

October 10, 2017

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Lange.

Roll call was taken. Present: W. Taranko, G. Castonia, C. Lange, L. Squires,
S. Hull, J. Andersen, T. Posma

Absent: None.

Invocation was given by J. Andersen. Pledge to the flag followed.

Motion by T. Posma and seconded by W. Taranko to approve the agenda. Motion carried.

Motion by J. Andersen and seconded by S. Hull to approve the minutes of the September 12, 2017 regular meeting. Motion carried.

Correspondence:

- Commissioner Lange read a letter from Erin Kuhn, Executive Director of West Michigan Shoreline Regional Development Commission (WMSRDC), regarding new restrictive procurement guidelines set in place by FEMA. With the confusion with the new guidelines, she suggested waiting until the spring 2018 grant cycle to submit the Hazard Mitigation Grant application with the hope that the issues can be resolved. After reading the letter, Chairman Lange referred any questions to Administrator Knizacky, who noted that the Board had two options regarding tonight's meeting: withdraw the resolution designating WMSRDC at the planning agency responsible for the update of Mason County's local Hazard Mitigation Plan, or approve the resolution as it is.

- Administrator Knizacky informed the Board of Commissioners that he received an overnight package from Prein and Newhof regarding the contract for professional engineering services at the Mason County Airport noting a small change to the project title involving the property descriptions being added, but this would not have any bearing on the content in the resolution that was on the agenda this evening.

- Commissioner Posma wished to acknowledge the Mecosta County Resolution noting that due to the high costs of the MAC conferences being on Mackinac Island, Mecosta County would not be in attendance at the 2017 Summer Conference, and that many other counties are also being more fiscally responsible.

Public Comment:

- Andrea Shoup, of Ludington, a member of Free Soil Friendly Farmers 4-H group, thanked the Board of Commissioners for their continued support of the 4-H program in Mason County. To show her appreciation she made an apple crisp for the Board to enjoy.

- Bruce Rendon, of Lake City, Michigan, introduced himself as a Republican candidate for State Senate. He was previous State representative 2011-2016. He is hoping to see support from Mason County as he moves forward with his candidacy.

- Michael Krauch, of Ludington, Michigan State University Extension (MSU-E) District 5 Coordinator, expressed his appreciation to the entire Board for their continued support of 4-H and MSU-E programs.

Motion was made by T. Posma and seconded by W. Taranko to go into Public Hearing on the 2018 Budget and increasing property taxes in order to comply with Act 5 of 1982 (Truth in Taxation). Motion carried. No comments were made. Motion by G. Castonia and seconded by T. Posma to close the Public Hearing session and return to the regular session. Motion carried.

Drain Commissioner Jim Riffle reviewed the 2017 Special Assessment Levy Report with the board. He reviewed the three drains that are currently being worked on and updated the board on the status of the Lake boards.

The 2017 Town Tax report was given by Equalization Director Tom Routhier. Director Routhier noted that the taxes are 3% higher. This Town Tax Report is before the Board to have them certify that all the millages fall within the elected guidelines by the Board, with the addition of the new Rural Fire Millage being added this year.

October 10, 2017

Motion by Finance, Personnel, and Rules Committee Chairman W. Taranko and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, it is necessary to adopt a 2018 Final Budget for the County of Mason; and

WHEREAS, the Finance, Personnel, & Rules Committee has requested and received the proposed 2018 Final Budget requests from the various Department Heads of the County of Mason; and

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the proposed 2018 Final Budget requests and after careful deliberations has made the necessary adjustments which allow the Committee to recommend a balanced 2018 Final Budget that will meet the collective needs of the citizens served by the Board of Commissioners of the County of Mason.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason adopts the attached 2018 Final Budget as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Motion carried. (Signed) W. Taranko

MASON COUNTY 2018 FINAL GENERAL FUND EXPENDITURE BUDGET

Description	2015	2016	2017	2018	2018	2018
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
Board of Commissioners	196,930	188,060	192,000	192,275	192,275	192,275
MI Assoc. of Counties	10,873	10,873	10,875	10,875	10,875	10,875
Circuit Court	329,864	343,471	374,500	387,600	386,275	386,275
Circuit CT Appt Atty	137,820	131,102	120,525	121,500	129,925	121,500
District Court	501,934	534,544	567,175	582,300	588,225	583,025
District CT Appt Atty	51,223	123,484	54,675	55,125	55,600	55,125
Jury Commission	10,186	10,543	12,975	11,550	12,850	12,975
Probate Court	508,611	533,999	557,150	602,575	605,225	605,225
Juvenile Court	93,349	88,674	81,500	81,650	81,650	81,650
Family Counseling Service	3,000	3,000	4,000	4,000	4,000	4,000
Administrator	204,261	212,492	223,200	232,175	248,075	227,100
Tax Allocation Boards	1,150	915	1,400	1,400	1,400	1,400
Clerk	392,003	417,895	453,800	475,150	498,675	466,750
Audit	15,967	15,366	16,250	16,250	16,250	16,250
Copy Machine & Fax	14,926	11,858	17,600	17,600	17,600	17,600
Treasurer's Office	322,032	321,389	380,900	400,875	401,375	397,100
Interest Expense	150	-	-	-	-	-
Equalization Dept	379,390	400,532	443,975	457,750	469,950	469,950
Cooperative Extension	116,143	113,920	116,025	120,250	145,977	123,900
Election & Canvassers	50,474	111,211	44,000	125,700	125,700	125,700
County Maintenance	110,283	111,280	147,150	150,000	149,775	149,775
Prosecutor's office	595,996	645,276	701,850	721,625	731,975	723,525
Register of Deeds	214,339	233,306	248,250	259,725	255,250	255,250
Drain Commissioner	262,689	277,634	288,625	308,525	303,975	303,975
Remonumentation	42,367	30,007	29,825	34,950	44,675	44,675
Courthouse Maintenance	155,867	141,380	163,550	165,575	165,575	165,575
Service Building	11,304	38,320	-	-	-	-
Maint. - Scottville Bldg.	21,505	19,750	28,100	28,100	28,100	28,100
Jail Annex Building	18,313	19,276	29,500	29,500	29,500	29,500
Marine Safety - Sheriff	77,093	74,294	76,950	78,675	80,500	79,750
Sheriff Emg. Resp. Team	11,705	8,666	11,875	11,875	11,875	11,875
SSCENT	85,296	85,425	101,450	105,675	106,675	104,125
Sheriff Road Patrol/Det	1,659,984	1,691,281	1,747,075	1,790,125	1,822,875	1,781,450
Secondary Road Patrol	102,513	110,205	113,450	118,575	119,675	117,150
Mason-Oceana 911	440,348	-	-	-	-	-
Probation/Parole	4,110	5,167	8,100	8,025	8,025	8,025
Emergency Planning	84,980	86,827	89,200	92,800	92,800	91,275
Animal Control	172,182	174,423	200,250	212,025	213,325	213,175
Dept. of Public Works	35,441	39,201	44,925	46,825	49,450	49,450
Drains at Large	4,573	5,029	10,800	9,800	9,800	9,800
Health Dept. Building	43,257	52,953	60,725	60,825	60,825	60,825
Medical Examiner	40,000	40,000	59,125	40,000	100,000	100,000
Veteran's Burial	15,600	11,700	21,100	21,100	21,100	21,100
County Plat Board	-	-	300	300	300	300
Zoning Dept.	294,870	281,754	350,125	350,850	347,950	347,950
Regional Planning	7,634	7,634	7,650	7,650	7,650	7,650
Parks & Recreation	-	1,467	11,000	3,350	3,350	3,350
Fairgrounds	44,742	5,750	5,825	5,850	5,850	5,850
Insurance & Surety	2,489	2,559	3,600	3,600	3,600	3,600
Employee Benefits	18,357	40,907	54,900	62,775	82,050	82,050
Contingency	-	-	30,775	30,250	100,000	29,000
	<u>7,918,123</u>	<u>7,814,799</u>	<u>8,318,575</u>	<u>8,655,550</u>	<u>8,948,402</u>	<u>8,726,800</u>

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<u>Description</u>	2015	2016	2017	2018	2018	2018
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Appropriations – Other:</u>						
United Way - 2-1-1 Service	2,000	2,000	2,000	2,000	2,000	2,000
District #10 Health Dept.	181,033	181,033	181,033	184,654	184,654	184,654
Mason/Lake Soil Conservation	17,750	18,100	18,500	18,500	18,500	18,500
Mason/Lake Soil Con.-NFWF	-	8,000	8,000	-	-	-
Household Haz. Waste Prog.	6,000	6,000	6,000	6,000	6,000	6,000
Mental Health Authority	139,750	139,750	139,750	139,750	139,750	139,750
Mason Co. Growth Alliance	-	-	95,000	50,000	-	-
911 Center	154,298	154,898	155,000	155,350	155,350	155,350
Lake Shore Regional Partners	<u>80,845</u>	<u>68,179</u>	<u>72,775</u>	<u>72,775</u>	<u>79,775</u>	<u>79,775</u>
	<u>581,676</u>	<u>577,960</u>	<u>678,058</u>	<u>629,029</u>	<u>586,029</u>	<u>586,029</u>

<u>Description</u>	2015	2016	2017	2017	2018	2018
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Appropriations to County Funds:</u>						
192. Welfare Child Care	296,750	120,000	150,000	150,000	150,000	150,000
215. Friend of the Court	386,000	424,000	430,000	430,000	494,600	430,000
217. Landfill Perpetual Care	6,000	40,000	40,000	40,000	40,000	40,000
225. Junk Ordinance	-	-	-	-	-	-
230. Employee Vac. & Sick	20,000	20,000	20,000	20,000	25,000	25,000
257. Budget Stabilization	55,000	20,000	20,000	20,000	20,000	20,000
266. Jail Operations	1,459,000	1,514,675	1,597,175	1,600,000	1,614,450	1,600,000
269. Law Library	15,000	15,000	15,000	15,000	15,000	15,000
273. Com. Dev. Housing Grant	1,000	-	-	-	-	-
289. Social Welfare	35,000	31,000	32,000	32,000	32,000	32,000
292. Probate Child Care	225,800	262,000	264,550	269,000	269,000	269,000
402. Equipment Replacement	278,425	333,800	221,350	197,800	214,100	205,100
470. Public Improvement	398,442	595,492	398,442	394,821	394,821	394,821
481. Airport - Improvement	12,500	25,000	10,000	10,000	10,000	10,000
516. Delinquent Tax Revolving	-	464,000	143,050	159,000	158,450	158,450
581. Airport - Operating	145,300	146,550	148,800	149,800	149,800	149,800
676. Ins. - Liability	41,000	41,000	41,000	41,000	41,000	41,000
677. Ins. - Worker's Comp.	5,000	10,000	10,000	10,000	10,000	10,000
678. Ins. - Health, Pension, & Life	<u>690,000</u>	<u>990,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>
	<u>4,070,217</u>	<u>5,052,517</u>	<u>3,991,367</u>	<u>3,988,421</u>	<u>4,088,221</u>	<u>4,000,171</u>
Total General Fund Budget	<u>12,570,016</u>	<u>13,445,276</u>	<u>12,988,000</u>	<u>13,273,000</u>	<u>13,622,652</u>	<u>13,313,000</u> 2.50%

<u>Description</u>	2015	2016	2017	2018	2018	2018
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Fund 402 Capital Expenditures:</u>						
Airport Equipment	-	-	10,300	-	1,200	1,200
DPW, Drain, GIS & Computers	1,750	1,750	1,750	1,750	1,750	1,750
Ambulance	15,000	15,000	15,000	15,000	15,000	15,000
Courthouse Security System	-	13,000	13,000	13,000	16,000	16,000
District/Circuit Ct computers	2,650	1,000	1,000	1,000	1,000	1,000
Emg. Mgt. Equipment	26,125	-	-	-	10,000	10,000
AS 400	-	4,000	4,000	4,000	6,000	6,000
Tax System computers	6,000	6,000	6,000	6,000	6,000	5,000
Probate equip. & furniture	500	500	500	500	500	500
Accounting System computers	5,000	5,000	5,000	5,000	5,000	4,000
Animal Control vehicles	1,500	3,000	3,000	3,000	3,000	3,000
Maintenance vehicle	1,750	3,000	3,000	3,000	3,000	3,000
Phone Systems	10,000	10,000	10,000	10,000	10,000	10,000
Sheriff Office Dive Equipment	3,500	3,500	3,500	3,500	3,500	3,500
Sheriff Office Dive Trailer	18,000	2,000	2,000	2,000	2,000	2,000
Forensic Computing School	1,000	1,000	1,000	1,000	1,000	1,000
SERT Equipment	5,000	5,000	5,000	5,000	5,000	5,000
Road Patrol Total Station	1,000	1,000	1,000	1,000	1,000	1,000
Sheriff Radar Equipment	1,000	1,000	1,000	1,000	1,000	1,000
Road Patrol Software	4,000	2,500	2,500	2,500	2,500	2,500
Sheriff Radios	1,000	1,000	1,000	1,000	1,000	1,000
Sheriff vehicles	85,000	85,000	85,000	85,000	85,000	85,000
In car cameras	5,375	2,000	2,000	2,000	2,000	2,000
Sheriff's Marine Boat	41,850	3,000	3,000	3,000	3,000	3,000
Sheriff computers & equip.	7,850	4,000	4,000	4,000	4,000	4,000

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<u>Description</u>	2015	2016	2017	2018	2018	2018
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Fund 402 Capital Expenditures (continued):</u>						
Sheriff's Ballistic Vests	5,000	5,000	5,000	5,000	5,000	5,000
Sheriff's Canine	1,000	1,000	1,000	1,000	1,000	1,000
Aerial Photos	2,000	1,500	1,500	1,500	1,500	1,500
Clerk Copiers	2,000	2,000	2,000	2,000	2,000	1,000
Clerk Imaging Equipment	5,000	4,000	4,000	4,000	4,000	4,000
Zoning Equipment	300	300	300	300	400	400
Courtroom Equipment	4,475	500	500	500	500	500
Courthouse Vehicle	1,000	1,000	1,000	1,000	1,000	1,000
Tower Generator	-	250	250	250	250	250
Treasurer Equipment	3,100	-	-	-	-	-
Unallocated	8,700	144,000	-	-	-	-
Election Equip & Computers	-	-	21,250	8,000	8,000	2,000
Zoning vehicle	1,000	1,000	1,000	1,000	1,000	1,000
	<u>278,425</u>	<u>333,800</u>	<u>221,350</u>	<u>197,800</u>	<u>214,100</u>	<u>205,100</u>

<u>Description</u>	2015	2016	2017	2018	2018	2018
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Fund 470 Capital Expenditures:</u>						
Airport Terminal	31,000	31,000	31,000	31,000	31,000	31,000
Sidewalks	-	105,000	-	-	-	-
Unallocated	-	92,050	-	-	-	-
Animal Control Building	21,000	21,000	21,000	21,000	21,000	21,000
Transmission Tower	1,500	1,500	1,500	1,500	1,500	1,500
Parks	20,000	20,000	20,000	20,000	20,000	20,000
102 Fifth Street	12,000	12,000	12,000	12,000	12,000	12,000
Jail	90,000	90,000	90,000	90,000	90,000	90,000
Jail Annex Building	20,000	20,000	20,000	20,000	20,000	20,000
Health Department Building	64,942	64,942	64,942	61,321	61,321	61,321
Courthouse Steps	2,000	2,000	2,000	2,000	2,000	2,000
Courthouse Bld's & Grounds	100,000	100,000	100,000	100,000	100,000	100,000
HVAC System Replacement	36,000	36,000	36,000	36,000	36,000	36,000
	<u>398,442</u>	<u>595,492</u>	<u>398,442</u>	<u>394,821</u>	<u>394,821</u>	<u>394,821</u>

MASON COUNTY 2018 FINAL GENERAL FUND REVENUE BUDGET

<u>Description</u>	2015	2016	2017	2018	2018	2018
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
Property Tax Collection	8,752,122	8,889,128	9,137,800	9,366,500	9,414,025	9,414,025
Personal Property Tax Reimb.	-	297,155	262,475	305,800	305,800	305,800
Delinquent Personal Tax	7,105	2,930	3,000	2,900	3,000	3,000
Federal Payment in lieu of tax	107,487	109,643	111,175	109,625	111,175	111,175
Industrial Facilities Tax	28,067	26,143	17,825	17,825	22,925	22,925
Real Estate Transfer Taxes	124,642	129,343	110,000	100,000	100,000	100,000
Other Taxes & Fees	40,564	36,092	39,500	35,900	34,750	34,750
Zoning Department	20,250	23,250	20,250	22,000	22,000	22,000
Soil Erosion & Sediment	4,766	6,413	10,000	8,500	10,000	10,000
Dog licenses	62,760	58,155	62,500	58,300	58,300	58,300
All other Licenses & Permits	4,821	1,305	1,200	1,250	1,250	1,250
Court Equity Fund	132,265	127,687	134,000	127,675	117,500	117,500
Judges Salary Standardization	137,172	137,172	137,150	137,150	137,150	137,150
Probate Judge Supplement	103,455	103,965	103,450	103,950	107,125	107,125
Emergency Preparedness	22,311	21,656	22,000	21,000	21,000	21,000
Fr. of Ct./Incentive Program	27,673	41,750	28,600	30,000	30,000	30,000
C.R.P. Reimbursement	304,809	341,029	304,800	341,000	304,000	304,000
Juvenile Court Officer Grant	27,317	27,317	27,300	27,300	27,300	27,300
Victim's Rights	16,497	21,980	17,000	21,975	22,750	22,750
Convention Facility Tax	161,690	136,358	145,525	136,350	159,525	159,525
Township Liquor License	14,777	14,196	14,625	14,175	14,175	14,175
State Survey Remonumentation	42,369	29,784	29,775	34,950	44,650	44,650
Sheriff Secondary Road Patrol	52,300	49,697	52,300	49,700	46,050	46,050
Marine Patrol	23,500	25,500	24,500	25,500	24,500	24,500
S.S.C.E.N.T. Program	12,649	10,142	9,200	10,125	-	-
State Revenue Sharing Grant	11,508	504,543	508,075	509,300	515,650	515,650
County Incentive Program	30,374	102,371	127,000	125,775	125,775	125,775
All other State Grants	22,388	29,371	29,650	29,325	29,375	29,375

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Description	2015 ACTUAL	2016 ACTUAL	2017 AMENDED	2018 PRELIMINARY APPROVED	2018 FINAL REQUESTED	2018 FINAL APPROVED
<u>Revenues Continued:</u>						
Circuit Court Costs	24,414	23,087	25,000	23,000	23,000	23,000
District Court Costs	91,990	82,299	80,000	82,300	82,300	82,300
Probation Oversight Fees	85,712	96,632	97,000	96,000	96,000	96,000
Civil Fees	53,677	51,679	54,000	51,675	51,675	51,675
Recording Fees	92,648	103,636	145,000	130,000	150,000	150,000
Circuit Court Fees	9,135	8,993	9,000	8,975	8,975	8,975
Probate Court	13,249	12,925	12,500	12,925	12,925	12,925
County Clerk	45,190	46,872	45,000	45,000	45,000	45,000
Inter-Depart. Personnel Ser.	29,044	23,997	27,500	24,000	24,000	24,000
Prosecutor	31,304	31,147	29,875	31,125	31,125	31,125
Printed & Elect. Copy Sales	19,473	21,488	18,850	21,000	21,475	21,475
All other Charges for Services	68,775	77,474	80,100	76,300	75,175	75,175
Ordinance Fines & Costs	33,119	37,639	36,100	37,625	37,625	37,625
Bond Forfeitures	15,792	9,378	12,000	9,375	9,375	9,375
Investment Income	55,178	63,095	60,875	61,750	61,750	61,750
Investment Income - restricted	27,835	27,613	-	-	-	-
Rents, Leases	57,829	49,452	51,500	53,500	53,500	53,500
Reimbursements, Refunds	560,508	1,188,220	479,350	443,075	438,825	438,825
Transfers from other funds	1,079,324	327,172	78,675	136,175	125,175	125,175
911 Center	154,297	154,898	155,000	155,350	155,350	155,350
Allocated fund balance	-	-	-	-	-	-
Total General Fund Revenue	<u>12,844,131</u>	<u>13,741,771</u>	<u>12,988,000</u>	<u>13,273,000</u>	<u>13,313,000</u>	<u>13,313,000</u>
Surplus (Deficit)	<u>274,115</u>	<u>296,495</u>	<u>-</u>	<u>-</u>	<u>(309,652)</u>	<u>-</u>

Motion by W. Taranko and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, and Rules Committee is recommending the attached budget amendment related to the Survey and Remonumentation Grant.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached budget amendment related to the Survey and Remonumentation Grant.

Moved for your approval.

Administrator Knizacky reviewed with the Board the reason for a budget amendment for the Remonumentation budget.

Motion carried. (Signed) W. Taranko

Motion by G. Castonia and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the State of Michigan and the County of Mason have historically worked together to provide for Emergency Management Programs.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the Emergency Management FY2018 Work Agreement/Report between the State of Michigan and the County of Mason for the fiscal year of October 1, 2017 to September 30, 2018 and further directs the County Chair to sign said agreement.

Moved for your approval.

Motion carried. (Signed) G. Castonia

Motion by G. Castonia and seconded by W. Taranko to approve the following resolution:

WHEREAS, the Federal Emergency Management Administration (FEMA) required communities to have local hazard mitigation plans in place or in the process of being prepared by November 1, 2003 in order to be eligible for FEMA grants for hazard mitigation; and

WHEREAS, the County of Mason worked with the West Michigan Shoreline Regional Development Commission to prepare an approved plan; and

WHEREAS, the County of Mason has been notified that the approved plan needs to be updated; and

WHEREAS, emergency service directors of Lake, Mason, Muskegon, Newaygo and Oceana counties met with the Regional Development Commission to explore a joint cooperative planning process by the Regional Commission; and

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WHEREAS, it was the unanimous consensus of the five county emergency service directors that the counties proceed in preparing these plans through a cooperative planning process by the Regional Commission, with funding provided by FEMA, the Regional Commission and the five counties; and

WHEREAS, it is recommended that one of the five counties, through mutual agreement of all five county emergency service directors, act as the pass through agency to the Commission for the planning funds.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason agrees to participate in the preparation of an update to the plan for the County of Mason and designates the West Michigan Shoreline Regional Development Commission as the planning agency responsible for the preparation of the update with oversight provided by the Michigan Department of State Police, Emergency Management Homeland Security Division and designates up to \$8,333.30 as the county’s match to the grant; funds to come from contingency.

Commissioner Posma voiced concerns due to the letter that was previously read by Chairman Lange. Administrator Knizacky again stated the Board could approve the resolution now, if comfortable, or could wait and approve the resolution in the spring of 2018.

Motion carried.

Cheryl Kelly, Mason County Clerk

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Motion by L. Squires and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Prosecuting Attorney Spaniola is recommending the approval of a Crime Victim Rights Funding Agreement with the Michigan Department of Community Health.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached agreement between the Michigan Department of Community Health and the County of Mason and the Prosecutor and authorizes the Prosecutor to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by L. Squires and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Emergency Management Coordinator Reimink is requesting approval of the purchase of NOAA Alert/weather Radios; and

WHEREAS, the Safety & Courts Committee is recommending that the Board of Commissioners approve this purchase.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of NOAA Alert/weather Radios; funds to come from contingency.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion made by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Drain Commissioner Jim Riffle has reviewed the 2017 Special Assessment Levy Report for the various special assessment districts for the Board.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Special Assessment Levy Report for the various special assessment districts under the jurisdiction of the Mason County Drain Commissioner and the Mason County Board of Public Works; and

BE IT FURTHER RESOLVED, that the supporting special assessment tax rolls be levied and collected on the 2017 winter tax bills as provided by Michigan law.

Moved for your approval.

Motion carried. (Signed) S. Hull

October 10, 2017

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Board of Commissioners made the decision to eliminate two positions in the Maintenance Department and to use contracting to offset some of the workload; and

WHEREAS, snow plowing and removal are areas where contracting can be effectively utilized; and

WHEREAS, the Committee has solicited bids for a snow plowing and removal contract; and

WHEREAS, the Committee is recommending approval of the bid submitted by CIS of Ludington.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the snow plowing and removal contract with CIS for the 2017/18 winter season and directs the Board Chair to sign said contract.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Sheriff Cole is requesting approval to purchase three thermal units from the Equipment Replacement Fund 402; and

WHEREAS, the Public Safety & Courts Committee is recommending the approval of this request.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of purchase three thermal units for the Sheriff's office; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Sheriff Cole is requesting approval to purchase a washing machine from the Equipment Replacement Fund 402; and

WHEREAS, the Public Safety & Courts Committee is recommending the approval of this request.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of a washing machine for the Sheriff's office; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, it is necessary to appoint John O'Connor as Airport Manager and authorize him to exercise complete authority of the Rules and Regulations pertaining to the Mason County Airport and to take such action as may be required in the interest of safety to the public and to aircraft and pilots or as authorized under the Michigan Aeronautics Code section 259.86b and c; and

WHEREAS, the Buildings, Planning, Drains, & Airport Committee is recommending the approval of the attached Aeronautical Facility and Manager License Application 2018.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Aeronautical Facility and Manager License Application 2018 and further directs its Chair to sign the application on its behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the airport employees occasionally receive requests to provide services outside the normal office hours at the Mason County Airport; and

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WHEREAS, the Buildings, Planning, Drains, & Airport Committee is recommending the approval of a \$100.00 call out fee when airport employees receive requests to provide services outside the normal office hours at the Mason County Airport; and

WHEREAS, the Committee is recommending that all airport employees who are called in to provide these services shall receive a minimum of two (2) hours pay or time and one half (1 1/2), whichever is greater.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves a \$100.00 call out fee when airport employees receive requests to provide services outside the normal office hours at the Mason County Airport; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason approves the recommendation that airport employees who are called in to provide these services shall receive a minimum of two (2) hours pay or time and one half (1 1/2), whichever is greater.

Commissioner Castonia had additional questions regarding the call out fee at the Mason County Airport which were answered by Administrator Knizacky.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending the extension of the contract with Have Broom Will Travel to perform custodial services at the Mason County Courthouse.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached contract with Have Broom Will Travel to provide contracted custodial services at the Mason County Courthouse and directs the Board Chair to sign on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Larsen’s Landscaping, LLC has agreed to provide sidewalk snow removal services for the 2017/18 winter season; and

WHEREAS, the County has been satisfied with the services provided by Larsen’s Landscaping, LLC; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee recommends extending the contract with Larsen’s Landscaping, LLC for one year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves extending the contract with Larsen’s Landscaping, LLC for one year to provide sidewalk snow removal services and further directs its Chair to sign the contract on its behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Airport Manager John O'Connor, Administrator Fabian Knizacky, and Airport Engineer Prein&Newhof met with state representatives to discuss the proposed Airport Capital Improvement Plan for the Years 2017-2027; and

WHEREAS, the plan for 2017-2027 was revised as a result of this meeting.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the amended Airport Capital Improvement Plan for the Years 2017-2027.

Moved for your approval.

Administrator Knizacky explained what the amended items were (moving construction from calendar year 2017 to 2018 and rehabilitation of runway 8-26 set for 2020 to hopefully receive additional funding from the FAA) in the Airport Capital Improvement Plan.

Motion carried. (Signed) J. Andersen

October 10, 2017

Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Airport Manager has received inquiries about the possibility of daily hangar rentals at the Mason County Airport; and

WHEREAS, the Buildings, Planning, Drains, & Airport Committee is recommending the approval of daily hangar rentals at the Mason County Airport for a fee of \$30.00 a day.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves daily hangar rentals at the Mason County Airport for a fee of \$30.00 a day.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion made by Building, Planning, Drains, and Airport Committee Chairman T. Posma and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County’s claims dated September 07, 2017 totaling \$1,253,502.77, and September 21, 2017 totaling \$806,125.61; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) W. Taranko, C. Lange

Motion made by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Equalization Director Tom Routhier has given the Town Tax Report and it is in order.

THEREFORE, we, your Buildings, Planning, Drains, and Airport Committee, recommend the acceptance of the Town Tax Report.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion made by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Prein & Newhof, Inc. is requesting that the county approve the attached Contract for Professional Engineering Service to provide services for obstruction mitigation; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending the approval of the attached contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Contract for Professional Engineering Service and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion made by T. Posma and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, The following applications for Farmland (Act 116 of the Public Acts of 1974) have been filed with the County Clerk.

<u>Number</u>	<u>Name</u>	<u>Township</u>	<u>Section</u>
1-0817	Gordon V. & Susan M. Briggs	Custer	09
2-0817	Briggs Farms	Custer	07
3-0817	Briggs Farms Inc.	Custer	08

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the applications for Farmland (Act 116 of the Public Acts of 1974), in the County of Mason.

Moved for your approval.

Motion carried. (Signed) T. Posma

October 10, 2017

Motion made by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Clerk Kelly has applied to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators (DS-200), accessible voting devices for use by individuals with disabilities (ADA-Express Vote), and related Election Management System (EMS) software; and

WHEREAS, the State of Michigan has approved the attached Help America Vote Act (HAVA) Grant Agreement; and

WHEREAS, Mason County plans to begin implementation of the new voting system in 2018.

THEREFORE, BE IT RESOLVED, that the Mason County Board of Commissioners approves the attached Help America Vote Act (HAVA) Grant Agreement and further directs its Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion made by Chairman Lange and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the transfers for October 10, 2017.

THEREFORE, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Welfare Child Care	\$ 30,300.00
Friend of the Court	\$109,000.00
Employee Vacation & Sick Leave	\$ 20,000.00
Jail Operations	\$133,000.00
Law Library	\$ 3,750.00
Social Welfare	\$ 6,400.00
Probate Child Care	\$ 58,925.00
Insurance - Liability & Property	\$ 10,250.00

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion made by Chairman Lange and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one (1) position on the Mason County Department of Human Services Board with a term ending October 31, 2017; and

WHEREAS, there was one (1) response to the advertisement notice that was published in the Ludington Daily News from Rev. Wayne Buskirk.

THEREFORE BE IT RESOLVED, that Rev. Wayne Buskirk be appointed to the one (1) position on the Mason County Department of Health and Human Services Board with a term ending October 31, 2020.

Moved for your approval.

Motion carried. (Signed) C. Lange

Treasurer A. Kmetz presented the September 2017 Treasurer’s Report He thanked the Board for their support of opposition to Bill 486. It seems the bill is not moving forward.

Clerk C. Kelly presented the September 2017 Clerk’s Report. She thanked the Board for their support of approving the Help America Vote Act Grant with the State for the new election equipment.

Administrator Knizacky updated the Board on the Michigan Indigent Defense Council Compliance Plain. He has been working on a draft that will go to the Public Safety and Courts Committee on October 24th, to the full Board for approval on November 14, 2017, and then on to the State for approval.

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Public Comment: Michael Krauch, Michigan State University Extension (MSU-E) District 5 Coordinator, informed the Board of Commissioners of the new position that has been posted with MSU for a Disease Prevention Management Education Educator. Also, David Jones (Oceana) has been awarded a grant that will allow testing to be completed locally for fruit farmers and not have samples sent to Lansing. This should assist local fruit farmers.

Unfinished Business: Commissioner Taranko again thanked Administrator Knizacky, Elected Officials, and Department heads for working together to put a balanced budget together for the County.

With no further business the meeting was adjourned at 7:56 p.m.

CHERYL KELLY, COUNTY CLERK

CHARLES LANGE, BOARD CHAIRMAN