

November 22, 2016

The regular meeting of the Mason County Board of Commissioners was held at 9:00 a.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Curtis VanderWall

Roll call was taken. Present: W. Taranko, B. Carpenter, C. Lange, C. VanderWall,  
S. Hull, J. Andersen, T. Posma  
Absent: None.

Invocation was given by C. Lange. Pledge of Allegiance to the flag of the United States of America followed.

Motion by B. Carpenter and seconded by C. Lange to approve the agenda. Motion carried.

Motion by S. Hull and seconded by J. Andersen to approve the minutes of the October 11, 2016 regular meeting. Motion carried.

There was no correspondence read.

There was no public comment:

Economic Development Coordinator Mr. Spence Riggs of the Mason County Growth Alliance (MCGA) gave his annual report. Highlights included their desire to retain, expand, and attract business to Mason County to foster long term, sustainable economic prosperity and employment growth. The three goals of the MCGA are 1. To improve access to a qualified workforce; 2. Develop & utilize economic and demographic data to support business retention, expansion, & recruitment; and 3. Develop and implement strategies for retraining and supporting expansion of existing businesses and for responding to new business opportunities. Currently MCGA has established a program called Internship Development Assistance, partnering area business with local high school students in an effort to help prepare Mason County High school graduates for the work force and exposing them to possibilities within Mason County. Mr. Riggs shared that he was extremely excited to announce that Mason County was recently featured in a business magazine called Business in Focus. Other discussion included Connect Michigan and goals to improve broadband service in Mason County.

Motion by B. Carpenter and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Michigan State University Extension has proposed the attached Agreement for Extension Services to facilitate the staffing and services of the extension office in the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the Board approve it.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Agreement for Extension Services to facilitate the staffing and services of the extension office in the County of Mason and further directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by B. Carpenter and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated October 06, 2016 totaling \$128,707.72, and October 18, 2016 totaling \$344,712.14; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) B. Carpenter, C. Lange, and T. Posma

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Motion by B. Carpenter and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Board of Commissioners designated the Mason County Administrator's office to be the Designated Planning Agency to prepare the Mason County Solid Waste Management Plan update and subsequent amendments thereto under the provisions of the Michigan Solid Waste Management Act of 1978, as amended, now the Natural Resources and Environmental Protection Act (updated through Public Act No. 451 of 1994); and

**WHEREAS**, the Mason County Administrator's office and the Mason County Solid Waste Management Planning Committee have completed Plan Amendment 2016-1 and held the necessary public comment period and public hearing as required by the Act; and

**WHEREAS**, the Mason County Solid Waste Management Planning Committee did approve Plan Amendment 2016-1 at a meeting held on November 1, 2016.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the Mason County Solid Waste Management Plan Amendment 2016-1 as prepared by the Mason County Administrator's office and the Mason County Solid Waste Management Planning Committee and that the Amendment be forwarded by the County Administrator to the various municipalities within the County for their approval.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by B. Carpenter and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, there will be a vacancy in the Prosecuting Attorney's office as a result of a retirement; and

**WHEREAS** Prosecuting Attorney Spaniola has requested that the clerical position vacancy be filled prior to the retirement date so that the new employee can be trained.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason authorizes Prosecuting Attorney Spaniola to fill a vacancy in his department early consistent with the terms in the attached memo.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by C. Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, and Rules Committee has reviewed the transfers for November 22, 2016.

**THEREFORE**, we, your Finance, Personnel, and Rules Committee, request your approval of the following transfers:

Jail Operations	\$126,000.00
Public Improvement	\$ 92,050.00

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Board of Commissioners of the County of Mason approved the establishment of the Mason County Computer Network Advisory Board.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason appoints County Clerk Cheryl Kelly, Register of Deeds Diane Englebrecht, County Treasurer Andrew Kmetz, Drain Commissioner Jim Riffle, Sheriff Kim Cole (Alternate is Denise Cecon), County Administrator Fabian Knizacky, Equalization Director Thomas Routhier, Emergency Management Coordinator Liz Reimink, Zoning & Building Director Mary Reilly, and Dee Meissner as voting members of the Mason County Computer Network Advisory Board for terms expiring on December 31, 2018.

Moved for your approval.

Motion carried. (Signed) C. Lange

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Motion by C. Lange and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County has an agreement with Timothy D. Hansen to provide network administration services; and

**WHEREAS**, the Mason County Computer Network Advisory Board and the Finance, Personnel, and Rules Committee is recommending approval of the attached proposal to extend the network administration services agreement.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached proposal to extend the network administration services agreement with Timothy D. Hansen.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Equalization Director Routhier has given the Amended Town Tax Report and it is in order.

**THEREFORE**, we, your Buildings, Planning, Drains, and Airport Committee, recommend the acceptance of the Amended Town Tax Report.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Section 17.69 (4.g.4) of the Mason County Zoning Ordinance requires that a performance bond be posted to ensure the removal of a facility consistent with the Mason County Zoning Ordinance; and

**WHEREAS**, the Planning Commission and the Buildings, Planning, Drains, and Airport Committee are recommending a \$3,000.00 performance guarantee for the Syncwave, LLC project.

**THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves a \$3,000.00 performance guarantee for the Syncwave, LLC project.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, & Airport Committee Chairman J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Federal Aviation Administration (FAA) requires Airports receiving federal funding to periodically undergo an airport consultant procurement process; and

**WHEREAS**, the Michigan Office of Aeronautics has advised the County of the need to perform this process.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the establishment of the Airport Consultant Selection Committee and names Commissioner Steve Hull, Commissioner Janet Andersen, Commissioner Tom Posma, Airport Manager Dave Johnson and Administrator Fabian Knizacky to said committee.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Finance, Personnel, & Rules Committee Chairman T. Posma and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is in the best interests of the County of Mason and the Mason County District Library and the citizens they serve, that the County continue to provide accounting services for the Library.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Accounting Services Agreement with the Mason County District Library for 2017 and further directs the Board Chair to sign on behalf of the County.

Moved for your approval.

Motion carried. (Signed) T. Posma

November 22, 2016

Motion by T. Posma and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County needs to acquire aviation easements to comply with federal obligations for the Mason County Airport; and

**WHEREAS**, Prein & Newhof and 4D Consulting have presented offers to easement stakeholders for consideration in accordance with federal acquisition procedures; and

**WHEREAS**, the easement stakeholders have agreed to the attached purchase prices.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of the attached easements from the Airport Improvement Fund in accordance with federal acquisition procedures and further directs the Board Chair to sign any necessary documents related to the purchase on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the County's excess reinsurance contract for its Worker's Compensation program expires December 31, 2016; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending the approval of Midwest Employers Casualty Company's two year quote of \$46,286.00 a year with a specific retention of \$400,000.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the two year contract with Midwest Employers Casualty Company beginning January 1, 2017 and our reinsurance be with the same specifics as our current coverage and further directs the County Chair to sign said contract.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, President Obama signed a Presidential Memorandum directing the Department of Labor to update the regulations defining which white collar workers are protected by the Fair Labor Standards Act's minimum wage and overtime standards; and

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending the attached revised Salary & Wage Schedule to comply with these regulations.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached revised Salary & Wage Schedule.

Moved for your approval.

Motion carried. (Signed) T. Posma

Treasurer Kmetz presented the October 2016 Treasurer's Report. Commissioner Posma asked how the tax collection compared this year with other years. Treasurer Kmetz stated that current taxes were up \$20,000 to \$30,000 in collections but that the delinquent tax collection seemed to be down. He hopes to see an increase in the delinquent tax collection before the upcoming foreclosures in 2017.

Clerk Kelly presented the October 2016 Clerk's Report. She noted that the clerk's office is currently working on finishing up the November 8, 2016 General Election and hoped to have it finished within the next two weeks.

Administrator Knizacky reported that the County has been able to comply with the Governor's Dashboard and therefore, should see revenue sharing on December 1, 2016. He also informed the board that the air duct cleaning is scheduled for Department of Health and Human Services building next week.

**November 22, 2016**

Public comment: Commissioner elect Lew Squires wanted to congratulate Chairman VanderWall on his recent win for the seat of State Legislature for the 101<sup>st</sup> district, noting it has been 38 years since a Mason County resident has served in this capacity. He acknowledged his excitement regarding his recent election to the County Board and working with his fellow Commissioners in 2017.

With no other business, the meeting was adjourned at 7:45 p.m.

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CHERYL KELLY, COUNTY CLERK

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CURTIS S. VANDERWALL, BOARD CHAIRMAN