

December 11, 2018

The regular meeting of the Mason County Board of Commissioners was held at 7:00 p.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Lange.

Roll call was taken. Present: W. Taranko, C. Lange, L. Squires,
S. Hull, J. Andersen, T. Posma
Absent: G. Castonia.

Invocation was given by T. Posma. Pledge of Allegiance to the flag of the United States of America followed.

Motion by J. Andersen and seconded by S. Hull to approve the agenda with the addition of a resolution requesting additional hours for a joint clerical position. Motion carried.

Motion by L. Squires and seconded by W. Taranko to approve the minutes of the November 13, 2018 Regular Meeting. Motion carried.

Correspondence:

- Chairman Lange read a memorandum that he received from the payroll department of the Clerk's Office notifying all the Commissioners to make sure to turn in any outstanding meeting per diem to the Clerk's office on or before December 18th, 2018.

- Administrator Knizacky inquired of the Board to see if they wished to take any action on the grant opportunity that has become available to have Mason County partner with District Health Department #10. This grant opportunity would provide education and awareness regarding marijuana with support education and outreach initiatives. Administrator Knizacky would complete the grant application portion and the District Health Department #10 would provide the services. The grant would provide \$9,515 in funds for this outreach program for Mason County. Motion by T. Posma and seconded by L. Squires to allow Administrator Knizacky to enter into an agreement with the District Health Department #10 to apply for the grant to provide education and outreach awareness regarding marijuana. Motion carried.

Public comment:

- Shari Spoelman, who has been the interim Michigan State University Extension District 5 Coordinator, introduced the newly appointed District 5 Coordinator Mr. James Kelly. Mr. Kelly stated that he looks forward to working with Mason County in the future. The Board welcomed him to his new position.

Western Michigan Fair Association President Ken Ferwerda thanked the board for signing the lease renewal agreement. In addition, he briefly reviewed the capital improvement projects that took place this year at the fairgrounds. He thanked the board for their continued support.

Motion by Finance, Personnel, & Rules Committee Chairman W. Taranko and seconded by L. Squires to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County's claims dated November 1, 2018 totaling \$175,477.17, November 15, 2018 totaling \$362,457.69 and November 29, 2018 totaling \$433,421.67; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) W. Taranko, C. Lange, T. Posma

Motion by W. Taranko and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Michigan Municipal Risk Management Authority provides liability, vehicle physical damage, property and crime insurance coverage to the County of Mason; and

WHEREAS, the county's agreement with the Michigan Municipal Risk Management Authority expires on January 1, 2019; and

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WHEREAS, the Finance, Personnel, & Rules Committee is recommending approval of extending the agreement with the Michigan Municipal Risk Management Authority by one year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves extending the agreement with the Michigan Municipal Risk Management Authority by one year and further directs the County Administrator to sign said agreement.

Moved for your approval.

Administrator Knizacky reminded the board that Option 1 will continue with the current coverage the county has. Commissioner Posma noted that the asset distribution for this period totaled approximately \$63,000.00. He attributes this to Administrator Knizacky sitting on the MMRMA board and his continued diligent work for the county.

Motion carried. (Signed) W. Taranko

Motion by W. Taranko and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Register of Deeds is recommending the purchase of the attached county care agreement for the Register of Deeds office from the Register of Deeds Automation Fund; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending the approval of this purchase.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the purchase of the attached county care agreement for the Register of Deeds office; funds to come from the Register of Deeds Automation Fund.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by W. Taranko and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the County used an AS-400 Computer to account for the activities of the Circuit and District Court and certain activities of the Mason County Sheriff's Office; and

WHEREAS, these offices no longer need the AS-400; and

WHEREAS, the Mason County Computer Network Advisory Board and the Finance, Personnel, & Rules Committee are recommending the sale of the AS-400 and storing the remaining files on it in the Cloud.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the sale of the AS-400 and storing the remaining files on it in the Cloud.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by W. Taranko and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one position on the Mason County Tax Allocation Board with a term expiring on December 31, 2018; and

WHEREAS, there was one response to the advertisement notice that was published in the Ludington Daily News from Mr. Jack Harper.

THEREFORE BE IT RESOLVED, that Mr. Jack Harper be appointed to the one position on the Mason County Tax Allocation Board with a term expiring December 31, 2019.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Commissioner Squires brought in the resolutions of Commissioner Castonia due to his absence. Motion by L. Squires and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Emergency Management Coordinator Reimink is recommending the appointment of Mr. Dennis Dunlap, Mr. James Myjak, Ms. Mary Samuels, and Ms. Nikki Salladay to the Mason County Local Emergency Planning Committee.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the appointment of Mr. Dennis Dunlap, Mr. James Myjak, Ms. Mary Samuels, and Ms. Nikki Salladay to the Mason County Local Emergency Planning Committee.

Moved for your approval.

Motion carried. (Signed) L. Squires

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Motion by L. Squires and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one position on the Mason County District Library Board with a term expiring on December 31, 2018; and

WHEREAS, this position must be filled by a candidate who resides in the County of Mason exclusive of the City of Ludington, Hamlin Township, or Pere Marquette Charter Township; and

WHEREAS, there were two eligible responses to the advertisement notice that was published in the Ludington Daily News from Mr. Ivan Anthony and Mr. Robert Hawley.

THEREFORE BE IT RESOLVED, that Mr. Ivan Anthony and Mr. Robert Hawley be considered for appointment to the one position on the Mason County District Library Board that must be filled by a candidate who resides in the County of Mason exclusive of the City of Ludington, Hamlin Township, or Pere Marquette Charter Township for a term expiring on December 31, 2022.

Moved for your approval.

A roll call vote was taken with Commissioners voting for one candidate. Anthony- Taranko, Lange, Hull, Andersen, and Posma. Hawley- Squires. Position to be filled by Ivan Anthony.

Motion carried. (Signed) L. Squires

Motion by L. Squires and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there are two positions on the Mason County Parks and Recreation Commission with terms expiring December 31, 2018; and

WHEREAS, there were two responses to the advertisement notice that was published in the Ludington Daily News from Mr. Steve Begnoche and Mr. Thomas Hooper.

THEREFORE BE IT RESOLVED, that Mr. Steve Begnoche and Mr. Thomas Hooper be appointed to the two positions on the Mason County Parks and Recreation Commission with terms expiring December 31, 2021.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by L. Squires and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Homeland Security Grants are now being given on a regional basis; and

WHEREAS, the County of Mason is a member of the Region 6 Homeland Security Governing Board; and

WHEREAS, the Region 6 Homeland Security Governing Board has designated West Michigan Shoreline Regional Development Commission as the Fiduciary for the 2016 Homeland Security Program; and

WHEREAS, the Region 6 Homeland Security Governing Board has authorized the purchase of one ID & Credentialing System; and

WHEREAS, the County of Mason needs to approve the attached Certification of Goods Received.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Certification of Goods Received and authorizes the Board Chair to sign this document.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by L. Squires and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one vacancy on the Mason County Economic Development Corporation (EDC) Board with a term that expires on December 31, 2018.

WHEREAS, members of the Mason County EDC Board also serve on the Mason County Brownfield Redevelopment Authority Board.

THEREFORE BE IT RESOLVED, that Mr. Scott Ward be appointed to fill the vacancy on the Mason County Economic Development Corporation (EDC) Board/ Brownfield Redevelopment Authority Board for a term ending December 31, 2024.

Moved for your approval.

Motion carried. (Signed) L. Squires

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Motion by L. Squires and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the appointment of the Amber Township, City of Scottville and the Mason County General Public representatives to the Mason County Board of Public Works is required; and

WHEREAS, there were three responses from the advertisement notice that was published in the Ludington Daily News from Mr. Richard Alway representing Amber Township and Ms. Amy Williams representing the City of Scottville and Mr. Matthew Fournier representing the Mason County General Public.

THEREFORE BE IT RESOLVED, that Mr. Richard Alway representing Amber Township, Ms. Amy Williams representing the City of Scottville, and Mr. Matthew Fournier representing the Mason County General Public be appointed to the Mason County Board of Public Works for terms ending December 31, 2021.

Moved for your approval.

Motion carried. (Signed) L. Squires

Motion by Public Safety and Courts Committee Chairman S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, County Clerk Kelly is requesting authorization to dispose of excess shelving and storage equipment; and

WHEREAS, the Buildings, Planning Drains, & Airport Committee is recommending approval of this request.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason authorizes County Clerk Kelly to dispose of shelving and storage equipment.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one vacancy on the Mason County Council on Aging with a term ending December 31, 2018 representing Commissioner District #5; and

WHEREAS, there were two responses from the advertisement that was published in the Ludington Daily News from Ms. Mary Bedker and Ms. Peggy Dittmer.

THEREFORE BE IT RESOLVED, that Ms. Mary Bedker and Ms. Peggy Dittmer be considered for the one position on the Mason County Council on Aging for a term expiring on December 31, 2020.

Moved for your approval.

A roll call vote was taken with Commissioners voting for one candidate: Bedker – Taranko, Hull, Andersen. Dittmer – Lange, Squires, Posma. The voted ended in a tie.

A second roll call vote was taken to break the tie vote. Bedker – Taranko, Squires, Hull, Andersen, Posma. Dittmer – Lange. Position to be filled by Bedker.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there are two positions on the Mason County Planning Commission with terms expiring on December 31, 2018; and

WHEREAS, there were three responses to the advertisement notice that was published in the Ludington Daily News from Ms. Janet Andersen, Mr. Michael Ingison, and Mr. James Wincek.

THEREFORE BE IT RESOLVED, that Ms. Janet Andersen, Mr. Michael Ingison, and Mr. James Wincek be considered for appointment to the two positions on the Mason County Planning Commission for terms that expire December 31, 2021.

Moved for your approval.

A roll call vote was taken with Commissioners voting for two candidates. Andersen – Taranko, Lange, Squires, Hull, Andersen, Posma. Ingison – No votes. Wincek - Taranko, Lange, Squires, Hull, Andersen, Posma. Positions to be filled by Andersen and Wincek.

Motion carried. (Signed) S. Hull

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Commissioner Andersen announced that the new director for the Scottville Senior Center is Bill Kearns. Mr. Kearns is looking forward to working with the Mason County Council on Aging. Commissioner Andersen also thanked the Board of Commissioners for re-appointing her to the Mason County Planning Commission.

Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Mason County Airport Manager O'Connor is requesting additional part-time hours for the summer mowing season; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending the approval of 300 hours for the seasonal part-time employee.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves 300 hours for the seasonal part-time employee for 2019; salary consistent with the part-time position salary schedule.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there are two positions on the Mason County Zoning Board of Appeals with terms that expire on December 31, 2018; and

WHEREAS, there were two responses to the advertisement notice that was published in the Ludington Daily News from Mrs. Lois Krepps and Mr. Doug Robidoux.

THEREFORE BE IT RESOLVED, that Mrs. Lois Krepps and Mr. Doug Robidoux be appointed to fill the two positions on the Mason County Zoning Board of Appeals for terms ending December 31, 2021.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one alternate position on the Mason County Zoning Board of Appeals with a term expiring on December 31, 2018; and

WHEREAS, there was one response to the advertisement notice that was published in the Ludington Daily News from Mr. Thomas Hooper.

THEREFORE BE IT RESOLVED, that Mr. Thomas Hooper be appointed as an alternate member of the Mason County Zoning Board of Appeals with the term ending December 31, 2021.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is a need for the Mason County Planning Commission and the Mason County Zoning Office to receive professional consulting services during the update of the Mason County Master Plan; and

WHEREAS, the Mason County Planning Commission is recommending that the County Board approve the hiring of Williams & Works, Inc. to be the planning consultant to provide professional consulting services during the update of the Mason County Master Plan.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the hiring of Williams & Works, Inc. to be the planning consultant to provide professional consulting services during the update of the Mason County Master Plan and directs the Board Chair to sign the attached agreement.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Buildings, Planning, Drains, & Airport Committee Chairman T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Michigan State University Extension has proposed the attached Agreement for Extension Services to facilitate the staffing and services of the extension office in the County of Mason; and

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WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the Board approve it.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Agreement for Extension Services to facilitate the staffing and services of the extension office in the County of Mason and further directs the Board Chair to sign said agreement on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Eagle Claims Management has provided excellent worker's compensation third party administrator service to the County and has submitted a not to exceed quote of \$7,500.00 in 2019, \$7,500.00 in 2020 and \$7,500.00 in 2021 for a three-year contract extension to the Finance, Personnel, & Rules Committee.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves a three-year contract with Eagle Claims Management beginning January 1, 2019 and further directs the County Chair to sign said contract.

Moved for your approval.

Administrator Knizacky noted that the Worker's Compensation contract for 2019 will be the same cost as the 2018 contract with no increase.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, & Rules Committee is recommending that the County approve the attached Administrative Services Contract with Blue Cross Blue Shield Blue Care Network.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached Administrative Services Contract with Blue Cross Blue Shield Blue Care Network and further directs County Administrator Knizacky to sign the contract on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Western Michigan Fair Association has requested approval of the attached projects on the Mason County Fairgrounds; and

WHEREAS, the Western Michigan Fair Association has requested that the county advance up to \$167,000.00 to assist in the funding of these projects; and

WHEREAS, the Buildings, Planning, Drains, and Airport Committee is recommending approval of these projects; and

WHEREAS, the Finance, Personnel, & Rules Committee is recommending approval of a note with the Western Michigan Fair Association in an amount of up to \$167,000.00 with interest at 4%.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the attached projects on the Mason County Fairgrounds and a note in the amount of up to \$167,000.00 with interest at 4% to the Western Michigan Fair Association; funds to come from fund balance; and

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes County Administrator to finalize the details of the note with the Western Michigan Fair Association once the amount needed is known within the parameter set above by the Board.

Moved for your approval.

Commissioner Squires noted that the County and the Western Michigan Fair Association (WMFA) has had a good relationship and inquired of their history with regards to payment on loans taken out from the County. Administrator Knizacky informed Commissioner Squires and the full board that the WMFA has always made every payment with regards to loans. Commissioner Squires noted that the WMFA has set such a good example with their working relationship between the County and the Association.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Federal Aviation Administration (FAA) requires Airports receiving federal funding to periodically undergo an airport consultant procurement process; and

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WHEREAS, the Michigan Office of Aeronautics has advised the County of the need to perform this process; and

WHEREAS, the Board of Commissioners of the County of Mason established the Airport Consultant Selection Committee to advertise for and interview candidates before making a recommendation to the full Board; and

WHEREAS, Prein&Newhof was the only candidate to submit a proposal and the County has been satisfied with their performance.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves the selection of Prein&Newhof as airport consultant.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by C. Lange and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, it is necessary to set a date for the annual Budget Amendment Meeting.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason establishes, December 26, 2018 at 6:00 PM as the date and the time for the annual Budget Amendment Meeting.

Moved for your approval.

Motion carried. (Signed) C. Lange, W. Taranko

Motion by C. Lange and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Finance, Personnel, & Rules Committee has reviewed the transfers for December 11, 2018.

THEREFORE, we, your Finance, Personnel, & Rules Committee, request your approval of the following transfers:

Road Patrol	\$150,000.00
Friend of the Court	\$ 6,000.00
Junk Authority Administration	\$ 4,250.00
Jail Operations	\$133,333.00

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the Board of Commissioners of the County of Mason approved the establishment of the Mason County Computer Network Advisory Board.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason appoints County Clerk Cheryl Kelly, Register of Deeds Diane Englebrecht, County Treasurer Andrew Kmetz, Drain Commissioner Dennis Dunlap, Sheriff Kim Cole, County Administrator Fabian Knizacky, Equalization Director Thomas Routhier, Emergency Management Coordinator Liz Reimink, Zoning & Building Director Brady Selner, Airport Manager John O'Connor, and Circuit Court Administrator Denise Meissner as voting members of the Mason County Computer Network Advisory Board for terms expiring on December 31, 2020.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, Shayne Eskew has served the citizens of Mason County for over 14 years as an officer in the Mason County Sheriff's Office; and

WHEREAS, Shayne has held the positions of Road Patrol Officer, Secondary Road Patrol Officer, Marine Patrol Officer; Detective; and Road Patrol Sergeant; and

WHEREAS, Shayne completed FAA Safety Team Aviation Training, Part 107 for small unmanned aircraft systems and established the Drone operations for the Mason County Sheriff's Office developing drone policies and procedures; and

WHEREAS, Shayne completed advanced practical homicide investigations training and was the lead evidence technician for the Mason County Sheriff's Office; and

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WHEREAS, Shayne received a lifesaving award in 2012 and again in 2017 for providing first aid and medical care to citizens until emergency medical services could arrive, saving their lives; and

WHEREAS, Shayne received a letter of appreciation from the Hillsboro Department of Public Safety in Texas for his assistance in locating a person of interest related to a Texas homicide investigation; and;

WHEREAS, Shayne was instrumental in the response, investigation, and pursuit of two suspects in a burglary complaint that led to multiple cases being solved in four counties; and

WHEREAS, Shayne was able to convince a violent subject to exit his house voluntarily and to be taken into custody without incident; and

WHEREAS, Shayne served his Country for 20 years in the United States Air force and served his community as a motorcycle safety instructor for seven years; and

WHEREAS, Shayne is retiring from his position from the Mason County Sheriff's Office.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason, does hereby, acknowledge with regret Shayne's decision to retire from his position with the Mason County Sheriff's Office and offers him their best wishes in his future endeavors; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that he has shown throughout his career; and

BE IT FURTHER RESOLVED, that this resolution become a permanent part of the minutes of the December 11, 2018 County Commission proceedings. Moved for your approval.

Charles Lange, Board Chairperson

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of December 11, 2018.

Cheryl Kelly, Mason County Clerk

Motion by C. Lange and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, there is one position on the Mason County Road Commission Board with a term expiring on December 31, 2018; and

WHEREAS, there were four responses to the advertisement notice that was published in the Ludington Daily News from Mr. Jeff Conklin, Mr. Robert Hawley, Mr. Michael Ingison, and Mr. Thomas Trenner.

THEREFORE BE IT RESOLVED, that Mr. Jeff Conklin, Mr. Robert Hawley, Mr. Michael Ingison, and Mr. Thomas Trenner be considered for the one position on the Mason County Road Commission Board for a term ending December 31, 2024.

Moved for your approval.

A roll call vote was taken with Commissioners voting for one candidate. Conklin – Squires; Hawley – no votes; Ingison - Andersen, Posma, Taranko, Lange, Hull; Trenner – no votes. Position to be filled by Mike Ingison.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

WHEREAS, the 2019 budget called for the combination of the part-time Veteran's Affairs Officer position with the part-time Drain Commissioner clerical position; and

WHEREAS, Mason County has applied for grant funding for the Veteran's Affairs Officer position; and

WHEREAS, the current legislation authorizing this funding is being amended and all grant awards will be made after the amended law passes; and

WHEREAS, this delay will cause the position to not be filled in time to replace the retiring Drain Commission employee; and

WHEREAS, Administrator Knizacky is recommending the attached short term reassignment of staff to fill the needs of three offices; and

WHEREAS, this short term reassignment will create the need to increase the hours of a 35 hour a week position to 40 hours a week and authorizing the use of some overtime as needed.

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THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Mason approves increasing the hours of Mary Sulak from 35 hours a week to 40 hours a week; and

BE IT FURTHER RESOLVED, that Administrator Knizacky is authorized to approve up to 50 hours of overtime as need.

Moved for your approval.

Motion carried. (Signed) C. Lange

Treasurer A. Kmetz presented the November 2018 Treasurer's Report. Treasurer Kmetz noted that the office is preparing receivables for year-end.

Clerk C. Kelly presented the November 2018 Clerk's Report. The election recount for the City of Ludington's fifth ward between Angela Serna and Wally Cain was performed Friday, December 7th with election results identical to election night. The State has mandated counties to perform audits after elections. These audits include a ballot hand count to verify results of each precinct. Mason County was given three election audits to perform. Clerk Kelly completed two of the audits for Meade and Grant Townships this past Monday, December 10th, and will complete Pere Marquette Precinct 2 on Monday, December 17, 2018. The Pere Marquette Precinct 2 audit may take up to two days to complete due to the size of the precinct.

Administrator Knizacky Administrator Knizacky noted that the County has applied for five grants through the Michigan Municipal Risk Management Authority's Risk Avoidance Program (RAP) for equipment and training and has been awarded \$10,760.00 in grant monies. He informed the Board that on December 17th, Alpine Tree Service will begin removing the trees that are obstructing flight paths at the Mason County Airport. The northern section of the airport tree obstruction is slated to be completed in February 2019. He reminded the board of the retirement party of Shane Eskew from 1-3 p.m. on Wednesday at the Sheriff Department.

Public Comment: There was no public comment.

Any business: Commissioner Squires wished to thank Commissioner Posma for his 28 years of service on the Board of the Mason County Commissioners. He noted the great example set to the community and appreciated all the work he has done for Mason County. Commissioners Andersen and Lange agreed. Commissioner Posma stated it was a pleasure to serve for the 28 years. He will miss working with everyone and he welcomed Commissioner elect Ron Bacon.

With no other business the meeting was adjourned at 7:53 p.m.

CHERYL KELLY, COUNTY CLERK

CHARLES LANGE, BOARD CHAIRMAN