

September 13, 2016

The regular meeting of the Mason County Board of Commissioners was held at 9:00 a.m. in the Commissioners' Room located in the Mason County Courthouse in the City of Ludington.

The meeting was called to order by Chairman Curtis VanderWall.

Roll call was taken. Present: W. Taranko, B. Carpenter, C. Lange, C. VanderWall,  
S. Hull, J. Andersen, T. Posma  
Absent: None.

Invocation was given by Chairman VanderWall. Pledge of Allegiance to the flag of the United States of America followed.

Motion by T. Posma and seconded by S. Hull to approve the agenda with the deletion of the Growth Alliance Report by Spence Riggs. Motion carried.

Motion by C. Lange and seconded by B. Carpenter to approve the minutes of the August 9, 2016 regular meeting. Motion carried.

No correspondence was read.

There was no public comment:

Mason-Lake Conservation District Manager/MAEAP Technician Jordan DeVries presented his annual report. He updated the Board on the MAEAP (Michigan Agriculture Environmental Assurance Program) and activities the Conservation District has completed this year. It was the best year for the Household Hazardous Waste Collection and tree sales. Commissioner VanderWall attended the Friday Night Farm Tour of the Lundberg Farm and noted that it was informational and a well-organized event.

Motion by C. Lange and seconded by T. Posma to go into public hearing regarding a Brownfield Amendment for 4079 US Highway 10, Amber Township, Ludington, Michigan for Mason County pursuant to and in accordance with the provisions of Act 381 of the Public Acts of the State of Michigan of 1996 as amended. Motion carried. Kirk W. Perschbacher of Lakeshore Environmental, Inc. represents the Holiday Inn Express (the former Baymont Inn) who is requesting the parcel be placed into the Brownfield Redevelopment Program for a term of 18 years. Administrator Knizacky informed the Board of Commissioners that Amber Township voted in August to support the amendment and asked that the Board of Commissioner's of Mason County also support the request. Motion by C. Lange and seconded by W. Taranko to close the public hearing and return to the regular meeting. Motion carried.

Commissioner Taranko recently attended training involving the District 10 Health Department working with the surrounding counties, as well as with non-governmental agencies to assist residents in the area. He found this training to be extremely informational and centered on cost-saving budget measures.

Motion by Public Safety and Courts Committee Chairman W. Taranko and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason-Oceana 911 Center received the support from the citizens of the County of Mason for a millage of up to 0.14 mill; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the Board of Commissioners levy 0.14 mill.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason instructs the County Clerk to certify the levy of 0.14 mill for the 2016 levy.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by W. Taranko and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Prosecuting Attorney has received approval of a Title IV-D Cooperative Reimbursement Agreement with the Department of Health and Human Services beginning October 1, 2016 and ending September 30, 2021.

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**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the Department of Health and Human Services Title IV-D Cooperative Reimbursement Agreement, in its entirety and further authorizes the Chairperson of the County Board of Commissioners to execute said Agreement on behalf of the County Board of Commissioners.

Moved for your approval.

Motion carried.

\_\_\_\_\_  
Date Board of Commissioners

\_\_\_\_\_  
Date Clerk of the County, County of Mason, 51st Circuit Court

Motion by W. Taranko and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Probate Judge Nellis is recommending the attached Child Care contract with the State of Michigan.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Child Care contract with the State of Michigan; match funds to come from General Fund appropriations and the fund balance in the Child Care Fund; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason authorizes the County Chair and County Administrator to sign the County Child Care Budget Summary on their behalf.

Moved for your approval.

Motion carried. (Signed) W. Taranko

Motion by B. Carpenter and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

The Finance, Personnel, and Rules Committee has audited the County’s claims dated August 11, 2016 totaling \$474,013.71 and August 25, 2016 totaling \$309,383.50; and

The Finance, Personnel, and Rules Committee found these claims to be in order and asks the Board to approve these claims.

Moved for your approval.

Motion carried. (Signed) B. Carpenter, T. Posma

Motion by B. Carpenter and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Council on Aging has recommended fiscal year 2017 funding allocations of \$205,531.00 for the Scottville Senior Center, \$156,800.00 for the Ludington Senior Center, \$34,650.00 for the Tallman Lake Senior Center, \$29,825.00 for Mason County Central Schools Meal Program, \$5,000.00 for HELP, Inc., and \$24,200.00 for the Free Soil Senior Center; and

**WHEREAS**, the Mason County Finance, Personnel, & Rules Committee is recommending the approval of this recommendation.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the fiscal year 2017 funding allocations as recommended by the Mason County Council on Aging.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

Motion by B. Carpenter and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Board of Commissioners of the County of Mason was authorized by the citizens of the County of Mason, to levy a millage of up to 0.2979 mill for the purpose of funding the operation and maintenance of Senior Centers and Senior Citizens Programs in the County of Mason.

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the Board of Commissioners only levy 0.27 mill.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason requests the County Clerk to certify the levy of 0.27 mill, 27 cents per \$1,000 valuation for the 2016 levy.

Moved for your approval.

Motion carried. (Signed) B. Carpenter

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Motion by C. Lange and seconded by T. Posma to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Act 2 of 1968 (State Convention Facility Development Act), may have necessitated a public hearing in order to comply with Act 5 of 1982 (Truth in Taxation).

**NOW THEREFORE BE IT RESOLVED**, that the Clerk of the County of Mason is hereby authorized and directed to publish notice of such public hearing, and said notice be substantially in the form of the attached Exhibit A, in a newspaper of general circulation within the county district. The notice shall be published not less than six days before the public hearing and shall comply with all requirements of said Act 5 and shall post notice of said public hearing in compliance with the Michigan Open Meetings Acts.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Mason County Jail received the support from the citizens of the County of Mason for a millage of up to 0.58 mill; and

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending that the Board of Commissioners levy 0.58 mill.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason instructs the County Clerk to certify the levy of 0.58 mill for the 2016 levy.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, & Rules Committee is recommending a levy of 0.003 mill for 2016 for the Soldiers & Sailors Relief Commission.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason requests the levy of 0.003 mill for 2016 for the Soldiers & Sailors Relief Commission and authorizes the County Clerk to certify the same.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by C. Lange and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Sheriff is requesting authorization to upgrade showers at the Mason County Jail with the payment coming out of the Equipment Replacement Fund; and

**WHEREAS**, the Public Safety & Courts Committee is recommending the approval of this payment from the Equipment Replacement Fund.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason authorizes the upgrade of showers at the Mason County Jail with the payment coming out of the Equipment Replacement Fund.

Moved for your approval.

Motion carried. (Signed) C. Lange

At a regular meeting of the Board of Commissioners of the County of Mason, Michigan, held in the Board of Commissioner's room at the Mason County Courthouse of said County on the 13<sup>th</sup> day of September, 2016, at 9:00 A.M.

PRESENT: Commissioner Taranko, Commissioner Carpenter, Commissioner Lange, Commissioner VanderWall, Commissioner Hull, Commissioner Andersen, and Commissioner Posma

ABSENT: None

MOTION BY: Commissioner Lange

SUPPORTED BY: Commissioner Hull

**WHEREAS**, the Brownfield Redevelopment Authority (the "Authority") of the County of Mason, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), has prepared and recommended for approval by the Mason County Board of Commissioners, an Amendment to the Brownfield Plan originally approved by the Mason County Board of Commissioners on the 10<sup>th</sup> day of June 2003, (the "Plan") pursuant to and in accordance with Section 13 of the Act; and

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**WHEREAS**, the Authority has, at least twenty (20) days before the meeting of the Mason County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions which are affected by the Financing Plan (the "Taxing Jurisdictions") about the fiscal and economic implications of the proposed Financing Plan, and the Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13 (10) and 14 (1) of the Act; and

**WHEREAS**, the Mason County Board of Commissioners has made the following determinations and findings:

- The Plan constitutes a public purpose under the Act;
- The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- The proposed method of financing the costs of the eligible activities, as described in the Plan, is feasible and the Authority has the ability to arrange the financing;
- The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and

**WHEREAS**, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Mason County Board of Commissioners desires to proceed with approval of the Plan.

**THEREFORE, BE IT RESOLVED THAT:**

**Plan Approved.** Pursuant to the authority vested in the Mason County Board of Commissioners by the Act, and pursuant to and in accordance with the provisions of Section 14 of the Act, the Plan is hereby approved.

**Severability.** Should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

**Repeals.** All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

AYES: Commissioner Taranko, Commissioner Carpenter, Commissioner Lange, Commissioner VanderWall, Commissioner Hull, Commissioner Andersen, and Commissioner Posma

NAYES: None

ABSTAINED: None

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN )  
COUNTY OF MASON )

I, the undersigned, the duly qualified and acting Clerk of the County of Mason, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Mason at a regular meeting held on the 13<sup>th</sup> day of September, 2016, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 13<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Cheryl Kelly, Clerk, County of Mason

Motion by C. Lange and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Friend of the Court has received approval of a Title IV-D Cooperative Reimbursement Agreement with the Department of Health and Human Services beginning October 1, 2016 and ending September 30, 2021.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the Department of Health and Human Services Title IV-D Cooperative Reimbursement Agreement, in its entirety and further authorizes the Chairperson of the County Board of Commissioners to execute said Agreement on behalf of the County Board of Commissioners.

Moved for your approval.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Commissioners

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of the County, County of Mason, 51st Circuit Court

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Motion by C. Lange and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Sheriff Cole and the Public Safety & Courts Committee is recommending approval of the purchase of the attached boat.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of the attached boat for the Sheriff's Office; funds to come from the Equipment Replacement Fund; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners authorizes the trade-in of a boat and motor as part of the purchase.

Moved for your approval.

Motion carried. (Signed) C. Lange

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Sheriff Cole is requesting authorization to purchase a security camera; and

**WHEREAS**, the Safety and Courts Committee is recommending the approval of this purchase from the Equipment Replacement Fund 402.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the purchase of a security camera; funds to come from the Equipment Replacement Fund 402.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee and Zoning and Building Director Reilly are recommending the attached contract for Building Official and Building Inspection Services.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached Contract for Building Official and Building Inspection Services and directs the Board Chair to sign it on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Section IV of the Mason County Remonumentation Plan states that the County Grant Administrator must submit surveyor contracts to the Mason County Board of Commissioners for approval and authorization; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending approval of an amendment to the contract with Mr. John Schulke.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves an amendment to the contract with Mr. John Schulke and further directs the Board Chair to sign said contract on their behalf.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by S. Hull and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the State of Michigan and the County of Mason have historically worked together to provide for Emergency Management Programs.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the Emergency Management FY2017 Work Agreement/Report between the State of Michigan and the County of Mason for the fiscal year of October 1, 2016 to September 30, 2017 and further directs the County Chair to sign said agreement.

Moved for your approval.

Motion carried. (Signed) S. Hull

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Motion by S. Hull and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the County of Mason has historically entered into a contractual agreement with the Michigan Department of Health and Human Services that allowed the Prosecutor to provide legal services to the Agency; and

**WHEREAS**, it is mutually desirable to the Prosecutor and the County and to the Department to sign a new agreement for the period of October 1, 2016 through September 30, 2021.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached agreement between the Michigan Department of Health and Human Services and the County of Mason and the Prosecutor.

Moved for your approval.

Motion carried. (Signed) S. Hull

Motion by Buildings, Planning, Drains, & Airport Committee Chairman J. Andersen and seconded by S. Hull to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Mason County needs to acquire aviation easements to comply with federal obligations for the Mason County Airport; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending authorizing Prein & Newhof and 4D Consulting to present offers to easement stakeholders for consideration in accordance with federal acquisition procedures.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves authorizing Prein & Newhof and 4D Consulting to present offers to easement stakeholders for consideration in accordance with federal acquisition procedures and further directs the Board Chair to sign any necessary documents related to the purchase on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by J. Andersen and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending the extension of the contract with Have Broom Will Travel to perform custodial services at the Mason County Courthouse.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached contract with Have Broom Will Travel to provide contracted custodial services at the Mason County Courthouse and directs the Board Chair to sign on their behalf.

Moved for your approval.

Motion carried. (Signed) J. Andersen

Motion by Finance, Personnel, & Rules Committee Chairman T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, it is necessary to set the date for the annual Budget Work Session Meeting.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason establishes, September 28, 2016 at 7:00 PM, as the date and the time for the annual Budget Work Session Meeting.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Oakview Medical Care Facility received the support from the citizens of the County of Mason for millage of up to 0.9715 mill; and

**WHEREAS**, the Mason County Department of Health and Human Services Board has the responsibility for the operation of Oakview Medical Care Facility; and

**WHEREAS**, the County of Mason requires notification each year of the amount of millage needed to be levied for the continued operation of Oakview Medical Care Facility; and

**WHEREAS**, the Mason County Department of Health and Human Services Board has indicated a need for the 0.9715 mill to be levied.

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**THEREFORE BE IT RESOLVED**, that the Mason County Department of Health and Human Services Board requests the Board of Commissioners of the County of Mason to levy 0.9715 mill for 2016 for the operation of Oakview Medical Care Facility and the County Clerk to certify the same.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, and Rules Committee has reviewed the transfers for September 13, 2016.

**THEREFORE**, we, your Finance, Personnel, and Rules Committee, request your approval of the following transfers:

Jail Operations	\$126,000.00
Public Improvement	\$398,442.00

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by C. Lange to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Section IV of the Mason County Remonumentation Plan states that the County Grant Administrator must submit surveyor contracts to the Mason County Board of Commissioners for approval and authorization; and

**WHEREAS**, the Buildings, Planning, Drains, and Airport Committee is recommending approval of an amendment to the contract with Mr. Noah Penn.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves an amendment to the contract with Mr. Noah Penn and further directs the Board Chair to sign said contract on their behalf.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by T. Posma and seconded by J. Andersen to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, the Finance, Personnel, and Rules Committee is recommending the attached budget amendment related to the Emergency Management Office.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves the attached budget amendment related to the Emergency Management Office.

Moved for your approval.

Motion carried. (Signed) T. Posma

Motion by Chairman VanderWall and seconded by W. Taranko to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, Loretta Gallie has served the residents of Mason County for ten (10) years in the Mason County Equalization Office; and

**WHEREAS**, Loretta came to Mason County with a wealth of experience from the Lighthouse Title Group, Chicago Title, and Northwestern Savings Bank; and

**WHEREAS**, Loretta is a member of the Michigan Assessors Association and has taken it upon herself to obtain extra training in transfers of ownership, principal residence exemptions, and veterans exemptions; and

**WHEREAS**, Loretta maintains assessment rolls which includes legal descriptions, name and address changes, land divisions, and exemption status for the townships of Free Soil, Grant, Hamlin, Meade, Riverton, Sheridan, Victory, and the City of Ludington; and

**WHEREAS**, Loretta has also become proficient in GIS (Geographical Information System) mapping allowing the Equalization Office to provide up to date parcel information and comprehensive mapping layers to local assessors, realtors, appraisers, lake boards, and emergency management; and

**WHEREAS**, Loretta has been dedicated to excellence in her work, often putting the county's needs before her own, displaying consideration and courtesy in working with the public and cooperation and friendship with her fellow employees; and

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**WHEREAS**, Loretta is passionate about family ancestry and genealogy doing extensive research into her family tree and loves attending her grandchildren's sporting events and activities; and

**WHEREAS**, Loretta is retiring from her position in the Mason County Equalization Office.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason, does hereby, acknowledge with regret Loretta's decision to retire from her position in the Mason County Equalization Office and offers her their best wishes in her future endeavors; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the County of Mason, speaking for the citizens of the County of Mason and for themselves, offers their sincere thanks and gratitude for the dedication and professionalism that she has shown throughout her career; and

**BE IT FURTHER RESOLVED**, that this resolution become a permanent part of the minutes of the September 13, 2016 County Commission proceedings. Moved for your approval.

\_\_\_\_\_  
Curtis VanderWall, Board Chairperson

I hereby certify that the foregoing is a true and correct statement taken from the proceedings of the Mason County Board of Commissioners' meeting of September 13, 2016.

\_\_\_\_\_  
Cheryl Kelly, Mason County Clerk

Motion by Chairman VanderWall and seconded by B. Carpenter to approve the following resolution:

HONORABLE COMMISSIONERS

**WHEREAS**, state statute requires the approval of the Town Tax Report at the October meeting of the Board of Commissioners; and

**WHEREAS**, state statute also allows entities to put millage proposals on the November ballot that would require the Board of Commissioners to approve an amended Town Tax Report at the November board meeting; and

**WHEREAS**, there are currently millage proposals on the November ballot that if they are approved by the voters would require the approval of an amended Town Tax Report; and

**WHEREAS**, the November meeting of the Mason County Board of Commissioners is currently scheduled for November 1, 2016, while the election is scheduled for November 8th; and

**WHEREAS**, approval of any of the November millage proposals would require two board meetings in November if the Board does not reschedule the November meeting.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Mason approves canceling the November 1, 2016 board meeting and rescheduling the November board meeting on November 22, 2016 at 7:00 p.m. in the Mason County Board of Commissioners room.

Moved for your approval.

Motion carried. (Signed) C. VanderWall

Treasurer Kmetz presented the August 2016 Treasurer's Report. He also reported the Foreclosure Sale in August netted \$300,000 in profits. Four foreclosed parcels that did not sell at the first sale will be sold for a \$100 minimum bid later this month.

Clerk Kelly presented the August 2016 Clerk's Report. She also noted that the Clerk's office is currently working on the November General Election. In addition, Clerk Kelly has been working closely with the County Treasurer to set up the Debit and Credit card acceptance program. Clerk Kelly hopes to finalize the policy and procedures in the office this week and will be able to accept debit/credit cards soon.

Administrator Knizacky notified the Board that they will be reviewing drafts for the 2017 budget and the Employee Handbook in the near future.

There was no public comment.

With no other business, the meeting was adjourned at 9:57 a.m.

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CHERYL KELLY, COUNTY CLERK

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CURTIS S. VANDERWALL, BOARD CHAIRMAN