



MASON COUNTY AIRPORT (KLDM)
Courtesy Vehicle Use Policy

Welcome to the Mason County Airport. Mason County has provided the airport with a courtesy vehicle for complimentary use by visitors to our airport. The following policy applies to your use of the Courtesy Vehicle.

1. Use of the vehicle is on a first-come, first-serve basis, during attended airport hours. Use of the Courtesy Vehicle outside of attended hours must be arranged in advance through the Airport Manager.
2. Prior to using the Courtesy Vehicle, users must complete the “Courtesy Vehicle Use and Indemnification Agreement” which indemnifies the County from all claims regarding their use of the Courtesy Vehicle. Failure to complete and submit the use agreement or use of the courtesy vehicle by persons other than visiting pilots with a plane on the ground at Mason County Airport will be deemed as “unauthorized use of a vehicle” and may be prosecuted.
3. Use of the vehicle is limited to within Mason County.
4. Use of the vehicle is limited to drivers over the age of 21 and that have arrived at Mason County via an aircraft.
5. Use of the Courtesy Vehicle is **limited to two hours**. Overnight use of the vehicle may be arranged in special circumstances by contacting the Airport Manager in advance.
6. While using the Courtesy Vehicle, drivers are required to follow all applicable laws of the State of Michigan. A valid driver’s license and insurance is required.
7. Drivers are prohibited from the consumption of alcohol or any chemical which may impair driving ability immediately before or during the period in which they are in possession of the Courtesy Vehicle.
8. Drivers are to refrain from the use of a cellular phone to talk or text message while operating the Courtesy Vehicle. Driver will also not engage in any race or speed contest, tow any trailer or other vehicle, loan the vehicle to any other person, allow any pets in the vehicle unless in a cage or crate.
9. Make sure you return the vehicle in as good as or better condition that when you took it. Refrain from eating or drinking in the vehicle. Absolutely no smoking in the vehicle.
10. There is no implied cost for the use of the vehicle but donations and/or refueling is appreciated.
11. Users are solely responsible for any legal action which may stem from their use of the courtesy vehicle including tickets, lawsuits or repair costs. If repairs become necessary, driver will immediately contact the airport manager and follow all instructions given.
12. In case of accident or collision, driver agrees to cooperate with all law enforcement activities in the investigation of the accident. Driver agrees to make and sign, as soon as possible, a detailed written report to the airport manager giving the cause of the accident, the names of the persons involved, the names and addresses of all witnesses, the names and addresses of all injured persons, the extent of the injuries and property damage sustained.



Mason County Airport
5300 W. US-10
Ludington, MI 49431

COURTESY VEHICLE USE AND INDEMNIFICATION AGREEMENT

This agreement must be completed prior to using the vehicle

The undersigned, hereinafter referred to as "DRIVER", agrees to defend, indemnify, and hold harmless Mason County, its officers, employees and agents from and against any and all damages, loss, theft, or destruction of the courtesy vehicle being provided to DRIVER by Mason County and against all losses, liabilities, damages, injuries, claims, demands, costs, and expenses of every kind and nature, including reasonable legal fees and disbursements arising out of and in connection with the use, condition, or operation of said courtesy vehicle. I certify that I have valid automobile insurance which covers any and all use of the Mason County courtesy vehicle while it is entrusted to me and that such insurance has per occurrence coverage limit of not less than \$20,000 per person, \$40,000 all bodily injury, and \$10,000 for damage to property of others.

It is further agreed by DRIVER that Mason County shall not be responsible to the DRIVER for any loss of business or any other damage caused by the use of the courtesy vehicle, or for any property of DRIVER or any other person which is damaged, lost, or stolen in or from the courtesy vehicle. I also agree that I will not allow anyone to smoke in the courtesy vehicle.

The DRIVER is the only person authorized to drive the courtesy vehicle and agrees to operate said motor vehicle with reasonable care and diligence and to comply with all local ordinances and state law with regard to the operations of said motor vehicle. The DRIVER has reviewed and received a copy of the Courtesy Car Use Policy, which is incorporated herein by reference, and agrees at all times to use the Courtesy Car in strict compliance with that Policy. The DRIVER must be currently licensed to drive a motor vehicle and be at least 21 years of age. **The DRIVER agrees the use of the courtesy vehicle will be within the borders of Mason County and for no more than two (2) hours unless specifically coordinated with airport staff.**

Aircraft N-Number: _____

Driver's Full Name: _____

Address: _____

City, State, Zip: _____

Contact Phone Number: _____ E-mail Address: _____

Auto Insurance Company/Agent/Phone Number: _____

Signature: _____ Date: _____

To be completed by airport staff

- Copy of valid Driver's License

Mileage Out: _____

Mileage In: _____

Date and Time Out: _____

Date and Time In: _____