNTY 2020 PRELIMINARY GENERAL FUND EXPENDITURE BUDGET

	2017	2018	2019	2020 PRELIMINARY	2020 PRELIMINARY
<u>Description</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>REQUESTED</u>	<u>APPROVED</u>
Board of Commissioners	196,825	242,344	199,300	204,150	204,150
MI Assoc of Counties	10,873	10,873	10,875	10,875	10,875
Circuit Court	342,069	369,494	429,800	421,475	421,225
Circuit CT Appt Atty	128,413	95,648	-	-	-
District Court	540,745	554,822	674,475	659,775	657,900
District CT Appt Atty	48,875	35,461	-	-	-
Jury Commission	12,053	12,824	13,050	14,800	14,000
Probate Court	566,981	605,428	603,200	626,075	614,250
Juvenile Court	91,151	94,838	90,000	97,950	92,450
Family Counseling Service	3,000	3,000	4,000	4,000	4,000
Administrator	218,493	226,946	243,075	260,625	260,000
Tax Allocation Boards	1,268	1,203	1,400	1,400	1,400
Clerk	433,972	455,642	481,800	523,500	499,125
Audit	15,921	16,714	16,925	17,000	17,000
Copy Machine & Fax	10,039	8,734	17,600	17,600	17,600
Treasurer's Office	341,352	375,271	408,275	427,060	426,475
Equalization Dept.	422,160	455,676	466,250	480,350	480,150
Cooperative Extension	117,031	124,793	125,725	102,176	101,200
Election & Canvassers	94,816	74,525	73,800	159,000	158,000
County Maintenance	120,726	128,481	154,300	161,550	159,700
Prosecutor's office	655,433	683,470	781,300	770,075	764,350
Register of Deeds	243,025	248,568	267,625	281,050	276,725
Drain Commissioner	290,898	293,693	282,150	279,925	279,800
Remonumentation	34,927	44,638	41,725	41,725	41,725
Courthouse Maintenance	139,586	187,744	167,175	176,775	172,300
Service Building	8,928	-	-	-	-
Maint Scottville Bldg	17,735	20,861	28,100	30,225	28,100
Jail Annex Building	17,923	18,950	29,500	31,850	29,500
Marine Safety - Sheriff	69,954	77,137	-	-	-
SERT Team	6,561	11,564	-	-	-
SSCENT	93,851	79,582	-	-	-
Sheriff Road Patrol/Det	1,721,956	1,743,016	-	-	-
Secondary Road Patrol	108,582	110,904	-	-	-
Probation/Parole	4,865	5,091	8,025	8,025	8,025
Emergency Planning	87,678	87,526	112,400	105,900	105,400
Animal Control	183,247	198,366	221,575	193,200	192,350
Dept. of Public Works	41,665	46,519	51,775	50,525	49,225
Drains at Large	4,013	2,686	9,800	9,900	9,900
Health Dept Building	58,944	62,974	64,000	68,200	66,425
Medical Examiner	94,130	134,815	146,000	147,000	147,000
Veteran's Burial	12,000	8,400	21,100	21,100	21,100
Veteran's Affairs Grant	-	-	40,925	41,525	41,525
County Plat Board	-	182	300	300	300
Zoning Dept.	265,616	214,048	224,825	183,800	183,800
Regional Planning	7,634	7,634	7,650	7,650	7,650
Parks & Recreation	4,776	-	1,000	1,000	1,000
Fairgrounds	5,821	5,903	172,925	6,200	6,200
Insurance & Surety	2,031	1,412	3,600	3,600	3,600
Employee Benefits	53,493	80,649	81,525	91,750	90,975
Contingency	-	-	30,025	170,000	170,000
	<u>7,952,035</u>	<u>8,269,049</u>	<u>6,808,875</u>	<u>6,910,661</u>	<u>6,836,475</u>

**April 9, 2019**

2020 Preliminary General Fund Expenditure, continued  
 APPROPRIATIONS - OTHER:

<u>Description</u>	2017 <u>ACTUAL</u>	2018 <u>ACTUAL</u>	2019 <u>AMENDED</u>	2020 <u>PRELIMINARY REQUESTED</u>	2020 <u>PRELIMINARY APPROVED</u>
United Way - 2-1-1 Service	2,000	2,000	2,000	2,000	2,000
District #10 Health Dept	181,033	181,033	186,084	189,800	189,800
Soil Conservation	18,500	18,500	18,500	18,500	18,500
Soil Conservation -NFWF	8,000	-	-	-	-
Household Hazard Waste	6,000	6,000	7,000	7,000	7,000
Mental Health Authority	139,750	139,750	139,750	139,750	139,750
Mason Co Growth Alliance	-	-	30,000	75,000	30,000
911 Center	155,596	179,228	155,000	179,250	179,250
Lakeshore Reg Partners	<u>72,792</u>	<u>76,833</u>	<u>76,875</u>	<u>76,875</u>	<u>76,875</u>
	<u>583,671</u>	<u>603,344</u>	<u>615,209</u>	<u>688,175</u>	<u>643,175</u>

APPROPRIATIONS TO COUNTY FUNDS:

192. Welfare Child Care	150,000	120,000	147,000	147,000	147,000
207. Road Patrol	-	150,000	2,088,000	2,149,050	2,109,000
215. Friend of the Court	430,000	430,000	439,000	536,225	479,000
217. Landfill Perp. Care	40,000	40,000	40,000	40,000	40,000
225. Junk Ordinance	8,000	8,500	16,500	16,500	16,500
230. Emp. Vacation & Sick	40,000	85,000	30,000	40,000	40,000
257. Budget Stabilization	60,000	20,000	20,000	20,000	20,000
259. Indigent Defense	-	76,750	115,125	153,500	153,500
266. Jail Operations	1,597,175	1,600,000	1,620,000	1,653,375	1,636,850
269. Law Library	15,000	15,000	15,000	15,000	15,000
289. Social Welfare	32,000	25,600	35,000	35,000	35,000
292. Probate Child Care	264,550	269,000	269,000	269,000	269,000
402. Equipment Replace	303,350	337,100	208,100	203,600	203,600
470. Public Improvement	408,442	403,442	393,391	391,100	391,100
481. Airport - Improvet	10,000	10,000	10,000	10,000	10,000
516. Delinq Tax Revolving	143,050	285,800	217,000	177,000	177,000
581. Airport - Operating	148,800	149,800	149,800	149,800	149,800
676. Ins. - Liability	41,000	41,000	41,000	41,000	41,000
677. Ins. - Worker's Comp	10,000	10,000	10,000	10,000	10,000
678. Health/Pension/Life	<u>1,030,000</u>	<u>607,000</u>	<u>450,000</u>	<u>500,000</u>	<u>500,000</u>
	<u>4,731,367</u>	<u>4,683,992</u>	<u>6,313,916</u>	<u>6,557,150</u>	<u>6,443,350</u>
Total General Fund Budget	<u>13,267,073</u>	<u>13,556,385</u>	<u>13,738,000</u>	<u>14,155,986</u>	<u>13,923,000</u>

FUND 402 CAPITAL EXPENDITURES

Airport equipment	22,300	1,200	1,200	1,200	1,200
DPW/Drain/GIS Computers	1,750	1,750	1,750	1,750	1,750
Ambulance	15,000	15,000	15,000	15,000	15,000
Courthouse security system	13,000	16,000	16,000	16,000	16,000
District/Circuit Ct computers	1,000	1,000	1,000	1,000	1,000
Emg Mgt Equipment	-	10,000	10,000	10,000	10,000
AS-400	4,000	6,000	4,000	-	-
Tax System computers	6,000	5,000	4,000	4,000	4,000
Probate equip. & furniture	500	500	500	500	500
Account System computers	5,000	4,000	3,000	3,000	3,000
Animal Control vehicles	3,000	3,000	3,000	3,000	3,000
Maint vehicle/equip.	3,000	3,000	3,000	3,000	3,000
Phone Systems	10,000	20,000	10,000	10,000	10,000
Fiber Optic & Computer	-	97,000	-	-	-
Sheriff Servers	14,726	-	3,000	3,000	3,000
Sheriff Dive Equipment	3,500	3,500	3,500	3,500	3,500
Sheriff Dive Trailer	2,000	2,000	2,000	2,000	2,000
Forensic Computing Train	1,000	1,000	1,000	3,500	3,500
SERT Equipment	5,000	5,000	5,000	5,000	5,000
Road Patrol Total Station	1,000	1,000	1,000	1,000	1,000
Sheriff Radar Equip	1,000	1,000	1,000	1,000	1,000
Road Patrol Software	2,500	2,500	1,500	1,500	1,500
Sheriff radios	1,000	1,000	1,000	1,000	1,000
Sheriff vehicles	85,000	85,000	85,000	85,000	85,000
In car cameras	2,000	2,000	2,000	2,000	2,000
Sheriff's Marine Boat	3,000	3,000	3,000	3,000	3,000
Sheriff computers/equip.	4,000	4,000	4,000	3,500	3,500
Sheriff's Ballistic Vests	5,000	5,000	5,000	3,000	3,000
Sheriff's Canine	1,000	1,000	1,000	1,000	1,000
Aerial Photos	1,500	1,500	1,500	1,000	1,000
Clerk Copiers	2,000	1,000	1,000	1,000	1,000
Clerk Imaging Equip	4,000	4,000	4,000	4,000	4,000
Zoning Equipment	300	400	400	400	400

**April 9, 2019**

2020 Preliminary General Fund Expenditure, continued  
Fund 402 Capital Expenditures, continued

<u>Description</u>	2017 <u>ACTUAL</u>	2018 <u>ACTUAL</u>	2019 <u>AMENDED</u>	2020 <u>PRELIMINARY REQUESTED</u>	2020 <u>PRELIMINARY APPROVED</u>
Courtroom equipment	500	500	500	500	500
Courthouse vehicle	1,000	1,000	1,000	1,000	1,000
Tower generator	250	250	250	250	250
Sheriff's tasers	16,574	-	3,000	3,000	3,000
Unallocated/Windows Off	38,700	25,000	2,000	2,000	2,000
Election & Clerk equip	21,250	2,000	2,000	2,000	2,000
Zoning vehicle	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	<u>303,350</u>	<u>337,100</u>	<u>208,100</u>	<u>203,600</u>	<u>203,600</u>

**FUND 470 CAPITAL EXPENDITURES**

Airport Terminal	31,000	31,000	31,000	31,000	31,000
Unallocated/Drains	10,000	-	-	-	-
Animal Control Building	21,000	21,000	21,000	21,000	21,000
Transmission Tower	1,500	1,500	1,500	1,500	1,500
Parks	20,000	20,000	20,000	20,000	20,000
102 Fifth Street	12,000	12,000	12,000	12,000	12,000
Jail	90,000	90,000	90,000	90,000	90,000
Jail Annex Building	20,000	20,000	20,000	20,000	20,000
Health Dept Building	64,942	64,942	59,891	57,600	57,600
Courthouse Steps	2,000	2,000	2,000	2,000	2,000
Courthouse Build/Grounds	100,000	105,000	100,000	100,000	100,000
HVAC Replacement	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>
	<u>408,442</u>	<u>403,442</u>	<u>393,391</u>	<u>391,100</u>	<u>391,100</u>

**MASON COUNTY 2020 PRELIMINARY GENERAL FUND REVENUE BUDGET**

<u>Description</u>	2017 <u>ACTUAL</u>	2018 <u>ACTUAL</u>	2019 <u>AMENDED</u>	2020 <u>PRELIMINARY REQUESTED</u>	2020 <u>PRELIMINARY APPROVED</u>
Property Tax Collection	9,154,935	9,619,363	9,845,225	10,115,000	10,115,000
Personal Property Reimb	533,966	333,158	326,000	366,950	366,950
Delinquent Personal Tax	4,734	984	3,000	1,950	1,325
Federal Pay. in lieu of tax	111,181	116,410	116,400	116,400	116,400
Industrial Facilities Tax	22,513	19,604	24,500	19,100	19,100
Real Estate Transfer Tax	138,651	163,792	100,000	110,000	110,000
Other Taxes & Fees	37,453	31,187	36,350	36,578	31,000
Zoning Department	23,135	16,350	23,000	20,000	19,350
Soil Erosion & Sediment	14,085	12,680	11,000	12,000	12,675
Dog licenses	56,190	57,165	56,125	57,125	57,125
All other Licenses/Permits	1,475	1,195	1,475	1,200	1,175
Court Equity Fund	141,667	139,584	126,850	126,850	126,850
Judges Salary Standard	137,172	137,172	137,150	137,150	137,150
Probate Judge Supplement	105,374	110,746	105,375	110,725	110,725
Veterans Affairs Service	-	-	40,925	41,525	41,525
Emergency Preparedness	21,207	20,717	21,000	21,000	21,000
Fr. of Ct./Incentive Prog.	36,120	36,336	36,100	36,325	36,325
C.R.P. Reimbursement	306,838	329,010	306,800	349,300	329,000
Juvenile Court Officer	27,317	27,317	27,300	27,300	27,300
Victim's Rights	22,922	27,455	39,325	39,326	39,325
Convention Facility Tax	145,583	153,666	153,700	153,700	153,700
Township Liquor License	14,265	14,476	14,250	14,475	14,475
Remonumentation	34,910	44,634	41,700	41,700	41,700
Secondary Road Patrol	51,241	46,687	-	-	-
Marine Patrol	24,500	23,500	-	-	-
S.S.C.E.N.T. Program	10,142	11,228	-	-	-
State Revenue Sharing	511,159	516,645	515,725	532,125	521,625
County Incentive Program	125,779	125,790	125,775	129,550	126,775
All other State Grants	119,849	30,698	28,150	30,675	30,675
Circuit Court Costs	23,694	25,904	23,000	22,000	24,000
District Court Costs	104,444	103,702	104,300	103,700	103,700
Probation Oversight Fees	79,148	57,050	62,000	57,050	57,050
Civil Fees	66,574	78,971	53,000	72,125	72,125
Recording Fees	155,790	152,583	150,000	150,000	150,000
Circuit Court Fees	8,477	8,078	8,475	7,500	8,075
Probate Court	14,141	12,882	14,125	12,875	12,875
County Clerk	44,430	46,163	44,000	39,000	44,300
Inter-Depart Personnel	26,456	27,013	26,450	27,500	27,000
Prosecutor	52,536	34,874	51,900	97,015	34,850
Printed/Elect Copy Sales	22,729	18,539	18,150	18,525	18,525
All other Charges for Serv	92,529	105,993	87,900	94,840	97,800

**April 9, 2019**

2020 Preliminary General Fund Revenue Budget, continued

	2017	2018	2019	2020	2020
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY</u>	<u>PRELIMINARY</u>
				<u>REQUESTED</u>	<u>APPROVED</u>
Ordinance Fines & Costs	41,346	37,168	39,500	37,150	37,150
Bond Forfeitures	11,633	7,596	10,500	7,575	7,575
Investment Income	83,355	87,535	56,800	80,300	80,300
Invest Income/restricted	34,212	72,695	-	-	-
Rents, Leases	53,241	53,724	53,925	54,600	54,600
Reimbursements, Refunds	549,364	513,506	318,275	311,586	305,575
Transfer from other funds	-	-	68,875	-	-
911 Center	155,596	179,228	155,000	179,250	179,250
Allocated fund balance	-	-	128,625	-	-
Total Gen. Fund Revenue	<u>13,554,058</u>	<u>13,790,753</u>	<u>13,738,000</u>	<u>14,020,620</u>	<u>13,923,000</u>
Surplus (Deficit)	<u>286,985</u>	<u>234,368</u>	<u>-</u>	<u>(135,366)</u>	<u>-</u>

Motion by J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County’s claims dated March 7, 2019 totaling \$345693.30 and March 21, 2019 totaling \$355,557.10; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending a change order to include additional trees identified as penetrating the PAPI OCS (Runway 8) of 10’ below Part 77 (Runway 19) for the Obstruction Mitigation Project at the Mason County Airport.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves a change order to include additional trees identified as penetrating the PAPI OCS (Runway 8) of 10’ below Part 77 (Runway 19) for the Obstruction Mitigation Project at the Mason County Airport and directs the Board Chair to sign it on their behalf; funds to come from the Airport Improvement Fund.

Moved for your approval.

Motion carried. (Signed) J. Anderson

Motion by J. Andersen and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Wolverine Power Cooperative has requested an amendment to an electric transmission line easement agreement with the county; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending that the Board of Commissioners approve the attached amendment to an electric transmission line easement agreement with Wolverine Power Cooperative.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached amendment to an electric transmission line easement agreement with Wolverine Power Cooperative and further directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, there are vacancies on the Mason County Solid Waste Management Committee, Mason County Department of Public Works, and the Mason County Economic Development Corporation/Brownfield Redevelopment Authority Board due to the resignation of interim Ludington City Manager Steve Brock; and

**WHEREAS**, these positions are mandated to be filled by a representative of the from the City of Ludington; and

**WHEREAS**, the City of Ludington has appointed Mitch Foster as city manager and has indicated that he will replace Mr. Brock on various boards.



April 9, 2019

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason appoints Mitch Foster to the Mason County Solid Waste Management Committee for a term ending December 31, 2019, Mason County Department of Public Works for a term ending December 31, 2019, and the Mason County Economic Development Corporation/Brownfield Redevelopment Authority Board for a term ending December 31, 2023; and

**BE IT FURTHER RESOLVED**, that this individual will be automatically removed from the Mason County Solid Waste Management Committee, Mason County Department of Public Works, and the Mason County Economic Development Corporation/Brownfield Redevelopment Authority Board if he no longer holds his position as outlined above and his position replacement would require formal approval by the Mason County Board of Commissioners.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Treasurer Kmetz presented the March 2019 Treasurer's Report. Additionally, the 2018 tax settlement has been completed and the total purchase amount was \$2.824 million. Checks will be sent out next week. 2019 foreclosures came in at 20 parcels and we were able to arrange extensions on 15 parcels this year. Only four were occupied and one is burned, so the Treasurer's Office will be coordinating with the building department on that issue.

Clerk Kelly presented the March 2019 Clerk's Report. She reminded the board that May 7, 2019, the Ludington Area School District would be hosting an election that would affect only 11 precincts. Due to the changes in Proposal 3, the Clerk's Office would be closed to the public on that day to assist local Township Clerk's with voter registration with the changes involving Proposal 3.

Administrator Knizacky noted that the Board has heard from seven Elected Officials and/or Department Heads that are new within the County, which reflects a changing of the guard. In the audience was an eighth official. The totality of the seniority of these eight individuals is less than the entire time that he has been the County Administrator. This shows the County moving forward in excellent hands, and he appreciates the hard work of all these ladies and gentlemen.

There was no other business.

There was no public comment.

With no further business the meeting was adjourned at 8:00 p.m.

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CHERYL KELLY, COUNTY CLERK

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JANET S. ANDERSEN, BOARD CHAIR