

December 10, 2013

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Lange.

Roll call was taken. Present: J. Lenius, B. Carpenter, C. Lange, C. VanderWall,
M. Nichols, J. Andersen, T. Posma

Absent: None.

Invocation was given by J. Andersen. Pledge to the flag followed.

Motion by M. Nichols and seconded by J. Andersen to approve the agenda with the addition of a resolution to approve the SSCENT Grant. Motion carried.

Motion by J. Lenius and seconded by B. Carpenter to approve the minutes of the November 12, 2013 regular meeting. Motion carried.

Correspondence:

- Chairman Lange made reference to two Public Notices from the United States Environmental Protection Agency regarding the chance for the public to comment until January 16, 2014 on existing brine wells owned by Martin Marietta Magnesia Specialties, LLC. Both spent brine reinjection wells are located in Grant Township.

- Chairman Lange read an e-mail from Mr. Bill Hastings that had been sent to Zoning and Building Director Reilly regarding the appointments to the Planning Commission.

- Chairman Lange read a letter addressed to the County Board from Herbert B. Hall offering to sell a parcel of land he owns that adjoins a parcel the county owns at a cost of \$1,000 with the county paying all closing costs. Administrator Knizacky stated he had met with Mr. Hall and the property located on US-10 was a small strip of land that had very limited use due to the size of the parcel. Several commissioners spoke in favor of purchasing the property. Motion was made by T. Posma and seconded by C. VanderWall to purchase the parcel of land offered by Mr. Hall for \$1,000 with the county paying all closing costs. **Motion carried.**

Public Comment:

- Michael Krauch, the current Michigan State University Extension (MSUE) Home Ownership Extension Educator, announced that he will be replacing Kay Cummings as the MSUE District 5 Coordinator beginning January 1, 2014. The position of Home Ownership Extension Educator will remain and the position will be filled in the future.

- Evelyn Bergaila of Riverton Township, Aldon Maleckas of Custer Township, and Cary Shinneldecker of Riverton Township all spoke urging support of the proposed resolution to extend the temporary halt to all new wind development in Mason County.

Motion by Public Safety and Courts Committee Chairman J. Lenius and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there are two positions on the Parks and Recreation Commission with terms expiring December 31, 2013; and

WHEREAS, there were four responses to the advertisement notice that was published in the Ludington Daily News from Mr. Steve Dvorak, Mr. Ed McCumber, Mr. Michael Schneider, and Mr. Michael Shaw.

THEREFORE BE IT RESOLVED, that Mr. Steve Dvorak, Mr. Ed McCumber, Mr. Michael Schneider, and Mr. Michael Shaw be considered for appointment to the two positions on the Parks and Recreation Commission with terms expiring December 31, 2016.

Moved for your approval.

A roll call vote was taken with Commissioners voting for two candidates. Dvorak: J. Lenius, B. Carpenter, C. Lange, C. VanderWall, M. Nichols, J. Andersen, T. Posma. McCumber: J. Lenius, B. Carpenter, C. Lange, C. VanderWall, J. Andersen, T. Posma. Schneider: No votes. Shaw: M. Nichols. Positions to be filled by Mr. Steve Dvorak and Mr. Ed McCumber.

Motion carried. (Signed) J. Lenius

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Motion by J. Lenius and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Board of Commissioners has approved the purchase of a new ambulance; and
WHEREAS, the Safety, & Courts Committee is recommending that the Board approve the sale of the ambulance being replaced.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the sale of the 2004 Ford ambulance and directs the County Administrator to proceed with this sale.

Moved for your approval.

Motion carried. (Signed) J. Lenius

Motion by J. Lenius and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one position on the Michigan State University Extension District 5 Advisory Council with a term expiring on December 31, 2013; and

WHEREAS, there was one response from the advertisement that was published in the Ludington Daily News from Mr. Michael Schneider.

THEREFORE BE IT RESOLVED, that Mr. Michael Schneider be appointed to fill the position on the Michigan State University District 5 Extension Advisory Council for a term that will expire December 31, 2016.

Moved for your approval.

Motion carried. (Signed) J. Lenius

Motion by J. Lenius and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Homeland Security Grants are now being given on a regional basis; and

WHEREAS, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

WHEREAS, the Region 6 Homeland Security Governing Board has designated West Michigan Shoreline Regional Development Commission as the Fiduciary for the Homeland Security Program; and

WHEREAS, the West Michigan Shoreline Regional Development Commission is requesting a sponsorship letter for each local project.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached sponsorship letter for the Mason County Fiscal Year 2012 Local Allocation Projects and authorizes the Board Chair to sign said letter; and

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chair to sign future sponsorship letters for projects under \$5,000.00 without Board review.

Moved for your approval.

Motion carried. (Signed) J. Lenius

Motion by J. Lenius and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Chief Deputy Robert (Bob) Brown has served the citizens of the County of Mason for over seven (7) years; and

WHEREAS, Bob supervised the road patrol and corrections officers of the Mason County Sheriff Department with a firm hand but with compassion and understanding when needed; and

WHEREAS, Bob's knowledge and many years of previous experience made him a valued member of the Sheriff Department's Traffic Safety Committee; and

WHEREAS, Bob served as chairman of the Mason County Computer Network Advisory Board (MCCNAB) bringing his extensive computer knowledge and technical ability to the board and for four years also served as the Network First Responder for the Jail and the Services Building rescuing many computer operators from extended down time, frustration, and computer viruses; and

WHEREAS, Bob's involvement with TRIAD has helped keep Mason County seniors safe and informed about topics that are important to them; and

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WHEREAS, Bob's engaging personality and cooperative style has helped foster and build good working relationships between the Sheriff's Office and other county offices, townships, villages, cities, and other public entities; and

WHEREAS, Bob has maintained a level of integrity, dedication, and professionalism that has served the citizens well throughout his career; and

WHEREAS, Bob is retiring from the Mason County Sheriff's Office.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that he has shown throughout his career, and

BE IT FURTHER RESOLVED, that this resolution become a permanent part of the minutes of the December 10, 2013 County Commission proceedings. Moved for your approval.

Charles Lange, Board Chairperson

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of December 10, 2013.

Jim Riffle, Mason County Clerk

Motion by J. Lenius and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the County of Mason participates in the SSCENT cooperative task force; and

WHEREAS, the State has proposed the attached grant that will reimburse the County for a portion of the cost of the SSCENT officer; and

WHEREAS, Mason County Sheriff Kim Cole is recommending approval of the attached grant.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached SSCENT Grant and directs the appropriate county officials to sign said agreement on behalf of the county.

Moved for your approval.

Motion carried. (Signed) J. Lenius

Motion by B. Carpenter and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there are three vacancies on the Mason County Planning Commission with terms expiring on December 31, 2013; and

WHEREAS, there were three responses to the advertisement that was published in the Ludington Daily News from Mr. Thomas Hooper; Mr. Frank Redmond, Jr.; and Mr. Michael Shaw.

THEREFORE BE IT RESOLVED, that Mr. Thomas Hooper; Mr. Frank Redmond, Jr.; and Mr. Michael Shaw be appointed to the three positions on the Mason County Planning Commission for terms that expire December 31, 2016.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by B. Carpenter and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one position on the Area Agency on Aging of Western Michigan Inc. Board of Directors with a term expiring on December 31, 2013; and

WHEREAS, there was one response to the advertisement notice that was published in the Ludington Daily News from Mr. Wallace Cain.

THEREFORE BE IT RESOLVED, that Mr. Wallace Cain be appointed to the one position on the Area Agency on Aging of Western Michigan Inc. for a term to expire on December 31, 2014.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

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Motion by B. Carpenter and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the State of Michigan and the County of Mason have historically worked together through the Hazardous Material Emergency Preparedness (HMEP) Grant to develop the SARA Title III, Section 302, Off-Site Response Plans; and

WHEREAS, the Mason County Local Emergency Planning Committee has received an application for a Fiscal Year 2013-14 Hazardous Material Emergency Preparedness (HMEP) Grant; and

WHEREAS, Mason County is eligible for a \$1,000 Support Grant to update SARA Title III, Section 302, Off-Site Response Plans; and

WHEREAS, Mason County is also eligible for \$250 for new plans submitted and \$30 for updated plans submitted.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves applying for the FY 2013-14 Hazardous Material Emergency Preparedness (HMEP) Grant and directs the Local Emergency Planning Committee Chair Liz Reimink to sign the application on behalf of the Board.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by B. Carpenter and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Sheriff Cole has requested additional funds to purchase a software license; and

WHEREAS, the Public Safety & Courts Committee is recommending approval of the purchase of the software license.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of the software license for the Sheriff's Office; funds to come from contingency.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by B. Carpenter and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Homeland Security Grants are now being given on a regional basis; and

WHEREAS, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

WHEREAS, the Region 6 Homeland Security Governing Board has designated West Michigan Shoreline Regional Development Commission as the Fiduciary for the 2010 Homeland Security Program; and

WHEREAS, the Region 6 Homeland Security Governing Board has authorized the purchase of the attached goods and services; and

WHEREAS, the County of Mason needs to adopt the attached Transfer of Ownership Agreement/Equipment receipt and acceptance for purchases under Federal Award Number 97.067.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Transfer of Ownership Agreement/Equipment receipt and acceptance for purchases under Federal Award Number 97.067 between Ottawa County and Mason County and authorizes the Board Chair to sign these documents and all related forms on behalf of the County.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by Building, Planning, Drains, and Airport Committee Chairman C. VanderWall and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there are four positions on the Mason County Construction Code Board of Appeals with terms expiring on December 31, 2013; and

WHEREAS, there were four responses, to the advertisement notice that was published in the Ludington Daily News from Mr. Wallace Cain, Mr. Greg Calhoun, Mr. Larry Rees, and Mr. Alvin VanSickle.

THEREFORE BE IT RESOLVED, that Mr. Wallace Cain, Mr. Greg Calhoun, Mr. Larry Rees, and Mr. Alvin VanSickle be appointed to the four positions on the Mason County Construction Code Board of Appeals with terms to expire on December 31, 2016.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

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Motion by C. VanderWall and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there are two positions on the Mason County Zoning Board of Appeals with terms expiring on December 31, 2013; and

WHEREAS, there were two responses to the advertisement notice that was published in the Ludington Daily News from Mr. Jerry Jensen and Mr. Ralph Lundberg.

THEREFORE BE IT RESOLVED, that Mr. Jerry Jensen and Mr. Ralph Lundberg be appointed to the two positions on the Mason County Zoning Board of Appeals for terms ending December 31, 2016.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Motion by C. VanderWall and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

Community A: Amber Township

Community/Entity B: County of Mason

WHEREAS, Community A (check appropriate statement) currently participates desires to participate in the Federal Emergency Management Agency's (FEMA) National Flood Insurance Program (NFIP) by complying with the program's applicable statutory and regulatory requirements for the purposes of significantly reducing flood hazards to persons, reducing property damage, reducing public expenditures, and providing for the availability of flood insurance and federal funds or loans within its community; and

WHEREAS, the NFIP requires that floodplain management regulations must be present and enforced in participating communities, and utilize the following definitions which also apply for the purposes of this resolution:

1. **Flood or Flooding** means:
 - a. A general and temporary condition of partial or complete inundation of normally dry land areas from: 1) the overflow of inland or tidal waters, 2) the unusual and rapid accumulation or runoff of surface waters from any source, 3) mudflows, and
 - b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding, as defined in paragraph (a)(1) of this definition.
2. **Flood Hazard Boundary Map (FHBM)** means an official map of a community, as may have been issued by the FEMA, where the boundaries of the areas of flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zone A, M, and/or E.
3. **Floodplain** means any land area susceptible to being inundated by water from any source (see definition of flooding).
4. **Floodplain management** means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.
5. **Floodplain management regulations** means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power that provide standards for the purpose of flood damage prevention and reduction.
6. **Structure** means a walled and roofed building that is principally above ground, gas or liquid storage facility, as well as a mobile home or manufactured unit.

WHEREAS, "the Stille-Derossett-Hale Single State Construction Code Act", Act No. 230 of the Public Acts of 1972, as amended, (construction code act), along with its authorization of the state construction code composed of the Michigan Residential Code and the Michigan Building Code [and its Appendices (specifically Appendix G)] contains floodplain development and management regulations that comply with the FEMA NFIP minimum floodplain management criteria for flood prone areas as detailed in Title 44 of the Code of Federal Regulations (44 CFR), Section 60.3; and

WHEREAS, by the action dates of this document or an existing historical agreement dated _____, Community/Entity B affirms/agrees on behalf of Community A to function as the designated enforcing agency to discharge the responsibility of administering, applying, and enforcing the construction code act and the state construction code, specifically the Michigan Residential Code and the Michigan Building Code, to all development with Community A's political boundaries; and

WHEREAS, Community A and Community/Entity B enforce floodplain regulations of the construction code act, and Community A wishes to ensure that the administration of that code complies with requirements of the NFIP; and

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NOW THEREFORE, to maintain eligibility and continued participation in the NFIP,

1. Community A and Community/Entity B agree that the Community/Entity B's officially designated enforcing agency for the construction code act, Building Inspector, be directed to administer, apply, and enforce on Community A's behalf the floodplain management regulations as contained in the state construction code (including Appendix G) and to be consistent with those regulations by:
 - a. Obtaining, reviewing, and reasonably utilizing flood elevation data available from federal, state, or other sources pending receipt of data from the FEMA to identify the flood hazard area, and areas with potential flooding, and
 - b. Ensuring that all permits necessary for development in floodplain areas have been issued, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environmental Quality under the floodplain regulatory provisions of Part 31, "Water Resources Protection," of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, and
 - c. Reviewing all permit applications to determine whether the proposed building sites will be reasonably safe from flooding. Where it is determined that a proposed building will be located in a flood hazard area or special flood hazard area, Community/Entity B shall implement the following applicable codes according to their terms:
 - i) Appropriate portions and referenced codes and standards of the current Michigan Residential Code.
 - ii) Appropriate portions and referenced codes and standards of the current Michigan Building Code.
 - iii) Appendix G of the current Michigan Building Code.
 - d. Reviewing all proposed subdivisions to determine whether such proposals are reasonably safe from flooding and to ensure compliance with all applicable floodplain management regulations.
 - e. Assisting in the delineation of flood hazard areas; provide information concerning uses and occupancy of the floodplain or flood-related erosion areas, maintain flood proofing and lowest floor construction records, and cooperate with other officials, agencies, and persons for floodplain management.
 - f. Advising FEMA of any changes in community boundaries, including appropriate maps, and
 - g. Maintaining records of new structures and substantially improved structures concerning any certificates of floodproofing, lowest floor elevation, basements, floodproofing, and elevation to which structures have been floodproofed.
2. Community A and Community/Entity B assure the Federal Insurance Administrator (Administrator) that they intend to review, on an ongoing basis, all amended and revised FHBMs and Flood Insurance Rate Maps (FIRMs) and related supporting data and revisions thereof and revisions of 44 CFR, Part 60, Criteria for Land Management and Use, and to make such revisions in its floodplain management regulations as may be necessary to assure Community A's compliant participation in the program.
3. Community A further assures the Administrator that it will adopt the current effective FEMA Flood Insurance Study (FIS), FHBMs, and/or the FIRM's by reference within its Floodplain Management Map Adoption Ordinance or similarly binding ordinance documentation.

FURTHER BE RESOLVED, both communities declare their understanding that, until this resolution is rescinded or Community A makes another provision to enforce the construction code act:

1. The Community/Entity B must administer and enforce the construction code act in accordance with the terms and the conditions contained herein, and
2. For Community A to continue its participation in the NFIP, the construction code act must be administered and enforced according to the conditions contained herein.

Community A: Township of Amber

Date Passed: November 18, 2013

Officer Name: James Gallie

Title: Supervisor

Signature: /S/ James Gallie

Date: November 18, 2013

Witness Name: Brenda Knizacky

Title: Clerk

Signature: /S/ Brenda Knizacky

Date: November 18, 2013

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Community/Entity B: County of Mason

Date Passed: December 10, 2013

Officer Name: Charles Lange

Title: Board Chairman

Signature: _____

Date: December 10, 2013

Witness Name: Fabian Knizacky

Title: County Administrator

Signature: _____

Date: December 10, 2013

Motion by C. VanderWall and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Prein & Newhof, Inc. is requesting that the county approve the attached Contract for Professional Engineering Service to provide services for obstruction mitigation; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending the approval of the attached contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Contract for Professional Engineering Service and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Motion by M. Nichols and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, it is necessary to set a date for the annual Budget Amendment Meeting.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason establishes, December 30, 2013 at 7:00 PM as the date and the time for the annual Budget Amendment Meeting.

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by M. Nichols and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, due to cash flow issues, the Mason-Oceana 911 Board has requested that the Mason County Board of Commissioners restructure the payments on the advance the county provided to them related to the 911 building; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the Board of Commissioners approve the attached payment schedule.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached payment schedule.

Moved for your approval.

Mason/Oceana 911 Director Ray Hasil and 911 Board Treasurer Lance Corey were in attendance and explained the reason for the request to restructure the bond payments as well as steps being taken and others considered in order to balance the center's budget. The Finance, Personnel, & Rules Committee had heard the presentation at their December 3rd meeting. Director Hasil informed the County Board he expects the 911 State Committee to work on addressing the lack of funding to communities whose centers are funded by phone surcharges.

Motion carried. (Signed) M. Nichols

Motion by M. Nichols and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the appointment of the Hamlin Township, City of Ludington, and Board of Commissioners representatives to the Mason County Board of Public Works is required; and

WHEREAS, there were three responses from Mr. Larry Rees representing Hamlin Township, Mr. John Shay representing the City of Ludington, and Mr. Joe Lenius representing the Board of Commissioners.

THEREFORE BE IT RESOLVED, Mr. Larry Rees representing Hamlin Township, Mr. John Shay representing the City of Ludington, and Mr. Joe Lenius representing the Board of Commissioners be appointed to the Mason County Board of Public Works for terms ending December 31, 2016.

Moved for your approval.

Motion carried. (Signed) M. Nichols

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Motion by M. Nichols and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one position on Mason County Hospital Finance Authority Board with a term ending January 31, 2014; and

WHEREAS, there was one response from the advertisement notice that was published in the Ludington Daily News from Ms. Susan Boes.

THEREFORE BE IT RESOLVED, that Ms. Susan Boes be appointed to the Mason County Hospital Finance Authority Board for a term ending January 31, 2019.

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by M. Nichols and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the County's excess reinsurance contract for its Worker's Compensation program expires December 31, 2013; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending the approval of Midwest Employers Casualty Company's one year quote of \$37,998.00 a year with a specific retention of \$400,000.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the one year contract with Midwest Employers Casualty Company beginning January 1, 2014 and our reinsurance be with the same specifics as our current coverage and further directs the County Chair to sign said contract.

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by M. Nichols and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Probate Court Judge Nellis has recommended an increase for the Probate & Juvenile Courts contracted defense attorneys.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves an increase for the Probate & Juvenile Courts contracted defense attorneys from a total of \$44,377 to a total of \$45,043 effective as of January 1, 2014.

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by M. Nichols and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Sheriff's office is adding computer drops in the Mason County Jail; and

WHEREAS, this project will require the installation of a 8-Port Switch and the Mason County Computer Network Advisory Board is recommending the purchase of a 24-Port Switch; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending the purchase be made out of the Jail Fund (\$2,165.00) and the Computer Network Fund (\$309.00).

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of a 24-Port Switch with a cost not to exceed \$2,474.00; funds to come from the Jail Fund (\$2,165.00) and the Computer Network Fund (\$309.00).

Moved for your approval.

Motion carried. (Signed) M. Nichols

Motion by J. Andersen and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Sheriff Kim Cole is requesting additional funds to install light fixtures in the control pod at the Mason County Jail; and

WHEREAS, the Safety & Courts Committee has reviewed this request and is recommending approval of this request; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that this project be paid for out of the Jail Construction Fund.

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THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached request to install light fixtures in the control pod at the Mason County Jail; funds to come from the Jail Construction Fund.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Michigan Department of Transportation has offered a contract for the design of a 6-Unit Hangar for the Mason County Airport; and

WHEREAS, the County of Mason must agree to the attached Terms and Conditions of Accepting Airport Improvement Program Grants in order to accept the grant contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Terms and Conditions of Accepting Airport Improvement Program Grants and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there are five positions on the Mason County Council on Aging with terms ending December 31, 2013; and

WHEREAS, there were five responses to the advertisement notice that was published in the Ludington Daily News from Mrs. Susan Boes, Mr. Andrew Kaatz, Ms. Marcia Kennedy, Mr. Michael Schneider, and Ms. Beth Ann Smith.

THEREFORE BE IT RESOLVED, that Mrs. Susan Boes representing District #1, Mr. Michael Schneider representing District #2, Ms. Beth Ann Smith representing District #3, Ms. Marcia Kennedy representing District #4, and Mr. Andrew Kaatz representing District #6 be appointed to the Mason County Council on Aging for terms expiring on December 31, 2015.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there are fourteen (14) positions on the Mason County Solid Waste Management Planning Committee with terms expiring on December 31, 2013; and

WHEREAS, there were ten (10) responses to the advertisement notice that was published in the Ludington Daily News from Mr. James Beal, Mr. Wallace Cain, and Mr. Larry Powers representing the general public; Ms. Julia Chambers representing Environmental Interest Groups; Mr. Todd M. Harland, Mr. Dave Hasenbank, Ms. Belinda Jabrocki, and Mr. John Shay representing the Solid Waste Management Industry; Mr. Joseph Lenius representing Regional Planning, and Mr. Bill Carpenter representing County Government.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason appoints Mr. James Beal, Mr. Wallace Cain, and Mr. Larry Powers representing the general public; Ms. Julia Chambers representing Environmental Interest Groups; Mr. Todd M. Harland, Mr. Dave Hasenbank, Ms. Belinda Jabrocki, and Mr. John Shay representing the Solid Waste Management Industry; Mr. Joseph Lenius representing Regional Planning, and Mr. Bill Carpenter representing County Government to the fill the vacancies on the Mason County Solid Waste Management Planning Committee with terms expiring on December 31, 2015.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, on December 11, 2012, the Mason County Board of Commissioners supported a temporary halt to all new wind energy development in Mason County for one year; and

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WHEREAS, the purpose of the temporary halt was to give Mason County officials time to review the full impact of the wind turbines in regards to setback distances, shadow and flicker, sound, internet interferences, avian and bat kill, and enforcement of the Zoning Ordinance; and

WHEREAS, the Mason County Planning Commission has not completed its review of these issues.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason hereby supports the extension of the temporary halt to all new wind energy development in Mason County until December 31, 2014.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the County of Mason has applied for access to the Integrated Public Alert Warning System and has received approval to receive access; and

WHEREAS, Public Safety & Courts Committee and Emergency Management Coordinator Reimink are recommending that the County of Mason apply for the Integrated Public Alert Warning System (IPAWS) Public Alerting Authority and approve the attached Mason County Public Alert & Warning Policy & Procedures.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the submittal of an application for access to the Integrated Public Alert Warning System and the attached Mason County Public Alert & Warning Policy & Procedures.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Finance, Personnel, and Rules Committee Chairman T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there are two vacancies on the Mason County Building Authority Board with terms that expired on April 30, 2013; and

WHEREAS, there were two responses to the advertisement that was published in the Ludington Daily News from Mr. Wallace Cain and Mr. Fabian Knizacky.

THEREFORE BE IT RESOLVED, that Mr. Wallace Cain and Mr. Fabian Knizacky be appointed to the Mason County Building Authority Board for terms ending April 30, 2016.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated November 7, 2013 totaling \$306,815.54 and November 21, 2013 totaling \$457,394.99; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Michigan Municipal Risk Management Authority provides liability, vehicle physical damage, property and crime insurance coverage to the County of Mason; and

WHEREAS, the county's agreement with the Michigan Municipal Risk Management Authority expires on January 1, 2014; and

WHEREAS, the county has received the attached proposal that calls for a 1.86% increase in the premium for 2014; and

December 10, 2013

WHEREAS, the Finance, Personnel, & Rules Committee is recommending approval of extending the agreement with the Michigan Municipal Risk Management Authority by one year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves extending the agreement with the Michigan Municipal Risk Management Authority by one year and further directs the County Administrator to sign said agreement.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, District Health Department No. 10 has proposed the attached lease with the County of Mason for the department's continued use of the space at 916 Diana Street.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached lease with the District Health Department No. 10 and directs the Board Chair and County Clerk to sign said lease on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Michigan Department of Transportation has offered a grant contract for the design of a 6-unit hangar, as further defined in Contract No. 2014-0069, at the Mason County Airport; and

WHEREAS, the Buildings, Planning, Drains, & Airport Committee is recommending the approval of this contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves Contract No. 2014-0069 for a Federal/State/Local Airport Project for the design of a 6-unit hangar, as further defined in Contract No. 2014-0069, at the Mason County Airport and directs the Board Chair Charles M. Lange to sign any necessary documents.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, District Court Judge Wadel has recommended an increase for the District Court contracted defense attorneys.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves an increase for the District Court contracted defense attorneys from a total of \$42,363 to a total of \$42,998 effective as of January 1, 2014.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Prein & Newhof, Inc. is requesting that the county approve the attached Proposal for Professional Engineering Service to provide services for approach clearing; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending the approval of the attached proposal.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Proposal for Professional Engineering Service and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

December 10, 2013

Motion by Chairman Lange and seconded by C. VanderWall to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one position on the Mason County District Library Board with a term expiring on December 31, 2013; and

WHEREAS, this position must be filled by a candidate who resides in the County of Mason exclusive of the City of Ludington, Hamlin Township or Pere Marquette Charter Township; and

WHEREAS, there was one eligible response to the advertisement notice that was published in the Ludington Daily News from Ms. Deanne Gancarz.

THEREFORE BE IT RESOLVED, that Ms. Deanne Gancarz be appointed to the one position on the Mason County District Library Board that must be filled by a candidate who resides in the County of Mason exclusive of the City of Ludington, Hamlin Township, or Pere Marquette Charter Township for a term expiring on December 31, 2017.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one position on the Mason County District Library Board with a term expiring on December 31, 2013; and

WHEREAS, this position must be filled by a candidate who resides in the County of Mason and in Hamlin Township or Pere Marquette Charter Township; and

WHEREAS, there was one eligible response to the advertisement notice that was published in the Ludington Daily News from Ms. Kristen Biggs.

THEREFORE BE IT RESOLVED, that Ms. Kristen Biggs be appointed to the position on the Mason County District Library Board that must be filled by a candidate who resides in the County of Mason and in Hamlin Township or Pere Marquette Charter Township for a term expiring on December 31, 2017.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, and Rules Committee has reviewed the transfers for December 10, 2013.

THEREFORE, we, your Finance, Personnel, and Rules Committee, request your approval of the following transfers:

Landfill Post Closure	\$ 40,000.00
Jail Operations	\$118,175.00
Law Library	\$ 3,000.00
Community Development Housing Grant	\$ 23,650.00
Airport Improvement	\$ 10,000.00
Worker's Compensation	\$ 10,000.00

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by J. Lenius to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Lenz and Associates has served as the insurance agent for the county's Blue Cross/Blue Shield insurance coverage for a number of years; and

WHEREAS, Lenz and Associates has become Lenz-Balder Insurance Inc. (LBI); and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the Board approve the attached Employee Benefits Consulting Services Agreement with Lenz-Balder Insurance Inc.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Employee Benefits Consulting Services Agreement with Lenz-Balder Insurance Inc. and directs the County Administrator to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) C. Lange

December 10, 2013

Motion by Chairman Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Circuit Court Judge Richard Cooper has recommended an increase for the Circuit Court contracted defense attorneys.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves an increase for the Circuit Court contracted defense attorneys from a total of \$91,643 to a total of \$93,018 effective as of January 1, 2014.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the County of Mason, City of Ludington, and Pere Marquette Charter Township is interested in jointly doing a multi-jurisdictional planning assistance program developed by the Land Information Access Association of Traverse City; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the County approve the attached letter of understanding.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached letter of understanding with the Land Information Access Association of Traverse City; funds to come from the 2014 contingency budget.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Sheriff Cole is requesting authorization to sell an excess pistol; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the Board approve the sale of this pistol.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the sale of the pistol requested by Sheriff Cole.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Chairman Lange and seconded by M. Nichols to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Ludington State Park officials are submitting a Coastal Zone Management grant proposal to prepare the Ludington State Park General Management Plan; and

WHEREAS, State Park Manager is requesting a letter of support from the Board of Commissioners of the County of Mason.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves sending the attached letter of support for Ludington State Park's Coastal Zone Management grant proposal to prepare the Ludington State Park General Management Plan.

Moved for your approval.

Motion carried. (Signed) C. Lange

Treasurer Shirley Smith was not in attendance due to illness.

Clerk Jim Riffle reviewed the November 2013 Clerk's Report and answered questions.

Administrator Knizacky reported that the bids for painting, carpeting and tile at the Mason County Airport have been received and will be going to the Buildings, Planning, Drains, and Airport Committee on December 17th. The final punch list for the Fairgrounds project will be done on Friday, December 13th. Negotiations are beginning to take place with the union representing the road patrol officers and detectives.

December 10, 2013

Public comment: There was no public comment.

Any Unfinished Business:

• Motion by T. Posma and seconded by C. VanderWall to hold the 2014 County Board of Commissioners Organizational meeting date on January 14, 2014 at 9:00 a.m. **Motion carried.**

With no other business, the meeting was adjourned at 8:30 p.m.

JIM RIFFLE, COUNTY CLERK

CHARLES LANGE, BOARD CHAIRMAN

DRAFT