

October 13, 2015

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Lange.

Roll call was taken. Present: W. Taranko, B. Carpenter, C. Lange, C. VanderWall, S. Hull, J. Andersen, T. Posma

Absent: None.

Invocation was given by C. Lange. Pledge to the flag followed.

Motion by B. Carpenter and seconded by T. Posma to approve the agenda. Motion carried.

Motion by C. VanderWall and seconded by S. Hull to approve the minutes of the September 8, 2015 regular meeting and the October 1, 2015 Special Budget Work Session Meeting. Motion carried.

Correspondence: Commissioner Lange read an email that was received from Michigan Association of Counties (MAC) regarding the parole bill.

Public Comment:

- Rebecca Berringer, President of Green Clovers 4-H Club and fair board member, spoke to the County Board regarding her wish to have the County fund the 4-H Program and the impact she felt it would have on the kids in the community.

- Daryl Peterson, Summit Township, had two concerns with the Text Amendment to the Zoning Ordinance. The first concern is the need for the language to be changed so that Agri-businesses can grow. He feels that Agribusiness shouldn't be a special use permit. His second concern is with the hard-surfacing aspect of the zoning ordinance and feels that grandfathered parcels should be allowed in future expansions. He would like to have this issue addressed.

- John Beckett, City of Ludington, introduced himself and hoped the Board would consider him for the open seat on the Canvass Board.

- Susan Kaiser, Riverton Township, is in direct opposition to the agribusiness without a special use permit. She has concerns with notification issues that arise when projects are being done in her neighborhood.

Motion by C. VanderWall and seconded by B. Carpenter to go into public hearing to suspend the regular meeting in order to hold a public hearing regarding Mason County applying for \$175,000 of FY2014 Michigan State Housing Development Authority's Housing Resource Fund. Motion carried. Administrator Knizacky gave a brief overview of the history regarding Mason County's involvement in this program since 1992. The County has applications that were not completed under the last grant which indicates the need to pursue additional funding. The \$175,000 in grant funds for the program is passed down from the federal government through the state government in order to help rehabilitate homes for low or very low income residents in the County of Mason. The deferred no interest loan gives the homeowner an opportunity to rehabilitate their home. It was also explained that this will be the 12<sup>th</sup> Grant Mason County will be applying for through the program and the first time the county will spend 100% within a "targeted area" in the county. This Grant would affect homes in the City of Ludington, Scottville, and the Village of Custer. The application will be submitted by November 13, 2015. At 7:15 p.m. motion was made by C. VanderWall and seconded by J. Anderson to close the public hearing and return to the regular session. Motion Carried.

Motion by B. Carpenter and seconded by W. Taranko to go into a Public Hearing on the 2016 Budget and increasing property taxes in order to comply with Act 5 of 1982 (Truth in Taxation). No comments were made. Motion by B. Carpenter and seconded by S. Hull to close the Public Hearing session and return to the regular session. Motion Carried.

Drain Commissioner Jim Riffle reviewed the 2015 Drain report. He reviewed projects that they are working on and those that have been completed this year.

The 2015 Town Tax Report was given by Equalization Director Tom Routhier. Mr. Routhier noted that taxes are 2% higher. This Town Tax Report is before the Board to have them certify that all the millages fall within the elected guidelines by the Board. Commissioner Posma questioned how the Dark Stores-Big Box Stores issue impacted the economy in Mason County.

Motion by W. Taranko and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Spectrum Health Hospitals ("Spectrum") has stationed an AeroMed helicopter at the Roben-Hood Airport ("Airport") to help improve the health of the communities it would serve; and

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**WHEREAS**, the region's entire health care system has been greatly enhanced through AeroMed's locally-dispatched helicopter service; and

**WHEREAS**, at a July 20, 2015 Big Rapids City Commission meeting, Mike Lafferty of Colt Aviation, the fixed base operator at the Airport, informed the City of Spectrum and AeroMed's decision to relocate the helicopter from Big Rapids to Traverse City as part of an agreement between Spectrum and Munson Healthcare to form a joint venture between AeroMed's northern operations and North Flight's EMS air division, operating from a base located in Traverse City, and

**WHEREAS**, the proposed relocation of the AeroMed helicopter from Big Rapids to Traverse City has raised questions and concern surrounding the response time and the continuing quality of care.

**THEREFORE BE IT RESOLVED**, that on behalf of the citizens and communities in West Central Michigan, the Board of Commissioners of the County of Mason requests Spectrum to reconsider the relocation of the AeroMed helicopter from Big Rapids to Traverse City.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by B. Carpenter and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending the attached budget amendments related to the Mason County Jail Operations.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached budget amendments related to the Mason County Jail Operations.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by B. Carpenter and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for October 13, 2015.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Friend of the Court	\$ 96,500.00
Jail Operations	\$122,000.00
Law Library	\$ 3,750.00
Social Welfare	\$ 7,000.00
Social Welfare Child Care	\$ 59,350.00
Probate Child Care	\$ 51,500.00
Insurance - Liability & Property	\$ 10,250.00

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by B. Carpenter and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Clerk Kelly has expressed the need for overtime to travel to training related to the new Concealed Pistol Law.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves overtime for County Clerk employees travel to training related to the new Concealed Pistol Law; funds to come from the Concealed Pistol Licensing Fund.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by Building, Planning, Drains, and Airport Committee Chairman C. VanderWall and seconded by B. Carpenter to approve the following resolution:

At a regular meeting of the Mason County Board of Commissioners held in Ludington, Michigan, on October 13, 2015 at 7:00 P.M.

**PRESENT:** Wally Taranko, Commissioner; Bill Carpenter, Commissioner; Charles Lange, Commissioner; Curt VanderWall, Commissioner; Steven Hull, Commissioner; Janet Andersen, Commissioner; and Thomas Posma, Commissioner

**ABSENT:** None

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**WHEREAS**, Mason County is interested in the continuing effort to provide affordable housing opportunities for its low and very low income residents; and

**WHEREAS**, said Mason County Board of Commissioners has reviewed and understands the content of the application of funding; and

**WHEREAS**, said Mason County Board of Commissioners accepts the recommendation of the County Administrator to apply for \$175,000; and

**WHEREAS**, said Mason County Board of Commissioners authorizes the chief elected official to sign this resolution form as required.

**THEREFORE, BE IT RESOLVED**, that the Mason County Board of Commissioners authorizes the County Administrator to prepare and submit the application for funding through the Michigan State Housing Development Authority's Housing Resource Fund.

DATED: October 13, 2015

\_\_\_\_\_  
Charles Lange, Board Chairman

STATE OF MICHIGAN            )  
  )ss.

COUNTY OF MASON

I, Cheryl Kelly, County Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Mason County Board of Commissioners at its regular monthly meeting held on the 13<sup>th</sup> day of October, 2015, by the following vote:

AYES: Wally Taranko, Commissioner; Bill Carpenter, Commissioner; Charles Lange, Commissioner; Curt VanderWall, Commissioner; Steven Hull, Commissioner; Janet Andersen, Commissioner; and Thomas Posma, Commissioner.

NAYS: None

NOT VOTING: None

I further certify that the foregoing Resolution is a true, correct and complete transcript of the original of said Resolution appearing on file and of record in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the County of Mason this 13<sup>th</sup> day of October, 2015.

CLERK OF THE COUNTY COMMISSION  
MASON COUNTY, MICHIGAN

\_\_\_\_\_  
Cheryl Kelly, County Clerk

Motion by C. VanderWall and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Michigan State Housing Development Authority (MSHDA) requires that Mason County annually approves its Fair Housing Policy incorporating Executive Order 11063 language, pursuant to Policy Bulletin (PB) #22.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Fair Housing Policy Statement and directs County Administrator Knizacky to provide MSHDA with a copy.

Moved for your approval.

Motion carried.   (Signed)    C. VanderWall

Motion by C. VanderWall and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Board of Commissioners has historically appointed ex-officio members to the Mason County Planning Commission to assist in the updating of the Mason County Zoning Ordinance; and

**WHEREAS**, the Mason County Planning Commission Ordinance states that "Ex officio members shall include the chief administrative official and one (1) member of the legislative body"; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending the appointment of County Administrator Knizacky and Commissioner Andersen.

**THEREFORE BE IT RESOLVED**, that County Administrator Knizacky and Commissioner Andersen be appointed as ex-officio members to the Mason County Planning Commission to assist in the updating of the Mason County Zoning Ordinance.

Moved for your approval.

Motion carried.   (Signed)    C. VanderWall

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Motion by C. VanderWall and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Sheriff Cole is recommending the replacement of the roof at the Mason County Jail; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending hiring R2 Design Group to prepare bids for replacement of the roof at the Mason County Jail.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves hiring R2 Design Group to prepare bids for replacement of the roof at the Mason County Jail; funds for a project budget of \$7,500.00 to come from the Public Improvement Fund.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Equalization Director Tom Routhier has given the Town Tax Report and it is in order.

**THEREFORE**, we, your Buildings, Planning, Drains, and Airport Committee, recommend the acceptance of the Town Tax Report.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion made by S. Hull and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the terms of two members of the Planning Commission expire on December 31, 2015; and

**WHEREAS**, the terms of two members of the Zoning Board of Appeals expire on December 31, 2015; and

**WHEREAS**, the term of one alternate of the Zoning Board of Appeals expires on December 31, 2015; and

**WHEREAS**, it is appropriate to establish a committee to review the applications for appointment.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason establishes a Mason County Planning Commission & Zoning Board of Appeals Appointment Committee; and

**BE IT FURTHER RESOLVED**, that the Committee will consist of the three members of the Buildings, Planning, Drains, and Airport Committee of the Board of Commissioners and two Township Supervisors selected by the Mason County Supervisors Association.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the County of Mason is committed to the "Lake Michigan Trails Network," a partnership of advocates and stakeholders developing and promoting water, biking, hiking, and automobile routes and trails around Lake Michigan while enhancing environmental, economic, and health benefits for residents and visitors; and

**WHEREAS**, the "Lake Michigan Trails Network," fosters partnerships between planners, trail managers and users, landowners, business owners, tourism agencies, government agencies and advocacy groups in all four shoreline states to plan and build trails and amenities, and share knowledge successes, methods and challenges, to aid the development of projects; and

**WHEREAS**, the "Lake Michigan Trails Network," recommends linking trails together, gaining cooperation to encourage regional collaboration, and create a partnership that will provide transportation, recreation and community benefits aimed at enhancing the quality of life; and

**WHEREAS**, many communities, agencies, and trail advocates in the region have taken a lead in planning and/or building local trails, and those efforts can be greatly enhanced by being connected to the larger Lake Michigan Trails with a strong brand marketed to encourage tourism; and

**WHEREAS**, trails are freely accessible community assets offering opportunities for transportation, recreation and exercise to everyone and provide safe places for people to experience a sense of community and create stronger social and family ties; and

**WHEREAS**, trails have a significant impact on the health and economic viability of the region through encouraging active lifestyles, increased tourism revenue, enhanced property values, as well as enhanced ability to attract and retain businesses to the region due to improved quality of life; and

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**WHEREAS**, the "Lake Michigan Trails Network," provides the foundation for a long-term strategy that will continue to grow and to provide invaluable resources for further generations.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason is committed to the promotion and continued development of the "Lake Michigan Trails Network," and in concept of working with neighboring communities to plan, design, build and maintain a system of trails that will connect our communities, people and special regional points of interest for years to come.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Sheriff Cole is requesting authorization to purchase a security camera; and

**WHEREAS**, the Safety and Courts Committee is recommending the approval of this purchase from the Equipment Replacement Fund 402.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of a security camera; funds to come from the Equipment Replacement Fund 402.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Drain Commissioner Jim Riffle has reviewed the 2015 Special Assessment Levy Report for the various special assessment districts for the Board.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Special Assessment Levy Report for the various special assessment districts under the jurisdiction of the Mason County Drain Commissioner and the Mason County Board of Public Works; and

**BE IT FURTHER RESOLVED**, that the supporting special assessment tax rolls be levied and collected on the 2015 winter tax bills as provided by Michigan law.

Moved for your approval.

Motion carried. (Signed) S. Hull

Commissioner Andersen reported that the Free Soil Senior Center received the Lowe's Hero Project and that upgrades to the Senior Center included new cabinets, shelving, toilets, and appliances. The center is extremely happy to have received these wonderful improvements

Motion by Public Safety and Courts Committee Chairman J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the County Board of Commissioners approved the sale of the Mason County Services Building to Russell Carlson; and

**WHEREAS**, Mr. Russell Carlson is requesting a 60 day extension in the time needed to complete his due diligence process.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves a 60 day extension in the time needed to complete the due diligence process on the sale of Mason County Services Building.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, there has been a request to change the Mason County Zoning Ordinance related to agribusiness/processing operations; and

**WHEREAS**, the Mason County Planning Commission has reviewed the proposed text amendments and is recommending denial of the attached text amendments; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending a no vote related to this resolution.

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**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached text amendments to the Mason County Zoning Ordinance; effective seven days after the publication of a notice of adoption in a newspaper of general circulation in the County.

Moved for your approval.

Commissioner Hull abstained from voting due to conflict of interest. Ayes: W. Taranko. Nays: B. Carpenter, C. Lange, C. VanderWall, J. Andersen, T. Posma.

Motion denied. (Signed) J. Andersen

Motion by J. Andersen and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Board of Commissioners made the decision to eliminate two positions in the Maintenance Department and to use contracting to offset some of the workload; and

**WHEREAS**, snow plowing and removal are areas where contracting can be effectively utilized; and

**WHEREAS**, the Committee has solicited bids for a snow plowing and removal contract; and

**WHEREAS**, the Committee is recommending approval of the bid submitted by CIS of Ludington.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the snow plowing and removal contract with CIS for the 2015/16 winter season and directs the Board Chair to sign said contract.

Moved for your approval.

Administrator Knizacky noted that this bid is lower than the past 6 years due to the drain office taking over plowing of their facility in Scottville starting this year.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Prein & Newhof, Inc. is requesting that the county approve the attached Contract for Professional Engineering Service to provide services for obstruction mitigation; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending the approval of the attached contract.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Contract for Professional Engineering Service and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Finance, Personnel, and Rules Committee Chairman T. Posma and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated September 10, 2015 totaling \$210,025.34, and September 24, 2015 totaling \$590,009.60; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) T. Posma, C. Lange, B. Carpenter

Motion made by T. Posma and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to adopt a 2016 Final Budget for the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has requested and received the proposed 2016 Final Budget requests from the various Department Heads of the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the proposed 2016 Final Budget requests and after careful deliberations has made the necessary adjustments which allow the Committee to recommend a balanced 2016 Final Budget that will meet the collective needs of the citizens served by the Board of Commissioners of the County of Mason.

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**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason adopts the attached 2016 Final Budget as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Motion by C. VanderWall and seconded by B. Carpenter to amend the proposed budget to increase the Michigan State University 4-H Coordinator ½ time position to a ¾ position, an increase of \$15,025, and to take the money from contingency to balance the 2016 budget.

Discussion ensued with both sides voicing their concerns. Those for it stating that it was critical for the youth of the county and that the right person is currently in place for the program. Those against stating that this is a wonderful program for the kids, but at this time the budget doesn't allow for this extra funding. Commissioner Posma stated that the current budget provides for the mandated services that the county has to provide and was not in favor of removing monies from contingency. Administrator Knizacky reminded the board that the state cut their portion of the funding for the 4-H coordinator but the County continued their portion of the funding at a half time position.

A roll call vote was then taken to amend the proposed 2016 budget:

AYES: C. VanderWall, S. Hull, B. Carpenter. NAYS: W. Taranko, C. Lange, J. Anderson, T. Posma.

Motion to amend the 2016 proposed budget failed.

The Board voted to approve the 2016 budget as presented.

Ayes: W. Taranko, B. Carpenter, C. Lange, C. VanderWall, S. Hull, J. Andersen, T. Posma

Nays: C. VanderWall.

Motion carried. (Signed) T. Posma, B. Carpenter, C. Lange

**MASON COUNTY 2016 FINAL GENERAL FUND EXPENDITURE BUDGET**

<u>Description</u>	2013	2014	2015	2016	2016	2016
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
Board of Commissioners	162,213	154,431	157,950	158,750	165,100	165,100
MI Assoc. of Counties	10,873	10,873	10,875	10,875	10,875	10,875
Circuit Court	318,215	331,205	377,650	365,725	364,575	364,575
Circuit CT Appt Atty	123,068	126,393	122,025	119,425	121,000	119,425
District Court	487,998	486,403	532,875	548,400	566,025	564,525
District CT Appt Atty	51,811	85,181	52,275	53,175	55,425	53,175
Jury Commission	10,008	10,307	10,600	10,975	11,250	11,250
Probate Court	484,411	484,588	509,975	517,825	537,250	536,850
Juvenile Court	52,760	50,730	78,675	78,675	78,800	78,800
Family Counseling Service	2,000	3,000	4,000	4,000	4,000	4,000
Administrator	201,228	202,099	212,400	216,825	217,150	216,925
Tax Allocation Boards	1,195	1,148	1,400	1,400	1,400	1,400
Clerk	381,192	375,177	406,275	419,600	442,700	441,825
Audit	14,824	15,855	16,000	16,250	16,250	16,250
Copy Machine & Fax	19,486	15,656	17,600	17,600	19,400	17,600
Treasurer's Office	303,087	304,375	354,875	368,825	379,700	378,850
Interest Expense	1,499	318	2,000	-	-	-
Equalization Dept	370,427	411,404	389,100	391,425	413,125	413,125
Cooperative Extension	122,233	99,951	121,450	125,125	154,032	115,300
Election & Canvassers	47,636	91,175	61,025	112,575	117,850	117,850
County Maintenance	93,597	95,832	126,575	128,125	137,325	137,325
Prosecutor's office	550,674	567,285	604,100	613,150	658,300	656,525
Register of Deeds	189,806	205,871	220,600	224,675	232,850	232,600
Drain Commissioner	242,949	252,014	264,975	278,100	281,175	280,000
Remonumentation	32,406	49,060	49,350	44,675	29,800	29,800
Courthouse Maintenance	143,344	142,761	158,650	150,375	157,375	157,375
Service Building	6,319	3,920	10,600	11,425	12,525	12,525
Maint. - Scottville Bldg.	28,635	23,632	28,100	28,100	28,100	28,100
Jail Annex Building	18,233	19,877	29,500	29,500	29,500	29,500
Marine Safety - Sheriff	60,713	65,844	74,650	75,400	75,400	75,400
Sheriff Emg. Resp. Team	7,797	11,028	12,175	11,850	11,850	11,850
SSCENT	86,036	80,054	96,350	98,600	98,650	98,650
Sheriff Road Patrol/Det	1,504,216	1,571,836	1,680,725	1,714,950	1,717,000	1,717,000
Secondary Road Patrol	153,161	76,981	104,700	110,800	110,825	110,825
911 Center		-	440,350	-	-	-
Probation/Parole	6,332	6,599	8,150	7,950	7,950	7,950
Emergency Planning	79,654	77,597	86,775	85,600	86,375	86,375
Animal Control	169,200	175,207	189,475	194,425	196,100	194,500
Dept. of Public Works	34,261	31,988	36,550	37,350	41,875	41,475
Drains at Large	7,704	8,729	9,000	12,725	12,725	12,725
Health Dept. Building	48,996	51,845	60,050	60,175	60,175	60,175
Medical Examiner	26,126	40,000	40,000	40,000	40,000	40,000

**October 13, 2015**

2016 Final General Fund Expenditure Budget continued

<u>Description</u>	2013	2014	2015	2016	2016	2016
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
Veteran's Burial	16,800	15,900	26,100	21,100	21,100	21,100
County Plat Board	-	-	300	300	300	300
Zoning Dept.	232,897	248,779	245,575	163,350	278,300	278,300
Regional Planning	7,634	7,634	7,650	7,650	7,650	7,650
Parks & Recreation	705	-	1,000	1,000	1,000	1,000
Fairgrounds	640,495	-	36,800	4,800	4,800	4,800
Fairgrounds-MDNR Grant	-	-	8,000	-	-	-
Insurance & Surety	3,343	2,366	3,600	3,600	3,600	3,600
Employee Benefits	15,364	16,005	19,775	19,775	42,150	42,150
Contingency	-	-	17,575	78,500	100,000	60,050
	<u>7,573,561</u>	<u>7,108,913</u>	<u>8,136,800</u>	<u>7,795,475</u>	<u>8,160,682</u>	<u>8,067,325</u>

<u>Description</u>	2013	2014	2015	2016	2016	2016
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Appropriations – Other:</u>						
United Way - 2-1-1 Service	2,500	2,500	2,500	2,000	2,000	2,000
District #10 Health Dept.	181,033	181,033	181,033	184,654	181,033	181,033
Mason/Lake Soil Conservation	17,000	17,350	17,750	18,100	18,100	18,100
Mason/Lake Soil Con.-NFWF	-	-	-	-	8,000	8,000
Household Haz. Waste Prog.	6,000	6,000	6,000	6,000	6,000	6,000
Mental Health Authority	139,750	139,750	139,750	139,750	139,750	139,750
Mason Co. Growth Alliance	-	-	95,000	95,000	95,000	95,000
911 Center	154,212	154,700	155,000	155,000	155,000	155,000
Lakeshore Rgnl. Sub. Abuse	-	-	133,050	-	72,775	72,775
North. Mi. Substance Abuse	<u>120,015</u>	<u>155,416</u>	<u>-</u>	<u>133,975</u>	<u>-</u>	<u>-</u>
	<u>620,510</u>	<u>656,749</u>	<u>730,083</u>	<u>734,479</u>	<u>677,658</u>	<u>677,658</u>

<u>Description</u>	2013	2014	2015	2016	2016	2016
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Appropriations to County Funds:</u>						
192. Welfare Child Care	95,000	181,000	296,750	140,000	150,000	150,000
215. Friend of the Court	371,000	378,000	386,000	394,400	458,000	424,000
217. Landfill Perpetual Care	40,000	40,000	40,000	40,000	40,000	40,000
225. Junk Ordinance	-	8,000	-	-	-	-
230. Employee Vac. & Sick	15,000	15,000	20,000	20,000	20,000	20,000
257. Budget Stabilization	70,000	40,000	55,000	20,000	40,000	20,000
266. Jail Operations	1,442,200	1,392,000	1,459,000	1,505,475	1,523,925	1,514,675
269. Law Library	15,000	15,000	15,000	15,000	15,000	15,000
273. Com. Dev. Housing Grant	27,000	-	1,000	-	-	-
276. Emg. Mgt. Grant	-	1,000	-	-	-	-
289. Social Welfare	35,000	28,000	35,000	33,000	33,000	33,000
292. Probate Child Care	207,000	207,000	225,800	224,000	230,000	230,000
402. Equipment Replacement	248,775	310,800	173,825	174,800	189,800	189,800
470. Public Improvement	628,442	367,442	499,442	394,821	398,442	398,442
481. Airport - Improvement	10,000	63,500	10,000	10,000	10,000	10,000
516. Delinquent Tax Revolving	235,000	110,000	-	114,000	187,550	187,550
581. Airport - Operating	135,850	139,000	145,300	146,550	146,550	146,550
363. Network Oper. & Maint.	-	65,000	-	-	-	-
676. Ins. - Liability	160,000	160,000	41,000	41,000	41,000	41,000
677. Ins. - Worker's Comp.	10,000	10,000	10,000	10,000	10,000	10,000
678. Ins. - Health, Pension, & Life	<u>390,000</u>	<u>390,000</u>	<u>440,000</u>	<u>390,000</u>	<u>450,000</u>	<u>450,000</u>
	<u>4,135,267</u>	<u>3,920,742</u>	<u>3,853,117</u>	<u>3,673,046</u>	<u>3,943,267</u>	<u>3,880,017</u>
Total General Fund Budget	<u>12,329,338</u>	<u>11,686,404</u>	<u>12,720,000</u>	<u>12,203,000</u>	<u>12,781,607</u>	<u>12,625,000</u>

- 0.75%

<u>Description</u>	2013	2014	2015	2016	2016	2016
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Fund 402 Capital Expenditures:</u>						
Drain Com. GIS & Computers	1,125	1,125	1,125	1,125	1,125	1,125
Ambulance	9,000	15,000	15,000	15,000	15,000	15,000
Courthouse Security System	-	-	-	-	13,000	13,000
DPW Computers	625	625	625	625	625	625
District/Circuit Ct computers	-	500	1,000	1,000	1,000	1,000
AS 400	-	46,500	-	4,000	4,000	4,000
Tax System computers	6,000	6,000	6,000	6,000	6,000	6,000
Probate equip. & furniture	500	500	500	500	500	500
Accounting System computers	5,000	5,000	5,000	5,000	5,000	5,000

October 13, 2015

<u>Description</u>	2013	2014	2015	2016	2016	2016
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Fund 402 Capital Expenditures, continued</u>						
Animal Control vehicles	1,500	6,500	1,500	3,000	3,000	3,000
Maintenance vehicle	1,750	10,500	1,750	3,000	3,000	3,000
Phone Systems	-	16,050	10,000	10,000	10,000	10,000
Sheriff Office Dive Equipment	3,500	3,500	3,500	3,500	3,500	3,500
Sheriff Office Dive Trailer	-	-	8,525	2,000	2,000	2,000
Forensic Computing School	-	1,000	1,000	1,000	1,000	1,000
SERT Equipment	-	-	-	-	5,000	5,000
Road Patrol Total Station	-	1,000	1,000	1,000	1,000	1,000
Sheriff Radar Equipment	-	1,000	1,000	1,000	1,000	1,000
Road Patrol Software	4,000	4,000	4,000	4,000	2,500	2,500
Sheriff radios	2,000	1,000	1,000	1,000	1,000	1,000
Sheriff vehicles	85,000	85,000	85,000	85,000	85,000	85,000
In car cameras	2,000	2,000	2,000	2,000	2,000	2,000
Sheriff's Marine Boat	-	3,000	3,000	3,000	3,000	3,000
Sheriff computers & equip.	3,000	57,900	4,000	4,000	4,000	4,000
Sheriff's Ballistic Vests	5,000	5,000	5,000	5,000	5,000	5,000
Sheriff's Canine	2,000	1,000	1,000	1,000	1,000	1,000
Aerial Photos	2,000	2,000	2,000	2,000	1,500	1,500
Clerk Copiers	2,000	2,000	2,000	2,000	2,000	2,000
Clerk Imaging Equipment	4,000	5,000	5,000	5,000	4,000	4,000
Zoning Equipment	350	16,100	300	300	300	300
Courtroom Equipment	5,000	-	-	500	500	500
Courthouse Vehicle	14,755	1,000	1,000	1,000	1,000	1,000
2014 computer replacement	87,670	-	-	-	-	-
Tower Generator	-	10,000	-	250	250	250
Zoning vehicle	1,000	1,000	1,000	1,000	1,000	1,000
TOTAL	<u>248,775</u>	<u>310,800</u>	<u>173,825</u>	<u>174,800</u>	<u>189,800</u>	<u>189,800</u>

<u>Description</u>	2013	2014	2015	2016	2016	2016
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Fund 470 Capital Expenditures:</u>						
Unallocated	-	-	101,000	-	-	-
Airport Terminal	261,000	-	31,000	31,000	31,000	31,000
Animal Control Building	21,000	21,000	21,000	21,000	21,000	21,000
Transmission Tower	1,500	1,500	1,500	1,500	1,500	1,500
Parks	20,000	20,000	20,000	20,000	20,000	20,000
102 Fifth Street	12,000	12,000	12,000	12,000	12,000	12,000
Jail	90,000	90,000	90,000	90,000	90,000	90,000
Jail Annex Building	20,000	20,000	20,000	20,000	20,000	20,000
Health Department Building	64,942	64,942	64,942	61,321	64,942	64,942
Courthouse Steps	2,000	2,000	2,000	2,000	2,000	2,000
Courthouse Bld's & Grounds	100,000	100,000	100,000	100,000	100,000	100,000
HVAC System Replacement	36,000	36,000	36,000	36,000	36,000	36,000
TOTAL	<u>628,442</u>	<u>367,442</u>	<u>499,442</u>	<u>394,821</u>	<u>398,442</u>	<u>398,442</u>

MASON COUNTY 2016 FINAL GENERAL FUND REVENUE BUDGET

<u>Description</u>	2013	2014	2015	2016	2016	2016
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
Property Tax Collection	8,439,689	8,499,710	8,636,200	8,555,500	8,545,550	8,545,550
Personal Property Tax Reimb.	-	-	-	342,000	342,000	342,000
Delinquent Personal Tax	2,934	2,714	6,100	2,725	3,000	3,000
Federal Payment in lieu of tax	98,779	107,664	99,025	56,000	56,000	56,000
Industrial Facilities Tax	23,342	20,576	25,600	16,550	16,550	16,550
Real Estate Transfer Taxes	102,077	101,379	105,000	99,000	99,000	99,000
Other Taxes & Fees	26,536	42,529	33,900	30,600	32,200	32,200
Zoning Department	15,900	20,250	17,000	17,000	17,000	17,000
Soil Erosion & Sediment	3,988	6,125	4,000	4,000	4,000	4,000
Dog licenses	67,405	62,520	67,500	62,500	62,500	62,500
All other Licenses & Permits	13,756	10,727	6,100	10,625	5,950	5,950
Court Equity Fund	132,241	136,855	136,000	136,000	136,000	136,000
Judges Salary Standardization	128,934	128,484	137,150	128,475	137,150	137,150
Probate Judge Supplement	102,708	103,442	103,000	103,425	103,425	103,425
Emergency Preparedness	20,991	21,425	20,000	19,000	20,000	20,000
Fr. of Ct./Incentive Program	28,789	29,596	29,000	29,500	29,500	29,500
C.R.P. Reimbursement	331,517	286,277	310,500	287,000	287,000	287,000
Juvenile Court Officer Grant	27,317	27,317	27,300	27,300	27,300	27,300
Victim's Rights	16,200	18,230	16,200	16,200	16,200	16,200

**October 13, 2015**

2016 Final General Fund Revenue Budget continued

Description	2013	2014	2015	2016	2016	2016
	ACTUAL	ACTUAL	AMENDED	PRELIMINARY APPROVED	FINAL REQUESTED	FINAL APPROVED
Cigarette Tax	1,142	-	-	-	-	-
Convention Facility Tax	240,031	310,832	266,100	267,950	145,525	145,525
Township Liquor License	14,154	14,478	14,150	14,475	14,475	14,475
State Survey Remonumentation	32,389	49,088	49,075	44,675	29,775	29,775
Sheriff Secondary Road Patrol	54,160	53,096	51,600	51,600	51,600	51,600
Marine Patrol	30,000	23,500	23,500	23,500	23,500	23,500
S.S.C.E.N.T. Program	20,294	10,172	12,225	12,225	12,225	9,225
MDNR Grant	320,000	-	-	-	-	-
County Incentive Program	-	-	-	-	60,725	60,725
State Revenue Sharing Grant	-	-	-	355,975	352,975	352,975
All other State Grants	43,772	20,123	26,225	20,075	19,000	19,000
Circuit Court Costs	25,391	26,638	22,500	25,000	25,000	25,000
District Court Costs	170,321	154,096	100,000	161,700	102,000	102,000
Probation Oversight Fees	30,086	51,178	59,000	40,000	59,000	59,000
Civil Fees	66,238	56,297	68,600	56,300	56,300	56,300
Recording Fees	107,736	83,427	89,700	100,000	90,000	90,000
Circuit Court Fees	9,099	8,898	9,000	8,900	8,900	8,900
Probate Court	11,799	11,917	11,000	11,000	11,000	11,000
County Clerk	44,349	46,055	44,000	45,000	45,000	45,000
Inter-Depart. Personnel Ser.	25,764	25,347	24,000	25,000	25,000	25,000
Prosecutor	16,953	6,429	17,100	17,100	17,100	17,100
Printed & Elect. Copy Sales	18,938	18,260	20,800	18,250	18,250	18,250
All other Charges for Services	73,311	64,551	184,475	64,375	66,625	66,625
Ordinance Fines & Costs	45,007	39,092	42,000	39,100	39,100	39,100
Bond Forfeitures	10,622	9,737	11,000	9,725	9,725	9,725
Investment Income	63,127	65,571	69,850	64,175	69,850	69,850
Investment Income - restricted	35,973	28,603	-	-	-	-
Rents, Leases	65,334	57,211	56,900	58,300	48,400	48,400
Reimbursements, Refunds	725,722	428,563	365,250	244,100	328,450	328,450
911 Center Reimbursement	-	-	-	-	440,350	440,350
Transfers from other funds	735,061	684,123	1,078,725	326,100	362,825	362,825
911 Center	154,212	154,700	155,000	155,000	155,000	155,000
Allocated fund balance	-	-	68,650	-	-	-
Total General Fund Revenue	<u>12,774,088</u>	<u>12,127,802</u>	<u>12,720,000</u>	<u>12,203,000</u>	<u>12,628,000</u>	<u>12,625,000</u>
Surplus (Deficit)	<u>444,750</u>	<u>441,398</u>	<u>-</u>	<u>-</u>	<u>(153,607)</u>	<u>-</u>
						-0.75%

Motion made by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, state planning statutes call for the establishment of a five year capital improvement program; and  
**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending the attached five year capital improvement program.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached five year capital improvement program.

Moved for your approval.

Commissioner Posma elaborated on the approval of the 5-year Capital Improvement Program stating that the State has required the county to have a plan in place, and by approving this does not mean that all of these items will be passed in 2016, it is just a working draft required by the State.

Motion carried.

(Signed) T. Posma

Motion made by Chairman Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason-Oceana 911 Center received the support from the citizens of the County of Mason for a millage of up to 0.14 mill; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the Board of Commissioners levy 0.14 mill.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason instructs the County Clerk to certify the levy of 0.14 mill for the 2015 levy.

Moved for your approval.

Motion carried. (Signed) C. Lange

October 13, 2015

Motion made by Chairman Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, MCL 168.24C of Michigan Election Law requires the County Board of Commissioners to fill two vacancies on the Board of County Canvassers by electing a Democratic member and a Republican member from names submitted by the County Political Party Committees; and

**WHEREAS**, the Democratic County Political Party Committee has submitted Ms. Constance Anderson, Ms. Christiane Fannesbeck, and Mr. Jason Wolven; and

**WHEREAS**, the Republican County Political Party Committee has submitted Mr. James Bachelder, Mr. John Beckett, and Ms. Susan Boes.

**THEREFORE BE IT RESOLVED**, that Ms. Constance Anderson, Ms. Christiane Fannesbeck, and Mr. Jason Wolven be considered for the Democratic member of the Board of County Canvassers for a term ending November 1, 2019; and

**BE IT FURTHER RESOLVED**, that Mr. James Bachelder, Mr. John Beckett, and Ms. Susan Boes be considered for the Republican member of the Board of County Canvassers for a term ending November 1, 2019.

Moved for your approval.

Ballots were distributed to all Commissioners to fill the two open seats on the Mason County Canvass Board.

A roll call vote was taken for the representative from the Democratic party. Anderson: Hull, Lange; Fannesbeck: Taranko, Carpenter, Andersen, Posma; Wolven: VanderWall. Democratic position to be filled by Christiane Fannesbeck.

A roll call vote was taken for the representative from the Republican party. Balchelder and Boes: no votes; Beckett: Taranko, Carpenter, VanderWall, Hull, Andersen, Posma, Lange. Republican position to be filled by John Beckett.

Motion carried. (Signed) C. Lange

Motion made by Chairman Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Dawn Coleman has served the residents of Mason County for over eighteen (18) years in the Mason County Treasurer's Office; and

**WHEREAS**, Dawn was a valuable member of the Mason County Treasurer's Association providing instruction, training, and support to local officials; and

**WHEREAS**, Dawn's role in the Treasurer's Office had her working closely with the township and city treasurers and assessors and she was always available and willing to help with any situation that may arise; and

**WHEREAS**, Dawn was instrumental in making a smooth and seamless transition to the new taxing software in the county by providing instruction and support to courthouse staff and area treasurers; and

**WHEREAS**, Dawn has been dedicated to excellence in her work, displaying consideration and courtesy in working with the public and cooperation and friendship with her fellow employees, while training new personnel to fill a position with responsibilities unfamiliar to her along with helping with the training for her replacement; and

**WHEREAS**, Dawn was a silent partner for 13 years in the well known local business, Captain Chuck's, until selling the business earlier this year. Every local sportsman knew Captain Chuck's was the best place to purchase sporting goods and obtain hunting and fishing advice. Dawn worked many hours at the store keeping the financial records, waiting on the counter, cleaning, and stepping in where ever she was needed; and

**WHEREAS**, Dawn is retiring from her position as Chief Deputy Treasurer of the Mason County Treasurer's Office.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason, does hereby, acknowledge with regret Dawn's decision to retire from her position in Mason County Treasurer's Office and offers her their best wishes in her future endeavors; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that she has shown throughout her career; and

**BE IT FURTHER RESOLVED**, that this resolution become a permanent part of the minutes of the October 13, 2015 County Commission proceedings. Moved for your approval.

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Charles Lange, Board Chairperson

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of October 13, 2015.

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Cheryl Kelly, Mason County Clerk

**October 13, 2015**

Treasurer S. Smith presented the September 2015 Treasurer's Report.

Clerk C. Kelly presented the September 2015 Clerk's Report. She noted that there will not be a November Election. She is currently working on the Presidential Primary Election coming up in March of 2016.

Administrator Knizacky reminded Commissioners of the Township Officer's Meeting on Thursday, October 15th at 7:30 p.m. There is a West Central Michigan County Alliance Meeting on Monday October 26, 2015. He noted that contractors will be finishing up the window project at the court house by next week and the air conditioning project at the Jail will start this week.

Public Comment.

- John Beckett thanked the Commissioners for their confidence in voting him into the Canvass position.
- Doug Berringer thanked Commissioners VanderWall, Hull and Carpenter for their support. Informed the Board that three volunteers have started a club that has grown from 30 kids to 82 kids, and feels that money spent towards the 4-H program will help make the kids better for the community as they become adults.
- Rebecca Berringer thanked the Board for their consideration and stated they will be back to ask for more funding in the future to help assist these programs.

Unfinished Business: None.

With no further business the meeting was adjourned at 8:16 p.m.

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CHERYL KELLY, COUNTY CLERK

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CHARLES LANGE, BOARD CHAIRMAN