

May 9, 2017

The regular meeting of the Mason County Board of Commissioners was held at 9:00 a.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman C. Lange.

Roll call was taken. Present: W. Taranko, B. Carpenter, C. Lange, L. Squires,  
S. Hull, J. Andersen, T. Posma  
Absent: None.

Invocation was given by J. Andersen. Pledge of Allegiance to the flag of the United States of America followed.

Motion by T. Posma and seconded by B. Carpenter to approve the agenda. Motion carried.

Motion by B. Carpenter and seconded by W. Taranko to approve the minutes of the April 11, 2017 Regular Meeting. Motion carried.

No correspondence was read.

Public comment:

- Chairman Lange introduced new airport manager John O'Connor.

- Evelyn Bergaila, of Riverton Township, expressed her support of two items that are on the agenda. First, the roof over the dog runs. She and her sister had previously been involved with Lakeshore Animal Friends and she knew this has been one of their goals. It will add to the use of the pens throughout the year. Secondly, she wished to support the Zoning text amendment that is being brought before the board. She has attended all of the Zoning meetings and is supportive of the amendment language, particularly the spacing size of parking lots.

Nick Matiash introduced himself as the new chair for the Mason County Road Commission. Wayne Schoonover presented the 2017 Annual Report of the Mason County Road Commission. There are 34 current full time employees that play a vital role in the operation of Road Commission. Highlights of the 2016 calendar year were reviewed as well as their goals for 2017. Mr. Schoonover reviewed legislation that was passed: Public Act 246 of 2016, amended Act 51; Public Act 161 of 2016, and Public Act 245 of 2016, amended Act 431 of 1984 that affects road commissions.

District Health Department #10 Health Officer Kevin Hughes and Sarah Oleniczak reviewed the 2016 annual report. Reviewed were the top three health issues identified by key community stakeholders: Chronic disease, healthy lifestyle, and substance use disorders. Access to healthcare seems to be an issue from surveys that have been performed. Implementation of GIS system and water testing are now available at the Ludington office.

Commissioner Squires asked a question regarding the opiate issues with regards to the direction this seems to be going in Mason County, and how does Mason County relate to other counties in the District #10 area. Ms. Oleniczak responded that at this time, there is no category to address after care issues, individuals will have to see their local healthcare providers. Mr. Hughes and Ms. Oleniczak left the meeting at 9:33 a.m.

West Michigan Community Mental Health Executive Director Dr. Lisa Hotovy Williams reviewed the 2015-2016 Annual report which included a financial summary, accomplishments for the past year, and goals for the upcoming year. Dr. Hotovy Williams noted that May is Mental Health Month. There will be a Walk-A-Mile In My Shoes walk on May 24, 2017 to bring awareness to behavioral health and developmental disabilities and promote awareness in the community.

Commissioner Andersen felt that Mason County has been greatly impacted by the closing of the Hadley Center and wonders what issues have come about from the standpoint of Community Mental Health. Commissioner Carpenter also has concerns regarding tele-conferencing. Dr. Hotovy Williams noted that local doctor's offices are setting up access for these patients via tele-a-medicine, a new wave in treating patients, although some patients are not very accepting of this type of practice.

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Motion by Finance, Personnel, & Rules Committee Chairman W. Taranko and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated April 7, 2017 totaling \$120,161.35 and April 20, 2017 totaling \$593,225.30; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) W. Taranko, C. Lange, T. Posma

Motion by W. Taranko and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the County approve the attached Amendment to the Administrative Services Contract with Blue Cross Blue Shield Blue Care Network.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Amendment to the Administrative Services Contract with Blue Cross Blue Shield Blue Care Network and further directs County Administrator Knizacky to sign the contract amendment on their behalf.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by W. Taranko and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Circuit Court Judge Sniegowski is recommending an increase in the wages of the Mason County Jury Board; and

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending setting this wage at \$12.00 an hour.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves a wage of \$12.00 an hour for the Mason County Jury Board effective May 8, 2017.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by Public Safety and Courts Committee Chairman B. Carpenter and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Homeland Security Grants are now being given on a regional basis; and

**WHEREAS**, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

**WHEREAS**, the Region 6 Homeland Security Governing Board has designated West Michigan Shoreline Regional Development Commission as the Fiduciary for the 2015 Homeland Security Program; and

**WHEREAS**, the Region 6 Homeland Security Governing Board has authorized the purchase of professional services from Optimal Solutions and 5 WIN Remote Desktop CAL Licenses; and

**WHEREAS**, the County of Mason needs to approve the attached Certification of Goods Received.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Certification of Goods Received and authorizes the Board Chair to sign this document.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by L. Squires and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, May is Mental Health Month; and

**WHEREAS**, stigma associated with mental illness, developmental disabilities and substance use disorder creates one of the primary barriers to individuals seeking needed services; and

**WHEREAS**, the Board of Commissioners of the County of Mason recognize that stigma associated with mental illness, developmental disabilities and substance use disorder creates one of the primary barriers to individuals seeking needed services; and

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**WHEREAS**, citizens of Lake, Mason and Oceana County, in coordination with West Michigan Community Mental Health and the Michigan Association of Community Mental Health Boards, will be representing their home counties in an event titled "Walk a Mile in My Shoes" at the State Capitol on May 10, 2017 to promote awareness and reduce stigma associated with mental illness, developmental disabilities and substance use disorder.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason recognizes May as Mental Health Month and supports the efforts of the citizens of Mason County participating in the "Walk a Mile in My Shoes" event to promote awareness of, and to reduce the stigma associated with mental illness, developmental disabilities and substance use disorder in Mason County.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Lakeshore Animal Friends previously assisted the county with the construction of dog runs at the Mason County Animal Control Building; and

**WHEREAS**, Lakeshore Animal Friends has requested that the county allow the construction of a roof over the runs; and

**WHEREAS**, Lakeshore Animal Friends has indicated their willingness to donate 50% of the funds necessary to construct this roof; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending approval of this request to construct a roof over the dog runs at the Mason County Animal Control building.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the construction of a roof over the dog runs at the Mason County Animal Control building; funds to come from Lakeshore Animal Friends and the Public Improvement Fund 470.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Planning Commission held a Public Hearing concerning the attached amendment to the Mason County Zoning Ordinance; and

**WHEREAS**, the Mason County Planning Commission voted to approve the attached amendment to the Mason County Zoning Ordinance; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending approval of the attached amendment to the Mason County Zoning Ordinance.

**THEREFORE BE IT RESOLVED**, that the Mason County Board of Commissioners approves the attached amendment to the Mason County Zoning Ordinance.

Moved for your approval.

Ayes: Lange, Taranko, Carpenter, Hull, Andersen, Posma. Nays: Squires.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**; Section 19.05 Subsection 7 of the Mason County Zoning Ordinance states that a mandatory condition of a temporary occupancy shall be that a deposit, certified check, irrevocable bank letter of credit or performance bond acceptable to the County, in the full amount necessary to provide the surfaced area, be deposited with the Mason County Treasurer, prior to any occupancy of the facility which it serves; and

**WHEREAS**; the Mason County Board of Commissioners approved a \$16,534.00 performance guarantee for a project located at 1795 W. US 10 in Amber Township; and

**WHEREAS**; the Buildings, Planning, Drains, and Airport Committee is recommending release of this performance guarantee.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the County of Mason approves the release of the \$16,534.00 performance guarantee for the project located at 1795 W. US 10 in Amber Township.

Moved for your approval.

Motion carried. (Signed) S. Hull

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Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Section R105.5 Expiration of the 2015 Michigan Residential Code states “Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated”; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee recommends the attached Cancellation Policy for Building, Electrical, Mechanical, and Plumbing Permits.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached amendment to the Cancellation Policy for Building, Electrical, Mechanical, and Plumbing Permits, effective May 9, 2017.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County will be the vendor for fuel sales at the Mason County Airport; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending establishing a fuel rate formula that results in an average margin of 90 cents a gallon after factoring in the whole sale cost of fuel, credit card costs, and all applicable federal and state taxes.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached fuel rate formula for establishing the fuel rate at the Mason County Airport.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County will be the vendor for fuel sales at the Mason County Airport; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending approval of the attached aviation fuel supply agreement with Avfuel Corporation.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached aviation fuel supply agreement with Avfuel Corporation and directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Buildings, Planning, Drains, & Airport Committee Chairman T. Posma and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County will be the vendor for fuel sales at the Mason County Airport; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending the purchase of self service equipment for the fuel system at the Mason County Airport.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of self service equipment for the fuel system at the Mason County Airport; funds to come from the fuel tank reserves in the Airport Operations Fund 581;

**BE IT FURTHER RESOLVED**, that an additional \$700.00 a month from the fuel sales be deposited into the fuel tank reserves until the amount taken for the purchase of the self service equipment has been restored to the reserve.

Moved for your approval.

Commissioner Squires asked why the need for a self-service fuel system is being addressed again when the County Board denied this request several years ago. Administrator Knizacky offered the response that it is due the retirement of D. Johnson and that the County will be responsible for the fueling at the airport.

Motion carried. (Signed) T. Posma

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Motion by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County will be the vendor for fuel sales at the Mason County Airport; and

**WHEREAS**, the Mason County Board of Commissioners has approved the purchase of a self service equipment for the fuel system at the Mason County Airport; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending the attached staffing schedule for the Mason County Airport effective on the first Monday after the installation of the self service equipment for the fuel system.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached staffing schedule for the Mason County Airport effective on the first Monday after the installation of the self service equipment for the fuel system at the Mason County Airport.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Michigan Public Act 280 of 1995 authorizes counties to accept payments by financial transaction devices such as credit cards, debit cards and electronic funds transfer cards; and

**WHEREAS**, Mason County will be the vendor for fuel sales at the Mason County Airport; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee and the Finance, Personnel, and Rules Committee is recommending that the Board approve the acceptance of credit cards from the attached institutions and that the card costs be factored into the cost of the fuel; and

**WHEREAS**, in accordance with Section 3 of the Act, the Treasurer has determined that this type of financial transaction device payment is acceptable subject to the internal policies and procedures that have been developed by the involved offices.

**THEREFORE BE IT RESOLVED**, that the County Board of Commissioners of the County of Mason authorizes the acceptance of credit card payments at the Mason County Airport and authorizes the Chairman of the Board to sign an agreement on behalf of the Board.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee recognizes the need for a set of landing fees for the Mason County Airport; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee recommends the following fees to be set for single and multi engine based on gross weight (GW):

Single engine piston	No Charge
Twin engine piston	No Charge
Single engine Turboprop	No Charge
Twin engine Turboprop	\$ 75.00
Jet under 14,000 lbs	\$100.00
Jet over 14,000 lbs under 22,000 lbs	\$200.00
Jet over 22,000 lbs under 55,000 lbs	\$300.00
Jet over 55,000	\$400.00

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the landing fees, listed above, for the Mason County Airport.

Moved for your approval.

Commissioner Squires questioned an emergency aircraft landing fee and whether or not that would be waived? Administrator Knizacky stated that under current policy any aircraft landing at the Mason County Airport will be charged landing fees. He notes that according to the FAA policy the county cannot discriminate on conditions.

Motion carried. (Signed) T. Posma

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Motion by Chairman T. Posma and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, there is a new airport manager at the Mason County Airport; and

**WHEREAS**, it may be necessary for Airport Manager O'Connor to be trained on various equipment and processes at the airport; and

**WHEREAS**, the Building, Planning, Drains, and Airport Committee is recommending approval of up to 100 hours at \$25.00 for training purposes with Mason County Aviation.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason authorizes up to 100 hours at \$25.00 for training purposes with Mason County Aviation.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by Chairman C. Lange and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Sports Hall of Fame and Museum is a not-for-profit historical recognition institution dedicated to honoring those who have made outstanding contributions to our local sports; and

**WHEREAS**, this year, 2017, marks the 13th such class of individuals and teams to be inducted in its illustrious hall through its unveiling at Historic White Pine Village through a partnership with the Mason County Historical Society and an induction banquet at Lincoln Hills Golf Club; and

**WHEREAS**, its Board of Directors has selected six former individual athletes to be inducted into the Mason County Sports Hall of Fame; and

**WHEREAS**, the 13th class of inductees includes **Dick Daron**, a 1940 graduate of Ludington High School who played on a pair of Big Seven conference football and boys basketball championships and won a 440-yard state championship in 1939 while also owning the record in the 440 for 20 years. He went on to earn a letter in football from Central Michigan University while also attending the school on a track scholarship. Daron left his college career early to fight in World War II. When he returned, he contributed greatly to the sports facilities enjoyed by Ludington; **Courtney Dunlap** was an All-American swimmer for Oakland University with Summit League and NCAA Division II championships after a standout career for Ludington's boys swimming team. The 1996 graduate of Ludington set school records in the 50-yard and 100-yard freestyle races and owned top 10 finishes in those events at the state meet; **Jerry McCormick** graduated from Mason County Eastern in 1964 with letters in track, baseball and basketball with basketball his best sport. Following graduation, McCormick made his mark in drag racing and in fastpitch softball. He competed in the NHRA, IHRA and UDRA for over 20 years both in the United States and Canada, including three years in the pro stock division. McCormick also was a major player in the fastpitch softball circuit as he was a shortstop on the Class B state title Urka 8s state title team, but he also played on the Evans & Harrell (Sunoco), Walt's Lunch and Fountain Merchants teams; **Lee Schoenherr** showed a life-long love for Ludington's athletics program, and sports in general. The 1953 Ludington High School graduate has donated and supported to several softball teams that reached national tournaments and sports facilities in the area including the tennis courts that bear his name in Ludington, the hockey rink at West Shore Community College, the track at Oriole Field and the skateboard park. In high school, Schoenherr was on the 1952-53 state runner-up boys basketball team and went on to play for three years at Western Michigan University as well as play for title teams in the U.S. Army's 3rd Division in basketball and fastpitch softball while stationed in Germany; **Amanda Stowe** was a three-time first team All-State player and was runner-up for Miss Basketball in 1997 during her high school career at Ludington High School. When she graduated in 1997 she was the all-time leading scorer with 2,160 points. She went to a career at University of Wisconsin-Green Bay after transferring from Michigan. With the Phoenix, she led the team in scoring both years and was named the Horizon League Player of the Year in 2001 and the league's tournament MVP. She continued to play professionally in Europe; **Leanna Wolf-Geers** piled up several state-qualifying entries at Mason County Central, going on to win a pair of state titles and several West Michigan Conference championships in track and field. She also excelled in cross country with a pair of state treks and finishing All-State before graduating from Mason County Central in 2002. She went on to be a part of two Ferris State records and earning All-American honors in cross country, indoor track and outdoor track. She especially ran well in the 800-meter run, taking third in the GLIAC both indoors and outdoors.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason, does hereby declare June 17, 2017 as Mason County Sports Hall of Fame Day and that this resolution become a permanent part of the minutes of the May 9, 2017 County Commission proceedings; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere congratulations to the 2017 inductees to the Mason County Sports Hall of Fame. Moved for your approval.

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Charles M. Lange, Board Chairperson

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of May 9, 2017.

Cheryl Kelly, Mason County Clerk

Motion by Chairman C. Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for May 9, 2017.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Jail Operations	\$133,000.00
Equipment Replacement	\$ 300.00
Airport Operations	\$ 37,200.00

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County will be the vendor for fuel sales at the Mason County Airport; and

**WHEREAS**, an imprest cash account is needed to accommodate making change on cash sales.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the request for an imprest cash account for the Mason County Airport in the amount of \$100.00.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman C. Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Gardeners have a passion for nurturing the beauty and resources of the earth through the planting of seeds, the care of all plants and the riches of their efforts; and

**WHEREAS**, Gardeners seek to add beauty, splendor, fragrance and nutrition to our lives through the growing of herbs, vegetables, foliage and flowers; and

**WHEREAS**, Gardeners advocate the importance of all creatures, large and small, that share our world and their roles in a balanced and productive ecology; and

**WHEREAS**, Gardening furnishes a challenging and productive activity for many citizens, for those just learning as well as those having years of experience; and

**WHEREAS**, Gardening promotes a healthy lifestyle that lasts a lifetime, helps reduce stress from other areas of our life, teaches that rewards can come from diligent efforts; and

**WHEREAS**, Gardening enables members of Garden Clubs across the nation and the world to serve others in the communities where they reside and work.

**NOW, THEREFORE, BE IT RESOLVED** that in an effort to acknowledge the importance of Gardening and the numerous contributions of Gardeners, the Board of Commissioners of the County of Mason, do hereby proclaim the week of June 4-10, 2017 as National Garden Week throughout this county.

Moved for your approval.

Motion carried. (Signed) C. Lange

Treasurer Kmetz presented the April 2017 Treasurer's Report. In addition, only \$168,000 in general fund advances were needed because of the delinquent property taxes that have been collected. At this time only \$34,000.00 is needed to pay off the advance that was previously given.

Clerk Kelly presented the April 2017 Clerk's Report. She was happy to announce that Election Systems & Software (ES&S) was unanimously selected by herself and the local level clerks to provide the new election equipment for Mason County. Arrangements are being made to have demonstration models set up later this summer and fall for all to see.

May 9, 2017

Administrator Knizacky reminded the Commissioner's of the annual Oakview Luncheon to be held after the Board meeting. He noted that the roofing project on the Mason County Jail has been inspected and confirmed to be completed. In addition, he informed the Board that the 2016 Audit of County records will start on Monday, May 15, 2017.

Public Comment:

- Mason County resident Kendra Carr wished to thank West Michigan Community Mental Health Executive Director Dr. Lisa Hotovy for Community Mental Health's continued work. Ms. Carr had previously worked in Oceana County with Oceana's Community Mental Health and noted that this is a valuable partnership between the two counties providing resources for those in need.
- Amber Township resident Sue Hansen, wished to thank the Board of Commissioners for passing the Proclamation regarding National Garden Week. There are 68 members of Mason County Garden Club who provide countless hours keeping the gardens throughout Mason County beautiful.

With no other business the meeting was adjourned at 10:30 a.m.

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CHERYL KELLY, COUNTY CLERK

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CHARLES LANGE, BOARD CHAIRMAN