

February 14, 2017

The regular meeting of the Mason County Board of Commissioners was held at 9:00 a.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman C. Lange.

Roll call was taken. Present: W. Taranko, B. Carpenter, C. Lange, L. Squires,
S. Hull, J. Andersen, T. Posma
Absent: None.

Invocation was given by L. Squires. Pledge of Allegiance to the flag of the United States of America followed.

Motion by B. Carpenter and seconded by S. Hull to approve the agenda with the addition of resolution requesting early replacement of an employee in the Zoning Office. Motion carried.

Motion by W. Taranko and seconded by T. Posma to approve the minutes of the January 10, 2017 Regular Meeting with the corrections of the meeting time and changing "organizational" meeting to "regular" meeting noted by Clerk C. Kelly. Motion carried.

Correspondence: Commissioner Posma thanked Administrator Knizacky for his efforts regarding his work with the Michigan Municipal Risk Management Authority (MMRMA) in reference to the MMRMA letter included in the agenda packet. Commissioner Posma also congratulated him on his recent re-election to the MMRMA Board of Directors.

Public comment: Michigan State University District 5 Coordinator Mike Krauch introduced the following individuals: Aaron Meyers, the new 4-H Program Coordinator, and Dr. Mark Garrison who will be running the Ag Institute of Michigan State University Tech Center that has recently started at West Shore Community College.

Motion by Finance, Personnel, & Rules Committee Chairman W. Taranko and seconded by B. Carpenter to approve the following resolution:
HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated January 12, 2017 totaling \$465,817.25, and January 26, 2016 totaling \$508,677.83; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) W. Taranko, C. Lange

Motion by W. Taranko and seconded by B. Carpenter to approve the following resolution:
HONORABLE COMMISSIONERS

WHEREAS, the recent staffing changes has resulted in the legal assistant in the Prosecutor's office to take on additional duties and responsibilities resulting in a temporary need for additional hours; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending approval of this temporary increase in hours.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves a temporary increase in the hours for the legal assistant in the Prosecutor's office from 35 hours per week to up to 40 hours per week effective as of January 1, 2017 until June 30, 2017.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by Public Safety and Courts Committee Chairman B. Carpenter and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Homeland Security Grants are now being given on a regional basis; and

February 14, 2017

WHEREAS, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and
WHEREAS, the Region 6 Homeland Security Governing Board has designated West Michigan Shoreline Regional Development Commission as the Fiduciary for the 2016 Homeland Security Program; and
WHEREAS, the Public Safety & Courts Committee is recommending approval of an agreement with West Michigan Shoreline Regional Development Commission.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves an agreement with West Michigan Shoreline Regional Development Commission and authorizes the Board Chair to sign said agreement.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by B. Carpenter and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Emergency Management office would like to retain an intern from the University of Georgia; and

WHEREAS, the Safety and Courts Committee is recommending that the County Board approve the attached memorandum of understanding to facilitate this relationship.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached memorandum of understanding with the University of Georgia and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by L. Squires and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Sheriff is requesting \$42,697.65 from the Equipment Replacement Fund to purchase and equip a Ford Explorer AWD for the Mason County Jail; and

WHEREAS, the Public Safety & Courts Committee is recommending the approval of this purchase from the Equipment Replacement Fund 402.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves \$42,697.65 from the Equipment Replacement Fund to purchase and equip a Ford Explorer AWD for the Mason County Jail; funds to come from the Equipment Replacement Fund 402; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason authorizes the sale of one vehicle recommended by the Sheriff.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason-Lake Conservation District has worked cooperatively with the Conservation Districts from Manistee and Oceana Counties to develop a program for the proper disposal of household hazardous waste for the residents in Mason County; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending the approval of the attached agreement for services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Agreement for Services between Mason County and Mason-Lake, Manistee and Oceana Conservation Districts and further directs the County Chair to sign said agreement.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Emergency Management Coordinator Reimink and the Public Safety & Courts Committee are recommending the appointment of Mr. Richard Dunnill, Mr. Joe Cooper, Mr. Rob Alway, Mr. Jeff Mount, Mr. Dan Dellar, and Mr. Dan Mesyar to the Mason County Local Emergency Planning Committee.

February 14, 2017

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the appointment of Mr. Richard Dunnill, Mr. Joe Cooper, Mr. Rob Alway, Mr. Jeff Mount, Mr. Dan Dellar, and Mr. Dan Mesyar to the Mason County Local Emergency Planning Committee.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Sheriff is requesting \$56,451.42 from the Equipment Replacement Fund to purchase a Chevrolet Tahoe for the K-9 unit; and

WHEREAS, the Public Safety & Courts Committee is recommending the approval of this purchase from the Equipment Replacement Fund 402.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves \$56,451.42 from the Equipment Replacement Fund to purchase a Chevrolet Tahoe for the K-9 unit; funds to come from the Equipment Replacement Fund 402; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason authorizes the sale of one vehicle recommended by the Sheriff.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Federal Aviation Administration (FAA) requires Airports receiving federal funding to periodically undergo an airport consultant procurement process; and

WHEREAS, the Michigan Office of Aeronautics has advised the County of the need to perform this process; and

WHEREAS, the Board of Commissioners of the County of Mason established the Airport Consultant Selection Committee to advertise for and interview candidates before making a recommendation to the full Board; and

WHEREAS, the Airport Consultant Selection Committee is recommending that the Board approve the selection of Prein&Newhof.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the selection of Prein&Newhof as airport consultant.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is a vacant position on the Mason County Growth Alliance Board of Directors with a term that expires on December 31, 2018.

THEREFORE BE IT RESOLVED, that Commissioner Chuck Lange be appointed to the one position on the Mason County Growth Alliance Board of Directors for a term ending December 31, 2018.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Buildings, Planning, Drains, & Airport Committee Chairman T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, , the Finance, Personnel, & Rules Committee has reviewed the transfers for February 14, 2017.

THEREFORE, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Jail Operations	\$133,000.00
Equipment Replacement	\$202,000.00
Airport Operations	\$ 37,200.00

Moved for your approval.

Motion carried. (Signed) T. Posma

February 14, 2017

Motion by T. Posma and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the current lease for office space for the Michigan State University Extension Office (MSUE) expires on March 31, 2017; and

WHEREAS, the MSUE Director Michael Krauch has reviewed his office and program needs and is recommending that Mason County move the MSUE offices to the campus of West Shore Community College; and

WHEREAS, West Shore Community College (WSCC) Vice President of Administrative Services Scott Ward has identified a number of potential advantages for the relocation of MSUE offices to the WSCC campus; and

WHEREAS, the Buildings, Planning, Drains and Airport Committee is recommending approval of a lease with West Shore Community College for office space for the Michigan State University Extension Office.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves a lease with West Shore Community College for office space for the Michigan State University Extension Office and further directs the Board Chair to sign the attached lease on their behalf.

Moved for your approval.

Commissioner Squires asked several questions of the Board and Michigan State University Extension District 5 Coordinator Mike Krauch regarding why they wished to move the facility and the benefits of this move and Mr. Krauch responded to each of these questions.

Commissioner Andersen commented that the Michigan State University Extension office has served the community well and that the move to the campus of West Shore Community College will provide even more opportunities for those associated with this program. It will foster a positive influence and the main goal is that facility will provide the most advantages and present the best opportunities to those currently in the system.

A roll call vote was requested by Commissioner Squires. Ayes: W. Taranko, B. Carpenter, C. Lange, J. Andersen, and T. Posma. Nays: L. Squires and S. Hull.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the auditing firm of Layton & Richardson, P.C., has audited the county's records for the last fourteen years; and

WHEREAS, Layton & Richardson, P.C., has offered to extend the contract for a year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the proposal from Layton & Richardson, P.C., for the audit of the County of Mason for the year ended 2016 and directs the Board Chair to sign said proposal.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by Chairman C. Lange and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the attached Lease Agreement has been proposed by the District Health Department #10.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Lease Agreement between the District Health Department #10 and Mason County and directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman C. Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one position on the Mason County Hospital Finance Authority Board with a term ending January 31, 2017; and

WHEREAS, Timothy Hansen has indicated his willingness to be reappointment to the board.

THEREFORE BE IT RESOLVED, that Timothy Hansen be appointed to the one position on the Mason County Hospital Finance Authority Board for a term ending January 31, 2022.

Moved for your approval.

February 14, 2017

Commissioner Squires recently attended the Mason County Hospital Finance Authority Board meeting and was appointed as Chairman. In addition to serving with Tim Hansen, he indicated that he will have the pleasure of serving with Scott Ward of West Shore Community College.

Motion carried. (Signed) C. Lange

Motion by Chairman C. Lange and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one position on the Jury Board with a term expiring on April 30, 2017; and

WHEREAS, Judge Sniegowski is recommending that the Board of Commissioners reappoint Ms. Barbara Nielsen to the Jury Board.

THEREFORE BE IT RESOLVED, that Ms. Barbara Nielsen be reappointed to the Jury Board for a term that expires on April 30, 2023.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, and Rules Committee is recommending the attached budget amendments related to the General Fund and the Probate Child Care Fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached budget amendment related to the General Fund and the Probate Child Care Fund.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman C. Lange and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there will be a vacancy in the Zoning office as a result of a retirement; and

WHEREAS, Zoning & Building Director Reilly has requested that the clerical position vacancy be filled prior to the retirement date so that the new employee can be trained.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason authorizes Zoning & Building Director Reilly to fill a vacancy in her department early consistent with the terms in the attached memo.

Moved for your approval.

Motion carried. (Signed) C. Lange

Treasurer Kmetz presented the December 2016 Treasurer's Report and the January 2017 Treasurer's Report. He noted that there has been an overall increase in the interest revenue of the past year because interest rates seem to be turning around. He has also signed an agreement with District #10 Health Department to be their fiduciary agent. He also noted an increase in property tax values from 2015 to 2016.

Clerk Kelly presented the December 2016 Clerk's Report and the January 2017 Clerk's Report. Clerk Kelly also reported that the School Election Coordination plans have been worked out between the five counties involving the schools districts located in Mason County. The County Election Commission met this morning and reviewed all the documents that will be sent into the State. Clerk Kelly informed the board that she has attended new election equipment demonstrations, noting the Townships and Cities will receive the new election equipment for free for years one through five, but years six-ten will have to pay additional costs for maintenance and programming. These contracts are yet to be negotiated with the vendor of choice, as decisions are still being worked out regarding which vendor the county will utilize.

Administrator Knizacky informed the board that Governor Snyder's budget for 2018 has no increase in County revenue sharing. In January, he was re-elected as vice Chair of the Michigan Municipal Risk Management Authority (MMRMA) Board of Directors and at the upcoming meeting on Thursday, February 16, 2017, the MMRMA Board will be considering a recommendation to distribute \$20 million back to members. Additionally, he will be on vacation from March 1st through March 13th.

February 14, 2017

Public Comment:

- Michigan State University Extension District 5 Coordinator Mike Krauch wished to thank the County Board for their support of moving the Extension Office to the West Shore Community College campus. He also wanted to inform the board that David Jones, started last week as the West Michigan Tree Fruit Extension Educator. He will serve all counties in District 5, primarily focusing on tree fruit production agriculture in Mason and Oceana Counties and other West Michigan Communities.

- Scott Ward of West Shore Community College thanked the board for approving the lease for the Michigan State University Extension Office and will be taking it to the West Shore Community College Board on Monday for approval.

With no other business the meeting was adjourned at 9:40 a.m.

CHERYL KELLY, COUNTY CLERK

CHARLES LANGE, BOARD CHAIRMAN