

August 15, 2017

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman C. Lange.

Roll call was taken. Present: W. Taranko, G. Castonia, C. Lange, L. Squires,
S. Hull, J. Andersen, T. Posma
Absent: None.

Invocation was given by W. Taranko. Pledge of Allegiance to the flag of the United States of America followed.

Motion by J. Andersen and seconded by S. Hull to approve the agenda with the removal of the subscription service agreement with QT POD, LLC. Motion carried.

Motion by T. Posma and seconded by W. Taranko to approve the minutes of the July 11, 2017 Regular Meeting, the July 25, 2017 Special Meeting, and the August 3, 2017 Special Meeting. Motion carried.

No correspondence was read.

Public comment: D'Ann Roher, 4-H International Programs Coordinator for the State of Michigan, reviewed the International Exchange Program and explained how the program is set up between Mason County and Japan/Korea and the opportunities it allows for participants on a national level. The 4-H International Exchange Program had several group members and host families in attendance and each introduced themselves and stated where they were from.

Michigan State University Extension (MSUE) District 5 Coordinator Mike Krauch presented his annual report. Highlights for MSUE include their recent move to the West Shore Community College Campus. This relocation promotes collaboration between MSUE and West Shore Community College, provides access to state of the art technology and facilities, and an improved physical plant, as well as assists in cooperation and collaboration with the local Future Farmers of America (FFA) and the Michigan State University Institute of Agriculture Technology Programs. Director Krauch touched on several programs offered by MSUE: Economic Development through the LEAD (Leaders in Economic Alliance Development) Program; Enviroweather Weather Data and Pest Modeling; Sea Grant Programs; Health & Nutrition; Mason County Agriculture; 4-H Tech Wizards Youth Mentoring Program; and the 4-H Club Program. Director Krauch thanked Commissioners Andersen and Taranko for attending the open house and former Commissioner Carpenter for his past work with the 4-H Programs.

Motion by Finance, Personnel, & Rules Committee Chairman W. Taranko and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, good budget management practice recommends the amendment of the budgets as necessary; and

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the attached budget amendments as proposed by the various Department Heads.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached 2017 General Fund and Special Revenue Funds budget amendments as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by W. Taranko and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel & Rules Committee has reached a tentative agreement with the Fraternal Order of Police for the Act 312 eligible employees of the Mason County Sheriff Department; and

WHEREAS, the local membership of the Fraternal Order of Police ratified the tentative agreement on July 24, 2017.

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THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the labor contract with the Fraternal Order of Police for the Act 312 eligible employees of the Mason County Sheriff Office and directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

W. Taranko wished to thank the County Administrator on the great job he did regarding the Union contract and the negotiations.

Motion carried. (Signed) W. Taranko

Motion by W. Taranko and seconded by G. Castonia to approve the following resolution:
HONORABLE COMMISSIONERS

WHEREAS, Section 18(a) of Public Health Code Act 368 of 1978 calls for the setting of vital records fees.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason authorizes the County Clerk's Office to increase the fee for requesting copies of any vital records lists to \$8.00 per page to a maximum of \$12.00; effective September 1, 2017.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by G. Castonia and seconded by S. Hull to approve the following resolution:
HONORABLE COMMISSIONERS

WHEREAS, Prosecuting Attorney Spaniola is recommending the replacement of a computer; and

WHEREAS, the Public Safety and Courts Committee is recommending paying for the attached computer out of the Equipment Replacement Fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of the attached computer; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) G. Castonia

Motion by G. Castonia and seconded by W. Taranko to approve the following resolution:
HONORABLE COMMISSIONERS

WHEREAS, Mason County Sheriff Cole has requested authorization to purchase a portable radio from the Equipment Replacement Fund; and

WHEREAS, the Public Safety and Courts Committee is recommending purchasing this radio from the Equipment Replacement Fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of a portable radio; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) G. Castonia

Commissioner Squires informed everyone that the Medical Control Board meeting scheduled for Wednesday, August 16, 2017 had been cancelled.

Motion by L. Squires and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Sheriff Cole has requested authorization to purchase a dive trailer from the Equipment Replacement Fund; and

WHEREAS, the Public Safety & Courts Committee is recommending approval of this purchase from the Equipment Replacement Fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of a dive trailer for the Sheriff's Office; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) L. Squires

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Motion by Public Safety and Courts Committee Chairman S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Sheriff Cole has requested authorization to purchase a Total Station System from the Equipment Replacement Fund; and

WHEREAS, the Public Safety & Courts Committee is recommending approval of this purchase from the Equipment Replacement Fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of a Total Station System for the Sheriff's Office; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the vehicle used by the Zoning Fieldman needs to be replaced; and

WHEREAS, the Buildings, Planning, Drains & Airport Committee is recommending the purchase of one used vehicle from the West Michigan Community Mental Health System to replace it.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason, approves the purchase of a 2010 Dodge Caravan from the West Michigan Community Mental Health System; funds to come from the Equipment Replacement Fund and further authorizes the County Administrator to sell the old vehicle.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Buildings, Planning, Drains, and Airport Committee has worked with Airport Manager John O'Connor and Airport Engineer Prein & Newhof to develop the attached proposed Airport Capital Improvement Plan for the Years 2018-2028; and

WHEREAS, the County must submit a proposal to the State of Michigan to be eligible for state and federal funding at the Mason County Airport.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached proposed Airport Capital Improvement Plan for the Years 2018-2028 and further directs County Administrator Fabian Knizacky and Airport Manager John O'Connor to sign said plan.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Airport Manager and the Buildings, Planning, Drains & Airport Committee are recommending that the county provide a courtesy car at the Mason County Airport; and

WHEREAS, the Buildings, Planning, Drains & Airport Committee is recommending the purchase of one used vehicle from the West Michigan Community Mental Health System to replace the van used by the courthouse offices.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason, approves the purchase of a 2010 Ford Fusion from the West Michigan Community Mental Health System; funds to come from the Equipment Replacement Fund; and

BE IT FURTHER RESOLVED, that the Board approves providing a courtesy car at the Mason County Airport for a trial period of one year and authorizes the transfer of the courthouse van to the airport for this period.

Moved for your approval.

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Commissioner Taranko requested a written policy with rules and guidelines be in place for use of the courtesy vehicle. Administrator Knizacky informed him that it was on the agenda to be discussed at the Buildings, Planning, Drains, and Airport Committee meeting scheduled for Tuesday, August 22, 2017. It was noted that they did not want to establish a courtesy car policy if the proposal was not going to be supported by the board. The final policy will be presented to the full board at the September 12, 2017 Board meeting.

Motion carried. (Signed) J. Andersen

Motion by Buildings, Planning, Drains, & Airport Committee Chairman T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated July 13, 2017 totaling \$298,219.73, and July 27, 2017 totaling \$372,970.99; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Commissioner Lange wished to point out that with approval of the general claims, he wanted to make note that there was a conflict of interest as he would be receiving a check for work performed.

Motion carried. (Signed) T. Posma, W. Taranko, C. Lange

Motion by T. Posma and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the transfers for August 15, 2017.

THEREFORE, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Jail Operations	\$133,000.00
Airport Operations	\$ 37,200.00

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Airport Manager John O'Connor and the Buildings, Planning, Drains, and Airport Committee are recommending approval of the attached memorandum of agreement on NOTAM Manager System with the FAA.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached memorandum of agreement on NOTAM Manager System with the FAA and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Airport Manager has received inquiries about the possibility of pilots storing vehicles at the Mason County Airport; and

WHEREAS, the Buildings, Planning, Drains & Airport Committee is recommending the approval of the storage of vehicles within county buildings at the Mason County Airport for a fee of \$100.00 a month per vehicle.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason, approves the storage of vehicles within county buildings at the Mason County Airport for a fee of \$100.00 a month per vehicle.

Moved for your approval.

Motion carried. (Signed) T. Posma

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Motion by T. Posma and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS; Blue Cross Blue Shield of Michigan has provided the attached Group Benefit and Rate Renewal Summary; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending approval of this renewal summary.

THEREFORE, BE IT RESOLVED that the Board of Commissioners of the County of Mason approves the attached Group Benefit and Rate Renewal Summary and directs Mason County Administrator Fabian Knizacky to sign the appropriate documents.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by Chairman C. Lange and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, National Preparedness Month is a nationwide effort held each September to increase public awareness about the importance of emergency preparedness in order to reduce injury, loss of personal property, and loss of life in hazardous circumstances; and

WHEREAS, the theme for 2017 is “Disasters don’t plan ahead. You can.” serves as a reminder to take action to prepare; and

WHEREAS, preparing the family for an emergency can start as simply as a conversation over dinner. Get started with tips from www.ready.gov; and

WHEREAS, almost half of Americans expect to rely on their neighbors after a disaster. Learn the five key actions you can take to save a life at: www.ready.gov/untilhelparrives; and

WHEREAS, citizens are encouraged to help their campus, business, faith-based organization, or community organizations prepare for an emergency. Visit www.ready.gov/prepare to see what steps citizens can take to help prepare their communities; and

WHEREAS, during this month and throughout the year, Mason County Board of Commissioners encourages the public to remember that “Disasters don’t plan ahead. You can.” and visiting <https://www.ready.gov/september> or the Mason County Emergency Management web page for information and resources regarding the importance of emergency preparedness in Mason County.

NOW THEREFORE BE IT RESOLVED, that I, Charles M. Lange, Chairman of the Board of Commissioners of Mason County, urge all county residents to educate themselves and prepare for emergencies and do hereby proclaim September 2017 as Preparedness Month in Mason County.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, County Treasurer Kmetz and the Finance, Personnel, and Rules Committee is recommending the approval of the attached proposal for services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached proposal for services and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Probate Judge Nellis is recommending the attached County Child Care Budget Summary with the State of Michigan.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached County Child Care Budget Summary with the State of Michigan; match funds to come from General Fund appropriations and the fund balance in the Child Care Fund; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason authorizes the County Chair and County Administrator to sign the County Child Care Budget Summary on their behalf.

Moved for your approval.

Motion carried. (Signed) C. Lange

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Treasurer Kmetz presented the July 2017 Treasurer's Report. He reported that eight out of eighteen parcels were sold at the Foreclosure Auction held in Manistee. The remaining ten parcels will be sold at the Foreclosure Auction to be held next month with a starting bid of \$100.00. Treasurer Kmetz thanked the board for approval of the BS&A Software proposal.

Clerk Kelly presented the July 2017 Clerk's Report.

Administrator Knizacky noted that the Finance, Personnel, and Rules Committee have started the budget process for the 2018 final budget. All Board members are welcome to attend these work sessions or contact Administrator Knizacky or any member of the Finance, Personnel, and Rules Committee.

Public Comment:

- Commissioner Squires thanked all of the 4-H International Program attendees for coming to the meeting and observing local government. He invited everyone to a car show on Friday night at 6 p.m. in the parking lot of Dr. Simone's and Squire's Family Care Chiropractic. Free food will be provided.
- Commissioner Posma thanked D'Ann Roher for bringing in the exchange students and her presentation of the program.

With no other business the meeting was adjourned at 8:02 p.m.

CHERYL KELLY, COUNTY CLERK

CHARLES LANGE, BOARD CHAIRMAN