

October 14, 2014

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Lange.

Roll call was taken. Present: J. Lenius, B. Carpenter, C. Lange,  
C. VanderWall, J. Andersen, T. Posma  
Absent: M. Nichols.

Invocation was given by T. Posma. Pledge to the flag followed.

Motion by B. Carpenter and seconded by J. Lenius to approve the agenda with the addition of an Agreement to Manage Floodplain Development for the National Floodplain Insurance Program for Logan Township. Motion carried.

Motion by C. VanderWall and seconded by B. Carpenter to approve the minutes of the September 9, 2014 regular meeting and the October 2, 2014 Special Budget Work Session Meeting. Motion carried.

Public Comment: There was no public comment.

Kathy Evans from the West Michigan Shoreline Regional Development Commission (WMSRDC) spoke about the recently completed Lake Michigan Water Trail Plan, Phase I and presented a copy of the prepared document to County Board members. Phase I of the plan creates the ability to help access grants for continuing progress of the Water Trail. The Lake Michigan Water Trail Plan is designed to insure public access to Lake Michigan.

Motion by T. Posma and seconded by B. Carpenter to go into Public Hearing regarding the 2015 Budget and increasing property taxes in order to comply with Act 5 of 1982 (Truth in Taxation). Motion carried. There were no comments made by the public during the hearing. Commissioner Posma stated that the county is not increasing the current millage rates. Motion by J. Andersen and seconded by J. Lenius to close the public hearing and return to the regular session. Motion carried.

Drain Commissioner Hasenbank reviewed the 2014 Special Assessment Levy Report that consisted of a combination of assessments to pay for work done in previous years, pay for work planned to be completed yet in 2014, Lake Board assessments, and installment payments for sewer connections.

Equalization Director Tom Routhier presented the Town Tax Report and reminded the County Board it is a list of all millages and revenues to be collected in the county and verifies that all millages levied are legally approved by the voters.

Motion by Public Safety and Courts Committee Chairman J. Lenius and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Life EMS, Inc. is requesting \$101,309.00 to purchase a new ambulance; and

**WHEREAS**, the Safety and Courts Committee is recommending the approval of this purchase from the Equipment Replacement Fund 402.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of an ambulance; funds to come from the Equipment Replacement Fund 402.

Moved for your approval.

Motion carried. (Signed) J. Lenius

Motion by B. Carpenter and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Sheriff Cole has requested authorization to purchase four mobile radios from the Equipment Replacement Fund; and

**WHEREAS**, the Public Safety & Courts Committee is recommending approval of the radio purchase from the Equipment Replacement Fund.

October 14, 2014

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of four mobile radios for the Sheriff's Office; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by B. Carpenter and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Homeland Security Grants are now being given on a regional basis; and,

**WHEREAS**, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

**WHEREAS**, the Region 6 Homeland Security Governing Board has designated West Michigan Shoreline Regional Development Commission as the Fiduciary for the 2007 Homeland Security Program; and

**WHEREAS**, the Region 6 Homeland Security Governing Board has authorized the purchase of the attached goods and services; and

**WHEREAS**, the County of Mason needs to adopt the attached Transfer of Ownership Agreements/Equipment receipt and acceptance for purchases under Federal Award Number 97.067.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Transfer of Ownership Agreements/Equipment receipt and acceptance for purchases under Federal Award Number 97.067 between West Michigan Shoreline Regional Development Commission and Mason County and authorizes the Board Chair to sign these documents and all related forms on behalf of the County.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Commissioner VanderWall gave a report on the Michigan Association of Counties Conference he had recently attended. He highlighted two sessions he attended with the first being about government creating recreation trails and the ability to secure grants in part due to the "Healthy You" program. The second session highlighted was about "Invasive Species" in Michigan. Grant money may be available to counties that form alliances with other counties in controlling invasive species. Commissioner VanderWall inquired about forming an alliance with neighboring counties regarding treatments to control invasive species in lakes and will report back to the County Board as more information becomes available.

Motion by Building, Planning, Drains, and Airport Committee Chairman C. VanderWall and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the terms of two members of the Planning Commission expire on December 31, 2014; and

**WHEREAS**, the terms of two members of the Zoning Board of Appeals expire on December 31, 2014; and

**WHEREAS**, it is appropriate to establish a committee to review the applications for appointment.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason establishes a Mason County Planning Commission & Zoning Board of Appeals Appointment Committee; and

**BE IT FURTHER RESOLVED**, that the Committee will consist of the three members of the Buildings, Planning, Drains, and Airport Committee of the Board of Commissioners and two Township Supervisors selected by the Mason County Supervisors Association.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Motion by C. VanderWall and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Michigan State Housing Development Authority (MSHDA) requires that Mason County annually approves its Fair Housing Policy incorporating Executive Order 11063 language, pursuant to Policy Bulletin (PB) #22.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Fair Housing Policy Statement and directs County Administrator Knizacky to provide MSHDA with a copy.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

October 14, 2014

Motion by C. VanderWall and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Michigan State Housing Development Authority (MSHDA) is requiring that Mason County develop a place-based targeting strategy as a condition of our Housing Grant; and

**WHEREAS**, MSHDA hired Kuntzach Business Services, Inc. to prepare a place-based targeting strategy report; and

**WHEREAS**, the Mason County Housing Board of Review is recommending approval of the attached report.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Mason County Placed-Based Targeting Strategy Final Report and directs County Administrator Knizacky to provide MSHDA with a copy.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Motion made by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Sheriff Cole is requesting approval to purchase radar equipment from the Equipment Replacement Fund 402; and

**WHEREAS**, the Public Safety & Courts Committee is recommending the approval of this request.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of radar equipment for the Sheriff's office; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion made by J. Andersen and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Sheriff Cole is requesting authorization to purchase a canine officer; and

**WHEREAS**, the Safety and Courts Committee is recommending the approval of this purchase from the Equipment Replacement Fund 402.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of a canine officer; funds to come from the Equipment Replacement Fund 402.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Commissioner Andersen provided a copy of the new monthly newsletter entitled "Active For Life" that will be produced each month and provide information on activities at all the Mason County Senior Centers. Commissioner Andersen stated the production of the newsletter is financed through the selling of advertisements to be printed in the publication.

Motion by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for October 14, 2014.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Friend of the Court	\$ 94,500.00
Jail Operations	\$116,000.00
Law Library	\$ 3,750.00
Social Welfare	\$ 7,000.00
Social Welfare Child Care	\$ 19,000.00
Probate Child Care	\$ 51,750.00

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Equalization Director Tom Routhier has given the Town Tax Report and it is in order.

October 14, 2014

**THEREFORE**, we, your Buildings, Planning, Drains, and Airport Committee, recommend the acceptance of the Town Tax Report.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Board of Commissioners made the decision to eliminate two positions in the Maintenance Department and to use contracting to offset some of the workload; and

**WHEREAS**, snow plowing and removal are areas where contracting can be effectively utilized; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending continuing the snow plowing and removal contract with CIS for the 2014/15 winter season.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves extending the snow plowing and removal contract with CIS for the 2014/15 winter season and directs the Board Chair to sign said contract.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending the attached budget amendments related to the Probate Court and Juvenile Court.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached budget amendments related to the Probate Court and Juvenile Court.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Finance, Personnel, and Rules Committee Chairman T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated September 11, 2014 totaling \$521,950.46, and September 25, 2014 totaling \$349,310.10; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) T. Posma, C. Lange, J. Andersen

Motion made by T. Posma and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Drain Commissioner David Hasenbank has reviewed the 2014 Special Assessment Levy Report for the various special assessment districts for the Board.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Special Assessment Levy Report for the various special assessment districts under the jurisdiction of the Mason County Drain Commissioner and the Mason County Board of Public Works; and

**BE IT FURTHER RESOLVED**, that the supporting special assessment tax rolls be levied and collected on the 2014 winter tax bills as provided by Michigan law.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion made by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to adopt a 2015 Final Budget for the County of Mason; and

October 14, 2014

**WHEREAS**, the Finance, Personnel, & Rules Committee has requested and received the proposed 2015 Final Budget requests from the various Department Heads of the County of Mason; and

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the proposed 2015 Final Budget requests and after careful deliberations has made the necessary adjustments which allow the Committee to recommend a balanced 2015 Final Budget that will meet the collective needs of the citizens served by the Board of Commissioners of the County of Mason.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason adopts the attached 2015 Final Budget as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Motion carried.

(Signed) T. Posma

**MASON COUNTY 2015 FINAL GENERAL FUND EXPENDITURE BUDGET**

Description	2012	2013	2014	2015	2015	2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
Board of Commissioners	192,435	162,213	154,000	155,450	159,150	157,950
MI Assoc. of Counties	10,873	10,873	10,875	10,875	10,875	10,875
Circuit Court	320,303	318,215	351,425	356,200	378,000	377,800
Circuit CT Appt Atty	112,217	123,068	121,025	116,600	116,600	117,525
District Court	474,791	487,998	534,725	534,850	538,625	533,125
District CT Appt Atty	47,002	51,811	101,650	52,275	90,625	52,275
Jury Commission	8,550	10,008	10,200	10,500	10,500	10,500
Probate Court	461,232	484,411	509,100	508,525	511,175	509,225
Juvenile Court	47,108	52,760	53,425	54,175	78,675	78,675
Family Counseling Service	-	2,000	4,000	4,000	4,000	4,000
Administrator	198,093	201,228	207,925	211,850	212,625	212,625
Tax Allocation Boards	601	1,195	1,400	1,400	1,400	1,400
Clerk	367,956	381,192	391,225	393,100	402,675	402,675
Audit	14,881	14,824	16,000	16,000	16,000	16,000
Copy Machine & Fax	11,446	19,486	17,600	17,600	17,600	17,600
Treasurer's Office	298,652	303,087	339,700	347,300	355,875	355,250
Interest Expense	2,693	1,499	2,000	2,000	2,000	2,000
Equalization Dept	330,646	370,427	406,475	382,000	389,525	389,325
Cooperative Extension	119,663	122,233	120,300	121,200	141,962	121,700
Election & Canvassers	95,547	47,636	107,000	41,025	41,025	41,025
County Maintenance	96,480	93,597	119,200	121,200	127,725	126,775
Prosecutor's office	515,805	550,674	575,000	590,200	597,775	597,050
Register of Deeds	190,198	189,806	212,375	215,975	220,975	220,600
Drain Commissioner	248,269	242,949	254,950	263,050	264,925	264,850
Remonumentation	31,068	32,406	49,100	49,075	49,100	49,100
Courthouse Maintenance	139,393	143,344	147,875	149,200	160,700	158,575
Service Building	2,497	6,319	6,600	6,600	11,375	11,200
Maint. - Scottville Bldg.	21,045	28,635	27,600	27,600	28,925	28,100
Jail Annex Building	19,561	18,233	29,000	29,000	30,825	29,500
Marine Safety - Sheriff	62,313	60,713	63,000	70,550	77,075	74,075
Sheriff Emg. Resp. Team	10,538	7,797	11,500	11,500	12,175	12,175
SSCENT	78,848	86,036	94,000	95,250	95,800	95,800
Sheriff Road Patrol/Det	1,511,001	1,504,216	1,520,000	1,589,575	1,690,550	1,676,875
Secondary Road Patrol	141,261	153,161	155,000	159,325	103,700	103,700
Probation/Parole	6,005	6,332	8,650	8,150	8,150	8,150
Emergency Planning	79,309	79,654	79,750	81,600	82,350	82,250
Animal Control	159,973	169,200	185,375	191,225	189,875	189,475
Dept. of Public Works	30,219	34,261	33,150	33,900	35,975	35,900
Drains at Large	2,983	7,704	9,000	9,000	9,000	9,000
Health Dept. Building	47,586	48,996	58,000	58,000	62,475	60,050
Medical Examiner	29,731	26,126	40,000	40,000	40,000	40,000
Veteran's Burial	26,100	16,800	26,100	26,100	26,100	26,100
County Plat Board	-	-	300	300	300	300
Zoning Dept.	160,404	232,897	272,275	158,925	176,875	176,875
Regional Planning	7,634	7,634	7,650	7,650	7,650	7,650
Parks & Recreation	6,164	705	1,000	1,000	1,000	1,000
Fairgrounds	23,455	640,495	-	-	4,900	4,900
Insurance & Surety	3,226	3,343	3,600	3,600	3,600	3,600
Employee Benefits	5,186	15,364	9,400	15,375	19,775	19,775
Contingency	-	-	30,025	93,950	100,000	74,000
	<u>6,770,941</u>	<u>7,573,561</u>	<u>7,489,525</u>	<u>7,443,800</u>	<u>7,718,562</u>	<u>7,598,950</u>

**October 14, 2014**

Description	2012	2013	2014	2015	2015	2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Appropriations – Other:</u>						
United Way - 2-1-1 Service	2,500	2,500	2,500	2,500	2,500	2,500
District #10 Health Dept.	181,033	181,033	181,033	184,654	181,033	181,033
Mason/Lake Soil Conservation	16,600	17,000	17,350	17,750	17,750	17,750
Household Haz. Waste Prog.	6,000	6,000	6,000	6,000	6,000	6,000
Mental Health Authority	139,750	139,750	139,750	139,750	139,750	139,750
Mason Co. Growth Alliance	103,700	-	95,000	95,000	95,000	95,000
911 Center	152,310	154,212	155,000	154,200	155,000	155,000
North. Mi. Substance Abuse	104,045	120,015	132,600	120,025	133,975	133,975
	<u>705,938</u>	<u>620,510</u>	<u>729,233</u>	<u>719,879</u>	<u>731,008</u>	<u>731,008</u>

Description	2012	2013	2014	2015	2015	2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Appropriations to County Funds:</u>						
192. Welfare Child Care	46,000	95,000	95,000	95,000	95,000	95,000
215. Friend of the Court	357,000	371,000	378,000	384,000	426,650	386,000
217. Landfill Perpetual Care	40,000	40,000	40,000	40,000	40,000	40,000
225. Junk Ordinance	-	-	8,000	8,000	-	-
230. Employee Vac. & Sick	15,000	15,000	15,000	20,000	20,000	20,000
257. Budget Stabilization	48,000	70,000	55,000	55,000	55,000	55,000
266. Jail Operations	1,346,100	1,442,200	1,392,000	1,396,000	1,514,900	1,459,000
269. Law Library	15,000	15,000	15,000	15,000	15,000	15,000
273. Com. Dev. Housing Grant	-	27,000	-	-	1,000	1,000
276. Emg. Mgt. Grant	-	-	1,000	-	-	-
289. Social Welfare	35,000	35,000	35,000	35,000	35,000	35,000
292. Probate Child Care	207,000	207,000	207,000	207,000	209,000	209,000
381. Airport - Debt	20,750	-	-	-	-	-
402. Equipment Replacement	117,150	248,775	137,800	160,300	165,300	165,300
470. Public Improvement	382,942	628,442	367,442	394,821	398,442	398,442
481. Airport - Improvement	9,500	10,000	10,000	10,000	10,000	10,000
581. Airport - Operating	118,800	135,850	139,000	142,200	145,300	145,300
516. Delinq. Tax Revolving	-	235,000	110,000	110,000	-	-
676. Ins. - Liability	160,000	160,000	160,000	160,000	41,000	41,000
677. Ins. - Worker's Comp.	10,000	10,000	10,000	10,000	10,000	10,000
678. Ins. - Health & Life	665,000	390,000	390,000	390,000	390,000	390,000
	<u>3,593,242</u>	<u>4,135,267</u>	<u>3,565,242</u>	<u>3,632,321</u>	<u>3,571,592</u>	<u>3,475,042</u>
Total General Fund Budget	<u>11,070,121</u>	<u>2,329,338</u>	<u>11,784,000</u>	<u>11,796,000</u>	<u>12,021,162</u>	<u>11,805,000</u>
						0.18%

Description	2012	2013	2014	2015	2015	2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Fund 402 Capital Expenditures:</u>						
Drain Com. GIS & Computers	500	1,125	1,125	1,125	1,125	1,125
Ambulance	-	9,000	-	10,000	15,000	15,000
DPW Computers	900	625	625	625	625	625
District/Circuit Ct computers	500	-	500	1,000	1,000	1,000
Tax System computers	6,000	6,000	6,000	6,000	6,000	6,000
Probate equip. & furniture	500	500	500	500	500	500
Accounting System computers	5,000	5,000	5,000	5,000	5,000	5,000
Animal Control vehicles	1,500	1,500	1,500	1,500	1,500	1,500
Maintenance vehicle	1,750	1,750	1,750	1,750	1,750	1,750
Phone Systems	-	-	-	10,000	10,000	10,000
Sheriff Office Dive Equipment	3,500	3,500	3,500	3,500	3,500	3,500
Forensic Computing School	-	-	1,000	1,000	1,000	1,000
Road Patrol Total Station	-	-	1,000	1,000	1,000	1,000
Sheriff Radar Equipment	-	-	-	1,000	1,000	1,000
Road Patrol Software	-	4,000	4,000	4,000	4,000	4,000
Sheriff radios	2,000	2,000	1,000	1,000	1,000	1,000
Sheriff vehicles	80,000	85,000	85,000	85,000	85,000	85,000
In car cameras	-	2,000	2,000	2,000	2,000	2,000
Sheriff's Marine Boat	-	-	3,000	3,000	3,000	3,000
Sheriff computers & equip.	2,000	3,000	4,000	4,000	4,000	4,000
Sheriff's Ballistic Vests	2,000	5,000	5,000	5,000	5,000	5,000
Sheriff's Canine	2,000	2,000	1,000	1,000	1,000	1,000
Aerial Photos	2,000	2,000	2,000	2,000	2,000	2,000
Clerk Copiers	2,000	2,000	2,000	2,000	2,000	2,000
Clerk Imaging Equipment	4,000	4,000	5,000	5,000	5,000	5,000
Zoning Equipment	-	350	300	300	300	300
Courtroom Equipment	-	5,000	-	-	-	-
Courthouse Vehicle	-	14,755	-	1,000	1,000	1,000
2014 computer replacement	-	87,670	-	-	-	-
Zoning vehicle	1,000	1,000	1,000	1,000	1,000	1,000
TOTAL	<u>117,150</u>	<u>248,775</u>	<u>137,800</u>	<u>160,300</u>	<u>165,300</u>	<u>165,300</u>

**October 14, 2014**

Description	2012	2013	2014	2015	2015	2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Fund 470 Capital Expenditures:</u>						
Airport Terminal	-	261,000	-	31,000	31,000	31,000
Animal Control Building	21,000	21,000	21,000	21,000	21,000	21,000
Transmission Tower	1,525	1,500	1,500	1,500	1,500	1,500
Parks	37,500	20,000	20,000	20,000	20,000	20,000
102 Fifth Street	12,975	12,000	12,000	12,000	12,000	12,000
Jail	89,000	90,000	90,000	90,000	90,000	90,000
Jail Annex Building	20,000	20,000	20,000	20,000	20,000	20,000
Health Department Building	64,942	64,942	64,942	61,321	64,942	64,942
Courthouse Steps	-	2,000	2,000	2,000	2,000	2,000
Courthouse Bldg & Grounds	100,000	100,000	100,000	100,000	100,000	100,000
HVAC System Replacement	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>
TOTAL	<u>382,942</u>	<u>628,442</u>	<u>367,442</u>	<u>394,821</u>	<u>398,442</u>	<u>398,442</u>

**MASON COUNTY 2015 FINAL GENERAL FUND REVENUE BUDGET**

Description	2012	2013	2014	2015	2015	2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
Property Tax Collection	7,824,980	8,439,689	8,449,000	8,600,000	8,563,200	8,563,200
Delinquent Personal Tax	5,646	2,934	3,000	4,300	3,000	3,000
Federal Payment in lieu of tax	101,503	98,779	107,650	55,400	55,600	55,600
Industrial Facilities Tax	24,832	23,342	15,075	16,975	15,525	15,525
Real Estate Transfer Taxes	89,198	102,077	83,000	90,000	90,000	90,000
Other Taxes & Fees	36,413	26,536	33,025	31,025	31,025	31,025
Zoning Department	18,725	15,900	20,600	17,000	17,000	17,000
Soil Erosion & Sediment	22,550	3,988	4,600	4,000	4,000	4,000
Dog licenses	70,395	67,405	72,125	67,500	67,500	67,500
All other Licenses & Permits	6,966	13,756	6,900	12,500	10,500	10,500
Court Equity Fund	135,973	132,241	132,000	132,000	136,000	136,000
Judges Salary Standardization	128,034	128,934	128,025	128,925	128,925	128,925
Probate Judge Supplement	103,369	102,708	103,350	103,000	103,000	103,000
Emergency Preparedness	19,243	20,991	19,000	18,000	18,000	18,000
Fr. of Ct./Incentive Program	28,531	28,789	30,000	29,000	29,000	29,000
C.R.P. Reimbursement	297,271	331,517	300,000	320,000	330,000	330,000
Juvenile Court Officer Grant	27,317	27,317	27,300	27,300	27,300	27,300
Victim's Rights	16,227	16,200	16,200	16,200	16,200	16,200
Cigarette Tax	1,518	1,142	-	-	-	-
Convention Facility Tax	208,089	240,031	265,200	240,050	267,950	267,950
Township Liquor License	13,877	14,154	13,800	14,150	14,150	14,150
State Survey Remonumentation	31,068	32,389	49,100	49,075	49,075	49,075
Sheriff Secondary Road Patrol	51,277	54,160	51,600	51,600	51,600	51,600
Marine Patrol	30,000	30,000	23,500	30,000	23,500	23,500
S.S.C.E.N.T. Program	23,214	20,294	12,225	12,225	12,225	12,225
MDNR Grant	-	320,000	-	-	-	-
All other State Grants	53,235	43,772	10,175	9,650	10,150	10,150
Circuit Court Costs	20,144	25,391	20,100	22,500	22,500	22,500
District Court Costs	154,985	170,321	138,700	162,000	126,100	126,100
Probation Oversight Fees	33,918	30,086	35,000	32,000	32,000	32,000
Civil Fees	69,617	66,238	68,600	68,600	68,600	68,600
Recording Fees	113,633	107,736	77,000	100,000	100,000	100,000
Circuit Court Fees	9,860	9,099	11,400	9,500	9,000	9,000
Probate Court	10,679	11,799	10,500	11,000	11,000	11,000
County Clerk	28,482	44,349	35,000	42,000	42,000	42,000
Inter-Departmental Personnel Ser.	22,196	25,764	23,600	24,000	24,000	24,000
Prosecutor	17,076	16,953	17,400	17,000	17,100	17,100
Printed & Electronic Copy Sales	26,628	18,938	25,000	19,000	20,800	20,800
All other Charges for Services	72,465	73,311	69,825	73,000	70,000	70,000
Ordinance Fines & Costs	38,941	45,007	39,000	42,000	42,000	42,000
Bond Forfeitures	9,349	10,622	11,000	10,000	10,000	10,000
Investment Income	53,006	63,127	69,825	69,850	69,850	69,850
Investment Income - restricted	35,596	35,973	-	-	-	-
Rents, Leases	48,933	65,334	57,000	48,000	48,000	48,000
Reimbursements, Refunds	382,255	725,722	290,075	185,400	187,325	187,325
Transfers from other funds	732,216	735,061	653,525	626,075	675,300	675,300
911 Center	150,906	154,212	155,000	154,200	155,000	155,000
Allocated fund balance	-	-	-	-	-	-
Total General Fund Revenue	<u>11,400,336</u>	<u>12,774,088</u>	<u>11,784,000</u>	<u>11,796,000</u>	<u>11,805,000</u>	<u>11,805,000</u>
Surplus (Deficit)	<u>330,215</u>	<u>444,750</u>	<u>-</u>	<u>-</u>	<u>(216,162)</u>	<u>-</u>
						0.18%

October 14, 2014

Motion made by T. Posma and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the County of Mason has the right of first refusal on the sale of any hangar at the Mason County Airport; and

**WHEREAS**, the County of Mason has been notified of the pending sale of hangar number 12 for \$8,000.00; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending that the County Board exercise this right and purchase Hangar #12.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves exercising its' right of first refusal on the sale of hangar number 12.

Moved for your approval.

Motion carried.

(Signed) T. Posma

Motion made by T. Posma and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

**Community A: Logan Township Community/Entity B Mason County**

**WHEREAS**, Community A desires to be re-instated in the Federal Emergency Management Agency's (FEMA) National Flood Insurance Program (NFIP) by complying with the program's applicable statutory and regulatory requirements for the purposes of significantly reducing flood hazards to persons, reducing property damage, reducing public expenditures, and providing for the availability of flood insurance and federal funds or loans within its community; and

**WHEREAS**, the NFIP requires that floodplain management regulations must be present and enforced in participating communities, and utilize the following definitions which also apply for the purposes of this resolution:

1. **Flood or Flooding** means:
  - a. A general and temporary condition of partial or complete inundation of normally dry land areas from: 1) the overflow of inland or tidal waters, 2) the unusual and rapid accumulation or runoff of surface waters from any source, 3) mudflows, and
  - b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding, as defined in paragraph (a)(1) of this definition.
2. **Flood Hazard Boundary Map (FHBM)** means an official map of a community, as may have been issued by the FEMA, where the boundaries of the areas of flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zone A, M, and/or E.
3. **Floodplain** means any land area susceptible to being inundated by water from any source (see definition of flooding).
4. **Floodplain management** means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.
5. **Floodplain management regulations** means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power that provide standards for the purpose of flood damage prevention and reduction.
6. **Structure** means a walled and roofed building that is principally above ground, gas or liquid storage facility, as well as a mobile home or manufactured unit.

**WHEREAS**, the Stille-Derossett-Hale Single State Construction Code Act", Act No. 230 of the Public Acts of 1972, as amended, (construction code act), along with its authorization of the state construction code composed of the Michigan Residential Code and the Michigan Building Code [and its Appendices (specifically Appendix G)] contains floodplain development and management regulations that comply with the FEMA NFIP minimum floodplain management criteria for flood prone areas as detailed in Title 44 of the Code of Federal Regulations (44 CFR), Section 60.3, and

**WHEREAS**, by the action dates of this document or an existing historical agreement, Community/Entity B affirms/agrees on behalf of Community A to function as the designated enforcing agency to discharge the responsibility of administering, applying, and enforcing the construction code act and the state construction code, specifically the Michigan Residential Code and the Michigan Building Code, to all development within Community A's political boundaries, and



October 14, 2014

WHEREAS, Community A and Community/Entity B enforce floodplain regulations of the construction code act, and Community A wishes to ensure that the administration of that code complies with requirements of the NFIP, and

NOW THEREFORE, to maintain eligibility and continued participation in the NFIP,

1. Community A and Community/Entity B agree that Community/Entity B's officially designated enforcing agency for the construction code act, Mason County Building Department, be directed to administer, apply, and enforce on Community A's behalf the floodplain management regulations as contained in the state construction code (including Appendix G) and to be consistent with those regulations, by:
  - a. Obtaining, reviewing, and reasonably utilizing flood elevation data available from federal, state, or other sources pending receipt of data from the FEMA to identify the flood hazard area, and areas with potential flooding, and
  - b. Ensuring that all permits necessary for development in floodplain areas have been issued, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environmental Quality under the floodplain regulatory provisions of Part 31, "Water Resources Protection," of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, and
  - c. Reviewing all permit applications to determine whether the proposed building sites will be reasonably safe from flooding. Where it is determined that a proposed building will be located in a flood hazard area or special flood hazard area, Community/Entity B shall implement the following applicable codes according to their terms:
    - i) Appropriate portions and referenced codes and standards of the current Michigan Residential Code.
    - ii) Appropriate portions and referenced codes and standards of the current Michigan Building Code.
    - iii) Appendix G of the current Michigan Building Code.
  - d. Reviewing all proposed subdivisions to determine whether such proposals are reasonably safe from flooding and to ensure compliance with all applicable floodplain management regulations.
  - e. Assisting in the delineation of flood hazard areas; provide information concerning uses and occupancy of the floodplain or flood-related erosion areas, maintain flood proofing and lowest floor construction records, and cooperate with other officials, agencies, and persons for floodplain management.
  - f. Advising FEMA of any changes in community boundaries, including appropriate maps, and
  - g. Maintaining records of new structures and substantially improved structures concerning any certificates of floodproofing, lowest floor elevation, basements, floodproofing, and elevation to which structures have been flood proofed.
2. Community A and Community/Entity B assure the Federal Insurance Administrator (Administrator) that they intend to review, on an ongoing basis, all amended and revised FHBMs and Flood Insurance Rate Maps (FIRMs) and related supporting data and revisions thereof and revisions of 44 CFR, Part 60, Criteria for Land Management and Use, and to make such revisions in its floodplain management regulations as may be necessary to assure Community A's compliant participation in the program.
3. Community A further assures the Administrator that it will adopt the current effective FEMA Flood Insurance Study (FIS), FHBMs, and/or the FIRMs by reference within its Floodplain Management Map Adoption Ordinance or similarly binding ordinance documentation.

FURTHER BE IT RESOLVED, both communities declare their understanding that, until this resolution is rescinded or Community A makes other provision to enforce the construction code act:

1. Community/Entity B must administer and enforce the construction code act in accordance with the terms and the conditions contained herein, and
2. For Community A to continue its participation in the NFIP, the construction code act must be administered and enforced according to the conditions contained herein.

Community A: Logan Township Date Passed: \_\_\_\_\_

Officer Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

October 14, 2014

<b>Community/Entity B:</b> Mason County	Date Passed: October 14, 2014
Officer Name: Charles Lange	Title: Board Chairman
Signature: _____	Date: October 14, 2014
Witness Name: Fabian Knizacky	Title: County Administrator
Signature: _____	Date: October 14, 2014

Motion made by Chairman Lange and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the term of one member of the Mason County Road Commission Board expires on December 31, 2014; and

**WHEREAS**, it is appropriate to establish a committee to review the applications for appointment.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason establishes a Road Commission Board Appointment Committee; and

**BE IT FURTHER RESOLVED**, that the Committee will consist of the Chairman of the Board of Commissioners; the Chairman of the Finance, Personnel, & Rules Committee; the County Administrator; and two Township Supervisors selected by the Mason County Supervisors Association.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion made by Chairman Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, there is one (1) position on the Mason County Department of Human Services Board with a term ending October 31, 2014; and

**WHEREAS**, there was one (1) response to the advertisement notice that was published in the Ludington Daily News from Rev. Wayne Buskirk.

**THEREFORE BE IT RESOLVED**, that Rev. Wayne Buskirk be appointed to the one (1) position on the Mason County Department of Human Services Board with a term ending October 31, 2017.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion made by Chairman Lange and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the State of Michigan has restructured the substance abuse coordinating agency functions around the state; and

**WHEREAS**, Lakeshore Regional Partners will serve that role for Mason County; and

**WHEREAS**, an intergovernmental agreement is necessary between Lakeshore Regional Partners and Mason County.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached intergovernmental agreement between Lakeshore Regional Partners and Mason County and directs County Board Chair Lange to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) C. Lange

Treasurer S. Smith reviewed the September 2014 Treasurer's Report.

Clerk J. Riffle reviewed the September 2014 Clerk's Report.

Administrator Knizacky reported the new phone system changeover has been completed and has gone well, the West Central Michigan County Alliance meeting will be held on October 27th, and the Mason County Township Officers quarterly meeting will be held on October 16th in Custer. The t-hanger project at the Mason County Airport is moving forward and there will be a change order coming to address the capping of a couple wells that were found when the old hangar was demolished.

October 14, 2014

Public Comment.

- Mark Otto of Ludington expressed his displeasure of the County Board's action to purchase hangar #12 and the timing and lack of communication regarding his need to vacate the hangar he was renting from the county in order for it to be demolished to build a new hangar. Mr. Otto suggested that hangar #12 needed to be inspected and repaired and gave examples of an icing problem due to it having a sliding door, rollers needing to be replaced and the potential of a well that also needed to be capped within the hangar and questioned if the repairs would take place. Mr. Otto stated he had negotiated the purchase price of \$8,000 with the family of the deceased owner with the intent of making the needed repairs. Mr. Otto felt he was being forced off the airport site and stated he had not been offered a lease in the new hangar currently being built and understood the county had first right of refusal of hangar #12, however he did not know if he would be offered a lease of it once the county owned it or if he would be interested if the repairs were not made.

- Mike Krauch, Michigan State University Extension (MSUE) District 5 Coordinator, thanked the County Board for their continued support, invited board members to visit the office in Scottville, and updated the County Board on future plans of MSUE in Mason County.

- Kathy Evans of WMRSDC noted that Jordan DeVries, Mason-Lake Conservation District Manager, had also worked very hard on the recently completed Phase 1 of the Lake Michigan Water Trail Plan.

Unfinished Business: None.

With no further business the meeting was adjourned at 8:00 p.m.

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JIM RIFFLE, COUNTY CLERK

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CHARLES LANGE, BOARD CHAIRMAN