

January 14, 2020

The organizational meeting of the Mason County Board of Commissioners was held at 9:00 a.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Clerk C. Kelly.

Roll call was taken. Present: N. Krieger, G. Castonia, C. Lange, L. Squires,
S. Hull, J. Andersen, R. Bacon
Absent: None.

Invocation was given by R. Bacon. Pledge of Allegiance to the flag of the United States of America followed.

Motion by L. Squires and seconded by R. Bacon to approve the agenda. Motion carried.

Clerk Kelly asked Commissioner Lange to bring forth a resolution for a one-year term for Chairperson. Motion by C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Public Act 392 of 2000 amends section 3 of Public Act 156 of 1851 specifying that the chairperson of a county board of commissioners shall be elected each odd-numbered year to serve a two-year term, unless the county board of commissioners provides by resolution that the chairperson shall be elected annually for a one-year term; and

WHEREAS, Public Act 392 took effect on January 4, 2001; and

WHEREAS, the Board of Commissioners of the County of Mason desires to elect its chairperson on an annual basis.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason does hereby determine to elect its chairperson for annual one-year terms in accordance with the terms of Public Act 392 of 2000.

Moved for your approval.

Motion carried. (Signed) C. Lange

Clerk Kelly opened the floor for nominations of the Board Chair position. Commissioner Castonia nominated Commissioner Andersen; this was seconded by Commissioner Lange. There were no other nominations from the floor. Clerk Kelly asked again for nominations. None were given.

Motion was made by Commissioner Krieger to close nominations, requested to suspend the ruling with the by-laws and cast a unanimous vote to elect Commissioner Andersen as Mason County Board Chair. This was seconded by Commissioner Lange. Motion carried.

Clerk Kelly turned the meeting over to Chairperson Andersen at this time.

Commissioner Andersen thanked the Board for their votes and stated that she looks forward to her continued work with them and serving the citizens of Mason County.

Chair Andersen then opened the floor for nominations for Vice-chair.

Commissioner Lange nominated Commissioner Hull for Vice-Chair. This nomination was seconded by Commissioner Castonia.

Motion was then made by Commissioner Krieger to close nominations, requested to suspend the ruling with the by-laws and cast a unanimous vote to elect Commissioner Hull as Vice-Chair of the Mason County Board of Commissioners. This was seconded by Commissioner Lange. Motion carried.

Motion by R. Bacon and seconded by N. Krieger to approve the minutes of the December 10, 2019 Regular Meeting and December 26, 2020 Special Meeting. Motion carried.

No correspondence was read.

Ken Ferwerda, President of the Western Michigan Fair Association, wished to thank the Mason County Board of Commissioners for their continued support. He notes that two barn projects have been completed and that the Fair Board has no current issues and is on-target for the 2020 year. There has been an issue with H2B Visa with Carnivals closing due to no workers and encouraged everyone to reach out to speak with their State Senator and Representatives to make the program better.

Chairwoman Andersen thanked the Fair Association for all of the volunteer hours and the work done to offer an amazing facility for our county. Their efforts have not gone unnoticed.

Commissioner Squires inquired if there has been a change with regards to the auction process. He was informed that the Fair Board is working with the Large and Small Animal Council to come up with a time. Commissioner Squires noted that the Fair Board is doing a great job.

Public comment: James Kelly, Michigan State University Extension Office Director, thanked the Mason County Board for their continued support and was just stopping in to touch base at the beginning of the New Year.

Deb Del Zoppo, representative of the Mason County Conservation District, extended an invitation to the annual dinner on February 11, 2020 at Our Savior Lutheran Church in Scottville.

Motion by C. Lange and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated

December 12, 2019 totaling \$389,418.75: and
December 26, 2019 totaling \$562,900.49; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S. Hull.

Motion by C. Lange and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the 2020 schedule of meetings for the Mason County Board of Commissioners requires approval.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached 2020 schedule of meetings.

JANUARY 14 th	TUESDAY	9:00 A.M.	JULY 14 th	TUESDAY	9:00 A.M.
FEBRUARY 11 th	TUESDAY	7:00 P.M.	AUGUST 11 th	TUESDAY	7:00 P.M.
MARCH 17 th	TUESDAY	9:00 A.M.	SEPTEMBER 8 th	TUESDAY	9:00 A.M.
APRIL 14 th	TUESDAY	7:00 P.M.	OCTOBER 13 th	TUESDAY	7:00 P.M.
MAY 12 th	TUESDAY	9:00 A.M.	NOVEMBER 10 th	TUESDAY	9:00 A.M.
JUNE 9 th	TUESDAY	7:00 P.M.	DECEMBER 8 th	TUESDAY	7:00 P.M.
			JANUARY 12 th , 2021	TUESDAY	9:00 A.M.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County has applied for a 2020 Medical Marihuana Operation and Oversight Grant; and

WHEREAS, the State of Michigan has awarded a grant in the amount of \$7,101.00 to the County of Mason.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves accepting a 2020 Medical Marihuana Operation and Oversight Grant and authorizes Mason County Administrator Knizacky to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) C. Lange

Commissioner Squires invited all to attend the Hospital Finance Authority Meeting that will be held on January 16, 2020 at 4 p.m. He had no other reports.

Commissioner Krieger, as Parliamentarian, noted that he had reviewed the Board of Commissioner Adopted Rules and clarified the need to delete section 5.12 as the former provision is no longer needed for roll call votes as the State law allows for voice votes.

Motion by S. Hull and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, it is necessary, from time to time, to review and update the adopted rules of the Mason County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the adopted rules of the Mason County Board of Commissioners.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Register of Deeds is recommending the purchase of a Life Cycle Plan from the Register of Deeds Automation Fund; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending the approval of the purchase of this plan.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of a LifeCycle Plan from the Register of Deeds Automation Fund.

Moved for your approval.

Motion carried. (Signed) S. Hull

Commissioner Squires asked for clarification of what the Life Cycle Plan was. Administrator Knizacky informed him that it was an annual fee for software maintenance.

Motion by S. Hull and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Circuit Court Reporter McLouth is seeking authorization to sell and dispose of the attached surplus county assets; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending board approval of this request.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason authorizes Mason County Administrator Knizacky to dispose of the attached surplus county assets.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the State of Michigan is currently offering grant opportunities to counties for the operation of a Veteran’s Affairs Office; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the county authorize the submittal of a letter of notice and application for grant funding for the operation of the Veteran’s Affairs Office.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason authorizes the submittal of a letter of notice and application for grant funding for the operation of the Veteran’s Affairs Office; and

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes Chairwoman Andersen to sign any necessary documents.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Commissioner J. Andersen and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the transfers for January 14, 2020.

THEREFORE, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Welfare Child Care	\$ 29,400.00
Road Patrol	\$175,750.00
Friend of the Court	\$119,750.00
Indigent Defense	\$ 38,375.00
Jail Operations	\$136,395.00
Law Library	\$ 3,750.00

January 14, 2020

Social Welfare	\$ 7,000.00
Probate Court Child Care	\$ 67,250.00
Property & Liability Insurance	\$ 10,250.00

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S. Hull

Motion by Commissioner J. Andersen and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, an employee is retiring from the Circuit Court; and

WHEREAS, Circuit Court Judge Sniegowski is requesting that the replacement employee be hired early to allow the new employee to be trained by the retiring employee; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the board approve the early hiring of the new employee for training purposes.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the early hiring of the new employee for training purposes.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Commissioner J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Public Act 202 of 2017 requires the Michigan State Treasurer to establish uniform actuarial assumptions for use with annual Form 5572 (Retirement System Annual Report); and

WHEREAS, Gabriel Roeder Smith & Company performs the actuarial services for the County's retiree health insurance; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the County approve the attached proposal.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached proposal from Gabriel Roeder Smith & Company; funding to come from the Health, Life, & Pension Insurance Fund.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Commissioner J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, & Rules Committee feels that an increase in the compensation package is justified.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Future Compensation memo for the years 2020, 2021, 2022 and 2023. This compensation package shall apply only to those eligible employees not represented by the Fraternal Order of Police or the Teamsters State, County & Municipal Workers Local Union No. 214; and

BE IT FURTHER RESOLVED, that the 2020 Salary Schedule for the Airport Manager based on 40 hours a week will be set as follows:

Start	\$41,959.79
Satisfaction plus 1 year	\$45,662.13
Satisfaction plus 2 years	\$49,364.45

Moved for your approval.

Motion carried. (Signed) J. Andersen

Commissioner Squires thanked the Finance, Personnel & Rules Committee, along with Administrator Knizacky, for looking into the issue surrounding a raise for the employees, as he felt it was much deserved for all employees.

Motion by Commissioner R. Bacon and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one position on the Mason County Parks and Recreation Commission with a term that expired on December 31, 2019; and

WHEREAS, Mr. Wayne Andersen has agreed to be appointed to fill this vacancy.

January 14, 2020

THEREFORE BE IT RESOLVED, that Mr. Wayne Andersen be appointed to the position on the Mason County Parks and Recreation Commission with terms expiring December 31, 2022.

Moved for your approval.

Motion carried. (Signed) R. Bacon

Administrator Knizacky noted the closing of 2019 Fiscal Year is going well. He is awaiting final determination from the State regarding the approval of grants for the secondary road patrol; and finally, he was happy to report that the Veteran's Officer has now met the requirements to access the State VA system, which will provide better service for our local veterans.

Commissioner Andersen announced that there is a Township Officers Meeting on Thursday, January 16, 2020 at the Pere Marquette Township hall at 7:30 p.m.

There was no Public Comment.

With no other business the meeting was adjourned at 9:31 a.m.

CHERYL KELLY, COUNTY CLERK

JANET S. ANDERSEN, BOARD CHAIR