

September 10, 2019

The regular meeting of the Mason County Board of Commissioners was held at 9:00 a.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairwoman J. Andersen

Roll call was taken. Present: N. Krieger, G. Castonia, C. Lange, L. Squires,  
S. Hull, J. Andersen, R. Bacon  
Absent: NONE

Invocation was given by S. Hull. Pledge of Allegiance to the flag of the United States of America followed.

Motion by G. Castonia and seconded by R. Bacon to approve the agenda. Motion carried.

Motion by C. Lange and seconded by S. Hull to approve the minutes of the August 13, 2019 Regular meeting. Motion carried.

No correspondence was read.

Public comment: There was none.

Motion by N. Krieger and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, MCL 168.24c of Michigan Election Law requires the County Board of Commissioners to fill two vacancies on the Board of County Canvassers by electing a Democratic member and a Republican member from names submitted by the County Political Party Committees; and

**WHEREAS**, the Democratic County Political Party Committee has submitted Ms. Chris Fonesbeck, Mr. Vincent Kennedy and Mr. Jason Wolven; and

**WHEREAS**, the Republican County Political Party Committee has submitted Mr. James Bachelder, Ms. Rosemarie DeLoof, and Ms. Rebecca Robinson.

**THEREFORE BE IT RESOLVED**, that Ms. Chris Fonesbeck, Mr. Vincent Kennedy and Mr. Jason Wolven be considered for the Democratic member of the Board of County Canvassers for a term ending November 1, 2023; and

**BE IT FURTHER RESOLVED**, that Mr. James Bachelder, Ms. Rosemarie DeLoof, and Ms. Rebecca Robinson be considered for the Republican member of the Board of County Canvassers for a term ending November 1, 2023.

Moved for your consideration.

Motion carried. (Signed) N. Krieger

Commissioner voting for the respective open canvass seat(s) are as follows:

	Democrat	Republican
Squires-	Wolven	DeLoof
Lange-	Fonesbeck	Robinson
Krieger	Fonesbeck	Robinson
Hull-	Fonesbeck	Robinson
Castonia-	Fonesbeck	Robinson
Andersen-	Fonesbeck	Robinson

Motion by N. Krieger and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Jail received the support from the citizens of the County of Mason for a millage of up to 0.58 mill; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the Board of Commissioners levy 0.58 mill.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason instructs the County Clerk to certify the levy of 0.58 mill for the 2019 levy.

Moved for your approval.

Motion carried. (Signed) N. Krieger

Motion by Public Safety and Courts Committee Chairman G. Castonia and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, there is a vacancy on the Mason/Ocean 911 Board of Directors due to the departure of Mr. Kevin Walk as the EMS Official; and

**WHEREAS**, Mr. Jim Herrema has agreed to be the EMS Official representing the County of Mason on the Mason/Oceana 911 Board of Directors; and

**WHEREAS**, Mr. Jim Herrema is the Deputy Director of Northern Operations for Life EMS.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason appoints Mr. Jim Herrema to be the EMS Official representing the County of Mason on the Mason/Oceana 911 Board of Directors.

Moved for your approval.

Motion carried. (Signed) G. Castonia

Motion by Public Safety and Courts Committee Chairman G. Castonia and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the State of Michigan and the County of Mason have historically worked together to provide for Emergency Management Programs.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the Emergency Management Performance Grant (EMPG) Agreement for FY 2019 between the State of Michigan and the County of Mason for the fiscal year of October 1, 2018 to September 30, 2019 and further directs the County Chair to sign said agreement.

Moved for your approval.

Motion carried. (Signed) G. Castonia

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Act 2 of 1968 (State Convention Facility Development Act), may have necessitated a public hearing in order to comply with Act 5 of 1982 (Truth in Taxation).

**NOW THEREFORE BE IT RESOLVED**, that the Clerk of the County of Mason is hereby authorized and directed to publish notice of such public hearing, and said notice be substantially in the form of the attached Exhibit A, in a newspaper of general circulation within the county district. The notice shall be published not less than six days before the public hearing and shall comply with all requirements of said Act 5 and shall post notice of said public hearing in compliance with the Michigan Open Meetings Acts.

Moved for your support.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to set the date for the annual Budget Work Session Meeting.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason establishes, October 2, 2019 at 7:00 PM, as the date and the time for the annual Budget Work Session Meeting.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, state planning statutes call for the establishment of a five year capital improvement program; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending the attached five year capital improvement program.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached five year capital improvement program.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for August 14, 2019.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Road Patrol	\$174,000.00
Jail Operations	\$135,000.00
Airport Operations	\$ 30,000.00

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S.Hull

Motion by L. Squires and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Road Patrol Millage request received the support from the citizens of the County of Mason for a millage of up to 0.30 mill; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the Board of Commissioners levy 0.30 mill.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason instructs the County Clerk to certify the levy of 0.30 mill for the 2019 levy.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending a levy of 0.003 mill for 2019 for the Soldiers & Sailors Relief Commission.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason requests the levy of 0.003 mill for 2019 for the Soldiers & Sailors Relief Commission and authorizes the County Clerk to certify the same.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Michigan Department of Transportation has offered a grant contract to conduct an Airport Layout Plan including Exhibit A – Phase 1 (Survey, Critical Aircraft & Alternatives Analysis) - Planning, as further defined in Contract No. 2019-0928, at the Mason County Airport; and

**WHEREAS**, the Buildings, Planning, Drains, & Airport Committee is recommending the approval of this contract.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves Contract No. 2019-0928 for a Federal/State/Local Airport Project to reimburse Mason County to conduct an Airport Layout Plan including Exhibit A – Phase 1 (Survey, Critical Aircraft & Alternatives Analysis) - Planning, at the Mason County Airport and directs the Board Chair Janet S. Andersen to sign any necessary documents.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County’s claims dated

August 08, 2019 totaling \$421,873.67 and

August 22, 2019 totaling \$268,478.11

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the improvement to the Ludington sewer system resulted in the need to make improvements to Lift Station No. 1 located on US 10; and

**WHEREAS**, the estimated cost of these improvements is \$962,000.00 including contingency; and

**WHEREAS**, Mason County owns 26.71% of the US-10 sewer trunk line between Myer Road and Scottville city limits; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the County purchase 26.71% of Lift Station No. 1.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of 26.71% of Lift Station No. 1 for an amount not to exceed \$257,000.00; funds to come from the fund balance of the General Fund.

Moved for your approval.

Motion carried. (Signed) S. Hull

Commissioner Krieger noted that it was unfortunate that due to the City of Ludington updating their system, the effects that it would have on the City of Scottville and the County; but this appears to be the best way to move forward with the project.

Commissioner Squires commented that he is on the Department of Public Works Board and this is an issue that has been under consideration for a long time, and now is the time to move forward with updating as it is in the best interests of the constituents.

Commissioner Andersen noted it is a much needed project.

Motion by R. Bacon and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Airport Manager O'Connor and the Buildings, Planning, Drains, and Airport Committee are recommending the attached subscription service agreement to facilitate the installation of a self serve terminal at the Mason County Airport.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached subscription service agreement with QT POD, LLC and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) R. Bacon

Motion by Board Chair J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, in the early 1990's, a Citizen's Advisory Committee was appointed by the Board of Commissioners of the County of Mason to examine the County's financial situation and to make recommendations for improving it; and

**WHEREAS**, one of the recommendations made was that the County Board of Commissioners should evaluate fees and charges controlled by the County Board of Commissioners at least annually and adjust them according to increased costs of providing services; and

**WHEREAS**, the Buildings, Planning, Drains, & Airport Committee has evaluated the Plumbing Permit Fees and is recommending approval of the attached Permit Fee change.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Permit Fee change; effective October 1, 2019.

Moved for your adoption.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, County Clerk Kelly is requesting authorization to purchase a chair; and

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending the approval of this purchase from the Equipment Replacement Fund 402.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of a chair; funds to come from the Equipment Replacement Fund 402.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Board of Commissioners of the County of Mason was authorized by the citizens of the County of Mason, to levy a millage of up to 0.2979 mill for the purpose of funding the operation and maintenance of Senior Centers and Senior Citizens Programs in the County of Mason.

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the Board of Commissioners only levy 0.27 mill.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason requests the County Clerk to certify the levy of 0.27 mill for the 2019 levy.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Oakview Medical Care Facility received the support from the citizens of the County of Mason for millage of up to 0.9715 mill; and

**WHEREAS**, the Mason County Department of Health and Human Services Board has the responsibility for the operation of Oakview Medical Care Facility; and

**WHEREAS**, the County of Mason requires notification each year of the amount of millage needed to be levied for the continued operation of Oakview Medical Care Facility; and

**WHEREAS**, the Mason County Department of Health and Human Services Board has indicated a need for the 0.9715 mill to be levied.

**THEREFORE BE IT RESOLVED**, that the Mason County Department of Health and Human Services Board requests the Board of Commissioners of the County of Mason to levy 0.9715 mill for 2019 for the operation of Oakview Medical Care Facility and the County Clerk to certify the same.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Treasurer A. Kmetz presented the monthly Treasurer's Report. Treasurer Kmetz notes that October begins the audit of the Principal Residence Exemption (PRE). This will finalize the procedure from the State of Michigan to the County now taking over this process.

Clerk C. Kelly presented the monthly Clerk's Report. Clerk Kelly thanked the Board of Commissioners for the approval of the chair for her staff member and for the appointments to the Canvass Board of Mason County.

Administrator Knizacky thanked the board for the approval of the Five-year Capital Improvement plan as the County is required to have this in place for replacement equipment. He noted that he attended a census meeting last week and as the Federal Government wraps up the process, he will bring forward more information in the future. Handouts were placed in the County Clerk's office for constituents to review.

Public Comment: Courtney Magaluk, the new Scottville City Manager, introduced herself to the Board of Commissioners and all that were present.

Rebecca Robinson, of Branch Township, invited all to attend the picnic that will be held Sunday, September 15, 2019 from 1-3 p.m. at Suttons Landing in Pere Marquette Township. The picnic is free and open to the public. Elected officials were invited to speak at this event.

Commissioner Krieger thanked all six individuals who submitted their names to the Mason County Board of Canvassers.

There was no other business:

The meeting was adjourned at 9:35 A.M.