

**LOCAL EMERGENCY PLANNING COMMITTEE  
MASON COUNTY, MICHIGAN  
MEETING MINUTES  
December 20, 2016**

Emergency Management Coordinator Liz Reimink called the LEPC meeting to order at 4:32 p.m. in the lower level conference room of the Mason County Sheriff Department. Committee members in attendance were: Liz Reimink, Rita Copenhaver, Ray Hasil, Jim Herrema, Wayne Schoonover, Richard Dunnill, Tom Routhier, Karen Ripke, Jerry Funk, Janice Brower, Janet Vyse-Staszak, Michael Harrie, Jody Hartley, Mark Szoboszlay, and Patti Klevorn.

Motion by Jim Herrema and seconded by Karen Ripke to approve the agenda for the December 20, 2016 meeting and the minutes from the August 16, 2016 meeting with the correction of Karen Ripke's name and Jordan Devries' name. Motion carried.

**LEPC Notifications/Correspondence Received:** Tier II reports for 2016 are due to the State of Michigan, local fire departments, and the emergency management office by March 1, 2017 for facilities within the threshold of hazardous chemicals.

**Hazardous Materials Emergency Planning (HMEP) Grant Update:**

- a. 2016-17 HMEP Grant application has been received and will be submitted to the State of Michigan by the January 18, 2017 deadline
- b. Current intern Meredith Filter, who has worked for the emergency management office for the past three years, will not be returning next summer. L. Reimink asked if anyone knowing of a high school or college student looking for a job with flexible hours, to please contact her. It was suggested that she contact school officer Tony Kuster for possible names.

**Hazard Mitigation Plan Update:** L. Reimink asked entities (county, cities, villages, townships) to record any notes on the action items sheet. The entire plan is available on the Mason County web page under the Emergency Management tab at:

(<http://www.masoncounty.net/departments/emergency-management/hazard-mitigation-plan.html>)

**Upcoming Dates & Events:** No classes or events are planned at this time.

**Agency Updates:** The various agency representatives updated the committee on their recent activities.

**Emergency Management:** L. Reimink stated that no ICS classes are planned at this time. L. Reimink indicated that she would be sending out an invitation to the LEPC and other agencies to nominate or suggest people to sit on the LEPC to satisfy the requirement of certain disciplines be represented.

**Coast Guard:** Chief Szoboszlay indicated that the Coast Guard will be pulling their boat from Lake Michigan soon.

**Ludington Police Department:** Officer Harrie indicated that Chief Barnett will be out of the office until mid January, 2017.

Ludington Fire Department: Chief Funk spoke highly about the “smoke reading” training that was recently held at the Ludington Fire Department.

Equalization: Equalization Director Routhier had recently attended a damage assessment class sponsored by the Michigan State Police. Director Routhier indicated that several additional individuals were now trained to conduct disaster damage assessment.

Mason-Oceana 911: Mason-Oceana Director Ray Hasil stated he would be teaching a Communication Unit Leader Class in Lansing.

American Red Cross: Richard Dunnell of the American Red Cross stated that smoke detectors are available for free in observance of home fire prevention awareness.

Road Commission: Wayne Schoonover stated that summer work is now completed and they are focusing on winter activities. Free mail boxes are available if yours is destroyed by a snow plow.

Department of Health and Human Services: Janet Vyse-Staszak stated that DHHS now has several new people in child protective services and foster care.

**Any Other Business:** No other business was reported.

With no other business, the meeting was adjourned.

The next meeting will be held on Tuesday, February 21, 2017.