

October 9, 2018

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Lange.

Roll call was taken. Present: W. Taranko, G. Castonia, C. Lange, L. Squires,
S. Hull, J. Andersen, T. Posma

Absent: None.

Invocation was given by S. Hull. Pledge to the flag followed.

Motion by G. Castonia and seconded by S. Hull to approve the agenda. Motion carried.

Motion by T. Posma and seconded by W. Taranko to approve the minutes of the September 11, 2018 regular meeting and the September 26, 2018 special budget work session meeting. Motion carried.

No correspondence was read

There was no Public Comment.

Motion was made by J. Andersen and seconded by S. Hull to go into Public Hearing on the 2019 Budget and increasing property taxes in order to comply with Act 5 of 1982 (Truth in Taxation). Motion carried. No comments were made. Motion by W. Taranko and seconded by S. Hull to close the Public Hearing session and return to the regular session. Motion carried.

Drain Commissioner Jim Riffle reviewed the 2018 Drain report. Highlights of the year were reviewed. He noted that the Drain Commission is currently working on a project with the Michigan Department of Transportation (MDOT) on U.S. 31 North Scottville in the Bishop and Barnes drain district. This project will cost in the area of \$300,000.00 but should be fully funded through a grant from MDOT.

Dani McGarry, Mason-Lake Soil Conservation District Director, reviewed the Soil Conservation's 2017-2018 events. She noted that since the Mason County 4-H office has moved to West Shore Community College campus, they have noticed an increase in foot traffic at their office. Several new programs were also added to assist residents. Last year 2,700 individuals reached out to the Soil-Conservation District for services. She thanked the County Board for their continued support of the program and hopes that moving forward they will continue to receive this funding.

Administrator Knizacky asked if the State intended on restoring funding as had been the past practice now that the economy seemed to be doing better. Director McGarry was not aware that funding would be restored from the State but noted that she would check into this matter.

Commissioner Andersen thanked Director McGarry for the work that has been done in the county, and has been impressed by the community outreach programs that have been put in place, as well as the dedicated work that she has been doing.

Motion by Finance, Personnel, and Rules Committee Chairman W. Taranko and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, it is necessary to adopt a 2019 Final Budget for the County of Mason; and

WHEREAS, the Finance, Personnel, & Rules Committee has requested and received the proposed 2019 Final Budget requests from the various Department Heads of the County of Mason; and

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the proposed 2019 Final Budget requests and after careful deliberations has made the necessary adjustments which allow the Committee to recommend a balanced 2019 Final Budget that will meet the collective needs of the citizens served by the Board of Commissioners of the County of Mason.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason adopts the attached 2019 Final Budget as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Commissioner Taranko thanked the Department Heads and Administrator Knizacky for their work on having a balanced budget for 2019.

Motion carried. (Signed) W. Taranko

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MASON COUNTY 2019 FINAL GENERAL FUND EXPENDITURE BUDGET

Description	2016	2017	2018	2019	2019	2019
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
Board of Commissioners	188,060	196,825	194,275	199,625	199,675	199,300
MI Assoc. of Counties	10,873	10,873	10,875	10,875	10,875	10,875
Circuit Court	343,471	342,069	386,275	422,175	431,625	429,800
Circuit CT Appt Atty	131,102	128,413	121,500	122,475	-	-
District Court	534,544	540,745	583,025	605,225	612,750	607,575
District CT Appt Atty	123,484	48,875	55,125	55,575	-	-
Jury Commission	10,543	12,053	12,975	13,025	13,625	13,050
Probate Court	533,999	566,981	605,225	594,525	612,675	603,200
Juvenile Court	88,674	91,151	81,650	90,000	92,650	90,000
Family Counseling Service Administrator	3,000	3,000	4,000	4,000	4,000	4,000
Tax Allocation Boards	212,492	218,493	227,100	234,925	244,075	243,075
Clerk	915	1,268	1,400	1,400	1,400	1,400
Audit	417,895	433,972	466,750	485,500	506,475	481,800
Copy Machine & Fax	15,366	15,921	16,950	16,925	16,950	16,925
Treasurer's Office	11,858	10,039	17,600	17,600	17,600	17,600
Equalization Dept	321,389	341,352	397,100	419,600	408,910	408,275
Cooperative Extension	400,532	422,160	469,950	496,025	466,475	466,250
Election & Canvassers	113,920	117,031	123,900	127,725	157,422	125,725
County Maintenance	111,211	94,816	135,700	73,800	74,800	73,800
Prosecutor's office	111,280	120,726	134,075	157,000	154,375	154,300
Register of Deeds	645,276	655,433	723,525	772,000	773,450	764,875
Drain Commissioner	233,306	243,025	255,250	270,800	268,825	267,625
Remonumentation	277,634	290,898	303,975	325,250	282,950	282,150
Courthouse Maintenance	30,007	34,927	44,675	44,675	41,725	41,725
Service Building	141,380	139,586	195,275	170,200	168,575	167,175
Maint. - Scottville Bldg.	38,320	8,928	-	-	-	-
Jail Annex Building	19,750	17,735	28,100	28,100	29,550	28,100
Marine Safety - Sheriff	19,276	17,923	29,500	29,500	31,000	29,500
Sheriff Emg. Resp. Team	74,294	69,954	79,750	79,475	-	-
SSCENT	8,666	6,561	11,875	11,875	-	-
Sheriff Road Patrol/Det	85,425	93,851	104,125	107,575	-	-
Secondary Road Patrol	1,691,281	1,721,956	1,781,450	1,820,100	-	-
Probation/Parole	110,205	108,582	117,150	119,275	-	-
Emergency Planning	5,167	4,865	8,025	8,025	8,025	8,025
Animal Control	86,827	87,678	91,275	94,900	98,410	98,400
Dept. of Public Works	174,423	183,247	213,175	223,325	223,275	221,575
Drains at Large	39,201	41,665	49,450	52,300	51,875	51,775
Health Dept. Building	5,029	4,013	9,800	9,800	9,800	9,800
Medical Examiner	52,953	58,944	60,825	61,400	66,875	64,000
Veteran's Burial	40,000	94,130	146,500	102,000	146,000	146,000
County Plat Board	11,700	12,000	21,100	21,100	21,100	21,100
Zoning Dept.	-	-	300	300	300	300
Regional Planning	281,754	265,616	347,950	217,575	212,175	209,825
Parks & Recreation	7,634	7,634	7,650	7,650	7,650	7,650
Fairgrounds	1,467	4,776	3,350	1,000	1,000	1,000
Insurance & Surety	5,750	5,821	5,925	5,925	5,925	5,925
Employee Benefits	2,559	2,031	3,600	3,600	3,600	3,600
Contingency	40,907	53,493	82,050	90,375	81,525	81,525
	<u>-</u>	<u>-</u>	<u>14,875</u>	<u>47,875</u>	<u>100,000</u>	<u>97,900</u>
	<u>7,814,799</u>	<u>7,952,035</u>	<u>8,785,950</u>	<u>8,873,975</u>	<u>6,659,967</u>	<u>6,556,500</u>

Description	2016	2017	2018	2019	2019	2019
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
Appropriations – Other:						
United Way - 2-1-1 Service	2,000	2,000	2,000	2,000	2,000	2,000
District #10 Health Dept.	181,033	181,033	181,033	184,654	181,033	181,033
Mason/Lake Soil Conservation	18,100	18,500	18,500	18,500	18,500	18,500
Mason/Lake Soil Con.-NFWF	8,000	8,000	-	-	-	-
Household Haz. Waste Prog.	6,000	6,000	6,000	6,000	6,000	6,000
Mental Health Authority	139,750	139,750	139,750	139,750	139,750	139,750
Mason Co. Growth Alliance	-	-	-	-	103,700	30,000
911 Center	154,898	155,596	155,350	155,600	155,000	155,000
Lake Shore Regional Partners	<u>68,179</u>	<u>72,792</u>	<u>79,775</u>	<u>72,800</u>	<u>76,875</u>	<u>76,875</u>
	577,960	583,671	582,408	579,304	682,858	609,158

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<u>Description</u>	2016	2017	2018	2019	2019	2019
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Appropriations to County Funds:</u>						
192. Welfare Child Care	120,000	150,000	150,000	147,000	150,000	147,000
207. Road Patrol	-	-	-	-	2,088,000	2,088,000
215. Friend of the Court	424,000	430,000	430,000	439,000	518,200	439,000
217. Landfill Perpetual Care	40,000	40,000	40,000	40,000	40,000	40,000
225. Junk Ordinance	-	8,000	8,500	8,000	16,500	16,500
230. Employee Vac. & Sick	20,000	40,000	35,000	25,000	40,000	30,000
257. Budget Stabilization	20,000	60,000	20,000	20,000	20,000	20,000
259. Indigent Defense	-	-	-	-	153,500	153,500
266. Jail Operations	1,514,675	1,597,175	1,600,000	1,631,000	1,631,000	1,620,000
269. Law Library	15,000	15,000	15,000	15,000	15,000	15,000
289. Social Welfare	31,000	32,000	32,000	35,000	35,000	35,000
292. Probate Child Care	262,000	264,550	269,000	269,000	269,000	269,000
402. Equipment Replacement	333,800	303,350	205,100	208,100	208,100	208,100
470. Public Improvement	595,492	408,442	398,442	394,821	398,442	398,442
481. Airport - Improvement	25,000	10,000	10,000	10,000	10,000	10,000
516. Delinquent Tax Revolving	464,000	143,050	217,800	158,000	217,000	217,000
581. Airport - Operating	146,550	148,800	149,800	149,800	149,800	149,800
676. Ins. - Liability	41,000	41,000	41,000	41,000	41,000	41,000
677. Ins. - Worker's Comp.	10,000	10,000	10,000	10,000	10,000	10,000
678. Ins. - Health, Pension, & Life	990,000	1,030,000	450,000	450,000	450,000	450,000
	<u>5,052,517</u>	<u>4,731,367</u>	<u>4,081,642</u>	<u>4,050,721</u>	<u>6,460,542</u>	<u>6,357,342</u>
Total General Fund Budget	<u>13,445,276</u>	<u>13,267,073</u>	<u>13,450,000</u>	<u>13,504,000</u>	<u>13,803,367</u>	<u>13,523,000</u> 0.54%

<u>Description</u>	2016	2017	2018	2019	2019	2019
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
<u>Fund 402 Capital Expenditures:</u>						
Airport Equipment	-	22,300	1,200	1,200	1,200	1,200
DPW, Drain, GIS & Computers	1,750	1,750	1,750	1,750	1,750	1,750
Ambulance	15,000	15,000	15,000	15,000	15,000	15,000
Courthouse Security System	13,000	13,000	16,000	16,000	16,000	16,000
District/Circuit Ct computers	1,000	1,000	1,000	1,000	1,000	1,000
Emg. Mgt. Equipment	-	-	10,000	10,000	10,000	10,000
AS 400	4,000	4,000	6,000	4,000	4,000	4,000
Tax System computers	6,000	6,000	5,000	4,000	4,000	4,000
Probate equip. & furniture	500	500	500	500	500	500
Accounting System computers	5,000	5,000	4,000	3,000	3,000	3,000
Animal Control vehicles	3,000	3,000	3,000	3,000	3,000	3,000
Maintenance vehicle	3,000	3,000	3,000	3,000	3,000	3,000
Phone Systems	10,000	10,000	10,000	10,000	10,000	10,000
Sheriff's Servers	-	14,726	-	3,000	3,000	3,000
Sheriff Office Dive Equipment	3,500	3,500	3,500	3,500	3,500	3,500
Sheriff Office Dive Trailer	2,000	2,000	2,000	2,000	2,000	2,000
Forensic Computing School	1,000	1,000	1,000	1,000	1,000	1,000
SERT Equipment	5,000	5,000	5,000	5,000	5,000	5,000
Road Patrol Total Station	1,000	1,000	1,000	1,000	1,000	1,000
Sheriff Radar Equipment	1,000	1,000	1,000	1,000	1,000	1,000
Road Patrol Software	2,500	2,500	2,500	1,500	1,500	1,500
Sheriff Radios	1,000	1,000	1,000	1,000	1,000	1,000
Sheriff vehicles	85,000	85,000	85,000	85,000	85,000	85,000
In car cameras	2,000	2,000	2,000	2,000	2,000	2,000
Sheriff's Marine Boat	3,000	3,000	3,000	3,000	3,000	3,000
Sheriff computers & equip.	4,000	4,000	4,000	4,000	4,000	4,000
Sheriff's Ballistic Vests	5,000	5,000	5,000	5,000	5,000	5,000
Sheriff's Canine	1,000	1,000	1,000	1,000	1,000	1,000
Aerial Photos	1,500	1,500	1,500	1,500	1,500	1,500
Clerk Copiers	2,000	2,000	1,000	1,000	1,000	1,000
Clerk Imaging Equipment	4,000	4,000	4,000	4,000	4,000	4,000
Zoning Equipment	300	300	400	400	400	400
Courtroom Equipment	500	500	500	500	500	500
Courthouse Vehicle	1,000	1,000	1,000	1,000	1,000	1,000
Tower Generator	250	250	250	250	250	250
Sheriff's Tasers	-	16,574	-	3,000	3,000	3,000
Unallocated/Windows Officer	144,000	38,700	-	2,000	2,000	2,000
Election Equip & Computers	-	21,250	2,000	2,000	2,000	2,000
Zoning vehicle	1,000	1,000	1,000	1,000	1,000	1,000
	<u>333,800</u>	<u>303,350</u>	<u>205,100</u>	<u>208,100</u>	<u>208,100</u>	<u>208,100</u>

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Description	2016	2017	2018	2019	2019	2019
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
Fund 470 Capital Expenditures:						
Airport Terminal	31,000	31,000	31,000	31,000	31,000	31,000
Sidewalks	105,000	-	-	-	-	-
Unallocated/Drains	92,050	10,000	-	-	-	-
Animal Control Building	21,000	21,000	21,000	21,000	21,000	21,000
Transmission Tower	1,500	1,500	1,500	1,500	1,500	1,500
Parks	20,000	20,000	20,000	20,000	20,000	20,000
102 Fifth Street	12,000	12,000	12,000	12,000	12,000	12,000
Jail	90,000	90,000	90,000	90,000	90,000	90,000
Jail Annex Building	20,000	20,000	20,000	20,000	20,000	20,000
Health Department Building	64,942	64,942	64,942	61,321	64,942	64,942
Courthouse Steps	2,000	2,000	2,000	2,000	2,000	2,000
Courthouse Bldg & Grounds	100,000	100,000	100,000	100,000	100,000	100,000
HVAC System Replacement	36,000	36,000	36,000	36,000	36,000	36,000
	<u>595,492</u>	<u>408,442</u>	<u>398,442</u>	<u>394,821</u>	<u>398,442</u>	<u>398,442</u>

MASON COUNTY 2019 FINAL GENERAL FUND REVENUE BUDGET

Description	2016	2017	2018	2019	2019	2019
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>PRELIMINARY APPROVED</u>	<u>FINAL REQUESTED</u>	<u>FINAL APPROVED</u>
Property Tax Collection	8,889,128	9,154,935	9,496,500	9,839,000	9,845,225	9,845,225
Personal Property Reimb.	297,155	533,966	305,800	326,000	326,000	326,000
Delinquent Personal Tax	2,930	4,734	3,000	2,100	3,000	3,000
Federal Payment in lieu of tax	109,643	111,181	116,400	111,175	116,400	116,400
Industrial Facilities Tax	26,143	22,513	22,925	21,400	24,500	24,500
Real Estate Transfer Taxes	129,343	138,651	124,000	100,000	100,000	100,000
Other Taxes & Fees	36,092	37,453	34,925	35,475	36,350	36,350
Zoning Department	23,250	23,135	22,000	23,000	23,000	23,000
Soil Erosion & Sediment	6,413	14,085	10,000	11,000	11,000	11,000
Dog licenses	58,155	56,190	58,100	56,175	56,125	56,125
All other Licenses & Permits	1,305	1,475	1,250	1,475	1,475	1,475
Court Equity Fund	127,687	141,667	117,500	126,850	126,850	126,850
Judges Salary Standardization	137,172	137,172	137,150	137,150	137,150	137,150
Probate Judge Supplement	103,965	105,374	107,125	105,375	105,375	105,375
Emergency Preparedness	21,656	21,207	21,000	21,200	21,000	21,000
Fr. of Ct./Incentive Program	41,750	36,120	30,000	36,100	36,100	36,100
C.R.P. Reimbursement	341,029	306,838	304,000	306,800	306,800	306,800
Juvenile Court Officer Grant	27,317	27,317	27,300	27,300	27,300	27,300
Victim's Rights	21,980	22,922	22,750	22,900	25,000	22,900
Convention Facility Tax	136,358	145,583	143,225	145,575	153,700	153,700
Township Liquor License	14,196	14,265	14,175	14,250	14,250	14,250
State Survey Remonumentation	29,784	34,910	44,650	44,650	41,700	41,700
Sheriff Secondary Road Patrol	49,697	51,241	46,050	51,225	-	-
Marine Patrol	25,500	24,500	23,500	24,500	-	-
S.S.C.E.N.T. Program	10,142	10,142	-	-	-	-
State Revenue Sharing Grant	504,543	511,159	515,650	509,350	515,725	515,725
County Incentive Program	102,371	125,779	125,775	125,775	125,775	125,775
All other State Grants	29,371	119,849	43,475	28,150	28,150	28,150
Circuit Court Costs	23,087	23,694	23,000	23,000	22,000	23,000
District Court Costs	82,299	104,444	104,300	100,000	104,300	104,300
Probation Oversight Fees	96,632	79,148	61,700	79,000	62,000	62,000
Civil Fees	51,679	66,574	51,675	53,000	53,000	53,000
Recording Fees	103,636	155,790	150,000	150,000	150,000	150,000
Circuit Court Fees	8,993	8,477	8,975	8,475	8,475	8,475
Probate Court	12,925	14,141	12,925	13,925	14,125	14,125
County Clerk	46,872	44,430	43,850	44,000	39,000	44,000
Inter-Depart. Personnel Ser.	23,997	26,456	24,000	26,450	27,500	26,450
Prosecutor	31,147	52,536	51,275	51,900	51,900	51,900
Printed & Elect. Copy Sales	21,488	22,729	17,875	22,725	18,150	18,150
All other Charges for Services	77,474	92,529	102,950	75,675	95,700	87,900
Ordinance Fines & Costs	37,639	41,346	37,625	39,500	39,500	39,500
Bond Forfeitures	9,378	11,633	9,375	10,500	10,500	10,500
Investment Income	63,095	83,355	57,000	60,000	52,600	56,800
Investment Income - restricted	27,613	34,212	-	-	-	-
Rents, Leases	49,452	53,241	53,500	52,725	53,925	53,925
Reimbursements, Refunds	1,188,220	549,364	441,225	283,575	289,250	289,250
Transfers from other funds	327,172	-	125,175	-	-	-
911 Center	154,898	155,596	155,350	155,600	155,000	155,000
Allocated fund balance	-	-	-	-	68,875	68,875
Total General Fund Revenue	<u>13,741,771</u>	<u>13,554,058</u>	<u>13,450,000</u>	<u>13,504,000</u>	<u>13,523,750</u>	<u>13,523,000</u>
Surplus (Deficit)	<u>296,495</u>	<u>286,985</u>	<u>-</u>	<u>-</u>	<u>(279,617)</u>	<u>-</u>
						0.54%

October 9, 2018

Motion by W. Taranko and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County uses first responders as part of our computer network administration; and

WHEREAS, the Mason County Computer Network Advisory Board and the Finance, Personnel, and Rules Committee is recommending approval of the appointment of Matt Warmuskerken as the first responder for the Jail and Services Building.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the appointment of Matt Warmuskerken as the first responder for the Jail and Services Building.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by W. Taranko and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Life EMS, Inc. previously requested and the Board of Commissioners approved \$98,502.00 to purchase a new ambulance chassis and remount the old ambulance on it; and

WHEREAS, the ambulance vendor discovered serious corrosion issues on the bottom of the old box during the remount process; and

WHEREAS, the Life EMS, Inc. and the Finance, Personnel, & Rules Committee are recommending the approval of the purchase of a new box from the Equipment Replacement Fund 402.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of a new box; funds to come from the Equipment Replacement Fund 402.

Moved for your approval.

Administrator Knizacky noted that the cost of the ambulance box is \$10, 079.00 which will be in addition to the \$98,502.00 for the ambulance. Commissioner Posma also noted that in the contract the County agrees to purchase the Ambulance and then lease them back to Life EMS, which allows the County the ability to afford them.

Motion carried. (Signed) W. Taranko

Motion by G. Castonia and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Emergency Management Coordinator Reimink and the Public Safety and Courts Committee are recommending the attached mutual aid agreement to facilitate joint search and rescue services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached mutual aid agreement with the City of Ludington and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) G. Castonia

Motion by L. Squires and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the State of Michigan and the County of Mason have historically worked together to provide for Emergency Management Programs.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the Emergency Management Performance Grant (EMPG) Agreement for FY 2018 between the State of Michigan and the County of Mason for the fiscal year of October 1, 2017 to September 30, 2018 and further directs the County Chair to sign said agreement.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by L. Squires and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Prosecuting Attorney Spaniola is recommending the approval of a Crime Victim Rights Funding Agreement with the Michigan Department of Health and Human Services.

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THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached agreement between the Michigan Department of Health and Human Services and the County of Mason and the Prosecutor and authorizes the Prosecutor to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion made by Public Safety and Courts Committee Chairman S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Emergency Management Coordinator Reimink and the Public Safety and Courts Committee are recommending the attached mutual aid agreement to facilitate joint search and rescue services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached mutual aid agreement with Hamlin Township and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, it is necessary to appoint John O'Connor as Airport Manager and authorize him to exercise complete authority of the Rules and Regulations pertaining to the Mason County Airport and to take such action as may be required in the interest of safety to the public and to aircraft and pilots or as authorized under the Michigan Aeronautics Code section 259.86b and c; and

WHEREAS, the Buildings, Planning, Drains, & Airport Committee is recommending the approval of the attached Aeronautical Facility and Manager License Application 2019.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Aeronautical Facility and Manager License Application 2019 and further directs its Chair to sign the application on its behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Mutts has requested that the county allow the installation of sound proofing panels at the Mason County Animal Control Building; and

WHEREAS, Mason County Mutts has indicated their willingness to donate the funds necessary to install these panels; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending approval of this request to install sound proofing panels at the Mason County Animal Control Building.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the installation of sound proofing panels at the Mason County Animal Control Building; funds to come from a donation from the Mason County Mutts.

Moved for your approval.

Commissioner Squires inquired of the cost of these sound boards. Members of the Mason County Mutts were present at the meeting and elaborated that the cost would be around \$3,300.00 and will be fully paid for by their organization.

Motion carried. (Signed) S. Hull

Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending the extension of the contract with Have Broom Will Travel to perform custodial services at the Mason County Courthouse.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached contract with Have Broom Will Travel to provide contracted custodial services at the Mason County Courthouse and directs the Board Chair to sign on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

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Motion by J. Andersen and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Michigan Department of Transportation has offered a grant contract to reimburse Mason County to remove obstructions (trees) – Runways 8 & 19 (on parcels E9, E19-21) – construction; rehabilitate, apron – terminal construction; rehabilitate taxiway – hangar taxilanes – construction, as further defined in Contract No. 2018-0856, at the Mason County Airport; and

WHEREAS, the Buildings, Planning, Drains, & Airport Committee is recommending the approval of this contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves Contract No. 2018-0856 for a Federal/State/Local Airport Project to reimburse Mason County to remove obstructions (trees) – Runways 8 & 19 (on parcels E9, E19-21) – construction; rehabilitate, apron – terminal construction; rehabilitate taxiway – hangar taxilanes – construction, as further defined in Contract No. 2018-0856, at the Mason County Airport and directs the Board Chair Charles M. Lange to sign any necessary documents.

Moved for your approval.

Commissioner Castonia questioned if the work that he had observed going on at the Airport now, was related to this project. Administrator Knizacky stated that yes it was.

Motion carried. (Signed) J. Andersen

Motion made by Building, Planning, Drains, and Airport Committee Chairman T. Posma and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated September 06, 2018 totaling \$85,767.27, and September 20, 2018 totaling \$500,883.59; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) T. Posma, W. Taranko, C. Lange

Motion made by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Mason County Drain Commissioner Jim Riffle has reviewed the 2018 Special Assessment Levy Report for the various special assessment districts for the Board.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Special Assessment Levy Report for the various special assessment districts under the jurisdiction of the Mason County Drain Commissioner and the Mason County Board of Public Works; and

BE IT FURTHER RESOLVED, that the supporting special assessment tax rolls be levied and collected on the 2018 winter tax bills as provided by Michigan law.

Moved for your approval.

Motion carried.
(Signed) T. Posma

Motion made by T. Posma and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the State of Michigan has approved a 2019 Survey and Remonumentation Grant for the County of Mason; and

WHEREAS, the Buildings, Planning, Drains, & Airport Committee is recommending approval of this grant.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the 2019 Survey and Remonumentation Grant Agreement with the State of Michigan and directs the County Administrator to sign said agreement.

Moved for your approval.

Motion carried. (Signed) T. Posma

October 9, 2018

Motion made by Chairman Lange and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the transfers for October 9, 2018.

THEREFORE, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Welfare Child Care	\$ 30,000.00
Friend of the Court	\$106,000.00
Jail Operations	\$133,333.00
Law Library	\$ 3,750.00
Indigent Defense	\$ 38,375.00
Social Welfare	\$ 6,400.00
Probate Child Care	\$ 67,250.00
Insurance - Liability & Property	\$ 10,250.00

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion made by Chairman Lange and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the County of Mason rescinded its Natural River Zoning District for the Pere Marquette River system effective April 20, 2005; and

WHEREAS, the state zoning rules provide for the appointment of a State Zoning Review Board to act on requests for variances from the Natural River zoning standards; and

WHEREAS, the County of Mason is afforded two regular and two alternate representatives on the State Zoning Review Board; and

WHEREAS, there is a vacancy for the Mason County regular representative on the State Zoning Review Board; and

WHEREAS, there was one response to the advertisement that was published in the Ludington Daily News from Mr. Robert Hawley.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the appointment of Mr. Robert Hawley as a representative on the State Zoning Review Board effective October 15, 2018.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion made by Chairman Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the term of one member of the Mason County Road Commission Board expires on December 31, 2018; and

WHEREAS, it is appropriate to establish a committee to review the applications for appointment.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason establishes a Road Commission Board Appointment Committee; and

BE IT FURTHER RESOLVED, that the Committee will consist of the Chairman of the Board of Commissioners; the Chairman of the Finance, Personnel, & Rules Committee; the County Administrator; and two Township Supervisors selected by the Mason County Supervisors Association.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion made by Chairman Lange and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Jim Riffle has served the citizens of Mason County for over 25 years as the Custer Township Supervisor, the Mason County Clerk, the Mason County Drain Commissioner, and the Mason County Department of Public Works Supervisor; and

WHEREAS, Jim helped create the Mason County Rural Fire Authority during his time as Custer Township Supervisor, and;

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WHEREAS, Jim guided Mason County through the transition of the punch card voting system to the optical scan voting system in 2005, working endlessly with local clerks and election inspectors to provide an excellent election reputation in Mason County as confirmed by the recount for the State Republican primary 101st House District Representative position between Ray Franz and Mike McManus in 2008, and;

WHEREAS, Jim volunteered to be a test county for the Birth Registry System (BRS) with the State of Michigan and also implemented electronic death certificates moving the County forward into the electronic age; and

WHEREAS, Jim has been a member of the Michigan Association of County Drain Commissioners, United County Officers Association, Michigan Association of County Clerks where he served as treasurer for five years, Mason County Municipal Clerk's Association, and the Mason County Township Officers Association where he served as Chairman and Secretary for many years; and

WHEREAS, Jim enjoyed an excellent working relationship as County Clerk with the County Board of Commissioners, elected officials and department heads, fellow employees and volunteers and displayed consideration and courtesy in working with the public, and;

WHEREAS, Jim displayed cooperation and collaboration with property owners, farmers, the Road Commission, and other government agencies which allowed the Drain Office to complete projects with the least possible cost to the taxpayers of Mason County; and

WHEREAS, Jim is an active member of the United Methodist Church of Scottville, is co-owner and operator of Pig Patch Farms Quilts, and has farmed in Custer Township for over 25 years; and

WHEREAS, Jim is retiring from his position as the Mason County Drain Commissioner.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason, does hereby, acknowledge with regret Jim's decision to retire from his position as the Mason County Drain Commissioner and offers him their best wishes in his future endeavors; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that he has shown throughout his career; and

BE IT FURTHER RESOLVED, that this resolution become a permanent part of the minutes of the October 9, 2018 County Commission proceedings. Moved for your approval.

Charles Lange, Board Chairperson

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of October 9, 2018.

Cheryl Kelly, Mason County Clerk

Commissioner Lange thanked Drain Commissioner Riffle noting he is a stand-up guy and he appreciated the work that Mr. Riffle has done over the years.

Commissioner Andersen thanked Drain Commissioner Riffle for the significant amount of work that was completed in his role as the County's Drain Commissioner. She noted his ability to work well with the Road Commission, the Lake Boards, and as well with the residents of the community to accomplish the jobs in the most economical way.

Commissioner Squires thanked Jim Riffle for his leadership as he set the bar high and many won't reach that bar. He wished Jim and his family the best in his retirement.

Treasurer A. Kmetz presented the September 2018 Treasurer's Report. Treasurer Kmetz also stated that current tax collection reflected low in collection as of the end of the month of September. However, there will be a large distribution to the General Fund in October bumping up total collection to around 60% of the budgeted amount for the year

Clerk C. Kelly presented the September 2018 Clerk's Report. Clerk Kelly distributed information regarding the Jury Board and the most recent State reports. The Mason County Jury Board received some of the highest marks from the State with regards to their performance. Clerk Kelly acknowledged the current three members of this board: DeAnne Nordine, Lyla McClelland, and Barbra Nielsen and the wonderful work that they have provided for the County.

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Administrator Knizacky noted that an advertisement was placed in the Ludington Daily News for the vacancies on the various county boards and commissions for the County. The deadline for submitting has passed and there are five positions that are still open. He encouraged the Board members to have individuals apply for these open positions. These include: Area Agency on Aging of West Michigan, Michigan State University Extension District 5 Advisory Council, the Mason County Zoning Board of Appeals, and two positions on the Mason County Council on Aging.

Additionally, he and Airport Manager J. O'Connor will be going to Lansing on Wednesday, October 10, 2018 to attend the annual MAP (Michigan Airport Programming) meeting to review the status of projects at the Mason County Airport.

There was no additional Public Comment.

There was no unfinished business brought forward.

With no further business the meeting was adjourned at 7:55 p.m.

CHERYL KELLY, COUNTY CLERK

CHARLES LANGE, BOARD CHAIRMAN