

August 13 2019

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairwoman J. Andersen

Roll call was taken. Present: N. Krieger, G. Castonia, C. Lange, L. Squires,  
S. Hull, J. Andersen, R. Bacon  
Absent: NONE

Invocation was given by C. Lange. Pledge of Allegiance to the flag of the United States of America followed.

Motion by C. Lange and seconded by R. Bacon to approve the agenda with the removal of Kelly Van Frankenhuyzen from consideration to the appointment to the Mason County Local Emergency Planning Committee. Motion carried.

Motion by S. Hull and seconded by N. Krieger to approve the minutes of the July 9, 2019 Regular meeting. Motion carried.

No correspondence was read.

Public comment:

Sheriff Cole gave a presentation endorsing the need for law enforcement at West Shore Community College, along with his support of this issue. He thanked the committees for their work involved with regards to this and also a special thanks to Administrator Knizacky for all his work.

Cynthia, West Shore Community College President of Student Senate, thanked the commissioners for their consideration of this proposal and wanted to express her endorsement and support of having an officer on the campus due to the changing times.

West Shore Community College President Scott Ward thanked the committees and Administrator Knizacky for their work with regards to the request to have an officer provide security at the college. He expressed the needs of the college and for the community to have a safe environment available to those in attendance at the college. West Shore would greatly appreciate the presence of a uniformed officer and look forward to the cooperative alliance between the two entities.

Jim Kelly, Michigan State University Extensive (MSU-E) Director, provided the Board with a quarterly brochure and briefly reviewed the events that MSU-E has participated in. Commissioners were invited to the 2019 Connecting Entrepreneurial Communities Conference that will be held October 1-2 in Ludington.

Motion by N. Krieger and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Sheriff Cole and the Public Safety, & Courts Committee is recommending approval of the purchase of a dual pump system from the Equipment Replacement Fund.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of a dual pump system for the Sheriff's Office; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) N. Krieger

Motion by N. Krieger and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Sheriff Cole has requested authorization to purchase three (3) radar units; and

**WHEREAS**, the Public Safety & Courts Committee is recommending approval of this purchase from the Equipment Replacement Fund.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves purchasing three (3) radar units; funds to come from the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) N. Krieger

Motion by Public Safety and Courts Committee Chairman G. Castonia and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Ordinance No. 12 requires that an organizer of an outdoor assembly event attended by more than 500 attendants must apply for a license to conduct said event; and

**WHEREAS**, Thomas and Mitchel Bogner have made an application to hold an event the weekend of September 13-15, 2019; and

**WHEREAS**, the Public Safety and Courts Committee has reviewed the application and has found it to be complete.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the license for an outdoor assembly for Thomas and Mitchel Bogner pursuant to Mason County Ordinance No. 12. Moved for your approval.

Motion carried. (Signed) G. Castonia

Motion by Public Safety and Courts Committee Chairman G. Castonia and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, West Shore Community College President Scott Ward has requested that Sheriff Cole provide security within the jurisdiction of the West Shore Community College Campus for the period of September 1<sup>st</sup> to April 30<sup>th</sup> each year; and

**WHEREAS**, Sheriff Cole is recommending the hiring of one additional deputy sheriff and assigning an officer to the West Shore Community College Campus for the period of September 1<sup>st</sup> to April 30<sup>th</sup> each year; and

**WHEREAS**, Sheriff Cole is recommending that the officer would supplement summer law enforcement at county cost for the period of May 1st to August 31<sup>st</sup> each year; and

**WHEREAS**, the Public Safety and Courts Committee has negotiated the attached agreement with West Shore Community College; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending the attached budget amendment to fund the county’s 2019 share of the costs.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Agreement to provide for an additional Deputy Sheriff for increased law enforcement services primarily within the jurisdiction of the West Shore Community College Campus; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached budget amendment.

The floor was open for discussion and the following comments from Commissioners:

Commissioner Squires noted that he had spoken with many constituents. Security would provide a sense of safety at the College and build bridges between the youth and law enforcement. The biggest concern against this agreement is that there continues to be no security at the courthouse, a project that he has been working on for a long time. Additional unfavorable concerns surrounded responsibility-who holds if officer is not quick enough in responding, accountability of officer-does this fall to the college or sheriff department, and funding-where to get the additional \$45,000 necessary to have on staff at the county in the months not working for the college. He prefers to be proactive to a situation rather than reactive.

Commissioner Castonia felt that the liability aspect was covered in the contract and that West Shore Community College was paying to have this officer on campus.

Commissioner Bacon questioned if security at the College was mandated by the State? Sheriff Cole responded with “No”. As the college offers a criminal justice program, could a student in this program be deputized by the Sheriff and be employed by the college? Sheriff Cole noted it had to be a certified police officer.

Commissioner Krieger noted several concerns:

First concern is surrounding State statute and that there are other means to provide security under the existing law for the College to utilize. Having the County provide an officer for security would set a precedent for other public entities, such as townships. This practice has not been done in the past.

The document does not really have a conflict resolution in the agreement. Public Safety and Courts and the Finance Committee discussion was security to train staff/students to respond to incident-not full time security. Training would not take 40 hours a week. The “so-called” position has been morphed into a different category.

The statement that having an officer will provide better law enforcement in northern Mason County is not correct as the officer would be bound to the campus. Emergency definitions in the agreement are defined as nearby- but a detailed understanding is not outlined. An arbitration process is not built into the agreement.

Additionally, more questions need to be answered before moving forward giving preferential treatment to an outside entity. Bottom line, is to have this item “fast-tracked” would be an injustice, as it has not been given due diligence in the short time frame in which it was presented in order to meet the September 1, 2019 date for the contract to begin.

Roll call was requested by Commissioner Lange.

AYES: Castonia, Squires

NAYES: Krieger, Lange, Hull, Andersen, Bacon

Motion denied. (Signed) G. Castonia

President Ward and Student Senate President Cynthia, left the meeting at 7:39 p.m.

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, good budget management practice recommends the amendment of the budgets as necessary; and **WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the attached budget amendments as proposed by the various Department Heads.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached 2019 General Fund, Special Revenue Funds, and Debt Service Fund budget amendments as recommended by the Finance, Personnel, & Rules Committee.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending the approval of the purchase of the attached list of computers from the Equipment Replacement Fund, the Delinquent Tax Revolving Fund, and the Parks and Recreation Fund.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of the attached list of computers, funds to come from the Equipment Replacement Fund, the Delinquent Tax Revolving Fund, and the Parks and Recreation Fund.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee has reviewed the transfers for August 14, 2019.

**THEREFORE**, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Road Patrol	\$174,000.00
Jail Operations	\$135,000.00
Airport Operations	\$ 37,450.00

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S.Hull

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Probate Judge Nellis is recommending the attached County Child Care Budget Summary with the State of Michigan.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached County Child Care Budget Summary with the State of Michigan; match funds to come from General Fund appropriations and the fund balance in the Child Care Fund; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason authorizes the County Chair and County Administrator to sign the County Child Care Budget Summary on their behalf.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Board of Commissioners of the County of Mason has previously indicated the need for additional clerical assistance for the County Administrator and Emergency Management Coordinator offices; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the number of hours allocated to the County Administrator's office be increased to 40 hours a week and the hours allocated to the Emergency Management Coordinator's office be increased to 15 hours a week.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves increasing the number of hours allocated to the County Administrator’s office to 40 hours a week and the hours allocated to the Emergency Management Coordinator’s office to 15 hours a week effective on the date that a part-time employee can be hired by the Emergency Management Coordinator; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason authorizes the Emergency Management Coordinator to hire a part-time employee at 15 hours a week at an hourly rate and fringe benefits consistent with the salary schedule and Employee Handbook.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by Finance, Personnel, & Rules Committee Chairman C. Lange and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the State of Michigan is currently offering grant opportunities to counties for the operation of a Veteran’s Affairs Office; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the county authorize the submittal of a letter of notice and application for grant funding for the operation of the Veteran’s Affairs Office.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason authorizes the submittal of a letter of notice and application for grant funding for the operation of the Veteran’s Affairs Office; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners authorizes Chairwoman Andersen to sign any necessary documents.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by L. Squires and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Life EMS, Inc. has requested the purchase of a new ambulance; and

**WHEREAS**, the Public Safety and Courts Committee is recommending the approval of the purchase of a new ambulance from the Equipment Replacement Fund 402.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of a new ambulance; funds to come from the Equipment Replacement Fund 402.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by L. Squires and seconded by N. Krieger to approve the following resolution:

**WHEREAS**, Emergency Management Coordinator Reimink and the Public Safety & Courts Committee are recommending the appointment of Ms. Kathy Sherwood to the Mason County Local Emergency Planning Committee.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the appointment of Ms. Kathy Sherwood to the Mason County Local Emergency Planning Committee.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Director of Information Technology D. Englebrecht requested authorization to purchase the attached server project from the Computer Network Operation & Maintenance Fund; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending purchasing this equipment from the Computer Network Operation & Maintenance Fund.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of the attached server project; funds to come from the Computer Network Operation & Maintenance Fund.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County Administrator Knizacky is requesting that the Board of Commissioners reschedule the October 8, 2019 Board of Commissioners meeting due to a conflict; and

**WHEREAS**, Finance, Personnel, & Rules Committee is recommending canceling the October 8, 2019 board meeting and rescheduling the October board meeting on October 10, 2019 at 7:00 p.m..

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves canceling the October 8, 2019 board meeting and rescheduling the October board meeting on October 10, 2019 at 7:00 p.m. in the Mason County Board of Commissioners room.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Director of Information Technology Diane Englebrecht is recommending the purchase of twelve (12) telephone handsets; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending paying for the attached telephone handsets out of the Equipment Replacement Fund.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of the attached telephone handsets; funds to come from the Equipment Replacement Fund.

G. Castonia asked if these handsets are for inventory on hand and why?

Moved for your approval.

Ayes: N. Kreiger, C. Lange, L. Squires, S. Hull, R. Bacon, J. Andersen

Nays: G. Castonia

Motion carried. (Signed) S. Hull

G. Castonia voted No on the matter of handsets.

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Airport Manager O'Connor and the Buildings, Planning, Drains, and Airport Committee are recommending the attached lease with Mr. Nick Swan.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached lease with Mr. Nick Swan and directs the Board Chair to sign it on their behalf.

Commissioner Krieger questioned this lease as he was not familiar with the County's current policy. Administrator Knizacky informed Commissioner Krieger that the County had to purchase an old hangar from Mr. Swan, and he received a lower rent amount for a period of time. The time has now arrived for his lease to be renewed, at the full rental rate.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated:

July 11, 2019 totaling \$633,110.65 and

July 25, 2019 totaling \$435,043.31 and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Prosecutor currently provides legal representation to the Department of Health and Human Services under a contract with the State of Michigan; and

**WHEREAS**, Mason County Prosecutor and State of Michigan would like to amend this contract.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves an amendment of Contract PROFC 17-53001 with the State of Michigan Department of Health and Human Services.

Moved for your approval.

Motion carried. (Signed) C. Lange, J. Andersen, S. Hull.

Motion by Buildings, Planning, Drains, and Airport Committee Chairman S. Hull and seconded by N. Krieger to approve the following resolution:

HONORABLE COMMISSIONERS

Michigan  
Department Of  
Transportation  
2207B (11/16)

**PERFORMANCE  
RESOLUTION FOR  
GOVERNMENTAL AGENCIES**

*This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way".*

RESOLVED WHEREAS, the County of Mason  
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.

- 6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
- 7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name:

Mason County Drain Commissioner

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by The Mason County Board of Commissioners of the County of Mason at a regular meeting held on the 13<sup>th</sup> day of August A.D. 2019.

Signed \_\_\_\_\_ Title Mason County Clerk

Moved for your approval.

Motion carried. (Signed) S. Hull

Commissioner Krieger, as parliamentarian, noted that any resolution presented to the board regarding the County entering into an agreement, could waive the reading of the entire resolution, as long as the entire board was provided the information to be reviewed.

Motion by R. Bacon and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the County of Mason needs the FAA to perform a commissioning flight inspection of the PAPIs/MIRLs on Runway 01/19 & 08 and REILs/MIRLs on Runway 26 at the Mason County Airport.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Non-Federal Reimbursement Agreement with FAA and furthers directs the Board Chair to sign said agreement on their behalf; funds to come from the Airport Improvement Fund.

Moved for your approval.

Motion carried. (Signed) R. Bacon

Commissioner Andersen provided a report on the Council on Aging and introduced Director of the Scottville Senior Center, Bill Kerns, who was present in the audience and thanked him for the exceptional service he had provided. The Council on Aging is requesting to levy 0.27 mills to be utilized by all of the Senior Citizen entities within Mason County for the 2020 calendar year.

Motion by Board Chair J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Sec. 333.2891 of the Public Health Code allows for the setting of Vital records fees and Mason County has not increased said fees since 2012.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason authorizes the County Clerk's Office to increase the expedite fee for the issuance of a marriage license from \$25.00 to \$50.00.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee has worked with Airport Manager John O'Connor and Airport Engineer Prein & Newhof to develop the attached proposed Airport Capital Improvement Plan for the Years 2020-2024; and

**WHEREAS**, the County must submit a proposal to the State of Michigan to be eligible for state and federal funding at the Mason County Airport.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached proposed Airport Capital Improvement Plan for the Years 2020-2024 and further directs County Administrator Fabian Knizacky and Airport Manager John O'Connor to present the plan to the Michigan Office of Aeronautics.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by G. Castonia to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, there are vacancies on the Mason County Department of Public Works, and the Mason County Economic Development Corporation/Brownfield Redevelopment Authority Board due to the resignation of interim Scottville City Manager Steve Brock; and

**WHEREAS**, these positions are mandated to be filled by a representative of the City of Scottville; and

**WHEREAS**, the City of Scottville has appointed Courtney Magaluk as city manager and has indicated that she will replace Mr. Brock on various boards.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason appoints Courtney Magaluk to the Mason County Department of Public Works for a term ending December 31, 2021, and the Mason County Economic Development Corporation/Brownfield Redevelopment Authority Board for a term ending December 31, 2023; and

**BE IT FURTHER RESOLVED**, that this individual will be automatically removed from the Mason County Department of Public Works, and the Mason County Economic Development Corporation/Brownfield Redevelopment Authority Board if she no longer holds her position as outlined above and her position replacement would require formal approval by the Mason County Board of Commissioners.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**; Blue Cross Blue Shield of Michigan has provided the attached Group Benefit and Rate Renewal Summary; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending approval of this renewal summary.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the County of Mason approves the attached Group Benefit and Rate Renewal Summary and directs Mason County Administrator Fabian Knizacky to sign the appropriate documents.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Commissioner Krieger inquired if this was the annual renewal for the group benefits and was informed by Administrator Knizacky, that "yes" it was for the Medicare retiree portion only.

Motion by Board Chair J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Council on Aging has recommended fiscal year 2020 funding allocations of \$221,753.00 for the Scottville Senior Center, \$176,300.00 for the Ludington Senior Center, \$39,291.00 for the Tallman Lake Senior Center, \$31,921.00 for Mason County Central Schools Meal Program, \$8,000.00 for HELP, Inc., and \$29,473.00 for the Free Soil Senior Center; and

**WHEREAS**, the Mason County Finance, Personnel, & Rules Committee is recommending the approval of this recommendation.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the fiscal year 2020 funding allocations as recommended by the Mason County Council on Aging.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Board Chair J. Andersen and seconded by R. Bacon to approve the following resolution:

HONORABLE COMMISSIONERS



**WHEREAS**, National Preparedness Month is a nationwide effort held each September to increase public awareness about the importance of emergency preparedness in order to reduce injury, loss of personal property, and loss of life in hazardous circumstances; and

**WHEREAS**, the theme for 2019 is “Prepared, Not Scared. Be Ready for Disasters”; and

**WHEREAS**, week one focuses on Saving Early for Disaster Costs, by checking your insurance coverage and completing an Emergency Financial First Aid Kit (EEFAK); and

**WHEREAS**, week two focuses on Making a Plan to Prepare for Disasters by knowing how to receive emergency alerts and warnings, knowing your evacuation routes, and discussing the plan with your family members before a disaster strikes; and

**WHEREAS**, week three concentrates on Teaching Youth to Prepare for Disasters by teaching them what to do if they are away from home during an emergency, updating school and day care records, and incorporating preparedness into everyday learning; and

**WHEREAS**, week four urges everyone to Get Involved in Your Community’s Preparedness by finding out about different Voluntary Organizations Active in Disaster (VOADs), learning about the common hazards of our community, and learning a life-saving skill, such as first aid and CPR; and

**WHEREAS**, the devastating mudslides, hurricanes, floods, and wildfires of 2018 and the first half of 2019 reminded us of the importance of preparing for disasters. Often, we will be the first ones in our communities to take action after a disaster strikes and before first responders arrive, so it is important to prepare in advance to help yourself and your community by visiting [www.ready.gov/september](http://www.ready.gov/september) or the Mason County Emergency Management web page for information and resources regarding the importance of emergency preparedness in Mason County.

**NOW THEREFORE BE IT RESOLVED**, that I, Janet Andersen, Chairwoman of the Board of Commissioners of Mason County, urge all county residents to educate themselves and prepare for emergencies and do hereby proclaim September 2019 as Preparedness Month in Mason County.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Treasurer A. Kmetz presented the monthly Treasurer’s Report. Treasurer Kmetz noted that the Foreclosure sale was recently held and that 18 parcels were sold, which covered the county’s cost. There are five remaining parcels that did not sell, and will be attempted to be sold at the second sale.

Clerk C. Kelly presented the monthly Clerk's Report. Clerk Kelly thanked the Commissioners for approving the Vital Records Waiver fee. She informed the Board that notification was given today that the Kaleva Norman Dickson School District will have a proposal for the November 5, Election. This proposal will affect Meade Township. This will make for two precinct elections for November 2019. She received the March 10, 2020 Election calendar with the deadline dates. This was distributed to every entity that may be wishing to utilize use of this election.

Administrator Knizacky thanked the Board for the increase in staffing hours and for moving of the October board meeting. The 2020 budget is being finalized. If any member wishes to have any changes, please advise him of those changes. He will be traveling with Airport Manager J. O’Connor to Lansing next week for a meeting with MDOT to present the five-year funding plan for the Mason County Airport.

Public Comment: Mr. Bill Kerns, Director of the Senior Center in Scottville, thanked Commissioner Andersen for her kind comments. Additionally, he thanked the board for the continued support of all the Senior Centers in the County. He invited the Board to the Appreciation dinner to be held September 26 at the Scottville Senior Center, acknowledgment of grandparents raising grandchildren will be given at this dinner.

Commissioner Squires thanked Administrator Knizacky on his work regarding the security issues with West Shore Community College. He sees a future collaboration with the college once a favorable contract is ironed out.

There was no other business:

The meeting was adjourned at 8:25 P.M.