

**LOCAL EMERGENCY PLANNING COMMITTEE  
MASON COUNTY, MICHIGAN  
MEETING MINUTES  
May 16, 2017**

Emergency Management Coordinator Liz Reimink called the LEPC meeting to order at 4:00 p.m. in the lower level conference room of the Mason County Sheriff Department. Committee members in attendance were: Liz Reimink, Brian Flickinger, Mark Barnett, Amanda Lutz, Ray Hasil, Jerry Funk, Jim Herrema, Jody Hartley, Wayne Schoonover, Karen Ripke, Shannon Stickney, Tom Routhier, Kathy Winczewski, Steve Hull, Mark Szoboszlay, Dan Mesyar, Steve Ruba, Michael Harrie, and Rita Copenhaver.

Motion by J. Funk and seconded by S. Ruba to approve the agenda for the May 16, 2017 meeting and the minutes from the February 21, 2017 meeting. Motion carried.

**Notifications/Correspondence Received:** L. Reimink reviewed the changes to the HMEP (Hazardous Materials Emergency Preparedness) Grant for the FY 2017-18. Entities will no longer be paid for updating the SARA Title III plans for facilities within their jurisdiction. Payment will still be made for new plans and the \$1,000.00 continuation grant will also still be available.

**Hazardous Materials Emergency Planning (HMEP) Grant Update:** The Emergency Management office is recommending a contract with Ludington High School student Katrina Lesinski to complete work on the SARA Title III off site Emergency Response Plans for the HMEP Grant. She will also be contacting the facilities that have not submitted their Tier II reports.

**Hazard Mitigation Plan Update:** L. Reimink informed the Committee that a survey was sent to all townships, cities, and villages regarding documentation of the completion of any action items from the Mason County Hazard Mitigation Plan from 2016. Unfortunately, only a few entities responded and most items were not applicable to their township/city. She also asked Committee members to review the action items and submit documentation of any action taken to make it easier to update the Hazard Mitigation Plan when required in the next few years. The full Hazard Mitigation Plan is available at: <http://www.masoncounty.net/departments/emergency-management/hazard-mitigation-plan.html>

**LEPC By-laws Update:** L. Reimink reviewed the additional changes to the by-laws. Clarification was added to have 10 disciplines represented to establish a quorum for a meeting. M. Szoboszlay expressed his approval of the new language. Also updated was the State's clarification that the SARA Title III Law for posting of public meetings to follow the same procedures for the Open Meeting Act.

**Upcoming Dates & Events:** June 13th there will be a table top exercise for EOC officials with Consumers Energy. This will be a precursor to a full-scale exercise next year.

**Agency Updates:** The various agency representatives updated the committee on their recent activities.

**Emergency Management:** L. Reimink called attention to the email she sent out regarding the WannaCry ransomware with information from the FBI Cyber Division regarding general safe cyber practices and recommendations. She also noted that the Emergency Management Office will have an intern by the end of the month. Major Kristopher Appler will be interning for the summer to fulfill requirements for his master's degree.

**DEQ:** Brian Flickinger introduced himself at the new representative for the Michigan Department of Environmental Quality covering parts of District 6, 7, and 3. He indicated the change in policy to get DEQ representatives out into the communities before there is a large scale hazardous materials incident.

Ludington Police Department: Mike Harrie stated that the Ludington Police Department is gearing up for summer events. The department is currently one officer short. Tony Kuster is no longer the school liaison officer. Those duties now fall to Chad Skiba, who had previously been a school liaison officer, but will need the ALICE Training. Water Safety Day is Saturday, June 3rd from 11:00 a.m. to 2:00 p.m.

Road Commission: Wayne Schoonover stated that Hansen Road is still closed for construction but nearing completion and should be open before the Memorial Day Holiday. There will be upcoming bridge repairs on Stevens Road. Stiles Road culvert started to collapse and repairs were made. He will distribute a list of summer township projects.

Ludington Area Schools: D. Mesyar wanted to thank Tony Kuster for his work as the school resource officer. The School Safety Team continues to work on a common plan for all area schools.

Spectrum Health: A. Lutz introduced herself at the replacement for Jeffrey Weber. The hospital is having a table top active shooter drill to test its plan on May 31<sup>st</sup> from 11:00 a.m. to 1:00 p.m.

Mason/Oceana 911: R. Hasil has been working with Silver Lake State Park marking points so that when someone calls 911 for help, first responders have a better idea of where that person is. He intends to implement the same system at the Ludington State Park.

Fire Departments: J. Funk stated that the House of Flavors have been conducting training at the Ludington Fire Department. He also noted that Ludington Fire Department is three people short of full staffing.

Life EMS: J. Herrema stated that Life EMS is adding staffing for the busy summer months and continuing training for a mass causality incident.

Sheriff Department: J. Hartley stated that according to the Michigan Crime Reporting statistics the Sheriff Department has a 65% clearance rate in incidents and 50% clearance rates on breaking and entering reports and he was proud of his staff. He also reported on a recent lockdown and search of the jail and nothing of significance was found.

Health Department: K. Ripke indicated that the health department continues its training.

Environmental: K. Winczewski introduced herself as a possible representative of AFFEW (A Few Friends of the Environment of the World). AFFEW continues to conduct beach sweeps and educate on invasive species. They are also concerned about the Enbridge's Line 5 oil pipeline in the Straits of Mackinac.

Government: S. Hull stated that the Zoning Office is in the process of reviewing and updating the county's zoning ordinance and are looking at items such as: road side signage, house sizes, parking lot size, etc. A new airport manager has been hired to replace retiring Dave Johnson. Some changes will be made such as self serve fuel and terminal hours.

Coast Guard: M. Szoboszlay stated that the local station is gearing up for the summer. The local station has a new boat which is four feet longer than the current boat. Staff is currently training on the new boat. The old boat will be sold. Any local entities that may be interested in purchasing the boat should speak with him and he will inform them of the process.

Any Other Business: No other business was reported.

With no other business, the meeting was adjourned.

The next meeting will be held on August 15, 2017.